

The Randolph Township Board of Education held a Business Session meeting on Tuesday, December 09, 2014 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board Vice President Alfredo Z. Matos called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

### **Roll Call**

The following Board members were present: Ms. Christine Aulenbach, Ms. Colleen Pascale, Mr. David Rosenblatt, Dr. Diana Thomas and Mr. Alfredo Z. Matos.

Board members Ronald Conti, Sheldon Epstein, Tammy MacKay and Ms. Anne Standridge were absent.

The following administrators were present: Dr. David Browne, Superintendent, Miss Jennifer Fano, Assistant Superintendent, Mr. Gerald M. Eckert, Board Secretary, Board Counsel Marc H. Zitomer, Esquire was also present.

### **Closed Session – 07:18 p.m.**

Board member Christine Aulenbach made a motion seconded by Mr. Alfredo Z. Matos and carried by roll call vote to adopt the following with exceptions:

Board members Ronald Conti, Sheldon Epstein, Tammy MacKay and Ms. Anne Standridge were absent.

**BE IT RESOLVED**, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a closed session regarding Personnel, Litigation and Negotiations. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board members Ronald Conti and Sheldon Epstein arrived at 07:20 p.m.

Board President Tammy MacKay arrived at 07:25 p.m.

The Board returned to open session at 08:05 p.m.

## **Pledge of Allegiance**

## **Approval of Board Minutes**

Board Vice President Al Matos made a motion seconded by board member Sheldon Epstein and carried by a roll call vote to approve, with an exception, the following board minutes:

Board member Anne Standridge was absent.

- Closed Executive Sessions 11-11-14, 11-18-14
- Work and Business Sessions 11-11-14, 11-18-14

## **Correspondence**

Letter 11-18-14 El Primer Pasco

Letter 11-24-14 Laddey, Clark & Ryan, LLP

Letter 12-03-14 NJDOE Interim County Superintendent

Email 12-09-14 Dr. Paul Fried, Montville

## **President's Report**

Ms. MacKay stated that there is a proposed board meeting calendar for 2015 that has been circulated. She also announced that the Organization meeting will be held on January 6<sup>th</sup> 2015 at 7:00 p.m.

Ms. MacKay then introduced the district auditors who presented the 2013-14 audit.

Mr. Wilson reported the audit to the board. He then reported on the three recommendations that were listed in the Auditors Management Report. He stated that the district is overall in good financial shape.

## **Superintendent's Report**

Dr. Browne reported on the NJEA Classroom Close up that was filmed today.

Ms. Fano gave a brief report on an Hour of Code activity that is taking place in all district schools this week.

## **Student Council Representative Report**

Student council representative Miss Chelsea Galembo reported on successful

student council convention last week. She also reported that there is a trip in January to winter convention at T.C.N.J.

### **Committee Reports**

Finance, Facilities and Transportation:

Mr. Matos reported on the FFT meeting held last night. Items discussed included:

- The annual audit and an action plan for the findings;
- Draft budget calendar;
- Insurance contract information for facility usage;
- Insurance levels for events;
- Professional services contracts.

Ms. MacKay stated that the committee will look to align the professional services with our fiscal year.

Board member Anne Standridge arrived at 08:30 p.m.

Dr. Browne reminded the board that his full day kindergarten report will be given earlier so it can be included in the budget projection and will be in January. He then stated that his report on changing starting and ending times at the schools will be in March.

Ms. MacKay stated that the Negotiations Committee will be meeting with the REA on December 18<sup>th</sup>.

**Liaison Reports** - None

### **Public Discussion**

Randolph resident asked Mr. Matos about the calendar for the school budget and asked if there are any conflicts with the township meeting schedules. She stated that she will be at the next meeting and tell the committee what information she will want to see in the budget.

Randolph resident asked what the budget managers were directed to do in their budgets.

Randolph resident spoke in favor of full day kindergarten.

Randolph resident stated that one of the reasons we did not have full day kindergarten

was due to lack of space.

### **Old Business**

Ms. MacKay stated that this is Mr. Rosenblatt's last board meeting and thanked him for his service.

### **New Business**

Board Negotiations Motion 1 – Mrs. MacKay stated that this item was tabled.

Personnel Motions 1 – 3

Finance, Facilities and Transportation Motion 1 – 12, including item read in Corrective Action Plan and Motion No. 14 to amend Motion No. 6 of 11-18-14.

Education Motions 1 – 4

Policy Motion 1

## **PERSONNEL AND ADMINISTRATION MOTIONS 1 – 3 v4**

**DECEMBER 9, 2014**

Updated December 9, 2014

**Pursuant** to the recommendation of the Superintendent of Schools and on behalf of the Personnel Committee, Board member Christine Aulenbach made a motion seconded by board member Ronald Conti and unanimously carried by a roll call vote to approve the following Personnel Motions 1 – 3:

### **1. TEACHERS/PROFESSIONAL STAFF**

#### **A. New Hires**

1. Approve the appointment of Ralph Scimeca, as a long term substitute at Randolph Middle School effective December 15, 2014 at the rate of \$90.00 a day for the first 20 days; on day 21 the daily rate will increase to \$264.55 for the remainder of the agreement pending teaching certification.

#### **AMENDMENT 1**

2. Approve the appointment of Margaret Kelley, as a long term substitute at Randolph High School effective December 8, 2014 at the rate of \$90.00 a day for the first 20 days; on day 21 the daily rate will increase to \$264.55 for the remainder of the agreement.

3. Approve the appointment of Nicholas Lavender, as Teacher of Technology at

Randolph Middle School, for the 2014-2015 school year at the annual salary of \$52,910 (pro-rated), (BA, Step 1), effective February 2, 2014, pending New Jersey State Teaching Certification.

4. Approve the appointment of Kathleen Siano, Teacher of Art at Fernbrook School, for the 2014-2015 school year at the annual salary of \$54,910 (pro-rated), (BA, Step 4-5), effective January 2, 2015.

#### **AMENDMENT 2**

5. Approve the appointment of Lisa Wichman, Teacher of General Music at Fernbrook School, for the 2014-2015 school year at the annual salary of \$66,720 (pro-rated), (BA +30, Step 10), effective on or before February 9, 2015.

6. Approve the appointment of Ami Bauer, Teacher of Biology at Randolph High School, for the 2014-2015 school year at the annual salary of \$52,910 (pro-rated), (BA, Step 1), effective January 2, 2015.

#### **B. Leave of Absences**

1. Resolved, that employee I.D. #4947 identified on **Schedule A**, be placed on a FMLA from December 4, 2014 through on or about January 9, 2015; and Be it further resolved the entire leave shall be paid using accumulated sick days; and Be it further resolved that the entire leave is with benefits.

#### **AMENDMENT 1**

2. Resolved, that employee I.D. #4066 identified on Schedule B, be placed on a paid FMLA from December 1, 2014 through December 17, 2014 using accumulated sick days; and Be it further resolved said employee be placed on an unpaid FMLA from December 18, 2014 through on or about January 12, 2015; and Be it further resolved the entire leave is with benefits.

#### **C. Volunteers**

1. Approve the appointment of Nicholas Lavender as Randolph High School Boy's Basketball Volunteer Coach, for the 2014-2015 school year.

#### **D. Level Changes**

1. Approve the following salary and step changes effective September 1, 2014 for the employee listed below due to previously completed courses and credit received to move on the salary guide:

Note: All REA salaries remain the same as the 2013-2014 school year until a contract is approved and accepted between the REA and the Randolph Board of Education.



4. Approve the appointment of the following Ironia School Staff as Girls on the Run Co-Advisors, for the 2014-2015 school year at the annual shared stipend of \$1,275 (\$425.00 each):

Diane Dayer

Carolyn Quigley

Amy Rubin

**G. Extra Duty**

1. Approve the following Randolph Middle School Staff to teach a sixth period assignment for the first and second semester of the 2014-2015 school year at a stipend amount of \$4,000 per semester for a total of \$8,000 each:

<b><u>Name</u></b>	<b><u>Subject</u></b>
Kerrianne Contuzzi	Special Education
Christina DelGuercio	Special Education
Krysta Hyziak	Special Education
Karen Cafaro	Special Education
Barbara Kelleher	Special Education
Jill Pariseau	Special Education

2. Approve the following Randolph Middle School Staff to teach a sixth period assignment for one and a half semesters of the 2014-2015 school year at a stipend amount of \$4,000 per semester for a total of \$6,000 each:

<b><u>Name</u></b>	<b><u>Subject</u></b>
Audra Marsh	Physical Education
Barbara Abromavage	Physical Education
Dominick LoPresti	Physical Education

3. Approve the following Randolph Middle School Staff to teach a sixth period assignment for one-quarter of the 2014-2015 school year at a stipend amount of \$2,000:

<b><u>Name</u></b>	<b><u>Subject</u></b>
Matthew Siegel	Physical Education

**2. SUPPORT STAFF**

**AMENDMENT 2**

**A. New Hires**

1. Approve the appointment of Elena Paskoska, Paraprofessional at Center Grove School, for the 2014-2015 school year at the annual salary of \$21,815 (pro-rated), (Step 5-6), effective January 6, 2015.

## **B. Appointments**

1. Approve the appointment of the following substitute custodian for the 2014-2015 school year, effective December 1, 2014 at the hourly rate of \$12.50:

Ruben Jimenez

## **C. Terminations**

1. Resolved, upon the recommendation of the Superintendent that the Board of Education hereby terminates Employee I.D. # 6410, identified on Schedule C, effective immediately.

## **3. COMMUNITY SCHOOL**

### **A. Appointments**

1. Approve the following Randolph Community School personnel for the 2014-2015 school year, effective January 2, 2015:

Elementary School ski club head advisors at the rate of \$1500 for the 2014-2015 ski season:

Lisa Barrett  
Janet Stella

Michael Hand

Christopher Kerr

Elementary School ski club assistant advisor at the rate of \$137 per trip:

Dudley North

Elementary School ski club chaperones at the rate of \$100 per trip:

Mary Aquino-Samuel

Andria Barosi-Stampone

Christine Brembs

Beverly Cirelli

Angela Cordova

Sean Goldsworthy Karl

Lutschewitz

6<sup>th</sup> Grade ski club head advisor at the rate of \$1500 per year:

Jessica Zschack

6<sup>th</sup> Grade ski club assistant advisors at the rate of \$137 per trip:

Christine Shay

Ryan Hallock

7<sup>th</sup> & 8<sup>th</sup> Grade ski club head advisor at the rate of \$1500 per year:

Katharine Russell





## **2. MOTION TO ACCEPT AND APPROVE THE 2013-2014 DISTRICT AUDIT**

**RESOLVED**, that the Randolph Township Board of Education District Report of the Audit Year Ended June 30, 2014 prepared by Nisivoccia LLP of Mount Arlington, New Jersey, be accepted and approved. The report includes:

- A. Comprehensive Annual Financial Report (CAFR)
- B. Auditors Management Report on Administrative Findings

### **RECOMMENDATIONS:**

1. Administrative Practices and Procedures

None

2. Financial Planning, Accounting and Reporting

a. The Annual report be filed with the County Superintendent in a timely manner in accordance with state statute.

b. All receipts be entered into the accounting software system on a timely basis.

c. All bank reconciling items be reviewed on a monthly basis.

3. School Purchasing Program

None

4. School Food Service

None

5. Student Body Activities

None

6. Application for State School Aid

None

7. Pupil Transportation

None

8. Facilities and Capital Assets

None

9. Other

None

10. Status of Prior Year's Findings/Recommendations:

The prior year recommendations were resolved in the current year.

**3. RESOLUTION AUTHORIZING EXECUTION AND DELIVERY OF THE GRANT AGREEMENT FOR SCHOOL FACILITIES PROJECT**

**WHEREAS**, based on prior New Jersey Department of Education approvals, by letter dated May 2, 2014, the New Jersey Schools Development Authority ("NJSDA") has offered an Educational Facilities Construction and Financing Section 15 Grant ("the Grant") to the Randolph Board of Education ("the Board");

**WHEREAS**, the Grant is for certain funding of a School Facilities Project at the Randolph Middle School, including the recoating of approximately 117,000 sq. ft. of existing standing seam metal roofing system;

**WHEREAS**, the Board has received all necessary New Jersey Department of Education ("DOE") approvals, including approval by letter dated February 24, 2014 of the "Final Eligible Cost" ("FEC Letter") for the School Facilities Project;

**WHEREAS**, the FEC Letter establishes a maximum dollar amount of eligible costs, meaning that if the local share of the costs of the School Facilities Project is less than the dollar amount stated in the DOE's FEC Letter or if the total cost to complete said Project is less than the total amount in the FEC Letter, the Grant amount shall be decreased proportionally;

**WHEREAS**, if there are additional costs for the School Facilities Project resulting in an amount greater than the total FEC amount, said additional costs will be funded through the Board's local share of the cost for said project; and

**WHEREAS**, in order to receive NJSDA funding, the Board must authorize the execution and delivery of the Grant Agreement.

**NOW THEREFORE, BE IT RESOLVED**, that the Board is hereby authorizing execution and delivery of the Grant Agreement for SDA Project # 4330-075-14-G3IU, Grant # G5-6326, for NJSDA funding of its School Facilities Project at the Randolph Middle School.

#### **4. RESOLUTION: DELEGATION OF AUTHORITY TO SCHOOL BUSINESS ADMINISTRATOR FOR SUPERVISION OF THE SCHOOL FACILITIES PROJECT**

**WHEREAS**, based on prior New Jersey Department of Education approvals, by letter dated May 2, 2014, the New Jersey Schools Development Authority (“NJSDA”) has offered an Educational Facilities Construction and Financing Section 15 Grant (“the Grant”) to the Randolph Board of Education (“the Board”);

**WHEREAS**, the Grant is for certain funding of a School Facilities Project at the Randolph Middle School, including the recoating of approximately 117,000 sq. ft. of existing standing seam metal roofing system;

**WHEREAS**, the Board has received all necessary New Jersey Department of Education (“DOE”) approvals, including approval by letter dated February 24, 2014 of the “Final Eligible Cost” (“FEC Letter”) for the School Facilities Project;

**WHEREAS**, the FEC Letter establishes a maximum dollar amount of eligible costs, meaning that if the local share of the costs of the School Facilities Project is less than the dollar amount stated in the DOE’s FEC Letter or if the total cost to complete said Project is less than the total amount in the FEC Letter, the Grant amount shall be decreased proportionally;

**WHEREAS**, if there are additional costs for the School Facilities Project resulting in an amount greater than the total FEC amount, said additional costs will be funded through the Board’s local share of the cost for said project; and

**WHEREAS**, in order to receive NJSDA funding, the Board must delegate authority for supervision of the School Facilities Project to the School Business Administrator;

**NOW THEREFORE, BE IT RESOLVED**, that the Board is hereby approving the delegation of authority to the Board’s School Business Administrator for supervision of the School Facilities Project relating to SDA Project # 4330-075-14-G3IU, Grant # G5-6326, for NJSDA funding of its School Facilities Project at the Randolph Middle School.

#### **5. RESOLUTION AUTHORIZING EXECUTION AND DELIVERY OF THE GRANT AGREEMENT FOR SCHOOL FACILITIES PROJECT**

**WHEREAS**, based on prior New Jersey Department of Education approvals, by letter dated May 2, 2014, the New Jersey Schools Development Authority (“NJSDA”) has offered an Educational Facilities Construction and Financing Section 15 Grant (“the Grant”) to the Randolph Board of Education (“the Board”);

**WHEREAS**, the Grant is for certain funding of a School Facilities Project at the Shongum Elementary School, including the Removal of approximately 45,150 sq. ft. of existing built-up roofing, insulation and fascia system and the replacement with new tapered insulation, EPDM roofing and metal work for the roof area, the replacement of the existing entrance door and Kalwall system with new storefront glazing and the replacement of the Kalwall/Window system in the cafeteria and library with a similar system;

**WHEREAS**, the Board has received all necessary New Jersey Department of Education (“DOE”) approvals, including approval by letter dated February 24, 2014 of the “Final Eligible Cost” (“FEC Letter”) for the School Facilities Project;

**WHEREAS**, the FEC Letter establishes a maximum dollar amount of eligible costs, meaning that if the local share of the costs of the School Facilities Project is less than the dollar amount stated in the DOE’s FEC Letter or if the total cost to complete said Project is less than the total amount in the FEC Letter, the Grant amount shall be decreased proportionally;

**WHEREAS**, if there are additional costs for the School Facilities Project resulting in an amount greater than the total FEC amount, said additional costs will be funded through the Board’s local share of the cost for said project; and

**WHEREAS**, in order to receive NJSDA funding, the Board must authorize the execution and delivery of the Grant Agreement.

**NOW THEREFORE, BE IT RESOLVED**, that the Board is hereby authorizing execution and delivery of the Grant Agreement for SDA Project # 4330-080-14-G3IV, Grant # G5-6327, for NJSDA funding of its School Facilities Project at the Shongum Elementary School.

## **6. RESOLUTION: DELEGATION OF AUTHORITY TO SCHOOL BUSINESS ADMINISTRATOR FOR SUPERVISION OF THE SCHOOL FACILITIES PROJECT**

**WHEREAS**, based on prior New Jersey Department of Education approvals, by letter dated May 2, 2014, the New Jersey Schools Development Authority (“NJSDA”) has offered an Educational Facilities Construction and Financing Section 15 Grant (“the Grant”) to the Randolph Board of Education (“the Board”);

**WHEREAS**, the Grant is for certain funding of a School Facilities Project at the Shongum Elementary School, including the Removal of approximately 45,150 sq. ft. of existing built-up roofing, insulation and fascia system and the replacement with new tapered insulation, EPDM roofing and metal work for the roof area, the replacement of the existing entrance door and Kalwall system with new storefront glazing and the replacement of the Kalwall/Window system in the cafeteria and library with a similar system;

**WHEREAS**, the Board has received all necessary New Jersey Department of Education (“DOE”) approvals, including approval by letter dated February 24, 2014 of the “Final Eligible Cost” (“FEC Letter”) for the School Facilities Project;

**WHEREAS**, the FEC Letter establishes a maximum dollar amount of eligible costs, meaning that if the local share of the costs of the School Facilities Project is less than the dollar amount stated in the DOE’s FEC Letter or if the total cost to complete said Project is less than the total amount in the FEC Letter, the Grant amount shall be decreased proportionally;

**WHEREAS**, if there are additional costs for the School Facilities Project resulting in an amount greater than the total FEC amount, said additional costs will be funded through the Board’s local share of the cost for said project; and

**WHEREAS**, in order to receive NJSDA funding, the Board must delegate authority for supervision of the School Facilities Project to the School Business Administrator;

**NOW THEREFORE, BE IT RESOLVED**, that the Board is hereby approving the delegation of authority to the Board’s School Business Administrator for supervision of the School Facilities Project relating to SDA Project # 4330-080-14-G3IV, Grant # G5-6327, for NJSDA funding of its School Facilities Project at the Shongum Elementary School.

## **7. TRANSFER OF CAPITAL RESERVE FUNDS TO CAPITAL PROJECTS**

**WHEREAS**, the Randolph Township Board of Education has established a Capital Reserve Fund, and

**WHEREAS**, The Randolph Township Board of Education has a Capital Reserve Fund balance of \$1,467,247.00, and

**WHEREAS**, The Randolph Township Board of Education has been offered construction grants through the State of New Jersey Regular Operating District (R.O.D.) Grant Program, and

**WHEREAS**, The Randolph Township Board of Education desires to fund its share of the following R.O.D. Grant Projects as follows

Randolph Middle School SDA Project # 4330-075-14-G3IU, Grant #G5-6326  
Account No. 30-000-400-450-18-1005..... \$ 389,700

Shongum Elementary School SDA Project # 4330-080-14-G3IV, Grant G5-6327  
Account No. 30-000-400-450-18-1006..... \$ 810,600

**NOW, THEREFORE, BE IT RESOLVED**, that The Randolph Township Board of Education transfer \$ 389,700 and \$810,600 from its Capital Reserve Fund to the Capital Projects Fund for the purpose of meeting the District's requirement for funding 60% of the approved capital project cost as delineated in the State of New Jersey's letter of determination stating the Final Eligible Costs for each project.

**8. MOTION TO AFFIRM CONTRACT AGREEMENT**

**BE IT RESOLVED**, the Randolph Township Board of Education affirms contract agreement with St. Clare's Hospital for student HBI-14-15-2, for home – bedside instruction, 1 hour per day @ \$54.00 per hour, effective 12-01-2014.

**9. MOTION TO AFFIRM CONTRACT AGREEMENT**

**BE IT RESOLVED**, the Randolph Township Board of Education affirms contract agreement with St. Clare's Hospital for returning student HBI-14-15-1 for tutorial services, 1 hour per day @ \$54.00 per hour, effective 12-04-2014.

**10. RESOLUTION TO ENTER INTO AN AGREEMENT WITH NCS PEARSON INC. FOR PRODUCTS AND/OR SERVICES FOR THE 2014-2015 SCHOOL YEAR**

**RESOLVED**, that the Randolph Township Board of Education hereby approves an agreement between the Randolph Township Board of Education and NCS Pearson, Inc., for SIOP 3 days of on-site training services for Teachers (K-12) and agrees to pay an amount \$15,000 as summarized in **Finance Exhibit # 2**, attached hereto and made a part of the minutes.

**11. MOTION TO APPROVE CONTRACT AGREEMENT**

**RESOLVED**, that the Board of Education retains the services to Dr. Louis Centolanza to conduct an H.I.B. investigation for the District, within the statutory time limits, at the hourly rate of \$75.00 per hour, capped at \$3500.00; and

**BE IT FURTHER RESOLVED**, that the Board President is authorized to execute the contract between the Board and Dr. Centolanza.

**12. ACCEPTANCE OF DONATIONS**

**RESOLVED**, the Randolph Township Board of Education accept the following donation:

➤ **Center Grove:**

- donation from the PTO of interactive software for use with interactive white boards for preschool classrooms to enhance learning. The software having an approximate value of \$568; encompasses pre-academics, language, vocabulary, life sciences, five senses, animal themes, habitats, lifecycles.
- donation from the PTO of \$484 for two teachers to participate in professional development at the 2015 conference for NJ Pre-Kindergarten Teachers.

➤ **Fernbrook:**

- donation in the amount of \$ 2,500 from Rutgers University - Inclusive Schools Climate Initiative to be used to enhance the school culture with a focus on awareness of disabilities and equal treatment to different groups (race, ethnicity and students with disabilities.)

➤ **High School:**

- donation from Montclair University Foundation in the amount of \$ 1,500.00 for educational renewal. The money will be used for high school mentoring program.
- donation from the Allary Corporation in the amount of \$300.00 to be used to purchase jackets for students in the Transition Sports Club.
- donation from Janet H. & C. Harry Knowles Foundation Inc., in the amount of \$103.00 to be used towards the cost of a substitute for staff member to attend professional development on October 31, 2014.

**BE IT RESOLVED**, that Mr. Mario Rodas, Principal of Center Grove School, Ms. Danielle Soldivieri, Principal of Fernbrook School, and Ms. Deborah Iosso, Principal of the High School acknowledge the donation in a letter to the appropriate parties.

Amended: 12/9/14

**13. RESOLUTION TO APPROVE CORRECTIVE ACTION PLAN**

**BE IT RESOLVED** that the Randolph Board of Education approve the Corrective Action Plan emanating from the fiscal audit 2013-2014 school year ending June 30, 2014 conducted by Nisivoccia LLP of Mount Arlington, New Jersey.



**14 RESOLUTION TO AMEND FINANCE, FACILITIES & TRANSPORTATION  
RESOLUTION NO.6 OF NOVEMBER 18, 2014, AUTHORIZATION AND  
APPROVAL OF ACCOUNTING SERVICES**

**BE IT RESOLVED** that the accounting services conducted by Nisivoccia LLP of Mount Arlington, New Jersey not to exceed the amount be increased from \$3,250.00 to \$6,000.00.

**EDUCATION MOTIONS 1 – 4 v4**

**DECEMBER 9, 2014**

Amended: December 9, 2014

On behalf of Education Committee, board member Anne Standridge made a motion seconded by board member Alfredo Z. Matos and unanimously carried by a roll call vote to approve Education Motions 1 – 4:

**1. Field Trips**

**AMENDMENT 1**

- a. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

<b>DATE</b>	<b>GRADE/CHAPERONES</b>	<b>TRIP</b>	<b># OF STUDENTS</b>
Dec 2014- June 2015	Grades 9 – 12/(M. Cascione), Michele Savvides	After school Tech club to FB from RHS (Once a week)	10
Jan. – June 2015	Grades 9 – 12/E. Schaberg, M. Swiss, D. Russo, D. May M. Adriano	RHS Music/Dance Ensembles to the Randolph Community Center	30

**2. Professional Development**

- a. **MOTION** to approve the following professional development opportunities:

**DISTRICT FUNDING**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL</b>	<b>NAME OF WORKSHOP</b>	<b>DATE OF WORKSHOP</b>	<b>WORKSHOP TOTAL COST</b>
DiAgostino	Lisa	RMS	NJ Social Studies Supervisors	1/30/15	\$33.38

			Winter Meeting		
DiAgostino	Lisa	RMS	NJAGC Conference for Gifted Education	3/7/15	\$448.00
Finning	Robert	RHS	Academic Decathlon Research Trip	12/12/14 & 12/13/14	\$435.13
Fugger	Christine	SH	NASP Annual Convention	2/17/15, 2/18/15, 2/19/15 & 2/20/15	\$329.00
Hunkele	Kristen	FB	Fall 2014 Meeting Cohort 3 - Rutgers ISCI	12/5/14	\$21.00
Mueller	Kristen	SH	Inclusive Schools Climate Initiative Cohort 3 Fall 2014 Meeting	12/5/14	\$21.06

**IDEA FUNDING**

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Bierals	Elizabeth	RHS	Strengthen Special Needs Executive Function Skills	12/17/14	\$342.00

b. **AMEND** the October 21, 2014 2.h. motion as follows:

Browne	David	CO	Education Week - Leaders to Learn From	3/17/15 & 3/18/15	<b>\$617.00</b>
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c. **RESCIND** the November 18, 2014 2.i. motion to approve up to 30 teachers from Fernbrook, Randolph Middle School, and Randolph High School to attend a three-day SIOP training in December 2014 and January 2015. Training and substitute costs will be funded by 2015 NCLB Title III funds.

- d. **MOTION** to approve up to 30 teachers from Fernbrook, Randolph Middle School, and Randolph High School to attend a three-day SIOP training in December 2014 and January 2015. Training costs will be funded by 2015 NCLB Title III funds. Substitute costs will be funded by ESL Department funds.

**AMENDMENT 1**

- e. **MOTION** to approve one teacher, on instructional coach and the STEM supervisor (all from Randolph Middle School) to attend a workshop entitled “Connections Between NGSS and the Common Core in ELA and Math” at Raritan Valley Community College on February 10, 2015. All costs to be paid by RMS STEM supervisor funds.
- f. **RESCIND** the November 18, 2014 motion 2.d.to approve up to 17 high school history teachers to attend “Preparing Students for the Research Simulation Tasks” half-day workshop by Standards Solution to be held during December 2014. All costs will be funded by the RHS Humanities Department.
- g. **MOTION** to approve up to 17 high school history teachers to attend a half-day workshop on “Research Simulation Tasks” to be held during December 2014. All costs will be funded by the RHS Humanities Department.
- h. **RESCIND** the November 18, 2014 motion 2.e. to approve up to 19 high school English teachers to attend “Preparing Students for the Research Simulation Tasks” half-day workshop by Standards Solution to be held during December 2014. All costs will be funded by the RHS Humanities Department.
- i. **MOTION** to approve up to 19 high school English teachers to attend a half-day workshop on “Research Simulation Tasks” to be held during December 2014. All costs will be funded by the RHS Humanities Department.
- j. **MOTION** to approve the following professional development opportunities:

**DISTRICT FUNDING**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL</b>	<b>NAME OF WORKSHOP</b>	<b>DATE OF WORKSHOP</b>	<b>WORKSHOP TOTAL COST</b>
Andersen	Doug	RHS	NJSIAA 18th Annual	12/11/14	\$112.35

<i>Borzilleri</i>	<i>Amanda</i>	<i>FB</i>	<i>NJ TESOL Spring Conference</i>	<i>5/27/15 &amp; 5/28/15</i>	<i>\$312.55</i>
<i>Chou</i>	<i>Angela</i>	<i>RMS</i>	<i>Connections between the NGSS and the Common Core in ELA and Math</i>	<i>2/10/15</i>	<i>\$116.12</i>
<i>Coppola</i>	<i>Adriana</i>	<i>RHS</i>	<i>Pennsylvania Institute of Instructional Coaching</i>	<i>1/12/15, 1/13/15 &amp; 1/14/15</i>	<i>\$835.44</i>
<i>DiAgostino</i>	<i>Lisa</i>	<i>RMS</i>	<i>2015 ASCD Conference on Teaching Excellence</i>	<i>6/25/15, 6/26/15, 6/27/15, 6/28/15 &amp; 6/29/15</i>	<i>\$1,804.00</i>
<i>Fik</i>	<i>Jacqueline</i>	<i>RMS</i>	<i>Rutgers Graduate School of Education Center for Literacy Development Annual Conference on Reading and Writing</i>	<i>1/23/15</i>	<i>\$199.37</i>
<i>Finneran</i>	<i>Valerie</i>	<i>RMS</i>	<i>Rutgers 47th Annual Conference on Reading and Writing</i>	<i>1/23/15</i>	<i>\$293.85</i>
<i>Forrest</i>	<i>Ruth</i>	<i>RHS</i>	<i>Pennsylvania Institute of Instructional Coaching conference</i>	<i>1/12/15, 1/13/15 &amp; 1/14/15</i>	<i>\$856.15</i>
<i>Green</i>	<i>Julie</i>	<i>RHS</i>	<i>Pennsylvania Institute of Instructional Coaching Conference</i>	<i>1/12/15, 1/13/15 &amp; 1/14/15</i>	<i>\$835.44</i>
<i>Hamblin</i>	<i>Danielle</i>	<i>CO</i>	<i>LRE Litigation Meeting</i>	<i>12/11/14</i>	<i>\$16.00</i>

<i>Hamblin</i>	<i>Danielle</i>	<i>CO</i>	<i>Disproportionality Training</i>	<i>1/7/15</i>	<i>\$18.00</i>
<i>Hamblin</i>	<i>Danielle</i>	<i>CO</i>	<i>Safety and Your Child - Student with Disabilities</i>	<i>1/28/15</i>	<i>\$13.00</i>
<i>Iosso</i>	<i>Debbie</i>	<i>RHS</i>	<i>Pennsylvania Institute of Instructional Coaching</i>	<i>1/12/15, 1/13/15 &amp; 1/14/15</i>	<i>\$835.44</i>
<i>Iosso</i>	<i>Debbie</i>	<i>RHS</i>	<i>ASCD</i>	<i>3/19/15, 3/20/15, 3/21/15, 3/22/15 &amp; 3/23/15</i>	<i>\$2,520.00</i>
<i>Majewski</i>	<i>Jeannine</i>	<i>RMS</i>	<i>Rutgers 47th Annual Conference on Reading and Writing</i>	<i>1/23/15</i>	<i>\$305.92</i>
<i>Maucione</i>	<i>Carlo</i>	<i>RHS</i>	<i>Science &amp; Engineering Practices: Life Science</i>	<i>1/21/15</i>	<i>\$273.46</i>
<i>Meehan</i>	<i>Elizabeth</i>	<i>RHS</i>	<i>NGSS &amp; Technology Integration</i>	<i>2/4/15</i>	<i>\$303.33</i>
<i>Morris</i>	<i>Kenneth</i>	<i>RHS</i>	<i>Facing the Future</i>	<i>3/20/15</i>	<i>\$103.00</i>
<i>Platt</i>	<i>Tracey</i>	<i>RHS</i>	<i>National Council on Education for the Ceramic Arts</i>	<i>3/26/15, 3/27/15 &amp; 3/28/15</i>	<i>\$981.69</i>
<i>Reid</i>	<i>Kelly</i>	<i>RMS</i>	<i>Connections between NGSS/Common Core ELA/Math</i>	<i>2/10/15</i>	<i>\$219.12</i>
<i>Spencer</i>	<i>Katie</i>	<i>CO</i>	<i>PARCC Training</i>	<i>1/6/15</i>	<i>\$10.00</i>
<i>Stierch</i>	<i>Angeline</i>	<i>RMS</i>	<i>Rutgers 47th Annual Conference on Reading and Writing</i>	<i>1/23/15</i>	<i>\$320.08</i>
<i>Sufly</i>	<i>Colleen</i>	<i>RHS</i>	<i>Morris County Girls Soccer Banquet</i>	<i>12/8/14</i>	<i>\$103.00</i>

Vitale	Anne	RMS	Connections Between the Next Gen Science Standards & the Common Core in ELA & Math	2/10/15	\$127.00
Vitale	Anne	RMS	2015 ASCD Conference on Teaching Excellence	6/25/15, 6/26/15, 6/27/15, 6/28/15 & 6/29/15	\$1,804.00

**AMENDMENT 2**

- k. **MOTION** to approve the following professional development opportunities:

**DISTRICT FUNDING**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL</b>	<b>NAME OF WORKSHOP</b>	<b>DATE OF WORKSHOP</b>	<b>WORKSHOP TOTAL COST</b>
Corbo	Stephanie	RMS	Rutgers 47th Annual Conference on Reading and Writing	1/23/15	\$304.39
Gilligan	Cara	RMS	Next Generation Science Standards Implementation	1/13/15	\$51.50
Heinrich	Lindsay	RMS	Next Generation Science Standards Implementation	1/13/15	\$51.50
Dingman	Jessica	RMS	Next Generation Science Standards Implementation	1/13/15	\$51.50
Minarick	Carol	FB	The Legal Responsibilities and Role of the School Nurse	1/6/15	\$230.00
Otte	Carolyn	RMS	Next Generation Science Standards	1/13/15	\$51.50

			Implementation		
Benson	Jennifer	RMS	Next Generation Science Standards Implementation	1/13/15	\$51.50
Wasylyk	Lena	RHS	Pennsylvania Institute of Instructional Coaching	1/12/15, 1/13/15 & 1/14/15	\$835.44

**IDEA FUNDING**

<i>LAST NAME</i>	<i>FIRST NAME</i>	<i>SCHOOL</i>	<i>NAME OF WORKSHOP</i>	<i>DATE OF WORKSHOP</i>	<i>WORKSHOP TOTAL COST</i>
Eva	Amy	RHS	The Association of Mathematics Teachers of New Jersey 7th Annual Conference Special Education and Mathematics	1/7/15	\$303.70
Goeb	Kirsten	RHS	AMTNJ 7th Annual Special Education & Mathematics Conference	1/7/15	\$303.70
Hagen	Kerri	RHS	WISC-V Training	12/9/14	\$10.00
Lippman	Elissa	FB	WISC-V Training	12/9/14	\$10.00
Weiner	Amanda	IR	WISC-V Training	12/9/14	\$10.00

**3. Special Education**

- a. **AMEND** the July 15, 2014 3.w. motion for the contract of itinerant service Randolph Student IT15-05. Increase services to 2 hours a week effective December 10, 2014 – June 2015. Total increase is \$3,528. Total amount for school year 2014-2015 is \$8,568.

**4. Miscellaneous**

- a. **MOTION** to approve the Harassment, Intimidation and Bullying (HIB) reports dated November 14, 21, 26 and December 5, 2014.
- b. **MOTION** to approve the following student teacher/practicum/internship placements for the 2014-2015 school year pending criminal background clearance:

Name: Ludmila Garibaldi  
University: Montclair State University  
Experience: Practicum  
School Assigned: Randolph Middle School  
Cooperating Teacher: Emily Milde  
Dates of Assignment: February – May 2015

Name: Keyana Proctor  
University: Eastwick College  
Experience: Internship  
School Assigned: Elementary/Randolph Middle School  
Cooperating Teacher: Helen Ogoff  
Dates of Assignment: March – May 2015

Name: Alyssa Bellardino  
University: Montclair State University  
Experience: Spring Practicum/Fall Student Teacher  
School Assigned: Ironia  
Cooperating Teacher: Cathy Murphy  
Dates of Assignment: February – May 2015/September – December 2015

Name: Brianna Rempfer  
University: College of Saint Elizabeth  
Experience: Spring Practicum/Fall Student Teacher  
School Assigned: Ironia  
Cooperating Teacher: Amy Rubin  
Dates of Assignment: February or March 2015/September – December 2015

**Amendment 1**

- c. **MOTION** to approve the following student teacher/practicum/internship placements for the 2014-2015 school year pending criminal background clearance:

Name: Sarah Foulkes  
University: Seton Hall University  
Experience: Student Teacher  
School Assigned: Shongum  
Cooperating Teacher: Jennifer Hypes  
Dates of Assignment: January - May 2015



*Name:* Gianna Riccardi  
*University:* Seton Hall University  
*Experience:* Student Teacher  
*School Assigned:* Center Grove  
*Cooperating Teacher:* Kristen Miller/Claire Lambariello  
*Dates of Assignment:* January - May 2015

*Name:* Catherine Gruenfelder  
*University:* College of Saint Elizabeth  
*Experience:* Internship through Maschio's Food Service  
*School Assigned:* District  
*Cooperating Teacher:* Katie Filosa  
*Dates of Assignment:* December 16 – 19, 2014

## **POLICIES / REGULATIONS MOTIONS 1**

**DECEMBER 9, 2014**

On behalf of Policy Committee, board member David Rosenblatt made a motion seconded by board member Ronald Conti and unanimously carried by a roll call vote to approve Policies / Regulations Motion 1 on second reading:

- 1. RESOLVED**, that the Randolph Township Board of Education hereby approve the following policies / regulations for a second reading:

<b><u>Number</u></b>	<b><u>Title</u></b>
P5306	Health Services to Nonpublic Schools (M) (Revised)
R 5306	Health Services to Nonpublic Schools (M) (Revised)
P5308	Student Health Records (M) (Revised)
R 5308	Student Health Records (M) (Revised)
P5310	Health Services (M) (Revised)
R 5310	Health Services (M) (Revised)
P5339	Screening for Dyslexia (M)
P5600	Student Discipline/Code of Conduct (M) (Revised)
R 5600	Student Discipline/Code of Conduct (M) (Revised)
P8505	Wellness Policy/Nutrient Standards for Meals and Other Foods (M) (Revised)

## **Adjournment**

Board President Tammy MacKay made a motion seconded board member David

Rosenblatt and carried by roll call vote to adjourn the meeting at 09:03 p.m.

The board adjourned the meeting at 09:03 p.m.

Respectfully submitted,

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Gerald M. Eckert  
Board Secretary