

FINANCE/FACILITIES & TRANSPORTATION

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 11/30/09	\$ 5,594,727.38
1.1	Check Register – 12/04/09	\$ 1,771,198.70

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **November 2009** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 11/30/09
2.2	Expense Account Adjustment Analysis 11/30/09

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **November 2009**, **Finance Exhibits # 3.1 – 3.6**, consisting of:

3.1	Interim Balance Sheet – 11/30/09
3.2	Revenue Report – 11/30/09
3.3	Budget Report – 11/30/09
3.4	Petty Cash Report – 11/30/09
3.5	Food Services Cash Report – 11/30/09
3.6	Treasurer Report – 10/31/09

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **October 2009**,

November 30, 2009 FUND	<u>CASH BALANCE</u>	<u>APPROPRIATION BALANCE</u>
(10) General Current Expense Fund	\$ 2,693,052.57	\$ 53,657.00
(11) Current Expense	-	4,606,708.74
(12) Capital Outlay	-	(123,689.71)
(20) Special Revenue Fund	(324,738.97)	906,506.51
(30) Capital Projects Fund	(169,606.18)	24,109.05
(40) Debt Service Fund	-	-
(60) Food Service	(233,991.90)	317,072.24
(63) Community School	244,700.04	629,522.72
<u>TOTAL</u>	\$ 2,209,415.56	\$ 6,413,886.55

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. APPROVAL OF SUBSCRIPTION BUSING

BE IT RESOLVED, the Randolph Township Board of Education approve an agreement to provide subscription busing for **S.R.**, beginning January 4, 2010.

5. ACCEPTANCE OF DONATIONS

BE IT RESOLVED, the Randolph Township Board of Education accept the following donations:

- **Fernbrook School**, \$2,737 from the **Fernbrook PTA** for the purchase of Smartboards, laptop computers and carts and FM systems.
- **Randolph High School**, uniform purchase, estimated at \$2,800.00 from the **Boys Basketball Booster Club**.

- **Randolph High School**, from **Field Hockey Booster Club**, donation of field hockey championship sign in honor of the field hockey team, having an estimated value of \$597
- **Fernbrook School**, grant of \$350.00 from **Montclair State University** for Education Renewal awarded to a staff member, for her Teacher Study Group Proposal of “Anchoring the 2nd Grade Writing Program to 2nd Grade Books.”
- **Middle School**, grant of \$350.00 from **Montclair State University** for Education Renewal awarded to the Middle School’s Teacher Study Group, for their proposal of “Reaching Disaffected Students.”

BE IT FURTHER RESOLVED, that Mrs. Ellen Kessler, Principal of the Fernbrook School, Miss Carol Stowbridge, Principal of Randolph High School, and Dr. Joseph Miceli, Principal of the Middle School, respectfully, acknowledge the donations in a letter to the appropriate parties.

ADDENDUM

6. AWARD OF SURPLUS EQUIPMENT PURCHASE

The Randolph Township Board of Education advertised for bids for the sale of surplus grounds, food service, miscellaneous office equipment and Dodge Cargo Van on November 24, 2009 Bids were received and read aloud on Friday, December 11, 2009 at 10:00 a.m. at the Randolph Township Board of Education Business Office, 25 Schoolhouse Road, Randolph, New Jersey.

In attendance were:

Ms. Maryanne Emmel & Ms. Geraldine Callinan of the Randolph Township Board of Education.

Bids were received by:

Glen Malmstone, 560 Mt. Hope Avenue, Dover, NJ 07801
 Robert Seipp, 271 Dover Chester Road, Randolph, NJ 07869
 Mike Grablutz, All in one Contracting, PO Box 257, Andover, NJ 07821
 Stephen Sanchez, 311 Hudson Ave, Hopatcong, NJ 07843
 Jamie Hadlock, 34 Spruce Court, Swiftwater, PA
 Geoffrey Ames, 3 E. Maple Avenue, Succasunna, NJ
 Art Toronzi, 256 Berkshire Valley Road, Wharton, NJ 07885
 Gerry Evans, 6 Hemlock Road, Columbia, NJ 07832
 John Coyle, 214 Acorn Lane, Stroudsburg, PA 18360
 RS Auto Sales, 211 East Blackwell Street, Dover, NJ 07801

James Plungis, 14 Brookside Court, Colonia, NJ 07067

Please note that item # 102 has been removed and all bids rejected as allowed by N.J.S.A. 18A:18A-2(s).

All other bid items #'s 1 -105, recommended to be awarded for purchase:

Glen Malmstone	5 items	at	\$ 37.00
Robert Seipp	2 items	at	\$277.00
Stephen Sanchez	2 items	at	\$904.00
Jamie Hadlock	2 items	at	\$ 4.00
Geoffrey Ames	2 items	at	\$290.00
Gerry Evans	6 items	at	\$710.00
RS Auto Sales	20 items	at	\$ 38.44
James Plungis	7 items	at	\$279.00

BE IT FURTHER RESOLVED, that the Randolph Township Board of Education accept payment in a form of cash or certified check from the above awarded bidders.