

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approves the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

| | | |
|-----|---------------------------|-----------------|
| 1 | Check Register – 02/28/14 | \$ 5,564,295.55 |
| 1.1 | Check Register – 03/13/14 | \$ 2,526,078.15 |

2. BUDGET

RESOLVED, the Randolph Township Board of Education approves **February 2014** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

| | |
|-----|-------------------------------------|
| 2.1 | Monthly Transfer Report 02/28/14 |
| 2.2 | Expense Account Adjustment 02/28/14 |

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **January and February 2014, Finance Exhibits # 3.1 – 3.4**, consisting of:

| | |
|-----|----------------------------------|
| 3.1 | Interim Balance Sheet – 01/31/14 |
| 3.2 | Revenue Report - 01/31/14 |
| 3.3 | Budget Report – 02/28/14 |
| 3.4 | Petty Cash Report – 02/28/14 |
| 3.5 | Treasurer Report – 01/31/14 |

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **January 2014, Finance Exhibit # 3.5**,

| <u>JAN 31, 2014 FUND</u> | <u>CASH BALANCE</u> | <u>APPROPRIATION BALANCE</u> |
|-----------------------------------|------------------------|------------------------------|
| (10) General Current Expense Fund | \$ 6,741,755.15 | \$ 4,577,632.06 |
| (11) Current Expense | ----- | ----- |
| (12) Capital Outlay | ----- | ----- |
| (20) Special Revenue Fund | (311,314.67) | 81,229.43 |
| (30) Capital Projects Fund | 873,915.56 | 245,576.62 |
| (40) Debt Service Fund | (942,934.09) | .15 |
| (60) Food Service | 99,588.47 | 13,644.15 |
| (63) Community School | 166,815.61 | 395,251.62 |
| | | |
| TOTAL | \$ 6,627,826.03 | \$ 5,313,334.03 |

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. RESOLUTION TO RESCIND PIP MOTION NO. 4 OF 18 FEBRUARY 2014 AND REPLACE WITH THE FOLLOWING RESOLUTION TO CONTINUE MEMBERSHIP IN THE POOLED INSURANCE PROGRAM OF NEW JERSEY

WHEREAS, a number of Boards of Education in various Counties have joined together to form a Joint Insurance Pool as permitted by N.J. Title 18A-.18B, and;

WHEREAS, said Pool was approved effective July 1, 1984 by the New Jersey Commissioner of Insurance and has been in operation since that date, and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance Pool contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Pool, and;

WHEREAS, the Board of Education of Township of Randolph has determined that membership in the Pooled Insurance Program of New Jersey is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Township of Randolph does hereby agree to renew membership in the Pooled Insurance Program of New Jersey and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2014 to June 30, 2017;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Pool as are required by the Group's Bylaws and to deliver the same to the Executive Director.

5. RESOLUTION TO APPROVE APPLICATION FOR CHANGE OF USE OF OFFICE SPACE FOR LIFE SKILLS CLASSROOM FOR 2014-2015 SCHOOL YEAR

RESOLVED, the Randolph Township Board of Education requests the approval from the New Jersey Department of Education, Morris County Office, for the following location:

(Former Transportation Office) 555 Millbrook Avenue: change of use: from office space to life skills classroom for students with special needs involved in Transition program.

6. RESOLUTION TO APPROVE AN EXCEPTION TO FACILITY USE POLICY 7510

WHEREAS, the Randolph Board of Education has established a Facilities Use Policy No. 7510, and

WHEREAS, such policy contains when and how users of district owned facilities will be use and/or charged,

WHEREAS, on May 3, 2014, a Community Wellness Day will be held at the Randolph Middle School in support of the district's wellness initiate,

NOW THEREFORE, BE IT RESOLVED, any costs that would be determined due under Policy 7510 shall be waived for this May 3, 2014 event.

7. ACCEPTANCE OF DONATION

BE IT RESOLVED, the Randolph Township Board of Education accept the following donation:

- **Fernbrook School**, a check in the amount of **\$938.70**, a matching grant donation from **The Benevity Community Impact Fund**, a fund of American Endowment Foundation for exclusive charitable use of the school as defined in the appended check stub and Benevity Giving Platform.
- **High School**, donation from the **Randolph Education Foundation** in the amount of **\$6,550.00** awarded to RHS teachers Mr. Nick Albanito and Mr. Steve Cullis for their proposal of “Truly Differentiating the Physical Education Classroom”. The proposal aims to increase wellness and self-image of approximately 240 students daily through the use of Polar wireless hear rate monitors and licenses for the Polar GoFit app.

AMENDMENT1

- ***Middle School, from the RMS PTO Grant Committee donation of the following having an estimated value of \$1,215.46***

| <i>Grant Title:</i> | <i>Amount</i> |
|--|-------------------------|
| ○ <i>Marimba Bar Tuning</i> | <i>\$ 225.00</i> |
| ○ <i>AATSP membership for teaching staff member..</i> | <i>121.00</i> |
| ○ <i>RMS Historical Landmarks Project</i> | <i>239.48</i> |
| ○ <i>Building the Future</i> | <i>629.98</i> |

BE IT FURTHER RESOLVED, that Ms. Lisa Gross, Principal of the Fernbrook School, Ms. Deborah Iosso, Principal of Randolph High School and Dr. Dennis Copeland, Principal of the Middle School acknowledge the donations in a letter to the appropriate parties.

8. RESOLUTION FOR THE ADOPTION OF TENTATIVE BUDGET

BE IT RESOLVED, the tentative budget for the Randolph Township School District / Randolph Board of Education be approved for the 2014-2015 school year and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

| | <u>GENERAL FUND</u> | <u>SPECIAL REVENUES</u> | <u>DEBT SERVICE</u> | <u>TOTAL</u> |
|---------------------------------------|--------------------------------|------------------------------------|--------------------------------|---------------------|
| 2014-15 TOTAL EXPENDITURES | \$ 82,916,839 | \$ 1,240,239 | \$ 4,055,206 | \$ 88,212,284 |
| LESS: ANTICIPATED REVENUES | \$ 14,464,289 | \$ 1,240,239 | \$ 274,653 | \$ 15,979,181 |
| TAXES TO BE RAISED | \$ 68,452,550 | \$ 0 | \$ 3,780,553 | \$ 72,233,103 |

and, to advertise said tentative budget in the Randolph Township School District / Randolph Board of Education in accordance with the form suggested by the State Department of Education and according with law; and

BE IT FURTHER RESOLVED, that a public meeting be held in the Randolph High School Auditorium, May 6, 2014 at 8:00 p.m., for the purpose of conducting a public hearing on the budget for the 2014-2015 school year.

9. RESOLUTION FOR TRAVEL AND RELATED EXPENSE REIMBURSEMENT

WHEREAS, the Randolph Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.1, to a maximum expenditure of \$ 167,157 for all staff and Board members.

AMENDMENT1

10. RESOLUTION TO EXTEND SUBSCRIPTION BUSING

WHEREAS, parents of district student – **R.R.**- previously applied for *temporary* subscription busing through March 2014, Finance, Facilities and Transportation Motion No. 9, January 14, 2014.

WHEREAS, said motion was granted and duly approved by the Board on 14 January 2014.

NOW THEREFORE, BE IT RESOLVED, the parents of said student - **R.R.** - wish to extend same subscription busing for their child through the end of the 2013-2014 school year.

11. RESOLUTION TO APPROVE AN AGREEMENT FOR 2013-14 SCHOOL YEAR

RESOLVED the Randolph Township Board of Education approves an agreement with State of New Jersey Department of Children and Families for placement of student A.R.Z.; for education services commencing on January 7, 2014, and shall be in effect for the 2013-14 school year.