

The Randolph Township Board of Education held a Business Session meeting on Tuesday, January 15, 2013 at 07:00 p.m. in the Randolph High School Library, Randolph, New Jersey.

Board President Ms. Tammy MacKay called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

### **Roll Call**

The following Board members were present: Ms. Colleen Pascale, Ms. MaryAnn Spagnuolo, Ms. Anne Standridge and Ms. Amy Sachs, Ms. Tammy MacKay.

Board member Mr. Al Matos, Mr. Charles Mooney, Mr. David Rosenblatt and Mr. Harry Ruiz were absent.

The following administrators were present: Dr. David Browne, Superintendent, Miss Jennifer Fano, Assistant Superintendent, Ms. Linda Gordon, Acting Board Secretary / Business Administrator and Board Counsel Marc H. Zitomer, Esquire.

### **Closed Session – 07:00 p.m.**

Board Vice President Ms. Amy Sachs made a motion seconded by board member Ms. Anne Standridge and carried unanimously by roll call vote to adopt the following with an exception:

Board member Mr. Al Matos, Mr. Charles Mooney, Mr. David Rosenblatt and Mr. Harry Ruiz were absent.

**BE IT RESOLVED**, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a closed session regarding Personnel, Litigation and Negotiations. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board member Mr. Charles Mooney arrived at 07:08 p.m.

Board member Mr. Al Matos arrived at 07:13 p.m.

The board reconvened at 08:00 p.m.

## **Pledge of Allegiance**

## **Approval of Board Minutes**

Board member Ms. MaryAnn Spagnuolo made a motion seconded by board member Ms. Anne Standridge and carried unanimously by roll call vote to approve the following board minutes with an exception.

Board member Mr. David Rosenblatt and Mr. Harry Ruiz were absent.

Closed Session Minutes: 12-18-12

Business Session Minutes: 12-18-12

## **Correspondence**

Manasquan Board of Education

## **Superintendent's Report**

Dr. David Browne thanked Mr. Ted Loeffler for his forty four (44) years of service to the Randolph Township School District. Dr. Browne read a statement regarding a two (2) hour delay for Wednesday, January 16<sup>th</sup>.

## **President's Report**

Ms. Tammy MacKay discussed the calendar for committees and reminded board members to review the note from Mrs. Gerrety about NJSBA training requirements.

## **Committee Reports**

Finance, Facilities and Transportation

Policy

Education

Communications

## **Liaison Reports**

## **Student Council Representative Report**

Student council representative stand-in Ms. Lynn Petrella updated the board on the

following:

- Senior service trip – students went to Belmar to paint a barricade.
- Possible “clean up a park” in the spring down the shore.
- Creating a webpage on RTNJ for student council. This is currently under construction.
- Fundraiser “Volley for life”.
- Some suggestions for change at the high school:
  - School lunches are too expensive
  - Presentation of food is nice, but, does not taste very good
  - Bring back Pizza Palace
  - Door knobs are disgusting
  - Clocks are slow

### **Public Discussion**

Randolph resident asked the following questions:

- Why is there only one public discussion? The board should consider one between 14 & 15. Would you consider it?
- Prices on the trips that students take. Would like to see a list.
- She would like to see the calendar for 13-14 and also make copies for the public.
- Closed meeting minutes with decisions. We should consult Mountain Lakes.
- State board meeting is tomorrow.
- Why are we holding a work session on April 2<sup>nd</sup>.

Another resident asked some questions on the bids and if finance committee minutes can be put on RTNJ.

### **Old Business**

Board member Ms. MaryAnn Spagnuolo asked some questions on the following items:

- Responsive classroom.
- STEM room at the high school – update.
- Ironia PTO is sponsoring “peaceful school bus” What is this?
- In kindergarten they are watching Spanish videos. What is the plan for grade 1?

### **New Business**

Board Motions 1 – 4

Personnel Motion I - III

Finance, Facilities and Transportation Motion 1 – 11

Education Motions A – D

Policy / Regulations Motion 1

Board President Ms. Tammy MacKay made a motion seconded by Board member Mr. Charles Mooney and carried unanimously by roll call vote to approve Board Motions 1 – 4, with an exception:

Board member Mr. David Rosenblatt and Mr. Harry Ruiz were absent.

## **BOARD MOTIONS**

**JANUARY 15, 2013**

1. **MOTION** to appoint Board Member Mr. Harry Ruiz as District Representative to the New Jersey School Boards Association, N.J.S.A. 18A:6-46.
2. **MOTION** to appoint Board President Ms. Tammy MacKay as District Representative to the Morris County School Boards Association.
3. **MOTION** to appoint Board President Ms. Tammy MacKay as District Representative to the Educational Services Commission of Morris County's Representative Assembly, N.J.S.A. 18A:6-56.
4. **MOTION** to accept the Randolph Township Board of Education calendar of school board meetings, attached hereto and made a part of the minutes.

**BE IT RESOLVED** that the Randolph Board of Education will accept the calendar of school board meetings February – December 2013.

**Pursuant** to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee Board Vice President Ms. Amy Sachs made a motion seconded by Ms. Colleen Pascale and carried by a roll call vote to approve the following Personnel Motions I – III, with the following exceptions:

Board member Mr. Al Matos voted YES with an exception to Personnel Motion I.C.1 10<sup>th</sup> name voted NO. Board member Ms. MaryAnn Spagnuolo voted YES with an exception to Personnel Motion I.F.1 voted NO. Board member Ms. Anne Standridge voted YES with an exception to Personnel Motion I.F.1 voted NO. Board member Mr. David Rosenblatt and Mr. Harry Ruiz were absent.

**Personnel and Administration**

**January 15 2013**

## **I. TEACHERS/PROFESSIONAL STAFF**

### **A. New Hires**

1. Approve the appointment of the following substitute teachers/nurses for the 2012-2013 school year:

**Todd Killmeyer  
Mindy Sousa  
Patricia Schwartz**

**Lori Parra  
Jamie Talbot (nurse)**

**Jaclyn Sokol  
April Chrystal Holmes**

### **Addendum1**

**2. Approve the appointment of the following substitute teachers for the 2012-2013 school year:**

**Anne Wickersty**

**Lori Scherzer**

**April Capitanelli**

**3. Approve the appointment of Kristen Gear as a long-term substitute elementary teacher at Center Grove School effective on or before February 8, 2013 at the rate of \$258.85 per diem.**

**4. Approve the appointment of Amanda Weiner as a long-term substitute school psychologist at Shongum School effective January 16, 2013 at the rate of \$258.85 per diem.**

**4. Approve the appointment of Stephen Barrow as a long term substitute teacher of social studies at the High School effective December 18, 2012 at the rate of \$258.85 per diem.**

### **B. Leaves of Absence**

1. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule A** effective ½ day on January 23, 2013 to care for her own disability. (Note: Medical and Dental benefits continue while on an approved Leave of Absence).

2. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule B** effective February 14, 2013 to care for her own disability. (Note: Medical and Dental benefits continue while on an approved Leave of Absence).

3. Approve an unpaid Federal and State Family Leave of Absence for the employee identified on **Schedule C** effective December 10, 2012 to care for a newborn infant (Note: Medical and Dental benefits continue while on an approved FMLA Leave).

### **C. Stipends**

1. Approve the following coaching appointments for the **Spring** season of the 2012-2013 school year at the stipend amounts and steps listed below:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Step</u>
<b>Leonard Pietrewicz</b>	Head Girls' Spring Track	\$ 8,659	4
<b>Andrew Finland</b>	Asst. Girls' Spring Track	7,182	4
<b>Kevin Higgins</b>	Asst. Girls' Spring Track	7,182	4
<b>Luke Suttle</b>	Head Boys' Spring Track	8,659	4
<b>Michael Lyons</b>	Asst. Boys' Spring Track	7,182	4
<b>Nick Albanito</b>	Asst. Boys' Spring Track	7,182	4
<b>Ryan Casey</b>	Head Baseball	8,659	4
<b>Rich Guglielmo</b>	Asst. Baseball	7,182	4
<b>Ryan Zavala</b>	Asst. Baseball	6,219	1
<b>Paul Ottavinia</b>	Asst. Baseball	7,182	4
<b>Donald Fritch</b>	Head Boys' Tennis	7,498	4
<b>Sean Altis</b>	Head Golf B/G	7,498	4
<b>Brianne McBreen</b>	Head Softball	8,720	4
<b>Marybeth Foran</b>	Asst. Softball	7,182	4
<b>Ashley Thomson</b>	Asst. Softball	7,182	4
<b>Kristin Torres</b>	Asst. Softball	7,182	4
<b>Luke Mason</b>	Head Boys' Lacrosse	8,659	4
<b>Peter Cervona</b>	Asst. Boys' Lacrosse	7,182	4
<b>Derek Skoldberg</b>	Asst. Boys' Lacrosse	7,182	4
<b>Ben Young</b>	Asst. Boys' Lacrosse	6,532	2
<b>Katelyn Shaw</b>	Head Girls' Lacrosse	8,659	4
<b>Agatha Wilke</b>	Asst. Girls' Lacrosse	7,182	4
<b>Gia Modestino</b>	Asst. Girls' Lacrosse	6,532	2
<b>Nicole Becker</b>	Asst. Girls' Lacrosse	6,532	2

**Addendum1**

***2. Approve the appointment of Patrick Dunnigan as Asst. Golf Coach at the annual stipend of \$5,305 (Step 1).***

***3. Approve the appointment of Nicole Garvey as Marching Band Color Guard advisor for the 2012-2013 school year at the stipend of \$2,467.***

***4. Approve the end date of January 3, 2013 for Joseph Mazzarella as asst.***

**boys' basketball coach at the pro-rated stipend of \$2,444.**

#### **D. Volunteer Coaches**

Approve the appointment of the following volunteer Spring coaches for the 12-13 school year:

<u>Name</u>	<u>Position</u>
<b>Nicholas Syzonenko</b>	Asst. Boys' Track – Winter & Spring
<b>Robert Leigner</b>	Asst. Boys' Lacrosse

#### **E. Transfers**

1. Approve the transfer of the following special education staff at the effective dates listed below:

<u>Name</u>	<u>From:</u>	<u>To:</u>	<u>Effective Date</u>
<b>Lou Ann Chiotelis</b>	CG	SH	1/2/13
<b>Carly Cirelli</b>	FB	CG	1/7/13
<b>Heather Keaney</b>	FB	CG	1/2/13

#### **F. Change in Assignment**

1. Approve the following change of assignment for the High School staff member listed below effective February 4, 2013:

	<u>From:</u>	<u>To:</u>
<b>Mary Beth Foran</b>	Health/Phys Ed Tchr	Tchr on Special Assignment/ Asst. to Athletic Director

## **II. Support Staff**

#### **A. Resignation/Retirement**

1. Accept the resignation of **Sophie Owens**, food service worker, for the purpose of retirement, effective December 31, 2012.

#### **B. New Hire**

1. Approve the appointment of **Christine Mulreed** as a substitute cafeteria recess aide at the rate of \$11.00 per hour for the 2012-2013 school year.

#### **Addendum1**

#### **C. Unpaid Suspension**

1. Approve a three day unpaid suspension for the employee identified on

**Schedule D on the days listed below for failure to comply with Randolph Transportation Department practices and procedures:**

**Tuesday, February 5, 2013**  
**Tuesday, February 12, 2013**  
**Tuesday, February 19, 2013**

**III. RANDOLPH COMMUNITY SCHOOL**

1. Approve the following Randolph Community School change in the hourly rate for the employee listed below effective January 16, 2012:

<u>From:</u>	<u>To:</u>	
<b>Cassandra Kepler</b>	Senior Aide - \$8.50	Senior Aide - \$9.25

**Addendum1**

**2. Approve the following Randolph Community School appointment effective January 16, 2013:**

**Program Aide at the rate of \$10.00 per hour:**

***Dominick LoPresti, Jr.***

**Personnel and Administration Motion IV:**

**January 15, 2013**

Board Vice President Ms. Amy Sachs made a motion seconded by Board member Mr. Al Matos and carried unanimously by roll call vote to approve Personnel Motion IV with the following exceptions:

Board Vice President Ms. Amy Sachs voted NO and board members Mr. David Rosenblatt and Mr. Harry Ruiz were absent.

**RESOLVED**, that the Randolph Board of Education hereby authorizes Dr. Browne and the personnel committee to hire an Acting Business Administrator at a per diem rate of \$550.00 per day, for up to 90 days, and

**BE IT FURTHER RESOLVED**, said appointment is subject to ratification by the full Board at its next regular meeting.

On behalf of Finance, Facilities and Transportation Committee, board member Mr. Al Matos made a motion seconded by Mr. Charles Mooney and carried unanimously by roll call vote of approve Finance, Facilities and Transportation Motions 1 – 11 with an exception:



Board member Mr. David Rosenblatt and Mr. Harry Ruiz were absent.

**FINANCE/FACILITIES & TRANSPORTATION**

**January 15, 2013**

Amended: 1-15-13

**1. PAYMENT OF BILLS**

**RESOLVED**, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

1	Check Register – 12/31/12	\$ 6,195,495.94
1.1	Check Register – 01/14/13	\$ 1,744,002.57

**2. BUDGET**

**RESOLVED**, the Randolph Township Board of Education approve **December 2012** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 12/31/12
2.2	Expense Account Adjustment 12/31/12

**3. REPORT OF THE SECRETARY AND TREASURER**

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Secretary for the month of **December 2012, Finance Exhibits # 3.1 – 3.4**, consisting of:

3.1	Interim Balance Sheet – 12/31/12 (to follow)
3.2	Revenue Report – 12/31/12 (to follow)
3.3	Budget Report – 12/31/12
3.4	Petty Cash Report – 12/31/12
3.5	Treasurer Report – 12/31/12 (to follow)

and

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **December 2012, Finance Exhibit # 3.5**,

<b>DECEMBER 31, 2012 FUND</b>	<b>CASH BALANCE</b>	<b>APPROPRIATION BALANCE</b>
(10) General Current Expense Fund	(to follow)	(to follow)
(11) Current Expense		
(12) Capital Outlay		
(20) Special Revenue Fund		
(30) Capital Projects Fund		
(40) Debt Service Fund		
(60) Food Service		
(63) Community School		
<b>TOTAL</b>		

**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

**NOW, THEREFORE, BE IT RESOLVED**, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

**BE IT FURTHER RESOLVED**, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**4. MOTION TO APPROVE CHANGE ORDER**

**RESOLVED**, the Randolph Township Board of Education approve the following change order as summarized in **Finance Exhibit # 4**.

**PROJECT :** Alternate GC: Additional work on Doors at Fernbrook and Center Grove

**VENDOR NAME:** IB Miller, Inc.

**DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDER:**

**CO #001** Boiler Room Doors & Modifications removed from Contract at both schools for a net change of minus #1 \$2500.00.

**5. MOTION TO APPROVE SPECIAL EDUCATION TUITION (RECEIVING)  
CONTRACT**

**RESOLVED**, that the Randolph Township Board of Education accept REC-13-01, grade

4, for the extended school program, period July 9, 2012, terminate August 10, 2012, and

**BE IT FURTHER RESOLVED** that a special education tuition contract be entered into with the Dover Board of Education (sending district) at an estimated program tuition rate of \$7,156.75.

#### **6. MOTION TO APPROVE THE SUBMISSION OF 2013 IDEA APPLICATION**

**BE IT RESOLVED**, the Randolph Township Board of Education approve the submission of the **INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA)** application for fiscal year 2013.

**BASIC** (ages 3-21):           \$ 1,021,977

**PRESCHOOL** (ages 3-5): \$    46,035

**NON-PUBLIC**                   \$    32,861

#### **7. ACCEPTANCE OF GRANT**

**RESOLVED**, the Randolph Township Board of Education accept the “**Embracing Student Potential**” Grant from **Montclair State University** in the amount of **\$500.00** awarded to Ms. Evy Falcon-Duran for her Teacher Study Group proposal at the Randolph High School.

**BE IT FURTHER RESOLVED**, that Ms. Deborah Iosso, Principal of the Randolph High School, acknowledge the grant funding award in a letter to the appropriate parties.

#### **8. ACCEPTANCE OF DONATIONS**

**RESOLVED**, the Randolph Township Board of Education accept the following donations:

➤ **High School:**

- donation from the Randolph high school PTSO, Dell Inspiron 15.6” laptop, 6GB memory, 750 GB hard drive, moon silver, having an estimated value of \$550.

➤ **Middle School:**

- through the Randolph Middle School PTO teacher grant program, a donation of STEM posters for all science, math and technology classes, estimated cost of \$270. In addition, an honorarium to staff member Kelly Bradbury for Holocaust Lecture and visit from a

Holocaust survivor as well as project, having an estimated value of \$500. All items purchased directly by PTO.

**BE IT FURTHER RESOLVED**, that Ms. Deborah Iosso, Principal of Randolph High School and Miss Carol Stowbridge acknowledge the donations in a letter to the appropriate parties.

**9 RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF THAT CERTAIN AMENDMENT AND CONSENT NO. 1 BY THIS PARTICIPATING SERIES 2011A LOCAL UNIT IN CONNECTION WITH TRANCHE II OF THE MORRIS COUNTY IMPROVEMENT AUTHORITY'S RENEWABLE ENERGY PROGRAM**

**WHEREAS**, on December 8, 2011 and May 15, 2012, pursuant to bond resolution 11-31, as amended and supplemented (the "*Bond Resolution*"), and certain other Program Documents (as defined in the Bond Resolution), the Morris County Improvement Authority (the "*Authority*") financed solar projects for various local government units (the "*Series 2011 Local Units*") within the County of Morris (the "*Program*"), including the participating Series 2011 Local Unit adopting this resolution (the "*Participant*") (any capitalized terms herein, not otherwise defined herein, for all purposes of this Resolution, shall have the meanings ascribed to such terms in the Bond Resolution);

**WHEREAS**, the Participant took advantage of the Program through its execution and delivery of the Participant's License and Access Agreement and through its acknowledgment of the Power Purchase Agreement;

**WHEREAS**, the Authority, the County of Morris (the "*County*"), U.S. Bank National Association (the "*Trustee*"), Sunlight General Capital Management, LLC and Sunlight General Morris Solar, LLC (collectively, the "*Company*"), and the Participant desire to amend the Program Documents to effect certain changes as set forth in that certain "Amendment and Consent No. 1" to be executed (the "*Consent No. 1*"), in substantially the form attached hereto as **Exhibit A**, by and among the Authority, the County, the Trustee, the Company, as acknowledged by certain Series 2011 Local Units as set forth on Exhibit A to the Consent No. 1, which Consent No. 1 has been submitted to the rating agencies which rate the Authority's bonds (the "*Rating Agencies*");

**WHEREAS**, such changes include, as set forth in the Consent No. 1, (i) to provide for the extension of the final maturity date of the Series 2011B Note from January 15, 2013 to January 15, 2014 and certain related matters, (ii) to provide for additional Project Fund requisition and payment direction procedures, (iii) to authorize an anticipated investment in the Investment Company by Firststar Development, LLC, a Delaware limited liability company (including any successor and assigns, "*Firststar*") and the investment by the Investment Company in the

Holding Company, (iv) to revise the list of, and respective Required Completion Dates for, the participating Series 2011 Local Units, (v) to clarify certain definitions and the application of the Draw Paper Ratio to Soft Costs, (vi) to provide for Additional Subcontractors, (vii) to provide for the consent by only affected Series 2011 Local Units in future amendments and (viii) to provide for certain other matters allowing for the Project Company to make the Basic Lease Payment due January 15, 2013 on time and in full; and

**WHEREAS**, the Authority has previously authorized the execution and delivery of Consent No. 1 pursuant to that certain “RESOLUTION OF THE MORRIS COUNTY IMPROVEMENT AUTHORITY AUTHORIZING THE EXECUTION AND DELIVERY OF AMENDMENT AND CONSENT NO. 1 AND CERTAIN OTHER ACTIONS, ALL IN CONNECTION WITH TRANCHE II OF THE AUTHORITY’S RENEWABLE ENERGY PROGRAM” adopted by the governing body of the Authority on November 21, 2012 (the “*Authority Resolution*”).

**NOW THEREFORE BE IT RESOLVED** by the governing body of the Participant as follows:

**Section 1.** The Business Manager and Purchasing Supervisor of the Participant (including their designees, each an “*Authorized Officer*”) are each hereby severally authorized and directed to negotiate, execute and deliver the Consent No. 1, in substantially the form attached hereto as **Exhibits A**, with such changes as any such Authorized Officer, in his or her sole discretion shall determine to be necessary, desirable or convenient to promote the best interests of the Participant, including any non-material changes requested by the Rating Agencies and the final revised Exhibit A-1 to the Program Documents, and any such Authorized Officer’s execution and delivery of the Consent No. 1 shall be full and complete evidence of the authorization by the Participant of any such additions or changes to the Program Documents. The Authorized Officer is hereby further authorized to take all such further actions in connection therewith in accordance with all applicable law, including without limitation the execution of such other certificates, instruments or documents, as any such Authorized Officer, in consultation with counsel, shall deem necessary, convenient or desirable by any such Authorized Officer to implement the Consent No. 1.

**Section 2.** The Business Manager / Purchasing Supervisor of the Participant and any designee are hereby authorized and directed, where required, to affix the corporate seal of the Participant and to attest to the signature of the Authorized Officer on the Consent No. 1 and such other certificates, instruments or documents contemplated herein. Thereafter the Authorized Officer is hereby authorized and directed to deliver any such fully authorized, executed, delivered, and if applicable, attested and sealed certificates, instruments and documents to any interested party.

**Section 3.** All actions taken to date in connection with the Consent No. 1 by the Participant and its advisors are hereby ratified, confirmed and approved.

**Section 4.** A certified copy of this resolution and five (5) executed originals of the Consent No. 1 shall be forwarded to Stephen B. Pearlman, Esq. of Inglesino, Pearlman, Wyciskala & Taylor, LLC, to the attention of Annie Collart, Law Clerk, at Inglesino, Pearlman, Wyciskala & Taylor, LLC, 600 Parsippany Road, Suite 204, Parsippany, New Jersey 07054-3715.

**Section 5.** This resolution shall take effect immediately in accordance with all applicable law.

### **Exhibit A**

[Attach Form of Consent No. 1]

### **Appendix A To the Certificate of the Authority**

[Administrative Expenses – Invoice containing Consultant Costs]

#### ***Amendment1***

#### **10. MOTION TO APPROVE THE DELIGATON OF AUTHORITY**

**RESOLVED**, that in the absence of Business Administrator, the Business Manager shall have the authority to sign contracts and purchase orders on behalf of the district, and

**BE IT FURTHER RESOLVED**, that in the absence of Business Administrator, the Purchasing Supervisor shall have the authority to sign purchase orders on behalf of the district.

#### ***Amendment2***

#### **11. MOTION TO APPROVE CHANGE ORDER**

The Randolph Township Board of Education approve the following change order as summarized in **Finance Exhibit # 5**:

**PROJECT** : Randolph HS Fields and Grandstands.

**VENDOR NAME**: Gallen Contracting, Inc.

#### **DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDER:**

**CO# 001** Contract changes providing additional scope of services as well as credits based upon various field conditions and modifications, for a net change of minus **\$20,000.00.**

On behalf of Education Committee, board member Ms. MaryAnn Spagnuolo made a motion seconded by Ms. Anne Standridge and carried unanimously by roll call vote of approve Education Motions A – D with an exception:

Board member Mr. David Rosenblatt and Mr. Harry Ruiz were absent.

**EDUCATION MOTIONS – JANUARY 15, 2013 – VERSION 2**

**A. Field Trips**

1. **MOTION** to approve field trips for Randolph High School on the following dates. Transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

<b>DATE</b>	<b>GRADE/ CHAPERONES</b>	<b>TRIP</b>	<b># OF STUDENTS</b>
Feb. 2013	Grades 10 – 12 M. Prince	Fed Challenge Student Orientation at the Federal Reserve Bank NYC	8
Mar. 2013	Grades 11 & 12 M. Prince	Preliminary Round Competition for Fed Challenge Team Federal Reserve Bank	6
Apr. 2013	Grades 10 – 12 M. Prince	Semi-Final Round Competition for Fed Challenge Federal Reserve Bank NYC	6
May/June 2013	Grades 10 – 12 M. Prince	Winner Luncheon for Fed Challenge Team at Federal Reserve Bank NYC	6
Apr/May 2013	Grades 11 & 12 M. Prince & TBD	AP Economics to visit Financial District/American Museum of Financial History/Federal Hall	45
Feb. 2013	Grades 9 – 12 E. Falcon-Duran, L. Holloway, N. Black	Anthem Institute, Parsippany, NJ	25

2. **MOTION to** approve an overnight field trip for members of the RHS Forensics Team to attend a tournament at Harvard University. This trip will take place from February 15-18, 2013 in Cambridge, Massachusetts. Student and chaperone costs will be funded by students, their families, and the Forensics Booster Association. The coach bus will be shared with students and chaperones from Millburn High School.

3. **MOTION** to approve the following team building/environmental studies field trips to the YMCA Fairview Lake Camp, Stillwater, New Jersey, for the sixth grade in the fall of 2013. The trip for each sixth grade team consists of two consecutive day trips to Fairview Lake. Students will return to Randolph at the end of each day's activities at Fairview; none of the trips include an overnight experience.

Team 6-1 – September 16 and 17, 2013

Team 6-3 – September 23 and 24, 2013

Team 6-4 – October 9 and 10, 2013

Team 6-2 – October 15 and 16, 2013

**B. Professional Development**

1. **MOTION** to approve all I&RS committee members from each building to attend two trainings presented by MDZ Company Inc. during February, March and April 2013. Cost will be funded by district funds.
2. **MOTION** to approve 15 elementary teachers from grades 3-5 to attend one half-day on-site training session for implementation of Fundamentals of Grammar and Conventions, an ELA pilot program, scheduled for February 7, 2013. The cost of training and substitutes will be paid by district funds.
3. **MOTION** to approve 12 elementary teachers from grades 3-5 to attend one half-day on-site training session for implementation of Independent Reading Assessment, an ELA pilot program, scheduled for February 7, 2013. There is no cost for the training. Substitute costs will be paid by district funds.
4. **MOTION** to approve all RHS general and special education English/Language Arts teachers (maximum of 25) to attend a workshop presented by Standards Solution on Integrating the Common Core Standards with the HSPA and Next Generation Assessments. The workshop is to be held on February 8, 2013. All costs are to be funded by the 2013 NCLB Title IIA grant.
5. **MOTION** to approve all district administrators and supervisors to attend a full-day training session to be certified in the Stronge Evaluation process and Inter Rater Reliability to be held on January 30, 2013. There are no costs to the district.
6. **MOTION** to approve the following professional development opportunities:

**DISTRICT FUNDING**

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST



Bauer	Beth	RMS	IRR Training and Stronge Certification	1/30/13	\$103.00
Breda	Aggie	CO	USDA Foods Conference	1/24/13	\$28.90
Browne	David	CO	ASCD 68th Annual Conference	3/14/13, 3/15/13, 3/16/13, 3/17/13, 3/18/13 & 3/19/13	\$1,459.50
Caceres	Nataly	RMS	Middle School STEM Articulation	2/7/13 & 5/10/13	\$206.00
Cascione	Michael	RHS	AMTNJ Instructional Strategies to Implement CCS	2/7/13	\$134.80
Cirelli	Beverly	SH	H.U.M.O.R: Help us Motivate Our Resilience	1/30/13	\$35.00
Compel	Antoinette	SH	Co-Teaching That Works	1/29/13	\$350.00
Contino	Ann Marie	CG	2013 Conference for NJ Pre-K Teachers	2/25/13	\$103.00
Contreras	Ruth	SH	H.U.M.O.R: Help us Motivate Our Resilience	1/30/13	\$35.00
Cullis	Stephen	RHS	MSUNER: Classroom Reset 2013	1/11/13	\$174.44
Cusmano-King	Jennifer	RMS	MSUNER: Classroom Reset 2013	1/16/13	\$14.49
DiTuro	Lisa	RHS	Soccer Champions Coaches Clinic	2/28/13, 3/1/13 & 3/2/13	\$738.28
Eberhardt	Kerry	RHS	Soccer Champions Coaches Clinic	2/28/13, 3/1/13 & 3/2/13	\$583.78
Falcon-Duran	Everlydis	RHS	Transition Coordinator's	1/16/13 & 5/15/13	\$57.50

			Network		
Green	Julie	RHS	AMTNJ Instructional Strategies to Implement CCS	2/7/13	\$187.67
Hamblin	Danielle	CO	Council for Exceptional Children Convention	4/3/13, 4/4/13, 4/5/13 & 4/6/13	\$1,684.00
Hazelman	Lynn	RMS	Middle School STEM Articulation	2/7/13 & 5/10/13	\$206.00
Kruse-Marcus	Lisa	SH	Content Area Literacy & the common Core State Standards	2/18/13, 2/19/13, 2/20/13 & 2/21/13	\$309.00
Leffler	Jack	RMS	Middle School STEM Articulation	2/7/13 & 5/10/13	\$206.00
Miessler	Susan	SH	H.U.M.O.R: Help us Motivate Our Resilience	1/30/13	\$35.00
Nimmo	Karen	SH	H.U.M.O.R: Help us Motivate Our Resilience	1/30/13	\$35.00
North	Doug	SH	Stronge Teacher Effectiveness Performance Evaluation System	1/30/13	\$103.00
O'Donnell	Keri	SH	H.U.M.O.R: Help us Motivate Our Resilience	1/30/13	\$35.00
Patterson	Sheila	SH	Gil St. Bernard	1/30/13	\$35.00
Pedrick	Cheryl	CG	2013 Conference for NJ Pre-K Teachers	2/25/13	\$171.15
Quinn	Peter	RHS	Evolutionary Psychology	1/10/13 & 1/24/13	\$154.50

Shaw	Katelyn	RHS	Soccer Champions Coaches Clinic	2/28/13, 3/1/13 & 3/2/13	\$738.28
Silva	Stephanie	CG	2013 Conference for NJ Pre-K Teachers	2/25/13	\$103.00
Sufly	Colleen	RMS	Soccer Champions Coaches Clinic	2/28/13, 3/1/13 & 3/2/13	\$738.28
Varum	Marisa	FB	Teacher's College Reading and Writing Project	2/18/13, 2/19/13, 2/20/13 & 2/21/13	\$1,090.20
Velez	Jessica	SH	Co-Teaching That Works	1/29/13	\$340.68
Vitale	Anne	RMS	NJCGTP Sharing Meeting	1/28/13	\$103.00
Wagner	Linda	RHS	Evolutionary Psychology	1/10/13 & 1/24/13	\$154.50

**NCLB FUNDING**

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Lorey	Janet	RMS	Grade 5-6 ELA Articulation	1/9/2013	\$111.00
McNamara	Lisa	RMS	Grade 5-6 ELA Articulation	1/9/2013	\$103.00

**ADDENDUM**

7. **MOTION** to approve Laura Hernandez, Shongum principal, to work with Rich TenEyck, ICLE consultant, for five sessions (January 18, 2013 and four other dates to be determined during February, March, April, and May 2013. Costs to be funded by the district.
  
8. **MOTION** to approve the following members of the Nashville Team to work with Rich TenEyck, ICLE consultant, on January 16, 2013. Costs to be funded by the district.

Linda Andrews  
Rosario Clemente  
Amanda Connolly  
Lisa Gross  
Jean Little

Kristin Mueller  
 Mario Rodas  
 Erin Scillia  
 Mike Sorge  
 Colleen Suflay

9. **MOTION** to approve 19 elementary teachers to attend two full days of on-site professional development training to be presented by Standards Solution “Aligning Practices with the Common Core Standards”. Training will take place on February 11, 12, 13, and 25, 2013 and will be paid for through 2013 NCLB Title II funds. Substitute costs for 16 teachers will be paid through 2013 NCLB Title II funds; substitute costs for the remaining three teachers will be paid through district funds.

10. **MOTION** to approve the following professional development opportunities:

**DISTRICT FUNDING**

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Murray	Sarah Jane	SH	Fundamentals of Grammar and Conventions Kick-Off Training	2/7/13	\$51.50
Bourke	Patricia	IR	February Columbia University Mini Institute Teachers College	2/18/13, 2/19/13, 2/20/13, & 2/21/13	\$1,157.50
Bradbury	Kelly	RMS	Literacy Strategies for Social Studies Instruction	4/24/13	\$103.00
Baumwoll	Dale	RMS	Literacy Strategies for Social Studies Instruction	4/24/13	\$103.00
Bruno	Chris	RMS	Literacy Strategies for Social Studies Instruction	4/24/13	\$103.00
Callinan	Geraldine	CO	Healthcare Reform	1/17/13	\$59.25

Cannici	Nicole	FB	Independent Reading Assessment Kick-Off Training	2/7/13	\$51.50
Carlucci	Ella	RMS	Literacy Strategies for Social Studies Instruction	4/24/13	\$103.00
Clemente	Rosario	RMS	Literacy Strategies for Social Studies Instruction	4/24/13	\$103.00
Clemente	Rio	RMS	Leadership Training - ICLE	1/16/13	\$103.00
Cohen	Margaret	FB	Fundamentals of Grammar and Conventions Kick-Off Training	2/7/13	\$51.50
Compel	Antoinette	SH	Independent Reading Assessment Kick-Off Training	2/7/13	\$51.50
Connolly	Amanda	FB	Leadership Training - ICLE	1/16/13	\$103.00
Contuzzi	Michael	CG	Fundamentals of Grammar and Conventions Kick-Off Training	2/7/13	\$51.50
Coppola	Adriana	RHS	OASYS Training	1/30/13	\$51.50
Corasaniti	Adina	SH	Independent Reading Assessment Kick-Off Training	2/7/13	\$51.50
Curtis	Maryanne	CG	Grade 5 and 6 Math Articulation	2/28/13	\$103.00
DelRe	Maura	IR	The Many Facets of School Nursing Annual Conference	3/9/13	\$204.96

DePeri	Jennifer	IR	Independent Reading Assessment Kick-Off Training	2/7/13	\$51.50
DiAgostino	Lisa	RMS	CCSS and Curriculum Mapping	3/13/13	\$223.60
Dixon	Jim	RMS	Literacy Strategies for Social Studies Instruction	4/24/13	\$103.00
Emmel	Maryanne	CO	Morris County ASBO Monthly Meetings	January 2013, February 2013 & March 2013	\$200.00
Falcon-Duran	Everlydis	RHS	NJ Council for Exceptional Children Conference	3/18/13	\$123.31
Forrest	Ruth	RHS	OASYS Training	1/30/13	\$51.50
Gerdes	Susanne	RMS	Literacy Strategies for Social Studies Instruction	4/24/13	\$103.00
Giordano	Olivia	FB	Independent Reading Assessment Kick-Off Training	2/7/13	\$51.50
Giordano	Olivia	FB	Real Reading: Teaching Your Students To Be Strategic Independent Readers	3/19/13	\$338.82
Green	Julie	RHS	OASYS Training	1/30/13	\$51.50
Green	Christine	FB	Real Reading: Teaching Your Students To Be Strategic Independent Readers	3/19/13	\$341.88

Gregory	Stephanie	RMS	Literacy Strategies for Social Studies Instruction	4/24/13	\$103.00
Gross	Lisa	FB	Real Reading - Teaching Your Students To Be Strategic, Independent Readers	3/19/13	\$229.00
Hessels	Debra	FB	Bullying Prevention Institute	10/25/12, 1/30/13, 3/22/13 & 5/30/13	\$68.94
Hypes	Jennifer	SH	Co-Teaching That Works	1/29/13	\$351.70
Jacobsen	Karen	FB	Real Reading: Teaching Your Students To Be Strategic Independent Readers	3/19/13	\$364.31
Jones	Joan Mary	RHS	Employment Specialist: Introductory Level	3/5/13 & 3/6/13	\$203.38
Kruse-Marcus	Lisa	SH	Content Area Literacy & the Common Core State Standards	2/18/13, 2/19/13, 2/20/13 & 2/21/13	\$909.00
Little	Jeannine	RHS	Leadership Training - ICLE	1/16/13	\$103.00
Lorey	Janet	SH	Fundamentals of Grammar and Conventions Kick-Off Training	2/7/13	\$51.50
Marucci	Donna	CG	Fundamentals of Grammar and Conventions Kick-Off Training	2/7/13	\$51.50
McCann	Samantha	SH	Co-Teaching That Works	1/29/13	\$344.92

McKeever	Rebecca	CG	NJ Council for Exceptional Children Conference	3/18/13	\$101.99
Mueller	Kristin	CG	Independent Reading Assessment Kick-Off Training	2/7/13	\$51.50
Mueller	Kristin	CG	Leadership Training - ICLE	1/16/13	\$103.00
Munzial- Andrews	Linda	IR	February Columbia University Mini Institute Teachers College	2/18/13, 2/19/13, 2/20/13, & 2/21/13	\$1,359.5 0
Munzial- Andrews	Linda	IR	Leadership Training - ICLE	1/16/13	\$103.00
Murphy	Catherine	IR	February Columbia University Mini Institute Teachers College	2/18/13, 2/19/13, 2/20/13, & 2/21/13	\$1,157.5 0
North	Doug	SH	Grade 5 and 6 Math Articulation	2/28/13	\$103.00
O'Rourke	Danielle	IR	Independent Reading Assessment Kick-Off Training	2/7/13	\$51.50
Pandorf	Laurie	CG	Real Reading: Teaching Your Students To Be Strategic Independent Readers	3/19/13	\$240.36
Rimarenko	Lisa	FB	Wilson Reading System: Intro./Applied Methods	4/16/13, 4/17/13 & 4/18/13	\$1,052.0 0
Sackerman	Richard	RMS	Literacy Strategies for Social Studies	4/24/13	\$103.00



			Instruction		
Scilla	Erin	SH	Leadership Training - ICLE	1/16/13	\$103.00
Scott	Cynthia	FB	Independent Reading Assessment Kick-Off Training	2/7/13	\$51.50
Sheppard	Jeannine	IR	Grade 5 and 6 Math Articulation	2/28/13	\$103.00
Sobel	Bobbie	SH	Independent Reading Assessment Kick-Off Training	2/7/13	\$51.50
Sorge	Mike	RHS	Leadership Training - ICLE	1/16/13	\$103.00
Swaim	Jessica	RMS	Literacy Strategies for Social Studies Instruction	4/24/13	\$103.00
Todd	Jeff	SH	Fundamentals of Grammar and Conventions Kick-Off Training	2/7/13	\$51.50
Velez	Jessica	SH	Independent Reading Assessment Kick-Off Training	2/7/13	\$51.50
Velez	Jessica	SH	IR&S Training	2/28/13 & 3/27/13	\$154.50
Wasylyk	Lena	RHS	OASYS Training	1/30/13	\$51.50
Wilke	Agatha	RMS	Literacy Strategies for Social Studies Instruction	4/24/13	\$103.00

**NCLB FUNDING**

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORK-SHOP	WORK-SHOP TOTAL COST
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Bierals	Elizabeth	RHS	Integrating the Standards with the HSPA and Next Gen. Assessments	2/8/2013	\$51.50
Black	Nancy	RHS	Integrating the Standards with the HSPA and Next Gen. Assessments	2/8/2013	\$51.50
Brinkerhoff	Lindsay	RHS	Integrating the Standards with the HSPA and Next Gen. Assessments	2/8/2013	\$51.50
Burchfield	Kimberly	RMS	High School Observation @RHS	1/15/2013	\$51.50
Cardaci	Catherine	RHS	Integrating the Standards with the HSPA and Next Gen. Assessments	2/8/2013	\$51.50
Cardamone	Nicole	RHS	Integrating the Standards with the HSPA and Next Gen. Assessments	2/8/2013	\$51.50
Castorao	Gina	RHS	Integrating the Standards with the HSPA and Next Gen. Assessments	2/8/2013	\$51.50
Coppola	Adriana	RHS	Integrating the Standards with the HSPA and Next Gen. Assessments	2/8/2013	\$51.50
Danna	Michele	RHS	Integrating the Standards with the HSPA and Next Gen. Assessments	2/8/2013	\$51.50
DiTuro	Lisa	RHS	Integrating the Standards with the HSPA and	2/8/2013	\$51.50

			Next Gen. Assessments		
Horowitz	Ben	RHS	Integrating the Standards with the HSPA and Next Gen. Assessments	2/8/2013	\$51.50
Hughes	Lynn	RHS	Integrating the Standards with the HSPA and Next Gen. Assessments	2/8/2013	\$51.50
Kays	Kelly	RHS	Integrating the Standards with the HSPA and Next Gen. Assessments	2/8/2013	\$51.50
Kessell	Sandra	RHS	Integrating the Standards with the HSPA and Next Gen. Assessments	2/8/2013	\$51.50
Laba	Jacqueline	RHS	Integrating the Standards with the HSPA and Next Gen. Assessments	2/8/2013	\$51.50
Marchegiano	Michele	RHS	Integrating the Standards with the HSPA and Next Gen. Assessments	2/8/2013	\$51.50
McLaughlin	Karen	RMS	Peer Observation @RHS	11/30/2013	\$51.50
Quale	Sarah	RHS	Integrating the Standards with the HSPA and Next Gen. Assessments	2/8/2013	\$51.50
Scalice	Kimberly	RHS	Integrating the Standards with the HSPA and Next Gen. Assessments	2/8/2013	\$51.50

Steen	Leah	RHS	Integrating the Standards with the HSPA and Next Gen. Assessments	2/8/2013	\$51.50
Stewart	Eloise	RHS	Integrating the Standards with the HSPA and Next Gen. Assessments	2/8/2013	\$51.50
Svenningsen	Jeff	RHS	Integrating the Standards with the HSPA and Next Gen. Assessments	2/8/2013	\$51.50
Valvano	Brienne	RHS	Integrating the Standards with the HSPA and Next Gen. Assessments	2/8/2013	\$51.50
Whooley	Ann	RHS	Integrating the Standards with the HSPA and Next Gen. Assessments	2/8/2013	\$51.50

**C. Special Education**

1. **MOTION** to approve the administrative decisions in the following Harassment, Intimidation and Bullying cases:

- 3-001
- 3-002
- 5-053
- 5-054
- 5-055
- 5-056
- 5-057
- 5-058
- 5-059
- 5-060

2. **MOTION** to approve the following agency to provide nursing services to Randolph student **SE13-79 Grade PreK** for school year 2012/2013 at the rate

of \$44.50 per hour:

Bayada Nurses

**ADDENDUM**

3. **MOTION** to approve the administrative decisions in the following Harassment, Intimidation and Bullying cases:

- 5-061
- 5-062
- 5-063
- 5-064
- 5-065

4. **MOTION** to approve the placement of Randolph Student **SE13-80 Grade 9** in the Special Education program at Sage Day Boonton effective January 2, 2013 and,

**BE IT FURTHER MOVED** that a contract be entered into with Sage Day Boonton at the tuition rate of \$48,294.00 (pro-rated).

**D. Miscellaneous**

1. **MOTION** to accept the Harassment, Intimidation and Bullying (HIB) report distributed to Board members on Tuesday, January 8, 2013.
2. **MOTION** to approve the following student teacher placement for the 2012-2013 spring semester:

Name:	Kristine Listwan
University:	Montclair State University
School Assigned:	RMS/Center Grove
Cooperating Teacher:	Colleen Suflay/Susan Finn
Dates of Assignment:	January 28 – May 17, 2013

3. **MOTION** to approve Danielle Hamblin, Director of Special Services, as the Randolph Township Schools District Education Stability Liaison to work in conjunction with the State Department of Education Children in Court Advisory Committee.
4. **MOTION** to approve home-schooled student (**HE12-13-001 Grade 12**) to participate in the Randolph Township Schools swimming program for the 2012-2013 season, retroactive to December 18, 2012.

**POLICY / REGULATIONS MOTION(S)****January 15 2012**

On behalf of the Policy Committee, Board member Ms. MaryAnn Spagnuolo made a motion seconded by Mr. Al Matos and carried unanimously by roll call vote to approve Policy / Regulations Motion 1, with an exception.

Board member Mr. David Rosenblatt and Mr. Harry Ruiz were absent.

1. **RESOLVED**, that the Board hereby approves the following regulations on second reading:

<b><u>Name</u></b>	<b><u>Title</u></b>
R 1240	Evaluation of Superintendent (M)
R 1330	Evaluation of School Business Administrator (M)
R 1400	Job Descriptions (M)
R 1510	Rights of Persons With Handicaps or Disabilities/Non-Discrimination (M)
R 1530	Equal Employment Opportunity Complaint Procedure (M)
R 1550	Affirmative Action Program for Employment and Contract Practices Complaint Procedure (M)
R 1570	Internal Controls (M)
R 2200	Curriculum Content
R 2220	Curriculum Adoption
R 2230	Course Guides
R 2260	Affirmative Action Program for School and Classroom Practices Complaint Procedure
R 2312	Elementary Class Size
R 2330	Homework Administrative Rules
R 2340	Field Trips
R 2361	Acceptable Use of Computer Network/Computers and Resources
R 2411	Guidance and Counseling
R 2412	Home Instruction Due to Health Condition
R 2415	Title I Services
R 2415.20	No Child Left Behind Complaints
R 2417	Pupil Intervention and Referral Services
R 2423	Bilingual and ESL Education
R 2430	Co-Curricular Activities
R 2431.1	Emergency Procedures for Athletic Practices and Competitions
R 2431.2	Medical Examination to Determine Fitness for Participation in Athletics
R 2431.4	Prevention and Treatment of sports-Related Concussions and Head Injuries
R 2432	School Sponsored Publications
R 2436	Athletic Participation Fee Guidelines and Procedures

R 2460 Special Education  
R 2461.1 Special Education – Location, Identification and Referral (M)  
R 2460.8 Special Education – Free and Appropriate Public Education (M)  
R 2460.9 Special Education – Transition from Early Intervention Programs to Pre-School Programs (M)  
R 2460.16 Special Education – Instructional Material to Blind or Print-Disabled Pupils  
R 2464 Gifted and Talented Pupils  
R 2481 Home or Out-of-School Instruction for General Education Pupils  
R 2510 Adoption of Textbooks  
R 2520 Instructional Supplies  
R 2530 Resource Materials  
R 2531 Use of Copyrighted Materials  
R 2560 Live Animals in School  
R 2624 Grading System  
R 3126 Induction Program for Provisional Teachers  
R 3134 Assignment of Additional Duties  
R 3142 Nonrenewal of Nontenured Teaching Staff Member  
R 3144 Certification of Tenure Charges  
R 3146 Conduct of Reduction in Force  
R 3160 Physical Examination  
R 3211.3 Consulting Outside the District  
R 3212 Professional Staff Attendance Review and Improvement Plan  
R 3218 Substance Abuse  
R 3221 Evaluation of Nontenured Teaching Staff Members  
R 3222 Evaluation of Tenured Teaching Staff Members  
R 3223.1 Evaluation of Nontenured Administrators  
R 3223.2 Evaluation of Tenured Administrators  
R 3230 Outside Activities  
R 3232 Tutorial Services  
R 3233 Political Activities  
R 3240 Professional Development  
R 3240.1 Professional Development for “12 Your Way”  
R 3244 In-service Training  
R 3270 Lesson Plans and Plan Books  
R 3280 Liability for Pupil Welfare  
R 3281 Inappropriate Staff Conduct  
R 3321 Acceptable Use of Computer Network(s)/Computers and Resources  
by Teaching Staff Members  
R 3362 Sexual Harassment of Teaching Staff Members Complaint Procedure  
R 3425.1 Modified Duty Early Return to Work Program – Teaching Staff Members  
R 3432 Sick Leave  
R 4146 Nonrenewal of Nontenured Support Staff Member  
R 4160 Physical Examination  
R 4211 Support Staff Attendance  
R 4211.3 Consulting Outside the District  
R 4218 Substance Abuse

R 4220 Evaluation of Support Staff Members  
R 4230 Outside Activities  
R 4233 Political Activities  
R 4240 Employee Training  
R 4281 Inappropriate Staff Conduct  
R 4321 Acceptable Use of Computer Network(s)/Computers  
and Resources by Support Staff Members  
R 4352 Sexual Harassment of Support Staff Members Complaint Procedure  
R 4425.1 Modified Duty Early Return to Work Program – Support Staff Member  
R 4432 Sick Leave  
R 5111 Eligibility of Resident/Nonresident Pupils  
R 5116 Education of Homeless Children  
R 5130 Withdrawal from School  
R 5200 Attendance  
R 5230 Late Arrival and Early Dismissal  
R 5240 Tardiness  
R 5306 Health Services to Nonpublic Schools  
R 5308 Pupil Health Records  
R 5310 Health Services  
R 5320 Immunization  
R 5330 Administration of Medication  
R 5331 Management of Life-Threatening Allergies in School  
R 5338 Diabetes Management  
R 5350 Pupil Suicide  
R 5410 Promotion and Retention  
R 5420 Reporting Pupil Progress  
R 5460.1 High School Transcripts  
R 5500 Expectations for Pupil Conduct  
R 5512 Harassment, Intimidation, or Bullying Investigation Procedure  
R 5513 Care of School Property  
R 5514 Pupil Use of Vehicles  
R 5515 Pupil Parking  
R 5519 Dating Violence at School  
R 5530 Substance Abuse  
R 5533 Pupil Smoking  
R 5550 Disaffected Pupils  
R 5560 Disruptive Pupils  
R 5561 Use of Physical Restraint  
R 5570 Sportsmanship  
R 5600 Pupil Discipline/Code of Conduct  
R 5610 Suspension Procedures  
R 5611 Removal of Pupils from the General Education Program for  
Weapons/Firearms Offenses  
R 5721 Distribution of Flyers/Electronic Advertising  
R 5750 Equal Educational Opportunity Complaint Procedure  
R 5751 Sexual Harassment of Pupils



R 5830 Pupil Fund Raising  
R 5850 Social Events and Class Trips  
R 6111 Special Education Medicaid Initiative (SEMI) Program  
R 6112 Reimbursement of Federal and Other Grant Expenditures  
R 6160 Grants from Private Sources  
R 6210 Fiscal Planning  
R 6220 Budget Preparation  
R 6320 Purchases Subject to Bid  
R 6340 Multiple Year Contracts  
R 6350 Competitive Contracting  
R 6421 Purchases Budgeted  
R 6422 Budget Transfers  
R 6424 Emergency Contracts  
R 6470 Payment of Claims  
R 6471 School District Travel Procedures  
R 6500 Technology Purchasing  
R 6620 Petty Cash  
R 6740 Reserve Accounts  
R 6810 Financial Objectives  
R 7100 Long-Range Facilities Planning  
R 7101 Educational Adequacy of Capital Projects  
R 7230 Gifts, Grants, and Donations  
R 7300.1 Textbook Disposal  
R 7300.2 Disposition of Real Property  
R 7300.3 Disposition of Personal Property  
R 7300.4 Disposition of Federal Property  
R 7410.01 Facilities Maintenance, Repair Scheduling and Accounting  
R 7420 Handling and Disposal of Body Wastes and Fluids  
R 7420.1 Bloodborne Pathogen Exposure Control Plan  
R 7420.2 Chemical Hygiene  
R 7421 Indoor Air Quality Standards  
R 7422 School Integrated Pest Management Plan  
R 7430 School Safety  
R 7432 Eye Protection Practices  
R 7440 School Security  
R 7441 Electronic Surveillance In School Buildings and On School Grounds  
R 7610 Vandalism  
R 7650 School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting  
R 8140 Enrollment Accounting  
R 8220 School Closings  
R 8310 Public Records  
R 8320 Personnel Records  
R 8330 Pupil Records  
R 8420 Emergency and Non-Fire Evacuation Plan  
R 8420.1 Fire and Fire Drills  
R 8420.2 Bomb Threats

- R 8420.3 Natural Disasters and Man-made Catastrophes
- R 8420.4 Kidnapping
- R 8420.5 Asbestos Release
- R 8420.6 Accidents To and From School
- R 8420.7 Lockdown Procedures
- R 8420.10 Active Shooter
- R 8431 Toxic Hazard Preparedness Program
- R 8441 Care of Injured and Ill Persons
- R 8451 Control of Communicable Disease
- R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse
- R 8462 Reporting Potentially Missing or Abused Children
- R 8465 Hate Crimes and Bias-Related Acts
- R 8467 Weapons
- R 8468 Crisis Response
- R 8540 Free and Reduced Rate Meals
- R 8600 Pupil Transportation
- R 8630 Emergency School Bus Procedures
- R 9120 Public Information Program
- R 9130 Public Concerns
- R 9140 Citizens Advisory Committee
- R 9150 School Visitors
- R 9161 Crowd Control
- R 9180 School Volunteers
- R 9190 Community Organizations
- R 9270 Home Schooling and Equivalent Education
- R 9320 Cooperation with Law Enforcement Agencies
- R 9324 Sex Offender Registration and Notification
- R 9541 Student Teachers

**Closed Session – 09:00 p.m.**

Board member Ms. Amy Sachs made a motion seconded by board member Mr. Al Matos and carried unanimously by roll call vote to adopt the following with an exception:

Board member Mr. David Rosenblatt and Mr. Harry Ruiz were absent.

**BE IT RESOLVED**, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a closed session regarding Personnel, Litigation and Negotiations. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

**Adjournment**

Board Vice President Ms. Amy Sachs made a motion, seconded by Mr. Al Matos

and carried unanimously by roll call vote to adjourn the meeting at 10:15 p.m. with an exception.

Board member Mr. David Rosenblatt and Mr. Harry Ruiz were absent.

The board adjourned the meeting at 10:15 p.m.

Respectfully submitted,

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Linda Gordon  
Acting Board Secretary