

FINANCE/FACILITIES & TRANSPORTATION

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1. – 1.1**, and orders that they be attached to and made a part of the minutes.

1.	Check Register – 03/31/10	\$ 6,661,392.36
1.1	Check Register – 04/09/10	\$ 2,008,974.62

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **March 2010** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 03/31/10
2.2	Expense Account Adjustment Analysis 03/31/10

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **March 2010**, **Finance Exhibits # 3.1 – 3.6**, consisting of:

3.1	Interim Balance Sheet – 03/31/10
3.2	Revenue Report – 03/31/10
3.3	Budget Report – 03/31/10
3.4	Petty Cash Report – 03/31/10
3.5	Food Services Cash Report – 03/31/10
3.6	Treasurer Report – 02/28/10

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **February 2010**,

March 31, 2010 FUND	<u>CASH BALANCE</u>	<u>APPROPRIATION BALANCE</u>
(10) General Current Expense Fund	\$ 2,478,108.94	\$ -
(11) Current Expense	-	2,490,918.24
(12) Capital Outlay	-	29,639.31
(20) Special Revenue Fund	(431,145.21)	601,671.10
(30) Capital Projects Fund	(198,758.66)	23,164.05
(40) Debt Service Fund	-	-
(60) Food Service	(301,926.42)	317,700.97
(63) Community School	310,314.66	175,863.39
<u>TOTAL</u>	\$ 1,856,593.31	\$ 3,638,957.06

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. APPROPRIATION OF 2008-2009 EXTRAORDINARY AID

WHEREAS, the Randolph Township Board of Education was awarded \$265,650 in Extraordinary Aid for the 2008-2009 school year by the New Jersey Department of Education, and

WHEREAS, only \$105,000 was appropriated in the 2008-2009 General Fund budget, and

WHEREAS, the balance of the award (\$160,650) can be appropriated in the current fiscal year,

NOW, THEREFORE, BE IT RESOLVED, that the district appropriate \$160,650 to 2009-2010 budget line 11-000-291-270-40-8203 (Medical Insurance).

5. APPROVE THE FOLLOWING CHANGE ORDER

The Randolph Township Board of Education approve the following change order as summarized in **Finance Exhibit # 4.**

PROJECT: Window Hardware Replacement at Middle School

VENDOR NAME: Panoramic Window & Door Systems, Inc.

DESCRIPTION OF CHANGED WORK AS FOLLOWS:

Change Order #1 Additional balances at additional windows \$945.00

6. MOTION TO APPROVE ADD-ON APPLICATION TO SYSTEM 3000

BE IT RESOLVED, the Randolph Township Board of Education enter into an agreement with **Systems 3000, Inc.**, for add-on application to System 3000, visual payroll as summarized in **Finance Exhibit # 5** attached hereto and made a part of the minutes.

7. ACCEPTANCE OF DONATIONS

BE IT RESOLVED, the Randolph Township Board of Education accept the following donations:

- **Center Grove School**, a donation from the **Center Grove PTA** of SMART document cameras for classroom use: four (4) cameras for 5th grade and one (1) for Mrs. Barrett's 3rd grade class, having an estimated value of \$700.00 each or total of \$3,500.00.
- **Center Grove School**, the **Center Grove PTA** through the BIGrant program, a donation estimated at approximately \$300.00, two (2) Olympus digital voice recorders to enhance the Lucy Calkins Writers Workshop Program for the benefit of third (3rd) grade students.
- **Center Grove School**, through the BIGrant program, the **Center Grove PTA** purchase of the American Library Association READ program for the Center Grove library/media center. The donation estimated at approximately \$320.00. The program is designed to enhance literacy by motivating the students to read more. Once purchased, the program has a modest annual fee for printing. The grant covers this fee for two (2) years at which time, if READ has been successful, the media specialist will work with parents and the PTA to continue it into the future.
- **Randolph High School**, the **Track Booster Club**, donation of additional equipment; two (2) javelins, three (3) discus, two (2) shot puts, a pole vault

carry bag, having an estimated value of \$1,600.00. In addition, the Track Booster Club will donate new covers for the high jump pit area, having an estimated value of \$600.00.

- **Randolph High School, the Track Booster Club**, donation of a new stove for the snack bar, having an estimated value of \$500.00.
- **Randolph High School**, from Ms. Cheng Li, Randolph Orchestra parent, a check in the amount of \$500.00, designated to the Randolph High School Orchestra Program.

BE IT FURTHER RESOLVED, that Ms. Deborah Iosso, Principal of Center Grove School, Miss Carol Stowbridge, Principal of Randolph High School, respectfully acknowledge the donations in a letter to the appropriate parties.