

FINANCE/FACILITIES & TRANSPORTATION

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

1	Check Register – 01/31/13	\$ 6,822,422.12
1.1	Check Register – 01/14/13 (Amended)	\$ 1,740,313.25
1.1	Check Register – 02/12/13	\$ 2,447,132.72

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **January 2013** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 01/31/13
2.2	Expense Account Adjustment 01/31/13

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **December 2012, January & February 2013**, **Finance Exhibits # 3.1 – 3.4**, consisting of:

3.1	Interim Balance Sheet – 12/31/12
3.2	Revenue Report – 02/01/12
3.3	Budget Report – 01/31/13
3.4	Petty Cash Report – 01/31/13
3.5	Treasurer Report – 12/31/12

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **December 2012, Finance Exhibit # 3.5**,

<u>December 31, 2012</u> <u>FUND</u>	<u>CASH BALANCE</u>	<u>APPROPRIATION</u> <u>BALANCE</u>
(10) General Current Expense Fund	\$ 8,289,620.19	
(11) Current Expense	--	\$ 5,112,387.53
(12) Capital Outlay	--	516,034.42
(20) Special Revenue Fund	57,010.36	734,684.01
(30) Capital Projects Fund	7,430,051.03	5,702,644.29
(40) Debt Service Fund	(.33)	--
(60) Food Service	(71,798.83)	302,718.63
(63) Community School	484,318.84	654,459.89
TOTAL	\$ 16,189,201.26	\$ 13,022,928.77

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. MOTION TO APPROVE APPLICATION FOR WAIVER OF SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2013-2014 school year, and

WHEREAS, the Randolph Board of Education desires to apply for this waiver due to the fact that efforts to participate in SEMI will not provide a cost benefit to the district, based on the revised projections provided by the department.

NOW THEREFORE, BE IT RESOLVED that the Randolph Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2013-2014 school year.

5. ACCEPTANCE OF DONATIONS

RESOLVED, the Randolph Township Board of Education accept the following donations:

➤ **District:**

- hydroponics supplies being donated by General Hydroponics for the “Science and Technology for the 21st Century” course. Estimated value of the donation is \$1,115.

➤ **High School:**

- through the RTS PTSO Grant program, PTSO will purchase the following video conferencing equipment for the Library / Media Center:
 - Logitech QuickCam Pro 9000 Webcam LOG-960-000048, having an estimated value of \$99.
 - Logitech X-140 2.0 Speaker System, LOG-970264-0403, having an estimated value of \$40.
 - PylePro Wireless Microphone System, having an estimated value of \$618.
- through the RHS PTSO Grant program, a donation in the amount of \$ 1,295.56 to be directed toward the purchase of four (4) high tables and eight (8) stools to provide additional seating in the Library.
- through the RHS PTSO Grant program, PTSO will purchase a laptop for the RHS Child Study Team, having an estimated value of approximately \$500.
- through the RHS PTSO Grant program, PTSO will purchase a television monitor for announcements and marketing messages for the Library. In addition, the PTSO will purchase one (1) iPad for Library staff member.

➤ **Ironia School:**

- for art supplies, memorial donation in the amount of \$150.00 in memory of Mrs. Frey’s mother.

➤ **Shongum School:**

- from Mr. and Mrs. B. Sandborg a donation of Epson printer for classroom use having an estimated value of \$150.

AMENDMENT 2

- from Ms. S. Salisbury a donation of handmade & machine made tiles 4", 6", 2"x4", 2"x6"; molded stencils, tile setters, molds & brushes, having an estimated value of \$5,200

AMENDMENT 3

- *from Ms. S. Salisbury an additional donation valued at approximately \$300 of 6"x4" ceramic tiles & setters to stack tiles prior to firing.*
- *contribution in the amount of \$127.65, made possible through a donation made by Kyle Gehan in participation in Honeywell International's PAC Match program.*

BE IT FURTHER RESOLVED, that Ms. Jennifer Cusmano-King, STEM 5-7 Supervisor, Ms. Deborah Iosso, Principal of the High School, Dr. Dennis Copeland, Principal of the Ironia School and Ms. Laura Hernandez, Principal of Shongum School acknowledge the donations in a letter to the appropriate parties.

AMENDMENT 1

6. MOTION TO RESCIND FINANCE, FACILITIES AND TRANSPORTATION MOTION NO.7 OF DECEMBER 18, 2012 AND APPROVE MISS JENNIFER FANO MENTORING AGREEMENT AS FOLLOWS:

RESOLVED, the Randolph Board of Education approve the reimbursement payment of \$2,500.00 to Ms. Jennifer Fano, Assistant Superintendent, for mentoring fees as per the State Board of Education requirements. Mentoring program will be completed on or before December 2013 and a standard certificate will be issued per the attached agreement, **Finance Exhibit #4**, attached hereto and made a part of the minutes.

7. MOTION TO APPROVE MRS. DANIELLE HAMBLIN MENTORING AGREEMENT

RESOLVED, the Randolph Board of Education approve the reimbursement payment of \$2,500.00 to Mrs. Danielle Hamblin, Director of Special services, for mentoring fees as per the State Board of Education requirements. Mentoring program will be completed on or before December 2013 and a standard certificate will be issued per the attached agreement, **Finance Exhibit #5**, attached hereto and made a part of the minutes.

AMENDMENT 3

8. AWARD OF CONTRACT "A" FOR THE REPLACEMENT OF UNIT VENTILATORS AT FOUR OF ITS SCHOOLS

WHEREAS, the Board advertised for bids from interested contractors for the replacement of Unit Ventilators at four of its schools;

WHEREAS, the specifications called for separate contracts for each school project;

WHEREAS, the contracts were listed as Contract A (Center Grove School), Contract B (Fernbrook school), Contract C (Ironia School) and Contract D (Shongum School);

WHEREAS, the Board received multiple bids for each project;

WHEREAS, the Board has determined that the work should be performed in accordance with the requirements of alternate M-1, thereby allowing for some of the work associated with mounting, wiring and testing of the control system to be done at the manufacturer's site at reduced cost;

WHEREAS, the Board has determined that the work should also be performed in accordance with the requirements of alternate GC-1, which calls for the re-installation of book shelving; and

WHEREAS, Centralpack Engineering Corporation submitted the lowest responsive and responsible bid for Contract A, which includes the work associated with alternate M-1 and alternate GC-1;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards the above-referenced Contract A to Centralpack Engineering Corporation, located at 359 Green Pond Road, Hibernia, New Jersey 07842 in the amount of \$952,586.00 inclusive of all the allowances set forth in the specifications; and

BE IT FURTHER RESOLVED, that Board Counsel is hereby directed to prepare a contract and that the Board's President is hereby authorized to sign the contract on behalf of the Board.

9. AWARD OF CONTRACT "B, C & D" FOR THE REPLACEMENT OF UNIT VENTILATORS AT FOUR OF ITS SCHOOLS

WHEREAS, the Board advertised for bids from interested contractors for the replacement of Unit Ventilators at four of its schools;

WHEREAS, the specifications called for separate contracts for each school project;

WHEREAS, the contracts were listed as Contract A (Center Grove School), Contract B (Fernbrook school), Contract C (Ironia School) and Contract D (Shongum School);

WHEREAS, the Board received multiple bids for each project;

WHEREAS, the Board has determined that the work should be performed in accordance with the requirements of alternate M-1, thereby allowing for some of the work associated with mounting, wiring and testing of the control system to be done at the manufacturer's site at reduced cost;

WHEREAS, the Board has determined that the work should also be performed in accordance with the requirements of alternate GC-1, which calls for the re-installation of book shelving; and

WHEREAS, H&S Construction & Mechanical, Inc. submitted the lowest responsive and responsible bid for Contracts B, C and D, which includes the work associated with alternate M-1 and alternate GC-1;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards the above-referenced Contracts B, C and D to H&S Construction & Mechanical, Inc., located at 721 Bayway Avenue, Elizabeth, New Jersey 07202 in the following amounts inclusive of all the allowances set forth in the specifications:

Contract B - \$713,000.00

Contract C - \$950,000.00

Contract D - \$803,000.00

BE IT FURTHER RESOLVED, that Board Counsel is hereby directed to prepare a contract and that the Board's President is hereby authorized to sign the contract on behalf of the Board.

10. APPROPRIATION OF 2011-2012 EXTRAORDINARY AID FOR THE PURPOSE OF FUNDING SPECIAL EDUCATION PRIVATE SCHOOL TUITION

WHEREAS, the Randolph Township Board of Education was awarded \$1,257,851.00 in Extraordinary Aid for the 2011-2012 school year by the New Jersey Department of Education, and

NOW, THEREFORE, BE IT RESOLVED, that the district appropriate \$833,000.00 to 2012-2013 budget lines as follows:

11-000-100-566-07-8704 Private School Special Education Tuition - \$833,000