

AMERICAN EDUCATION WEEK A PROCLAMATION



Whereas, public schools are the backbone of our democracy, providing young people with the tools they'll need to maintain our nation's precious values of freedom, civility, and equality; and

Whereas, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

Whereas, education employees, be they substitute educators, custodians, teachers, support professionals, bus drivers or librarians, work tirelessly to serve our children and communities with care and professionalism; and



Whereas, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise.

Now, therefore, I,

Dr. David M. Browne

Serving as Superintendent of Randolph Township Schools, Randolph, New Jersey do hereby proclaim November 18-22, 2013 as the 92nd annual observance of:



AMERICAN EDUCATION WEEK

Signed this 15th day of October 2013.





NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance - School Year 2013-14 District Information and Score Summary Page

District	Randolph Township Schools
County	Morris
District Superintendent	Dr. David M. Browne
District Address	25 School House Road, Randolph, NJ 07869

SOA Area	Score # of Yes Responses	Score % of Yes Responses
Instruction and Program	5	100%
Fiscal Management	9	90%
Governance	10	100%
Personnel	5	100%
Operations	20	100%

The state of the s	Randolph Township	Schools	of Marketine (1), and the second
Instruction and Program	Type "1" for Yes or N/A, or"0" for No		Comments
1. Reports to the district board of education and the public on the performance of all students on the New Jersey standardized testing system (N.J.A.C. 6A:8-3.1).	1		
2. Communicates district graduation requirements to all high school students, their families, and the community annually (N.J.A.C. 6A:8-5.1).	1		
3. Implements board-approved new and/or revised curricula that clearly and specifically align with the most recent State Board adopted version of Common Core Curriculum Standards (NJCCCS) and Common Core State Standards (CCSS) and with the timeline for implementation of curriculum content standard (N.J.A.C. 6A:3-3.1).			· · · · · · · · · · · · · · · · · · ·
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		Enter the Month		
		and Year		
	Date by which	(mm/yyyy) of	Type "1" if all	
	districts are	District Board	curricula are	
Content Area and Date Standards were	required to align	Approval of	aligned or type "0"	Comments
Adopted by State Board of Education	the curriculum with	Curriculum as	if one or more	Comments
	the NJCCCS or	Aligned to the	curricula are <u>not</u>	
	CCSS	Current State	aligned	
		Board-adopted		
		Standards		·
English Language Arts: Common Core State	September 2012	Elem - 08/2012		
Standards (CCSS) for English Language		Middle - 07/2011		
Arts & Literacy (June 2010) Referred to as		High - 08/2012		ŕ
Language Arts Literacy in Appendix C of				
N.J.A.C. 6A:30-3.1(e)				
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	James ang Pallalan Pangangganggang Pang	Randolph Township	Schools	
Content Area and Date Standards were Adopted by State Board of Education	Date by which districts are required to align the curriculum with the NJCCCS or CCSS	Enter the Month and Year (mm/yyyy) of District Board Approval of Curriculum as Aligned to the Current State Board-adopted Standards		Comments
Math: CCSS (June 2010)	September 2011 (K-2): September 2012 (3-5 & high school); September 2013 (6-8); (prior to 2013, Districts are required to implement the 2008 NJCCS for Mathematics for grades 6-8)	5 - 08/2012 Middle		
Science: NJCCCS (June 2009)	September 2011	07/2011		
Social Studies: NJCCCS (September 2009)	September 2012	08/2012		

		Randolph Township	Schools	
Content Area and Date Standards were Adopted by State Board of Education	Date by which districts are required to align the curriculum with the NJCCCS or CCSS	Enter the Month and Year (mm/yyyy) of District Board Approval of Curriculum as Aligned to the Current State Board-adopted Standards	1	Comments
World Languages: NJCCCS (June 2009)	September 2012	08/2012		
Technology: NJCCCS (June 2009) Referred to as Technology and Career Education in Appendix C of N.J.A.C. 6A:30-3.1(e)	September 2012	08/2012		
21st Century Life and Careers: NJCCCS (June 2009) Referred to as Consumer, Family and Life Skills in Appendix C of N.J.A.C. 6A:30-3.1(e)	September 2012	08/2012		

		Randolph Township	Schools	
Content Area and Date Standards were Adopted by State Board of Education	Date by which districts are required to align the curriculum with the NJCCCS or CCSS	Enter the Month and Year (mm/yyyy) of District Board Approval of Curriculum as Aligned to the Current State Board-adopted Standards		Comments
Visual and Performing Arts: NJCCCS (June 2009) Referred to as Arts Education in Appendix C of N.J.A.C. 6A:30-3.1(e)	September 2012	08/2012		
Comprehensive Health and Physical Education: NJCCCS (June 2009) Referred to as Health and Physical Education in Appendix C of N.J.A.C. 6A:30-3.1(e)	September 2012	08/2012		

	Randolph Township	Schools
Instruction and Program	Type "1" for Yes or N/A, or"0" for No	Comments
4. Aligns the approved career and technical education program with the State Plan for Career and Technical Education and evaluates the program annually, including the required safety and health program (<i>N.J.A.C.</i> 6A:19 <i>et seq</i> .).	1	N/A - We do not have a technical education program nor do we receive fur
5. Has a preschool program plan approved by NJDOE, Division of Early Childhood Education, as per <i>N.J.A.C.</i> 6A:13A-3.1 (if district receives State preschool education aid). For those school districts receiving full State funding under the School Funding Reform Act (SFRA) funded per pupil amount determined by the formula established in P.L. 2007, c. 260, the preschool Self-Assessment Validation System is complete, as per <i>N.J.A.C</i> . 6A:13A-8.1.	1	N/A - Our Special Education Preschool Program is not that of the Division of Early Childhood and it does not receive State funding. Our program is specifically for classified students and our funding is from the IDEA grant.
Instruction & Program Subtotal	5	
Fiscal Management	Type "1" for Yes or N/A, or"0" for No	Comments
The district: 1. Follows a budget calendar that was developed and shared with the board annually and that reflects all applicable legal and management requirements	1	
2. Bases the tuition estimate on an analysis of prior year expenditures and the current year schedule of out-of-district placements from existing contracts. If there were no out-of-district placements, this indicator should be checked N/A.	1	

	January Company	Schools
Fiscal Management	Type "1" for Yes or N/A, or"0" for No	Comments
3. Bases appropriations for capital projects on the district's Long Range Facilities Plan (N.J.A.C. 6A:26-2.1) and the comprehensive maintenance plan (N.J.A.C. 6A:26-12).	1	
4. Supports other budget lines by a trend analysis of historical expenditures.	1	
5. Includes only line-item transfers or appropriations of surplus for new programs and initiatives contained in the original budget certified for taxes (excluding transfers for health and safety related items and awards of additional state aid or grants for new purposes.	1	
6. Submits initial applications, revisions and final reports for all entitlement and discretionary grants in a timely manner.	1	
7. Maintains separate accounts and keeps records, by grant (IDEA, Title I, IDEA-ARRA, Education Jobs Funds, etc.) and location as required (Title I, etc.), and/or consolidates accounts for approved school-wide programs as allowed in accordance with the approved budget.	1	
8. Expends federal funds consistent with the approved indirect cost rate.	1	
9. At a minimum, performs a semi-monthly review of the budget status (budget to actual) to ensure that sufficient appropriations are available.	1	
10. Approves purchase orders approved only by the purchasing agent and issued in advance of goods received or services rendered and encumbered for the full contractual amount. There are no confirming orders.	0	
Fiscal Management Subtotal	9	

enter de la company de la comp	Randolph Township Schoo	ols -
Governance	Type "1" for Yes or N/A, or"0" for No	Comments
The district:		
1. Establishes policies and procedures for the provision of educational programs and services to all students (N.J.A.C. 6A:7 et.seq).	1	
2. Establishes a nepotism policy (N.J.A.C. 6A:23A-6.2)	1	
3. Follows all requirements for the annual organization meeting (N.J.S.A. 18A:10-3 et seq. and 15-1 et seq.).	1	
4. Drafts minutes of all meetings, including executive sessions, that reflect all board actions and makes the minutes publicly available within two weeks or by the next board meeting (N.J.S.A. 18A:17-7). When appropriate, the board obtains public input and provides information to district staff as it relates to community expectations. The board also implements the Open Public Records Act (OPRA) pursuant to N.J.S.A. 47:1A-1 et seq.).		
5. Requires each board member and administrator to file a timely and properly completed financial and personal/relative disclosure statement each year (<i>N.J.S.A</i> . 18A:12-26). Annually discusses the School Ethics Act and has not been found in violation of the School Ethics Act (<i>N.J.S.A</i> . 18A:12-22).	1	
6. Establishes a travel and related expense reimbursement policy and ensures school board members and all employees operate in accordance with that policy (<i>N.J.S.A.</i> 18A:11-12 and <i>N.J.A.C.</i> 6A:23A-7).	1	
7. Submits new, renegotiated, amended, altered or extended contracts for superintendents, deputy superintendents, assistant superintendents and school business administrators to the Executive County Superintendent (ECS) for review and approval. Takes no formal action to approve or implement such contracts prior to ECS review and approval (<i>N.J.S.A.</i> 18A:7-8, <i>N.J.A.C.</i> 6A:23A-3.1).	1	

	Randolph Township	Schools
Governance	Type "1" for Yes or N/A, or"0" for No	Comments
8. Approves appointments and transfers, and removes or renews certificated and non-certificated officers and employees only by a roll call majority vote of the full membership of the board upon the recommendation of the Chief School Administrator and acts within 60 days of the CSA's recommendation (<i>N.J.S.A.</i> 18A:27-4.1, <i>N.J.A.C.</i> 6A:32-4.1 and 4.7).		
9. Approves the monthly board secretary's and treasurer's reports within 60 days of month's end and certifies in the minutes that the major funds (general fund, special revenue and capital projects fund) have not been over-expended (<i>N.J.A.C.</i> 6A:23A-16.10).	1	
10. Conducts a public hearing on the proposed budget and formally adopts the budget at a public meeting (N.J.A.C. 18A:22-7 et seq. and N.J.A.C. 23A:8-1).	1	
Governance Subtotal	10	
Personnel	Type "1" for Yes or N/A, or"0" for No	Comments
The district:		
1. Utilizes board-approved job descriptions and standards for appointment of each teaching staff member, substitute teacher and other staff including paraprofessional positions. Ensures that all staff are appropriately certified and credentialed for their assignment (<i>N.J.A.C.</i> 6A:32-4 and <i>N.J.A.C.</i> 6A:9-6.5).	1	
2. Confirms that new employees have a successful criminal history record check within three months of employment and that they have not been disqualified for employment (<i>N.J.S.A</i> . 18A:6-7.1 <i>et. seq.</i> , 18A:39-19.1 and 18A:6-4.13 <i>et. seq</i> .).	1	

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	Randolph Township	Schools
Personnel	Type "1" for Yes or N/A, or"0" for No	Comments
3. Adopts written policies and procedures for the physical examination of new and existing employees and maintains personnel health records in a secure separate location from personnel files (<i>N.J.A.C.</i> 6A:32-6.2 and 6.3).	1	
4. Adopts policies and procedures for the annual evaluation of all tenured and non-tenured teaching staff members by appropriately certified personnel. Distributes the policies to all tenured teaching staff members, including administrators and supervisor, by October 1 (N.J.A.C. 6A:32-4.4 and 4.5).	1	
5. Uses multiple data sources, (e.g., test scores, needs assessments, attendance data, violence reports) to address current and projected needs and priorities for all school/district staff when providing professional development opportunities. Uses the data sources to analyze the alignment of the district's Professional Development Plan with teaching staff needs (<i>N.J.A.C.</i> 6A:9-15 et.seq. and <i>N.J.A.C.</i> 6A:32-4.3 and 4.4).	1	
Personnel Subtotal	5	
Operations	Type "1" for Yes or N/A, or"0" for No	Comments
The district:		
1. Conducts all required trainings for school district employees (N.J.S.A. 18A and N.J.A.C. 6A).	1	
2. Submits all required NJSMART files by the due dates and has an error rate of less than 2% for each file.	1	
3. Adopts and distributes to all school staff, students and parents a code of student conduct that contains all required elements (N.J.A.C. 6A:16-7.1).	1	

	Randolph Township	Schools
Operations	Type "1" for Yes or N/A, or"0" for No	Comments
4. Collects and reports annually, incidents of violence, vandalism, substance abuse and disruptive behavior to the NJDOE on the Electronic Violence and Vandalism Reporting System (EVVRS). Reports to the board all incidents from the previous year, annually at a public hearing. Analyzes these incidents and identifies activities to address them (N.J.A.C. 6A:16-5.3 and N.J.A.C. 6A:16-7).	1	
5. Develops and implements policies and procedures prohibiting harassment, intimidation and bullying (HIB); distributes them to students, parents and staff; and posts the policies and procedures on the district's website (N.J.S.A. 18A:37-14-18 and N.J.A.C. 6A:16-7.1(a)4 and (c)7 and N.J.A.C. 6A:16-7.9).	1	
6. Satisfies all requirements of the Gun-Free Schools Act, 20 USC 7151 and the Title IV Section 4141 of NCLB (N.J.S.A. 1BA:37-7-12 and N.J.A.C. 6A:16-5.5).	1	
7. Provides for the safety and protection of students through the annual review, development and implementation of a memorandum of agreement (MOA) with law enforcement and implementation of board-approved policies to facilitate cooperation between school staff and law enforcement (N.J.A.C. 6A:16-6.1)	1	
8. Implements procedures to review and resolve transportation incidents to avoid safety violations and ensures the safety of children including but not limited to meeting Motor Vehicle Commission requirements for bus driver inspections before loading and after drop-off and evacuation drills (N.J.A.C. 6A:27-11 and 12.1(g).	1	

Randolph Township Schools						
Operations	Type "1" for Yes or N/A, or"0" for No	Comments				
9. Adopts and implements policies and procedures designed to report missing and abused children to law enforcement and child welfare authorities. Appoints and school district liaison and provides training to district employees, volunteers and interns working in the school district (N.J.A.C. 6A:16-11).	1					
10. Provides school health services, screenings and examinations to identify the need for medical services for public and nonpublic students. Maintains student health records (N.J.A.C. 6A:16-2.1 et seq).	1					
11. Implements the NJDOE-approved school health nursing services plan (N.J.A.C. 6A:16-2.1(b)).	1					
12. Implements a board-approved comprehensive guidance and academic counseling program for all students (N.J.A.C. 6A:8-3.2).	1					
13. Coordinates a comprehensive career education and counseling program with transition services for students with disabilities beginning at age 14 or younger as determined by the Individualized Education Program team (N.J.A.C. 6A:14-3.7(e)11-13).	1					
14. Ensures that each school building has a multidisciplinary team (such as Intervention and Referral Services Team, Pupil Assistance Team and School Resource Committee), as part of its coordinated system for the planning and delivery of intervention and referral services (N.J.A.C. 6A:16-8).	1					
15. Provides educational services, either in school or out of school, within five days of the student's removal for disciplinary reasons or absence due to chronic or temporary illness (N.J.A.C. 6A:16-7.2; 7.3 and 10). If the district is a County Special Services School District, it develops and implements procedures for notifying resident district of disciplinary removals or absences due to chronic or temporary	1	·				

Randolph Township Schools						
Operations	Type "1" for Yes or N/A, or"0" for No	Comments				
16. Forwards all student records, including disciplinary records, to the school district to which the student has transferred within 10 school days after the transfer has been verified by the requesting school district. Forwards disciplinary records, with respect to suspensions and expulsions, to nonpublic schools (N.J.A.C. 6A:32-7.5(f)10iii and 6A:16-7.10).	1					
17. Provides services and programs to nonpublic school students in accordance with Chapter 192 Auxiliary Services (N.J.S.A. 18A:46A-1 et seq. and N.J.A.C. 6A:14-6.1 et seq) and Chapter 193 Remedial Services for the Handicapped (N.J.S.A. 18A:46-19.1 et seq and N.J.A.C. 6A:14-6.1 et seq).		-				
18. Disseminates information about and implements a comprehensive alcohol, tobacco and other drug abuse program. Adopts and disseminates to all school staff, students and parents policies and procedures for the prevention, assessment, intervention, referral for evaluation referral for treatment, discipline for students using alcohol or other drugs and continuity of care (N.J.S.A. 18A:40A-B et seq and N.J.A.C. 6A:16-1.4(a)18; 6A:16-3 and 6A:16-4).	1					
19. Annually reviews, revises or develops, and implements safety and security plans, procedures and mechanisms in consultation with law enforcement, health, social service and emergency management agencies and other community members, including parents (N.J.A.C. 6A:16-5.1 et seq).	1					
20. Implements the NJDOE-approved Comprehensive Equity Plan (CEP) designed to eliminate discrimination according to race, age, creed, color, national original, ancestry, marital status, affectional or sexual orientation, gender, religion, disability, socioeconomic status, pregnancy or parenthood (N.J.A.C. 6A:7-1.9).	1					
Operations Subtotal	20					

NJ QUALITY SINGLE ACCOUNTABILITY CONTINUUM (NJQSAC) STATEMENT OF ASSURANCE - SCHOOL YEAR 2013-14

DECLARATION PAGE

Randolph Township Schools

By signing below, the Chief School Administrator and Board President are affirming the accuracy of this document.

POSITION	NAME	SIGNATURE
Chief School Administrator	Dr. David M. Browne	Paul Prouse
Board of Education President	Mrs. Tammy MacKay	Gammy Mackay
Board Resolution Date:	October 15, 2013	

Randolph Township Schools

Morris

District

County

Post-Secondary Planning Survey® ALL ITEMS IN BOX ARE REQUIRED FOR PROCESSING. PLEASE PRINT CLEARLY WITH A NO. 2 PENCIL OR BLACK OR BLUE INK ONLY! COMPLETELY FILL IN CIRCLES. Last First Name Name Home Address Zip State City **Preferred Email** Your High School Name Scale: High School Graduation Year Gender What is your grade average? Birth Date A=4, B=3, O A+ ○ B+ O C+ O 2014 O 2016 O 2018 O B OC C=2, D=1, OA O 2015 O 2017 O 2019 ○ Female OA-O B-O Lower than C Failing=0 month year Cell Home Phone Phone **Parent Parent Last Name** First Name YOUR ACTIVITIES AND POST-SECONDARY PLANS 1. Are there Computer Science courses that you are interested in taking but cannot? If so, why not? (Darken as many as apply) C. O I do not meet the prerequisites. E. O No interest A. O No room in my class schedule D. O Other issue B. O Desired course(s) are not available. 2. Why do you take Computer Science classes? (Darken as many as apply) E. O Because my parents encouraged it A. O To fulfill a college entrance requirement C. O Because I am interested in Computer Science F. O To fulfill a high school graduation requirement D. O Because my friends are taking Computer Science B. O To broaden my career choices G. O Other 3. Which of the following best describes your future use of Computer Science? (Darken ONE) A. O I plan to take Computer Science courses in college. C. O I plan to pursue a career in Computer Science. E. O I plan to get a job in Computer Science after high school. F. O I plan to work in a field where Computer Science skills will be useful. B. O I plan to major in Computer Science in college. D. O I plan to teach Computer Science. G. O I will not pursue any Computer Science after high school. 4. How useful do you think your Computer Science knowledge/skills will be to your future career? (Darken ONE) B. O Somewhat useful C. O Not very useful D. O Not at all useful 5. Which of the following are major factors when deciding which type of college you will apply to and attend? (Darken as many as apply) G. O Reputation for my program of interest E. O Friends go there A. O Advertising/Information pieces C. O Close to home H. O Scholarships/Tuition assistance F. O Job placement opportunities B. O Affordability D. O Flexibility in class schedules 6. If costs were not a factor, which categories of college would you like to attend? (Darken as many as apply) D. O Vocational/Technical School C. O Community/Junior College A. O Private College/University B. O State College/University 7. Specialized schools and colleges offer degree programs in selected professional areas. Which categories of college would you like to attend? (Darken up to THREE) S. O Nursing College M. O School of Journalism A. O Architectural College G. O School of Economics T. O School of Psychology/Sociology N. O Law School H. O College of Education B. O Art/Design College U. O College of Science O. O College of Mathematics C. O Bible College I. O Engineering College P. O Medical School V. O Institute of Technology J. O Family and Consumer Sciences D. O School of Business W. O Theatre Arts College Q. O Military Academy/College E. O School of Communications K. O School of Forestry/Environmental Studies R. O Music College/Conservatory X. O Other/Undecided L. O General/Liberal Arts College F. O Culinary School 8. Have either of your parents attended college? A. O Yes B. O No Please identify the types of high school courses you are currently taking. (Darken as many as apply) E. O Other Advanced Programs G. O General College Prep A. O Advanced Placement (AP) C. O Honors Programs H. O Career and Technical (CTE) D. O Gifted/Accelerated Programs F. O College-Credit Courses B. O International Baccalaureate (IB) Which of the following ACTIVITIES are you most likely to participate in while attending college? (Darken as many as apply) K. O Fraternity/Sorority P. O Math/Science Club U. O Peer Mentoring/Tutoring F. O Church/Religious A. O Academic/Honors Club V. O Student Government Q. O Military/ROTC G. O Community Serv/Volunteer L. O Hunting/Fishing B. O Art/Design R. O Newspaper/TV/Radio W. O Study Abroad H. O Debate/Forensics M. O Intramural/Club Sports C. O Band/Orchestra X. O Writing/Publications S. O Outdoor Adventure/Rec N. O Language Club D. O Business/Entrepreneur I. O Drama/Theatre O. O Leadership T. O Outdoor Winter Sports E. O Choir J. O Environmental Club

11. Which of the following VARSITY SPORTS are you most likely to participate in while attending college? (Darken as many as apply)

A. O Baseball	E. O Crew/Rowing	 Football 	M. O Ice Hockey	Q. O Softball	U. O Volleyball
B. O Basketball	F. O Cross Country	J. O Golf	N. O Lacrosse	R. O Swimming/Diving	V. O Wrestling
C. O Bowling	G. O Cycling	K. O Gymnastics	O. O Rodeo	S. O Tennis	W. O Other Athletics
D. O Cheerleading/Dance Team	H. O Field Hockey	 L. O Horsemanship 	P. O Soccer	T. O Track & Field	OVER PLEASE

12. Please choose TWO occupational areas that BEST fit your major interests or ruture career path. (Darken TWO) 1. O According Cylindrichy Completed (Complete Interests of Secretary 2. O According Cylindrichy C	12.	Please choose TWO occupational	areas that BEST fit your major in	terests or future caree	r nath (Darken TW	(0)				
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Dear Student: We've entrusted My College Options®, a service operated by the National Research Center for College & University Admissions™, to manage the research findings due to their many years of dedication to higher education. The most important benefit of participating in this voluntary survey and research project is the information you and your family will receive from colleges and universities. In some cases, you and your family may also receive information about educational products & services such as student loans and financial aid, college admissions and tutorial services, extra-curricular enrichment and recognition programs, career, employment and military opportunities, and camps, provided by non-profit organizations, companies offering educational products & services, and government agencies. My College Options does not share your information with commercial marketers offering to sell you non-education-related products and services.