

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approves the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

1	Check Register – 01/31/14	\$ 7,075,013.19
1.1	Check Register – 02/12/14	\$ 2,569,618.43

2. BUDGET

RESOLVED, the Randolph Township Board of Education approves **January 2014** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report 01/31/14
2.2	Expense Account Adjustment 01/31/14

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **December 2013 and January 2014**, **Finance Exhibits # 3.1 – 3.4**, consisting of:

3.1	Interim Balance Sheet – 12/31/13
3.2	Revenue Report - 12/31/13
3.3	Budget Report – 01/31/14
3.4	Petty Cash Report – 01/31/14
3.5	Treasurer Report – 12/31/13

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **December 2013**, **Finance Exhibit # 3.5**,

<u>DEC 31, 2013 FUND</u>	<u>CASH BALANCE</u>	<u>APPROPRIATION BALANCE</u>
(10) General Current Expense Fund	\$ 7,429,970.52	\$ 5,530,828.17
(11) Current Expense	-----	-----
(12) Capital Outlay	-----	-----
(20) Special Revenue Fund	(211,163.29)	89,622.81
(30) Capital Projects Fund	873,915.56	245,576.62
(40) Debt Service Fund	834,025.30	.16
(60) Food Service	109,949.22	17,078.59
(63) Community School	169,622.22	528,089.35
TOTAL	\$ 9,206,319.53	\$ 6,411,195.70

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. RESOLUTION TO CONTINUE MEMBERSHIP IN THE POOLED INSURANCE PROGRAM OF NEW JERSEY

WHEREAS, a number of Boards of Education in various Counties have joined together to form a Joint Insurance Pool as permitted by N.J. Title 18A-.18B, and;

WHEREAS, said Pool was approved effective July 1, 1984 by the New Jersey Commissioner of Insurance and has been in operation since that date, and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance Pool contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Pool, and;

WHEREAS, the Board of Education of Township of Randolph has determined that membership in the Pooled Insurance Program of New Jersey is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Township of Randolph does hereby agree to renew membership in the Pooled Insurance Program of New Jersey and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2014 to June 30, 2017;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

5. RESOLUTION TO ACCEPT AND APPROVE A PROPOSAL FOR ROSS HABER ASSOCIATES TO PREPARE DEMOGRAPHIC STUDY

RESOLVED, the Randolph Board of Education accept and approve a proposal for Ross Haber Associates to prepare a new enrollment projection study for the Randolph Township Schools per the proposal shown in **Finance Exhibit # 4**, attached hereto and made a part of the minutes.

6. RESOLUTION TO ACCEPT AND APPROVE SUBSCRIPTION AGREEMENT WITH FAMILY ID

RESOLVED, the Randolph Board of Education enter into an agreement with Family ID, a Massachusetts based internet technology company to provide online registration and simple administration per the proposal shown in **Finance Exhibit # 5**, attached hereto and made a part of the minutes.

7. RESOLUTION TO ACCEPT FUNDS FROM THE MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY FOR THE 2014 CLEAN COMMUNITIES GRANT IN MORRIS COUNTY

BE IT RESOLVED the Randolph Board of Education accept funds in the amount of \$500.00 for the 2014 Slam Dunk the Junk to be used to purchase recycling receptacles for the high school library.

8. MOTION TO APPROVE CHANGE ORDER

RESOLVED, the Randolph Township Board of Education approve the following change order as summarized in **Finance Exhibit # 6**.

PROJECT: Unit Ventilator Replacements at Center Grove

VENDOR NAME: Centralpack Engineering Corp.

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDER:

CHANGE ORDER NO.1: Credit for allowance <\$15,000.00>
Total Contract Modification <\$15,000.00>

9. MOTION TO APPROVE CHANGE ORDER

RESOLVED, the Randolph Township Board of Education approve the following change order as summarized in **Finance Exhibit # 7**.

PROJECT: Randolph HS Auditorium Audio Project

VENDOR NAME: TBS Network Intelligence, Inc.

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDER:

CHANGE ORDER NO.2:

Testing and Tuning of integrated system	\$ 1,900.00
Installation time overages due to project delays/no power	1,400.00
Allowance Credit	< 2,000.00 >
Total Change Order:	\$ 1,300.00

10. ACCEPTANCE OF DONATIONS

RESOLVED, the Randolph Township Board of Education accepts the following donations:

➤ **Center Grove School**

- through the Center Grove PTO program, donation of various classroom materials to be used to create education centers in Pre-K ABA classroom setting for the enhancement of student learning. Material having an estimated value of \$351.

➤ **High School**

- from Lake Hopatcong Elks Special Children's Committee donating \$1,000 from the 5th annual leap in the lake benefit being held on February 8, 2014. The money is for the Randolph high school special education department / classrooms.

- donation from Ms. Danielle Hamblin, Director of Special Services, six (6) piece bedroom set to be used to create transition lab / apartment, having an estimated value of \$500
- through the RHS PTSO grant program, donation in the amount of \$3,592.00; district to purchase eight (8) Surface 2 Tablets for use by the guidance department of the district.
- through the RHS PTSO grant program, PTSO purchasing the following materials' having an estimated value of \$3,500:
 - two (2) Apple TV's
 - 1 MacBook Pro
 - five (5) iPad's
 - 1 keyboard
- from Runner's Haven of Randolph, donation of running shoes:
 - 22 pairs – youth; estimated retail value of \$1,100
 - 89 pairs – women's; estimated retail value of \$8,715
 - 90 pairs – men's; estimated retail value of \$8,770
- donation from Mr. Jonathan Olsen, Supervisor of Humanities, a check in the amount of \$1,050, his compensation for work done with The New York Times September – December. The check endorsed over to the district to be used for the purchase of technology supplies for Humanities at the high school.

BE IT FURTHER RESOLVED, that Mr. Mario Rodas, Principal of the Center Grove School and Ms. Deborah Iosso, Principal of the High School acknowledges the donations in a letter to the appropriate parties.

AMENDMENT 1

11. MOTION TO APPROVE APPLICATION FOR WAIVER OF SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2014-2015 school year, and

WHEREAS, the Randolph Board of Education desires to apply for this waiver due to the fact that efforts to participate in SEMI will not provide a cost benefit to the district, based on the revised projections provided by the department.

NOW THEREFORE, BE IT RESOLVED that the Randolph Board of Education hereby authorizes the Chief School Administrator to submit to the Executive

County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2014-2015 school year.

12. APPROVAL OF SUBSCRIPTION BUSING

BE IT RESOLVED, the Randolph Township Board of Education approve an agreement to provide subscription busing for student – ***T.M.*** for the remainder of 2013-2014 school year.