

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING, made this _____ day of _____, 2009 by and

between: **THE RANDOLPH TOWNSHIP BOARD OF EDUCATION**
25 Schoolhouse Road
Randolph, New Jersey 07869

(hereinafter "Board")

and: **THE TOWNSHIP OF RANDOLPH,**
502 Millbrook Avenue
Randolph, New Jersey, 07869

(hereinafter "Township")

W I T N E S S E T H:

WHEREAS, the Board repairs and maintains an extensive fleet of school buses and maintenance vehicles at a leased facility in Mt. Freedom; and

WHEREAS, the Board stores its bus fleet and fuels all of its vehicles at the Public Works Yard on Sussex Turnpike as part of an Interlocal Services Agreement entered into by the Board and Township; and

WHEREAS, the Township maintains an extensive fleet of emergency, police, administrative and maintenance vehicles in an existing vehicle maintenance garage at the Public Works Yard on Sussex Turnpike; and

WHEREAS, the Township proposes to demolish the existing Public Works Vehicle Maintenance garage and replace same with a modern vehicle maintenance

facility that will accommodate vehicle repair and maintenance needs of both the Board and Township vehicle fleets; and

WHEREAS, the new facility will in addition to meeting the vehicle repair and maintenance needs of the Board and Township, will also accommodate the Board's Transportation staff and the Township's Public Works staff; and

WHEREAS, on September 14, 2009, the Township presented a conceptual plan to the Board's Finance Committee along with a memorandum prepared by Township Manager John Lovell, dated September 11, 2009 (both documents affixed hereto); and

WHEREAS, it was mutually agreed that the next logical step towards reaching a shared services agreement was to prepare and enter into a Memorandum of Understanding between the Board and Council.

NOW, THEREFORE, IN CONSIDERATION of the mutual statements herein contained, the parties hereby establish the following Memorandum of Understanding:

1. Randolph will undertake formal design of a site plan and seek all permits and approvals. Simultaneously, the Township will contract for architectural services to complete building design and specifications. A formal project budget will be prepared and presented. The timeline for achieving these activities are outlined in the Township Manager's Memorandum dated September 11, 2009.
2. Upon completion of the above tasks, the Board and Township shall review the project, budget projections and resulting costs to both entities. In the event that the two parties concur and wish to proceed with development, an Interlocal Services Agreement shall be prepared and presented for approval.

Said Agreement shall assign one-third of the design, development and operating costs to the Board. It is contemplated that the project's debt will be retired over a twenty year period.

3. Upon approval of an Interlocal Services Agreement, the Township shall undertake construction of the shared vehicle maintenance garage and develop same for joint use of the Board and Township.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

ATTEST:

Donna Marie Luciani,
Township Clerk

TOWNSHIP OF RANDOLPH

By _____
Edward A. Metz, Mayor

ATTEST:

RANDOLPH BOARD OF EDUCATION

By _____
Greg Mark, President