

APRIL 20, 2009
Amended: 04-17-09

FINANCE/FACILITIES & TRANSPORTATION

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 03/31/09	\$ 5,762,743.74
1.1	Check Register – 04/08/09	\$ 2,363,967.20

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **March 2009** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 03/31/09
2.2	Expense Account Adjustment Analysis 03/31/09

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township **March 2009, Finance Exhibits # 3.1 – 3.6**, consisting of:

3.1	Interim Balance Sheet – 03/31/09
3.2	Revenue Report – 03/31/09
3.3	Budget Report – 03/31/09
3.4	Petty Cash Report – 03/31/09
3.5	Food Services Cash Report – 03/31/09
3.6	Treasurer Report – 02/28/09

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of February 2009,

March 31, 2009 FUND	<u>CASH BALANCE</u>	<u>APPROPRIATION BALANCE</u>
(10) General Current Expense Fund	\$ 794,778.65	\$ -
(11) Current Expense	-	1,441,827.45
(12) Capital Outlay	-	-
(20) Special Revenue Fund	(164,820.67)	206,921.63
(30) Capital Projects Fund	636,330.14	-
(40) Debt Service Fund	-	-
(60) Food Service	(227,561.00)	257,769.55
(63) Community School	352,310.69	224,185.25
Capital Reserve	868.00	-
<u>TOTAL</u>	\$ 1,391,905.81	\$ 2,130,703.88

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. MOTION TO ACCEPT FUNDS

RESOLVED, the Randolph Township Board of Education accept the following funds from the New Jersey Department of Education, **NO CHILD LEFT BEHIND (NCLB) – Grant**, as summarized in **Finance Exhibit # 4**, attached hereto and made a part of the minutes.

<u>PROGRAM NAME</u>	<u>GRANT #</u>	<u>FY 2009 AWARD AMOUNT</u>
NCLB CONSOLIDATED	NCLB433006	
Title I - Part A		\$ 88,253
Title II – Part A		\$ 107,157

Title II – Part D	\$ 711
Title III	\$ 15,730
Title III Immigrant	\$ 18,396
Title IV	\$ 8,598

5. APPROVAL OF AN AGREEMENT BETWEEN THE RANDOLPH TOWNSHIP BOARD OF EDUCATION AND THE ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION FOR THE 2009-2010 SCHOOL YEAR

RESOLVED, the Randolph Township Board of Education approve an agreement between the Randolph Township Board of Education and the **Essex Regional Educational Services Commission** for the **2009-2010** school year to provide the necessary and appropriate services for **Chapters 192/193, Public School Child Study Team, Public School Home Instruction and IDEA-B Services**, as summarized in **Finance Exhibit # 5 – 5.3**, attached hereto and made a part of the minutes.

6. ACCEPTANCE OF THE RANDOLH MUNICIPAL ALLIANCE COMMITTEE (MAC) SUPPLIMENTAL GRANT FOR 2009

RESOLVED, the Randolph Township Board of Education accept the Randolph Municipal Alliance Committee (MAC) supplemental grant for 2009, as summarized in **Finance Exhibit # 6**, attached hereto and made a part of the minutes.

7. RESCIND FINANCE, FACILITIES AND TRANSPORTATION MOTION NO. 9 OF SEPTEMBER 17, 2008

MOTION to rescind board approved motion number nine (9), Award of Contract for Printing Services. The contract for the printing bid was awarded to Postnet, of Voorhees, New Jersey on September 17, 2008.

Postnet was the low bidder on 12 items for a total of \$4,206.50. The Randolph Board of Education received a letter from Postnet stating that due to a downturn in business they are unable to fulfill the awarded contract.

The rescinded items are hereby re-awarded to the next lowest bidders as follows:

Apex Printing Services, Inc.	2 items for a total of	\$1,510.00
Hawk Graphics, Inc	9 items for a total of	\$4,295.50
Symphony Printing Company	1 item for a total of	\$1,850.00

These newly awarded items in connection with the September 17, 2008 print bid award have prices that will remain firm until August 26, 2009.

8. RESOLUTION TO APPROVE PERS PENSION OBLIGATION DEFERRAL

WHEREAS, the Legislature passed and the Governor signed S-15 as Chapter 22, P.L. 2009 that reduces the State Aid for the Randolph Township school district for the 2008-2009 school by an amount approximating **\$ 291,181**;

WHEREAS, the Legislature passed and the Governor signed S-21 as Chapter 19, P.L. 2009 that provides school districts with two options concerning their obligation to pay the Public Employees Retirement System, namely payment in full by April 30, 2009, or payment of one-half of the pension obligation by April 30, 2009;

WHEREAS, payment of one-half of the pension obligation requires the district to apply for a deferral schedule which will start in April 2012 and continue for 15 years to repay the deferred portion to the retirement system;

WHEREAS, deferred payments are subject to normal actuarial growth on accrued liabilities of the pension system, which most recently was a rate of 8.25%;

WHEREAS, the School Business Administrator has reviewed the cash flow needs of the Randolph Township school district, the surplus balance position of the district, and the impact of the deferral on future budgets if the district should elect to take the deferral or reject the deferral;

NOW THEREFORE, BE IT RESOLVED by the Randolph Township Board of Education that it hereby accepts the offer of a deferral by the New Jersey Public Employees Retirement System and authorizes the School Business Administrator to pay one-half of the 2009 PERS pension obligation before April 30, 2009 and apply for a deferral schedule that begins in April 2012.

9. MOTION TO APPROVE SPECIAL EDUCATION TUITION (RECEIVING) CONTRACTS

MOTION to accept M.O., a Dover resident, in the LLD program at Fernbrook Elementary School effective March 2, 2009 and,

BE IT FURTHER RESOLVED, that a special education tuition contract be entered into with the Dover Board of Education (sending district) at an annual tuition rate of \$16,375.00 (prorated).

10. MOTION to accept A.O., a Dover resident, in the PSD program at Fernbrook Elementary School effective March 2, 2009 and,

BE IT FURTHER RESOLVED, that a special education tuition contract be entered into with the Dover Board of Education (sending district) at an annual tuition rate of \$10,678.00 (prorated).

11. ACCEPTANCE OF DONATIONS

RESOLVED, the Randolph Township Board of Education accept the following donation:

- **Randolph Community School**, from Mrs. Sue Adler, a Randolph parent, donation of a used folding ping pong table, having an estimated value of approximately \$450.00, for the Teen Center / Friday Club at the Middle School.
- **Fernbrook School**, the following donation from the **Fernbrook PTA**, having an estimated total value of \$1,159.50:
 - Smartboard 680 for Windows/MA workstations (77" diagonal);
 - Epson Powerlite S5 LCD projector;
 - Wireless Bluetooth connection;
 - UNCMPROJ universal mounting kit with pole and mounting brackets;
 - Fifty (50) ft/15pin VGA cable; and
 - Installation
- **Randolph Middle School**, donation from **Target**, as part of the Take Charge of Education Program in the amount of \$87.55.
- **Ironia Elementary School**, from **Ms. Barbara DeSiena**, donation of approximately sixty (60) used books, for the teacher's room or the library, having an estimated value of approximately \$300.00,
- **Randolph High School**, donation from **Target**, as part of the Take Charge of Education Program in the amount of \$230.46.

BE IT RESOLVED, that Ms. Elaine Voorhis, Community School Director, Dr. Deborah Grefe, Principal of Fernbrook School, Dr. Dennis Copeland, Principal of the Ironia School, Dr. Joseph Miceli, Principal of the Randolph Middle School,

and Carol Strowbridge, Principal of Randolph High School acknowledge the donations in a letter to the appropriate parties.

12. AWARD OF CONTRACT – REHABILITATION OF RANDOLPH HIGH SCHOOL RUNNING TRACK

The Randolph Township Board of Education advertised for sealed bids for rehabilitation of high school running track. The sealed bids were received and read aloud on Friday, March 13, 2009 at 2:00 P.M., at the business offices of the Randolph Township Board of Education, 25 School House Road, Randolph, New Jersey.

Bid packages were mailed to the following companies:

American Athletic Courts 2050 Rt. 206 Vincentown, NJ 08088	Arco 22-24 S. 7 th St. Elizabeth, NJ 07202	Dakota Excavating 481 Hackensack Ave. Suite 28 Hackensack, NJ 07601
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Flanagans Contracting 90 Old Complain Rd. Hillsborough NJ 08844	Halecon Inc. 136 Billian St Bridgewater, NJ 08807	Sita Construction Co. 7 Yankee Maid Lane Goshen, NY 10924
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Big packages were received from the following companies:

American Athletic Courts, Arco, Dakota Excavating, Flanagans Contracting, Halecon Inc., and Sita Construction Company.

It is recommended that the bid award be made to the lowest responsible bidder meeting all specifications as set forth in the bid documents:

VENDOR NAME	BID AMOUNT
Halecon Inc.	\$ 593,700
Flanagans Contracting	\$ 641,485
American Athletic Courts	\$ 685,000
Sita Construction Co.	\$ 687,865
Dakota Excavating	\$ 701,000
Arco	\$ 782,000

BE IT FURTHER RESOLVED, that the Randolph Township Board of Education award the Randolph high school track bid as recommended and summarized above.

13. ACCEPTANCE OF SETTLEMENT AGREEMENT

BE IT RESOLEVED, the Randolph Township Board of Education accept a Settlement Agreement, Agency Ref No 2009-14397, as outlined in **Finance Exhibit # 7**, attached hereto and made a part of the minutes.