

FINANCE/FACILITIES & TRANSPORTATION

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

1	Check Register – 05/31/11	\$ 4,893,551.35
1.1	Check Register – 06/10/11	\$ 2,815,363.68

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **May 2011** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 05/31/11
2.2	Expense Account Adjustment 05/31/11

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **May 2011**, **Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet – 05/31/11
3.2	Revenue Report – 05/31/11
3.3	Budget Report – 05/31/11
3.4	Petty Cash Report – 05/31/11
3.5	Food Services Report – 05/31/11
3.6	Treasurer Report – 04/30/11

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **April 2011**, **Finance Exhibit # 3.6**,

May 31, 2011 FUND	<u>CASH BALANCE</u>	<u>APPROPRIATION BALANCE</u>
(10) General Current Expense Fund	\$ 6,209,840.89	\$ 17,655.00
(11) Current Expense	-	1,905,546.65
(12) Capital Outlay	-	1,250.57
(20) Special Revenue Fund	(477,011.61)	189,137.46
(30) Capital Projects Fund	(3,804.89)	-
(40) Debt Service Fund	.75	.75
(60) Food Service	(535,526.15)	784,065.71
(63) Community School	389,774.98	258,028.72
<u>TOTAL</u>	\$ 5,583,273.97	\$ 3,155,684.86

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. MOTION TO APPROVE SPECIAL EDUCATION TUITION (RECEIVING) CONTRACT

RESOLVED that the Randolph Township Board of Education accept **REC-01grade 3** in the extended school year program at elementary school effective July 12, 2011 and,

BE IT FURTHER RESOLVED, that a special education tuition contract be entered into with the Dover Board of Education (sending district) at the program tuition rate of \$7,817.00, including related and support services.

5. MOTION TO APPROVE MEMORANDUM OF AGREEMENT

BE IT RESOLVED, that the Board of Education approve the Memorandum of Agreement for residential placement, dated May 25, 2011, between the parents of educationally disabled student No. 5184281351 and the Randolph Township Schools

and further authorizes the Board President to execute same and direct the administration to implement the terms of the agreement.

6. MOTION TO APPROVE THE DELIGATON OF AUTHORITY

BE IT RESOLVED, that in the absence of Business Administrator, the District Controller shall have the authority to sign contracts and purchase orders on behalf of the district, and

BE IT FURTHER RESOLVED, that in the absence of Business Administrator, the Purchasing Supervisor shall have the authority to sign purchase orders on behalf of the district.

7. APPROVAL OF LUNCH PRICES FOR THE 2011-2012 SCHOOL YEAR

BE IT RESOLEVED, on the recommendation of Food Services Management Company (FSMC), the Randolph Township Board of Education approve school lunch price list for the 2011-2012 school year.

STUDENT LUNCHES

Elementary	\$3.00
Middle	\$3.25
High School	\$4.00
Kinder Kids	\$3.25

REDUCED LUNCHES

All Schools	\$.40
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ADULT LUNCHES

Elementary	\$4.75
Middle	\$4.75
Extra Ala Carte Entrée w/ Meal	\$1.00

KINDERGARTEN MILK ONLY

\$6.00 per month or
\$60.00 per year

ICE CREAM

Most Varieties	\$.85
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Select Novelty \$.85 - \$2.00

ORANGE JUICE

4 oz. Carton \$.85

MILK - PLASTIC

Students (All Varieties) \$.85

Adults (All Varieties) \$.85

KINDERGARTEN SNACK WITH MILK

\$22.50 per month or

\$225.00 per year

8. RESOLUTION AUTHORIZING ALL SCHOOLS PARTICIPATION IN THE NATIONAL SCHOOL LUNCH PROGRAM FOR THE 2011-2012 SCHOOL YEAR

WHEREAS, the Randolph Board of Education Food Service Program participates annually in the National School Lunch Program; and,

WHEREAS, previously, Randolph High School had been designated as a non-participating school; and,

WHEREAS, it is desirous for Randolph High School to participate in the National School Lunch Program once again;

NOW, THEREFORE, BE IT RESOLVED by the Randolph Board of Education, that all six district schools, including Randolph High School, be authorized to participate in the in the National School Lunch Program for the 2011-2012 School Year.

9. ACCEPTANCE OF DONATIONS

BE IT RESOLVED, the Randolph Township Board of Education accept the following donations:

➤ **Center Grove School:**

- donation in-kind, at the Center Grove School as part of the Bronze Award, fundraising activities of fifth (5th) grade Girl Scout Troop 790

to raise much needed cat food and supplies for the Randolph Animal Shelter, from May 16th thru June 3rd.

- as a result of Center Grove teachers participation in the 5k Randolph Rocks Marathon, a donation from Randolph Education Foundation in the amount of \$250.
- Center Grove PTA, donation of \$641 for purpose of funding materials for storage of curriculum materials as part of Eagle Scout project to produce twenty four (24) custom cubby wooden storage units.
- through the PTO Council grant program, to specified teaching staff member for classroom use, purchase of imagination station; dramatic play components for the pre-school creative curriculum, having an estimated cost of \$997.
- for classroom use, two iPad2's, having an estimated value of \$1,276 for two specified teaching staff members.

➤ **Fernbrook School:**

- through the PTO Council grant program, to two specified teaching staff members, for classroom use, purchase of land and water erosion materials, having an estimated value of \$555.

➤ **Ironia School:**

- through the PTO Council grant program, to specified teaching staff members, for hand chime enrichment class, purchase of (one set): 2 octave set of Malmark Hand Chimes, having an estimated value of \$1,000.
- to specified teaching staff member and classroom use, materials of IRB's for elementary ESL/Struggling Readers, having an estimated value of \$870.
- **through the Ironia PTA teacher grant program, total 2010-2011 grant awards having an estimated value of \$5,196:**
 - **smart Bluetooth wireless kit & IPEVO document camera \$516.**

- ***Teaching of Reading***; summer workshop fees in the amount of \$1,350 for two specified teaching staff members.
- digital camera / LCD HD movie recorder for 3rd grade classroom use for specified teaching staff member, having an estimated value of \$88.
- ***The Mozart Effect***; music in our classroom and beyond for 1st grade classroom use, specified teaching staff member, donation having an estimated value of \$560.
- BSI; Reading A-Z, valued at \$85; second year of subscription to an online website for two specified teaching staff members.
- Glazes and brushes for ceramics; specified teaching staff member classroom use. Materials estimated value of \$215.
- 5th grade: Wordly Wise 3000, having an estimated value of \$1,285 for specified teaching staff members' classroom use.
- 3rd grade: NJ ASK test prep; having an estimated value of \$398 (plus shipping and handling).
- 1st grade: Differentiation 2.0 having an estimated value of \$700 for specified teaching staff members classroom use.

➤ **Middle School:**

- donation from RMS PTO in the amount of \$2,380, for purchase of classroom use LCD projector mounts and SMART document camera for RMS library.
- through the PTO Council grant program, to specified teaching staff member for health classroom use, one year subscription of current health awareness magazine, having an estimated value of \$308.
- RMS PTO request to purchase and deliver the following material having an estimated value of \$17,246:

- twenty-five (25) LCD projectors with 2600 lumens for twenty five (25) classrooms, estimated value of \$15,000.
 - books for the library, having an estimated value of \$812.
 - two air conditioners; one for main office, one for the vice-principal's office, having an estimated value of \$709.
 - for the library, complete teleconference set-up consisting of: camera (Logitech webcam pro 9000), valued at \$63; X-140 stereo speakers valued at \$24; professional conference desktop VHF wireless microphone system valued at \$230.
 - 4G RAM upgrades for seven (7) towers for computer lab A, having an estimated value of \$407.
- **through the RMS PTO grant program a donation of \$403; (workshop fee of \$300.00 to vendor and a fee of \$103 to cover substitute); grade/subject – 6th, 7th and 8th, Spanish.**
 - **through the RMS PTO grant program a donation of \$445 each; (2 sets with shipping), math manipulatives, reinforcement and enrichment materials: “Creating Differentiation Opportunities in the Math Classroom” for 6th grade mathematics classroom use.**
 - **through the RMS PTO grant program a donation of \$566 “Mythbusters: Correcting Misconceptions” materials for 8th grade physical science classroom use.**
 - **through the RMS PTO grant program a donation of \$264 to cover cost of element coins for 8th grade science classroom use.**
 - **through the RMS PTO grant program a donation of \$300 to cover cost of elementary world language flash cards for classroom use.**

➤ **High School:**

- to the Randolph wrestling program, from a private individual, a generous donation in the amount of \$1,000 in memory of Ms. Chris Dilling.
- through the PTO Council grant program, to specified teaching staff members and for classroom use, world language special events

sound system, having an estimated value of \$911. In addition, to specified teaching staff member and for classroom use, fifteen (15) pairs of binoculars for AP environmental science, having an estimated value of \$1,000.

➤ **Shongum School:**

- through the PTO Council grant program, to specified teaching staff members and for classroom use, materials to implement the Foundations Wilson Language programs for first (1st) grade team, having an estimated value of \$1,993.
- through the PTO Council grant program, to specified teaching staff member, poetry collection books & other library books to supplement the Readers Workshop curriculum – fifth (5th) grade classroom use, valued at \$609.
- through the PTO Council grant program, to specified teaching staff member, Differentiation via Smart Technology; smart slate for the Resource Center and team teaching, valued at \$379.

BE IT FURTHER RESOLVED, that Ms. Danielle Hamblin, Principal of Center Grove School, Ms. Lisa Gross, Principal of Fernbrook School, Dr. Dennis Copeland, Principal of Ironia School, Miss Carol Strowbridge, Principal of the Middle School, Ms. Deborah, Iosso, Principal of the High School and Ms. Laura Hernandez, Principal of Shongum School acknowledge the donations in a letter to the appropriate parties.

10. MOTION to approve the acceptance of student **M.H.** as a tuition student for the 2011-2012 school year at an annual rate of \$13,145.00.