

**FINANCE/FACILITIES & TRANSPORTATION**

**1. PAYMENT OF BILLS**

**RESOLVED**, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

1	Check Register – 09/30/10	\$ 5,460,442.32
1.1	Check Register – 10/11/10	\$ 1,845,944.37

**2. BUDGET**

**RESOLVED**, the Randolph Township Board of Education approve **September 2010** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 09/30/10
2.2	Expense Account Adjustment Analysis 09/30/10

**3. REPORT OF THE SECRETARY AND TREASURER**

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Secretary for the month of **September 2010, Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet – 09/30/10
3.2	Revenue Report – 09/30/10
3.3	Budget Report – 09/30/10
3.4	Petty Cash Report – 09/30/10
3.5	Food Services Report – 09/30/10
3.6	Treasurer Report – 08/31/10

and

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **August 2010, Finance Exhibit # 3.6**,

<b>September 30, 2010 FUND</b>	<b><u>CASH BALANCE</u></b>	<b><u>APPROPRIATION BALANCE</u></b>
(10) General Current Expense Fund	\$ 7,389,069.93	\$ -
(11) Current Expense	-	9,469,193.22
(12) Capital Outlay	-	213,550.44
(20) Special Revenue Fund	(148,065.94)	1,521,708.70
(30) Capital Projects Fund	(40,645.00)	-
(40) Debt Service Fund	-	-
(60) Food Service	(428,644.38)	1,001,165.60
(63) Community School	114,504.19	805,722.63
<b><u>TOTAL</u></b>	<b>\$ 6,886,218.80</b>	<b>\$ 13,011,340.59</b>

**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

**NOW, THEREFORE, BE IT RESOLVED**, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

**BE IT FURTHER RESOLVED**, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

#### **4. ACCEPTANCE OF THE COMPREHENSIVE MAINTENANCE PLAN**

**BE IT RESOLVED**, the Randolph Township Board of Education accept the attached **FFT Exhibit 4, Annual Comprehensive Maintenance Budget Amount Worksheet**, which is the annual update of the Comprehensive Maintenance Plan approved by the board of Education on September 20, 2001 pursuant to N.J.A.C. 6:26a.

#### **5. APPROVAL OF SUBSCRIPTION BUSING**

**BE IT RESOLVED**, the Randolph Township Board of Education approve an agreement to provide subscription busing beginning Monday, November 1, 2010 for the following students: S.R., P.R., A.S. and H.V.

#### **6. APPROVAL OF CONTRACT RENEWAL WITH SCHOOLBROADNET SERVICES**

**BE IT RESOLVED**, the Randolph Township Board of Education approve renewal agreement for **Schoolbroadnet Services**, period of one year, in the amount of \$2,360.

**7. APPROVAL OF AN AGREEMENT BETWEEN THE RANDOLPH TOWNSHIP BOARD OF EDUCATION AND GDS FOODS FROM SEPTEMBER 2010 THROUGH JUNE 2011**

**BE IT RESOLVED**, the Randolph Township Board of Education approve an agreement between the Randolph Township Board of Education and **GDS Foods** for the purpose of pick-up and delivery of FDA Government School Commodities from the Newark New Jersey Terminal to the district. The cost of product delivery as follows:

Minimum Delivery Charge	\$105.00 up to 48 pieces
Take in Charge	\$ 12.50 each location
Split Charge	\$ 12.50 each after first location
Per piece above 48 pieces	\$ 1.95 each
Fuel Charge	\$ 5.95

**8. AWARD OF CONTRACT – DISTRICT PRINTING SERVICES**

**BE IT RESOLVED**, the Randolph Township Board of Education accept bids and award contracts on an item-by-item basis for the purchase of printing services for the 2010-2011 school year, based on lowest responsible bid meeting all specifications as stipulated in bid documents. Specifications prepared, bids advertised by Educational Data Services, Inc., on behalf of the Randolph Township School District and received from the vendors listed below.

Centurion Printing Co. Inc.  
761 Lexington Avenue  
Kenilworth, NJ 07033

Price Rite Business Forms  
8 Emery Avenue  
Randolph, NJ 07869

Hawk Graphics  
1248 Sussex Turnpike  
Mt. Freedom, NJ 07970

Symphony Printing Company  
19-21 Brook Street  
Belleville, NJ 07109

Apex Printing Services, Inc.  
6-16 Ilene Court  
Hillsborough, NJ 08844

Bid proposals were received for approximately 44 items. Total bid amounts listed as follows:

Apex Printing	\$ 5,300.00
Centurion	49,477.50

Price Rite Business Forms	1,392.50
Hawk Graphics	16,495.00
Symphony Printing Co.	18,785.00

It is hereby recommended award of a contract on an item-by-item basis with pricing to be firm till September 1, 2011, for district printing needs based on lowest responsible bid meeting all specifications as follows:

Hawk Graphic	14,070.00
Price Rite Business Forms	1,392.50
Symphony Printing Company	975.00
Apex	\$ 195.00
Centurion Printing Co., Inc.	145.00

**BE IT FURTHER RESOLVED**, that the Randolph Township Board of Education award the printing bid as recommended and summarized above.

**9. APPROVE AMENDMENT OF IDEA BASIC FOR SCHOOL YEAR 2010-2011**

**BE IT RESOLVED**, the Randolph Township Board of Education approve the amendment of IDEA Basic and ARRA IDEA Basic for school year 2010-2011 moving funds as follows:

- **IDEA Basic** - move \$101,565 from (200-300) - purchased services to (100-500) -tuition
- **ARRA IDEA Basic** – move \$49,000 from supplies account (100-600) and \$10,000 from supplies account (200-600) to (200-300) - purchased services

**10. MOTION TO ACCEPT FUNDS**

**BE IT RESOLVED**, the Randolph Township Board of Education accept the following funds from the New Jersey Department of Education, **INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA), PART B**, grant program (Basic/Preschool) for 2010-11 school year.

**BASIC** (ages 3-21): \$ 1,016,583

**PRESCHOOL** (ages 3-5): \$ 46,340

**11. ACCEPTANCE OF DONATIONS**

**BE IT RESOLVED**, the Randolph Township Board of Education accept the following donations:

- **Middle School**, from Mr. Michael Guzy, parent of an RMS student, donation to the RMS science department, two (2) Ohaus electronic scales, having an estimated value of \$400.00.
- **Shongum**, as part of the Take Charge of Education program a monetary donation from **Target** in the amount of \$ 184.52.

**BE IT FURTHER RESOLVED**, that Miss Carol Strowbridge, Principal of Randolph Middle School and Ms. Lisa Gross, Principal of Fernbrook, acknowledge the donations in a letter to the appropriate parties.