

FINANCE/FACILITIES & TRANSPORTATION

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

1	Check Register – 04/30/12	\$ 5,083,203.05
1.1	Check Register – 05/10/12	\$2,310,658.35 <i>(Addendum)</i>

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **April 2012** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 04/30/12
2.2	Expense Account Adjustment Analysis 04/30/12

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **April 2012**, **Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet – 04/30/12
3.2	Revenue Report – 04/30/12
3.3	Budget Report – 04/30/12
3.4	Petty Cash Report – 04/30/12
3.5	Food Services Report – 04/30/12 (to follow)
3.6	Treasurer Report – 03/31/12

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **March 2012**, **Finance Exhibit # 3.6**,

April 30, 2012 FUND	<u>CASH BALANCE</u>	<u>APPROPRIATION BALANCE</u>
(10) General Current Expense Fund	\$ 8,036,770.98	\$ -
(11) Current Expense	-	1,509,726.14
(12) Capital Outlay	-	50,624.94
(20) Special Revenue Fund	(456,294.89)	90,045.88
(30) Capital Projects Fund	11,282,387.39	10,861,908.95
(40) Debt Service Fund	-	-
(60) Food Service	(775,064.97)	32,142.44
(63) Community School	503,917.37	319,346.05
<u>TOTAL</u>	\$ 18,591,715.88	\$ 12,863,794.40

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. MOTION TO ACCEPT EXTENSION TO LEASE AGREEMENT

RESOLVED, the Randolph Township Board of Education accept the fifth extension to Lease Agreement between Mountain Ridge Business Park, LLC and the Randolph Township Board of Education, **Finance Exhibit # 4**, attached hereto and made a part of the minutes.

5. MOTION TO APPROVE MEMORANDUM OF AGREEMENT

RESOLVED, that the Board of Education hereby approves the Memorandum of Agreement between the Randolph Township Board of Education and the parents of Randolph student MOA-02 for the unilateral placement of Randolph student MOA-02 at the Family Foundation School for the remainder of the 2011-2012 school year.

6. MOTION TO APPROVE SALE OF SURPLUS (TRANSPORTATION EQUIPMENT) PROPERTY

WHEREAS, the Board is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Randolph Board of Education, as follows:

- (1) The sale of the surplus property shall be conducted through govdeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with govdeals is available online at govdeals.com and also available from the Randolph Board of Education
- (2) The sale will be conducted online and the address of the auction site is govdeals.com
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9
- (4) The surplus being sold is out dated mechanic equipment from the transportation department including Gustungsten Welding Machine, Clausing Lathe, Kolee Valve Grinding Machine and Sun MCS 4000 Modular Computer Diagnostic Scope System
- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property
- (6) The Board reserves the right to accept or reject any bid submitted.

7. ACCEPTANCE OF DONATIONS

BE IT RESOLVED, the Randolph Township Board of Education accept the following donations:

- **Center Grove School:**

- donation from the Center Grove PTO, iPad2, applications, case(s), stand, screen protector for specified staff member classroom use, having an estimated value of \$465.

ADDENDUM:

➤ **Fernbrook School:**

- **through the Fernbrook PTO, a grant donation from the Whole Kids/Food Corp in the amount of \$2,000 for the Fernbrook Indoor Student Center for Horticulture (FISCH).**

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➤ **High School:**

- donation in the amount of \$5,000.00 from RamRac, Randolph Athletic Council to be applied toward new weight room floor.

➤ **Middle School:**

- donation from the Middle School PTO, specified staff members classroom use, the following, including workshop cost to be paid directly by RMS PTO total of \$1,154.00 and \$500 check payable to the district:
 - book trailers - \$160
 - nonfiction toolkit - \$383
 - mathematical potato head - \$336
 - ACTFL convention - \$275
 - Alfred's Essentials Music - \$500 (payable to district)

BE IT FURTHER RESOLVED, that Ms. Danielle Hamblin, Principal of the Center Grove School and Ms. Deborah Iosso, Principal of the Randolph High School, Ms. Lisa Gross, Principal of Fernbrook School, Ms. Carol Strowbridge, Principal of the Middle School acknowledge the donations in a letter to the appropriate parties.

ADDENDUM2:

8. AWARD OF CONTRACT FOR BOILER REPLACEMENTS AT FERNBROOK AND CENTER GROVE SCHOOLS

BE IT RESOLVED, the Randolph Township Board of Education advertised for sealed bids for Boiler Replacements at the Center Grove and Fernbrook Elementary Schools on April 16, 2012. The bids were received and read aloud on May 3, 2012 at 1:00 P.M. in the Administration Offices of the Randolph Township Board of Education, 25 School House Road, Randolph, New Jersey.

Bid Packages were picked up by:

Silva's Mechanical Services, Inc., Kearny, NJ *AMCO Enterprises, Inc., Kenilworth, NJ*
DeSesa Engineering, Livingston, NJ *Preferred Mechanical, Aberdeen, NJ*
Liberty Mechanical, Newark, NJ *IB Miller, Inc., Long Branch, NJ*
CJ Vanderbeck, Paterson, NJ *Kappa Construction Corp., Ocean, NJ*
United Welding and Plumbing, Caldwell, NJ *C. Dougherty & Co., Paterson, NJ*

Proposals were received by all except AMCO Enterprises, Inc. the attached Finance Exhibit 5, shows the breakdown of all bidders.

BE IT FURTHER RESOLVED, that the Randolph Township Board of Education awards

Silva's Mechanical Services Inc.
171 Midland Ave. Kearny NJ
Contract A - Center Grove School - \$320,000.00

IB Miller Inc.
175 Washington St. Long Branch NJ
Contract B - Fernbrook School - \$299,681.00

IB Miller Inc.
175 Washington St. Long Branch NJ
Alternate GC-1 Additional Work on Doors at both buildings - \$2,500.00

The total amount of \$622,181.00 is being awarded based on the lowest responsive and responsible bidders meeting all specifications as set forth in the bid documents.

9. MOTION TO APPROVE MEMBERSHIP WITH MORRIS-UNION JOINTURE COMMISSION APRIL 2012 – JUNE 2012

RESOLVED, that the Randolph Township Board of Education join Morris-Union Jointure Commission from April 2012 through June 2012 at a cost of \$3,206.00.

10. MOTION TO APPROVE MEMBERSHIP WITH MORRIS-UNION JOINTURE COMMISSION FOR THE 2012-2013 SCHOOL YEAR

RESOLVED, that the Randolph Township Board of Education join Morris-Union Jointure Commission for the 2012 – 2013 school year at a cost of \$25,650.00.

ADDENDUM3:

11. APPROVAL OF JOINT TRANSPORTATION AGREEMENT

BE IT RESOLVED, the Randolph Township Board of Education approve a joint transportation agreement between the Randolph Township Board of Education and Educational Services Commission of Morris County for the

*2012-2013 school year, as summarized in **Finance Exhibit # 6**, attached hereto and made a part of the minutes.*