

**FINANCE/FACILITIES & TRANSPORTATION**

**1. PAYMENT OF BILLS**

**RESOLVED**, the Randolph Township Board of Education approves the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

1	Check Register – 10/31/13	\$ 5,201,133.84
1.1	Check Register – 11/07/13	\$ 3,111,561.92

**2. BUDGET**

**RESOLVED**, the Randolph Township Board of Education approves **October 2013** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report 10/31/13
2.2	Expense Account Adjustment 10/31/13

**3. REPORT OF THE SECRETARY AND TREASURER**

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Secretary for the month of **September and October 2013, Finance Exhibits # 3.1 – 3.4**, consisting of:

3.1	Interim Balance Sheet – 09/30/13
3.2	Revenue Report - 09/30/13
3.3	Budget Report – 10/31/13
3.4	Petty Cash Report – 10/31/13
3.5	Treasurer Report – 09/30/13

and

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **September 2013, Finance Exhibit # 3.5**,

<u>SEPTEMBER 30, 2013 FUND</u>	<u>CASH BALANCE</u>	<u>APPROPRIATION BALANCE</u>
(10) General Current Expense Fund	\$ 10,631,313.11	
(11) Current Expense	-----	\$ 11,917,581.98
(12) Capital Outlay	-----	302,892.67
(20) Special Revenue Fund	(25,235.24)	140,375.71
(30) Capital Projects Fund	1,803,133.88	221,603.10
(40) Debt Service Fund	(2,119,458.70)	.16
(60) Food Service	(157,698.00)	13,773.10
(63) Community School	115,653.20	777,422.56
<b>TOTAL</b>	<b>\$ 10,247,707.45</b>	<b>\$ 13,373,649.28</b>

**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

**NOW, THEREFORE, BE IT RESOLVED**, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

**BE IT FURTHER RESOLVED**, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**4. MOTION TO VOID THE FOLLOWING CHECKS**

**BE IT RESOLVED**, the Randolph Township Board of Education, by resolution, approves the cancellation of un-cashed checks remaining as open items as of June 30, 2013, for school year 2012 – 2013, sum of checks totaling \$ 353.45.

<u>Check</u>	<u>Date</u>	<u>Amount</u>	<u>Adjustment Account</u>
77747	6/07/2013	118.20	63-602-100-600-37-0000
78038	6/28/2013	265.25	11-000-251-580-30-0000
	TOTAL	\$353.45	

**5. MOTION TO ACCEPT DISTRIBUTION OF DISTRICT ASSETS**

RANDOLPH TOWNSHIP BOARD OF EDUCATION  
25 SCHOOL HOUSE ROAD  
RANDOLPH, NEW JERSEY

BID SUMMARY REPORT  
FOR  
SURPLUS EQUIPMENT

The Randolph Township Board of Education having advertised on GovDeals.com for sale of the following items:

- (a) Four (4) Rolls of Harlequin Allegro Dance Flooring;
- (b) 1986 Ford Econoline E250 Van;
- (c) 1997 Ford Pick Up;
- (d) 1999 Bluebird 54 Passenger Bus;
- (e) TWO (2) 2000 Bluebird 54 Passenger Buses;

The bidding occurred online between 03-28-2013 and 04-10-2013

The auction results totaling a net of \$12,187.51 are summarized in **Finance Exhibit # 4**, attached hereto and made a part of the minutes.

**6. MOTION TO APPROVE APPLICATION FOR PERMANENT CHANGE OF USE OF EDUCATIONAL SPACE FOR THE 2013-2014 SCHOOL YEAR**

**RESOLVED**, the Randolph Township Board of Education requests the approval from the New Jersey Department of Education, Morris County Office, for the following school locations:

Ironia: - change of use; classroom 126 for behavior disabilities classroom

**7. MOTION TO RESCIND FINANCE, FACILITIES & TRANSPORTATION MOTION NO. 5, OF JULY 16, 2013 AND APPROVE EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY PROFESSIONAL SUPPORT / NON PUBLIC SERVICES AGREEMENT AS FOLLOWS;**

**BE IT RESOLVED**, the Randolph Township Board of Education approve an agreement with Educational Services Commission of Morris County for **Professional Support Services; OT Services; PT Services; Speech Services; Non Public Nursing; Non Public Technology and Non Public Textbook** for 2013-2014 school year as summarized in **Finance Exhibit # 5**, attached hereto and made a part of the minutes.

**8. MOTION TO APPROVE SALE OF SURPLUS MATERIAL(S) AND (TRANSPORTATION EQUIPMENT) PROPERTY**

**WHEREAS**, the Board is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

**NOW THEREFORE, BE IT RESOLVED** by the Randolph Board of Education, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Randolph Board of Education;
- (2) The sale will be conducted online and the address of the auction site is govdeals.com;
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9;
- (4) The surplus being sold is includes:
  - (a) 2004 F350 Ford with plow;
  - (b) Audio visual equipment including: TV's, TV carts, CD/DVD players, overheads, laserdisc player, VCR's
  - (c) Student desks, tables, chairs and four (4) padded guest chairs;
  - (d) Alpha Smart word processors and charging cart;
- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property;
- (6) The Board reserves the right to accept or reject any bid submitted.

**9. MOTION TO ACCEPT DISTRIBUTION OF DISTRICT ASSETS**

RANDOLPH TOWNSHIP BOARD OF EDUCATION  
25 SCHOOL HOUSE ROAD  
RANDOLPH, NEW JERSEY

BID SUMMARY REPORT  
FOR  
SURPLUS EQUIPMENT

The Randolph Township Board of Education having advertised on GovDeals.com for sale of the following items:

- (a) 2001 Dodge Van;
- (b) 2000 Bluebird 16 passenger school van;
- (c) 2009 Chevy Impala, and
- (d) Miscellaneous school desks and exercise equipment.

The bidding occurred online between 08-12-2013 and 09-21-2013.

The 2001 Dodge Van did not sell, was subsequently scrapped for total of \$350.00.

The auction results totaling a net of \$11,726.33 are summarized in **Finance Exhibit # 6**, attached hereto and made a part of the minutes.

## **10. ACCEPTANCE OF DONATIONS**

**RESOLVED**, the Randolph Township Board of Education accepts the following donations:

➤ **Center Grove:**

- Sharpe Kawam Carmosino & Co. LLC jointly with IT Radix wish to donate a new infrared interactive whiteboard and wireless interactive tablet bundle, having an estimated value of \$1,400.00.

**AMENDMENT2**

➤ **High School:**

- donation from the RHS PTSO of three (3) water bubblers and fillers for the high school, having an estimated value of \$3,862

➤ **Middle School:**

- donation from Discovery Education Inc.; Discovery Education Science K-8 License for period of 10/21/13 through and including 10/20/14 for student use to enhance STEM instruction through the use of the interactive website. The license is valued at \$1,995.00/year. The donation is a reward for being a part of the 2013 Siemens Discovery STEM Institute.

**AMENDMENT1**

**MOTION TO RESCIND PORTION OF FINANCE, FACILITIES & TRANSPORTATION MOTION BOARD APPROVED 21<sup>ST</sup> DAY OF MAY 2013, MIDDLE SCHOOL DONATION FORM JUDY AND JOSH WESTON FAMILY FOUNDATION AND REPLACE WITH THE FOLLOWING:**

- donation of MakerBot Replicator 2X, 3D printer from Judy and Josh Weston Family Foundation for the use in STEM classes and Robotics Teams at Randolph Middle School. The total donation value is \$3,462.00. Donation to include:
  - Value of the machine = \$2,808.00
  - MakerCare Service Plan for Replicator = \$500.00
  - True Black ABS 1KG Spool 1.75 mm / 1.8 mm filament (3 qty. @ \$48) = \$154

**AMENDMENT2**

- ***through the RMS PTO grant program the following donations purchased by the PTO organization, having estimated value of \$1,190***

<b><u>Grant Title</u></b>	<b><u>Estimated Amount</u></b>	<b><u>Explanation</u></b>
<b><i>Smart Board Workshop</i></b>	<b><i>\$ 231.00</i></b>	<b><i>Cover workshop cost for designated teaching staff member</i></b>
<b><i>Speed Stack Sport Pack</i></b>	<b><i>\$ 449.00</i></b>	<b><i>Purchase of stacking cups</i></b>
<b><i>Library Patio</i></b>	<b><i>\$ 228.00</i></b>	<b><i>Purchase Adirondack chairs for patio classes</i></b>
<b><i>Virtual Composer in Residence</i></b>	<b><i>\$ 300.00</i></b>	<b><i>Skype with a composer and receive his impute</i></b>

➤ **Shongum School:**

- as part of Target nationwide “Give With Target Campaign” allowing anyone in the U.S. to vote for their favorite K-12 school on Facebook, a monetary donation from Target Corporation in the amount of \$176.00

**BE IT FURTHER RESOLVED**, that Mr. Mario Rodas, Principal of the Center Grove School, Dr. Dennis Copeland, Principal of the Middle School and Mr. Clifford Burns, Principal of Shongum School acknowledges the donation in a letter to the appropriate parties.

AMENDMENT 2,3

**11. APPOINTMENT OF FOOD SERVICE MANAGEMENT COMPANY**

***WHEREAS, the Randolph Board of Education issued a Request for Proposals for provision of a Food Service Management Program in the Randolph Public School District for the 2013-14 school year; and***

***WHEREAS, four responses to the RFP were received on October 24, 2013 and evaluated by a District committee, utilizing the criteria listed in the RFP; and***

***WHEREAS, as a result of such review the Committee has recommended to the Board an award of a food services management contract to Maschio's Food Services, Inc., 525 E. Main Street, Chester, NJ 07930, (hereinafter "Maschio's") as most advantageous to the District, price and other factors considered;***

***NOW, THEREFORE, BE IT RESOLVED, that the Randolph Board of Education awards a food services management contract to Maschio's for the period January 1, 2014 through June 30, 2014 in accordance with the terms of the RFP and Maschio's proposal in response to the RFP, including but not limited to the following terms and guarantee:***

- 1. The management fee to be paid to Maschio's for the performance of said services shall be thirty-one thousand, nine hundred eighty dollars (\$31,980.00); and***
- 2. Maschio's projects a profit to the Board for the 2013-14 school year in the amount of fifty-two thousand, five hundred forty-three dollars (\$52,543.00), with a minimum profit guarantee to the Board in the amount of thirty-one thousand, nine hundred eighty dollars (\$31,980.00). If the profit generated by the food service program is less than the guaranteed minimum amount, Machio's has agreed to, and shall, pay the full amount of the difference to the Board.***

***and,***

***BE IT FURTHER RESOLVED, that the Board authorizes and directs its President and Board Secretary to execute an appropriate form of agreement with Maschio's and any other documents necessary to effectuate the terms of this Resolution, subject to the approval of same by Board Counsel.***

**AMENDMENT2**

**12. MOTION TO ACKNOWLEDGE, ACCEPT AND APPROVE SCHOOL BUS EMERGENCY EVACUATION DRILLS IN ACCORDANCE WITH NJAC 6A:27-11.2**

***RESOLVED*** the Randolph Township Board of Education note, accept and approve school bus emergency evacuation drills conducted between the 29<sup>th</sup> and 30<sup>th</sup> day of October 2013 in all district schools and all bus runs in accordance with New Jersey Administrative Code NJAC 6A:27-11.2.

**AMENDMENT3**

**13. APPROVAL OF JOINT TRANSPORTATION AGREEMENT**

***RESOLVED, the Randolph Township Board of Education approve a joint transportation agreement between the Randolph Township Board of Education and the Board of Education of the Township of Mendham for the 2013-2014 school year, as summarized in Finance Exhibit # 7, attached hereto and made a part of the minutes.***