

FINANCE/FACILITIES & TRANSPORTATION

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

1	Check Register – 01/31/12	\$ 6,815,091.50
1.1	Check Register – 02/09/12	\$ 2,581,322.96

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **January 2011** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 01/31/12
2.2	Expense Account Adjustment Analysis 01/31/12

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **January 2011**, **Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet – 01/31/12
3.2	Revenue Report – 01/31/12
3.3	Budget Report – 01/31/12
3.4	Petty Cash Report – 01/31/12
3.5	Food Services Report – 12/31/11, 01/31/12 (to follow)
3.6	Treasurer Report – 12/31/11

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **December 2011**, **Finance Exhibit # 3.6**,

January 31, 2012 FUND	<u>CASH BALANCE</u>	<u>APPROPRIATION BALANCE</u>
(10) General Current Expense Fund	\$ 10,126,407.26	\$ -
(11) Current Expense	-	4,121,410.87
(12) Capital Outlay	-	252,354.94
(20) Special Revenue Fund	(302,595.61)	198,819.25
(30) Capital Projects Fund	-	-
(40) Debt Service Fund	(97,061.50)	-
(60) Food Service	(788,412.46)	47,428.14
(63) Community School	376,844.26	484,401.85
<u>TOTAL</u>	\$ 9,315,181.95	\$ 5,104,415.05

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. MOTON TO APPROVE RESERVATION AND FACILITY USE AGREEMENT

RESOLVED, that the Randolph Township Board of Education approve reservation and facility use agreement with YMCA CAMP BERNIE in accordance with the terms and conditions therein, **FFT Exhibit 4**, attached hereto and made a part of the minutes.

5. APPROVAL OF CONTRACT RENEWAL WITH NEW JERSEY SCHOOL BOARD ASSOCIATION (NJSBA) FOR SCHOOLBROADNET SERVICES

RESOLVED, the Randolph Township Board of Education approve the renewal of an agreement in the amount of \$2,360 for **schoolbroadnet services** for period of one year in accordance with terms and conditions therein, **FFT Exhibit 5**, attached hereto and made a part of the minutes.

6. MOTION TO APPROVE APPLICATION FOR WAIVER OF SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2012-2013 school year, and

WHEREAS, the Randolph Board of Education desires to apply for this waiver due to the fact that efforts to participate in SEMI will not provide a cost benefit to the district, based on the revised projections provided by the department.

NOW THEREFORE, BE IT RESOLVED, that the Randolph Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2012-2013 school year.

7. MOTION TO APPROVE TUITION STUDENT

MOTION to approve the acceptance of student **R.P.** as a tuition student entering the seventh (7th) grade September 2012, at an annual board approved rate applicable to the 2012-13 school year.

8. MOTION TO APPROVE SALE OF SURPLUS PROPERTY

WHEREAS, the Board is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Randolph Board of Education, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at

govdeals.com and also available from the Randolph Board of Education.

- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) The surplus being sold includes three trucks: 1997 Chevy S-10 Pickup; 1997 GMC Mason Dump, and 2001 F-350 Rack Body.
- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Board reserves the right to accept or reject any bid submitted.

9. Upon the recommendation of the Superintendent, that the Randolph Township School District Board of Education, in the County of Morris, State of New Jersey approves the following resolution:

BE IT RESOLVED, the Randolph Township Board of Education approve the 2012-2013 school district tentative budget as follows:

General Fund:	\$ 78,468,848
Special Revenue Fund:	\$ 1,444,163
Debt Service Fund:	\$ 4,087,929

BE IT FURTHER RESOLVED, that there should be raised for the General Fund \$65,794,456 for the ensuing school year 2012-2013; and

BE IT FURTHER RESOLVED, that the Randolph Township Board of Education approves the following capital projects for the 2012-2013 school year:

- o Replacement of Fernbrook Elementary School parking lot

- Masonry pointing and sealing at Ironia Elementary School
- Improvements to Softball and Baseball fields
- Repairs and maintenance to the High School roof
- Reconditioning of bathrooms at the High School, Center Grove and Fernbrook Schools
- Stairwell tread replacement at the Middle School
- Electrical and Security upgrades at the Technology Center
- Various paving patches to parking lots

10. WHEREAS, school district policy and N.J.A.C. 6A:23A-7.3 provides that the Randolph Township Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2012-2013 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2011-2012 school year was \$ 56,957, and

WHEREAS, travel and expense reimbursement has reached a total amount of \$ 10,885 as of January 31, 2012;

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Township School District Board of Education, in the County of Morris, State of New Jersey hereby establishes the school district travel maximum for the 2012-2013 school year at the sum of \$ 75,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

11. WHEREAS, N.J.A.C. 6A:23A:5.2(a) mandates boards to establish annually prior to budget preparation for the public relations and each type of professional service a maximum level of spending for the ensuing school year;

WHEREAS, the tentative budget includes the following appropriations:

Legal	\$ 272,116
Accounting	53,000

Architect	51,228
Election	15,000
Other Administrative Services	1,268,472
Repair Services	6,051,935
Extraordinary Services	1,989,486
Nonpublic Services	20,000
Professional Development	1,059,990
Transportation	4,028,214

; and

WHEREAS, the Administration needs to notice the Board if there arises a need to exceed said maximums. Upon which the board may adopt the dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Township School District Board of Education hereby establishes maximums professional development in the areas listed above at a level of one hundred twenty percent (120%) of the amounts listed for the 2012-2013 school year.

12. ACCEPTANCE OF DONATIONS

BE IT RESOLVED, the Randolph Township Board of Education accept the following donations:

- **Center Grove:**
 - donation from Center Grove PTO - four (4) Teacher Kits, Level 1 instructor material and one set of student materials to enhance student performance in areas of phonemic awareness, decoding, spelling, vocabulary, fluency, handwriting and aspects of comprehension, having an estimated value of \$1,800.
 - donation from Center Grove PTO - two (2) iPads with protective cases for student classroom use in pre-school autistic program, having an estimated value of \$1,044.
- **High School:**

- donation from Randolph RAM Athletic Council (RAM RAC), mobile phone (router) extension unit for athletic trainer / emergency use, having an estimated value of \$275.
 - donation from the RHS PTSO, two (2) iPad's with cases (to be purchased by RHS PTSO), *each* having an estimated value of \$668 for classroom use of two specified special education staff members. Total donation estimated at \$1,336.
- **Ironia School**, a donation from the Reelers Square Dance Club in the amount of \$250.00 in appreciation for the use of Ironia facility.
 - Middle School, a donation from the RMS Theatre Booster Club, new flame-retardant stage curtains, having an estimated value of \$14,500.
 - **Shongum School:**
 - donation of iPad2, 10 pack bundle to be used for educational purposes throughout grades K-5 at the Shongum school.
 - contribution from Honeywell International Corporation in the amount of \$103.59, donation made by Kyle Gehan through the participation in Honeywell International's PAC Match program.

BE IT FURTHER RESOLVED, that Ms. Danielle Hamblin, Principal of Center Grove School, Ms. Deborah Iosso, Principal of the Randolph High School, Dr. Dennis Copeland, Principal of the Ironia School, Miss Carol Strowbridge, Principal of the Middle School and Ms. Laura Hernandez, Principal of the Shongum School acknowledge the donations in a letter to the appropriate parties.