

FINANCE/FACILITIES & TRANSPORTATION

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

| | | |
|-----|---------------------------|-----------------|
| 1 | Check Register – 07/31/12 | \$ 1,378,093.05 |
| 1.1 | Check Register – 08/10/12 | \$ 5,871,993.61 |

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **July 2012** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

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| 2.1 | Monthly Transfer Report – 07/31/12 |
| 2.2 | Expense Account Adjustment Analysis 07/31/12 |

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **July 2012**, **Finance Exhibits # 3.1 – 3.5**, consisting of:

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| 3.1 | Board Secretary Report – 07/31/12 |
| 3.2 | Revenue Report – 07/31/12 |
| 3.3 | Budget Report – 07/31/12 |
| 3.4 | Petty Cash Report – 07/31/12 |
| 3.5 | Food Services Report – 07/31/12 (to follow) |
| 3.6 | Treasurer Report – 07/31/12 |

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **July 2012**, **Finance Exhibit # 3.6**,

| July 31, 2012 FUND | <u>CASH BALANCE</u> | <u>APPROPRIATION BALANCE</u> |
|-----------------------------------|----------------------------|---|
| (10) General Current Expense Fund | \$ 8,607,256.44 | \$ - |
| (11) Current Expense | - | 53,815,255.42 |
| (12) Capital Outlay | - | 480,677.40 |
| (20) Special Revenue Fund | (8,549.63) | 927,144.95 |
| (30) Capital Projects Fund | 11,051,942.03 | - |
| (40) Debt Service Fund | 2,127,342.00 | - |
| (60) Food Service | (750,264.93) | 1,309,750.50 |
| (63) Community School | 325,694.33 | 1,055,862.07 |
| <u>TOTAL</u> | 21,353,420.94 | \$ 57,588,690.34 |

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. MOTION TO ALLOW BOARD MEMBER AND ADMINISTRATOR TRAVEL

BE IT RESOLVED, The Randolph Township Board of Education allow the Board Members and Administrators to attend the annual co-sponsored **NJSBA / NJASBO / NJASA Workshop, October 23 – 25, 2012, Atlantic City Convention Center, Atlantic City, New Jersey**. Reimbursement of registration fees, mileage, meals and incidental expenses, subject to the limitations and conditions set forth in *OMB Circular A-87*, and in accordance with district policy 6471 – *School District Travel*.

Individual Registration Fee: \$150.00 / per member (one administrator and three members scheduled to attend).

Cancellation Fees may apply

A.C. - PER DIEM HOUSING LIMIT PER PERSON:

Lodging: **\$ 96.00** / day (Note: The federal per diem rates apply for all hotels. While GSA federal per diems for October 2012 in Atlantic City have not yet been issued, the September 30, 2012 hotel limit is \$100 per night.)

Room tax, **occupancy** and tourism fees: (varies from \$5 - **\$20/day**)
(To be exempt from the 14% room tax, you MUST settle the account with a District Voucher /or/ District Check.

Meals: (M&I.E.): per GSA federal per diems apply.

Mileage: 31cents / mile.

Plus other miscellaneous costs, may include reasonable gratuities

Note: Each attendee shall reimburse the district cost differential between the allowable domestic per diem rate vs. actual lodging charge (where applicable)

5. MOTION TO APPROVE PETTY CASH

RESOLVED, the following petty cash accounts be established for the 2012-2013 school year in the amount of \$3,000 in support of operations of the district:

| | |
|---------------------------|------------|
| BOARD OFFICE | \$200.00 |
| CENTER GROVE | \$100.00 |
| RANDOLPH COMMUNITY SCHOOL | \$1,000.00 |
| CONSUMER SCIENCE (RMS) | \$200.00 |
| CONSUMER SCIENCE (RHS) | \$200.00 |
| FERNBROOK | \$100.00 |
| HIGH SCHOOL | \$200.00 |
| IRONIA | \$100.00 |
| KINDER KIDS | \$200.00 |
| MIDDLE SCHOOL | \$200.00 |
| SHONGUM | \$100.00 |
| SPECIAL SERVICES | \$200.00 |
| TRANSPORTATION | \$200.00 |

6. MOTION TO APPROVE TECHNOLOGY CONSULTING AGREEMENT

RESOLVED, the Randolph Township Board of Education approve contracted technology consulting agreement of Mr. Richard Walsh for period July 1, 2012 through June 30, 2013, per diem rate of \$420.00, payable per terms and conditions of the agreement.

7. MOTION TO APPROVE SUBSCRIPTION AND STATEMENT OF WORK AGREEMENT

RESOLVED, the Randolph Township Board of Education approve subscription and statement of work agreement with Stronge & Associates Educational Consulting,

LLC for Stronge Effectiveness Performance Evaluation System (EPES) as outlined in **FFT Exhibit 4**, attached hereto, and made a part of the minutes.

8. MOTION TO APPROVE THE APPLICATION FOR FUNDS

RESOLVED, Randolph Board of Education approve the submission of application for funds in the amount of \$15,305.00 to support implementation of the Anti-Bullying Bill of Rights Act.

9. ACCEPTANCE OF DONATIONS

BE IT RESOLVED, the Randolph Township Board of Education accept the following donations:

- **High School:**
 - donation in the amount of \$5,000 from Randolph Athletic Council to be applied toward the purchase of new weight room floor.

- **Middle School:**
 - donation of a drum set to the music department from Mr. David Mair, to be used by a student whose financial limitations prevent him/her from having a drum set to practice at home. Estimated value of the drum set is \$300.

Addendum1:

- ***Fernbrook School:***
 - ***donation from the Fernbrook PTO in the amount of \$6,205.00 to be distributed as follows:***
 - ***\$4,930.00 to purchase of eight (8) laptops and thirteen (13) document cameras.***
 - ***\$1,275.00 to fund stipend for Fernbrook Morning Movers-AM Walking Club.***

BE IT FURTHER RESOLVED, that Ms. Deborah Iosso, Principal of the Randolph High School, ***Ms. Lisa Gross, Principal of Fernbrook School*** and Ms. Carol Strowbridge, Principal of the Middle School acknowledge the donations in a letter to the appropriate parties.

Addendum1:

10. MOTION TO VOID THE FOLLOWING CHECKS

BE IT RESOLVED, the Randolph Township Board of Education, by resolution, approve the cancellation of un-cashed checks remaining as open items as of July 31, 2012, for school years, 2010 thru 2011, sum of checks totaling \$ 176.21.

| | | |
|------------|--------------|-----------------|
| April 2010 | 108210 | \$18.62 |
| May 2010 | 113499 | \$8.02 |
| Oct 2010 | 121668 | \$4.59 |
| Nov 2010 | 122803 | \$81.27 |
| Dec 2010 | 127596 | \$9.18 |
| Jan 2011 | 128681 | \$9.38 |
| Jan 2011 | 128703 | <u>\$45.15</u> |
| | Total | \$176.21 |

11. APPROVE THE AMENDED 2012 NO CHILD LEFT BEHIND (NCLB) APPLICATION:

MOTON to approve the submission of the NO CHILD LEFT BEHIND (NCLB), Amendment #2 application, for Fiscal Year 2012 and accept modification of these funds, as summarized in Finance Exhibit # 5, attached hereto and made a part of the minutes. Title I Administrative funds in the amount of \$4,083.00 were transferred to the general supply line.