

The Randolph Township Board of Education held a Business Session meeting on Tuesday, February 19, 2013 at 07:15 p.m. in the Randolph High School Library, Randolph, New Jersey.

Board President Ms. Tammy MacKay called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

### **Roll Call**

The following Board members were present: Mr. Al Matos, Mr. Charles Mooney, Ms. Colleen Pascale, Mr. David Rosenblatt, Mr. Harry Ruiz, Ms. MaryAnn Spagnuolo, Ms. Anne Standridge, Ms. Amy Sachs and Ms. Tammy MacKay.

The following administrators were present: Dr. David Browne, Superintendent, Miss Jennifer Fano, Assistant Superintendent, Ms. Linda Gordon, Acting Board Secretary / Business Administrator and Board Counsel Marc H. Zitomer, Esquire.

### **Closed Session – 07:16 p.m.**

Board Vice President Ms. Amy Sachs made a motion seconded by board member Mr. Harry Ruiz and carried unanimously by roll call vote to adopt the following with an exception:

**BE IT RESOLVED**, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a closed session regarding Personnel, Litigation and Negotiations. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board member Mr. Charles Mooney left at 07:30 p.m.

The board reconvened at 08:15 p.m.

### **Pledge of Allegiance**

### **Approval of Board Minutes**

Board member Mr. Harry Ruiz made a motion seconded by board member Mr. Al Matos and carried unanimously by roll call vote to approve the following board

minutes with an exception.

Board member Mr. Charles Mooney was absent.

Work and Business Session Minutes: 01-08-13, 01-15-13

### **Correspondence**

### **President's Report**

Ms. Tammy MacKay announced that a new contract has been negotiated with Dr. Browne for five years ending June 30, 2018.

Presentation of the 2013 – 2014 Annual School Budget by Mr. Al Matos, FFT Chairman.

### **Committee Reports**

Policy

### **Liaison Reports**

### **Public Discussion**

Member of the public made the following statements:

- The board should still have two public sessions;
- We as taxpayers should not be forced to pay for Charter School extra-curricular activities as we do for home schooled students;
- Please provide a list of committees at the next board meeting;
- Would like to know the cost of field trips;
- Why are we approving personnel motion for a job that has been completed.

### **Old Business**

### **New Business**

Personnel Motion I - IV

Finance, Facilities and Transportation Motion 1 – 10

Education Motions A – D

Policy / Regulations Motion 1 – 2

**Pursuant** to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee Board Vice President Ms. Amy Sachs made a motion

seconded by Mr. Harry Ruiz and carried by a roll call vote to approve Personnel Motions I – IV with the following exceptions:

Board member Ms. Anne Standridge voted YES with an exception to Personnel Motion I.I she voted NO. Board President Ms. Tammy MacKay voted YES with an exception to Personnel Motion I.I she voted NO and Mr. Charles Mooney was absent.

## **Personnel and Administration**

**February 19, 2013**

### **I. TEACHERS/PROFESSIONAL STAFF**

#### **A. Retirement**

1. Accept the resignation of **Denise L. Jackson**, instructional aide at the Middle School, for the purpose of retirement, effective July 1, 2013.

#### **Addendum1**

#### **B. New Hires**

**1. Approve the appointment of Stephen Barrow as a social studies/humanities teacher at the High School effective February 20, 2013 at the annual salary of \$63,370 (pro-rated) (BA+30, Step 1).**

**2. Approve the appointment of April Capitanelli as a special education teacher at Fernbrook School at the annual salary of \$22,261(pro-rated) (.43) (BA, Step 1) effective February 1, 2013.**

**3. Approve the Stephanie Delpome as a long term substitute elementary teacher at Ironia School effective February 20, 2013 at the rate of \$258.85 per diem.**

**4. Approve the appointment of the following substitute teachers for the 2012-2013 school year:**

**Karly Barrett  
Lisa Saparito  
Wendy De Ring**

**Michael Romano  
Andrew Schwartz  
Josephine Calvay**

**Laura Van Bendegem**

#### **C. Assignment & Daily Rate Change**

1. Approve the following assignment and daily rate change for the employee listed below effective ½ day on February 1, 2013:

From:

To:

**Jessica Allison**

Substitute Tchr  
District  
\$90.00 per diem

Long Term Sub Phys Ed Tchr  
Middle School  
\$258.85 per diem

**D. Leaves of Absence**

1. Approve the change in the effective date for the unpaid Federal Leave of Absence to care for her own disability for the employee identified on **Schedule A** as follows:

<u>From:</u> February 14, 2013	<u>To:</u> February 15, 2013
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2. Approve an unpaid Federal and State Family Leave of Absence for the employee identified on **Schedule B** effective February 21, 2013 to care for a newborn infant (Note: Medical and Dental benefits continue while on an approved FMLA Leave).

3. Approve an unpaid Federal and State Family Leave of Absence for the employee identified on **Schedule C** effective January 15, 2013 to care for a newborn infant (Note: Medical and Dental benefits continue while on an approved FMLA Leave).

4. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule D** effective January 29, 2013 to care for her own disability. (Note: Medical and Dental benefits continue while on an approved Leave of Absence).

5. Approve an unpaid Child Rearing Leave of Absence, effective March 15, 2013 for the remainder of the 2012-2013 school year, for the employee identified on **Schedule E**.

6. Approve an unpaid Child Rearing Leave of Absence, effective February 19, 2013 for the remainder of the 2012-2013 school year, for the employee identified on **Schedule F**.

**Addendum1**

**7. Approve an unpaid Federal and State Family Leave of Absence for the employee identified on Schedule G effective January 29, 2013 to care for a newborn infant (Note: Medical and Dental benefits continue while on an approved FMLA Leave).**

**8. Approve an unpaid Federal and State Family Leave of Absence for the employee identified on Schedule H effective February 1, 2013 to care for a newborn infant (Note: Medical and Dental benefits continue while on an approved FMLA Leave).**

**9. Approve an unpaid Federal Leave of Absence for the employee identified on Schedule I effective February 20, 2013 to care for her own disability. (Note:**

**Medical and Dental benefits continue while on an approved Leave of Absence).**

**E. Stipends**

1. Approve the appointment of **John Rittweger** as the High School Musical Pit Orchestra pianist for a total of \$610 for all rehearsals and performances.
2. Approve the end date of January 24, 2013 for **Matthew Swiss** as High School's Jazz Ensemble at the pro-rated stipend of \$1,418.50.
3. Approve the appointment of the following District Children's Choir Directors at the stipend of \$1,275 each:

**Brenda Rappeport                      Cynthia Feeney**

4. Rescind the appointment of **Marybeth Foran** as assistant softball coach for the 2012-2013 school year.
5. Rescind the appointment of **Colleen Sufly** as Girls' Basketball Wellness Initiatives Advisor for the 2012-2013 school year.
6. Approve the appointment of **Matthew Siegel** as Girls Basketball Wellness Initiatives Advisor at the stipend of \$1,207 for the 2012-2013 school year.
7. Approve the appointment of the following Fernbrook School staff as co-facilitators of Learning Together for Grades 2/4 at the annual shared stipend of \$1,275:

**Katherine Thorn                      Michele Savvides**

**Addendum1**

**8. Approve the appointment of Kerry Eberhardt as assistant softball coach for the 2012-2013 school year at the stipend of \$6,129 (Step 1).**

**F. Volunteer Coaches**

**1. Approve the appointment of the following volunteer coaches for the 2012-2013 school year.**

<b><u>Name</u></b>	<b><u>Position</u></b>
<b>Kelly Lambert</b>	<b>Asst. Girls' Softball</b>
<b>James Sheppard</b>	<b>Asst. Baseball</b>
<b>Jeffrey Todd</b>	<b>Asst. Baseball</b>
<b>Joseph Mazzarella</b>	<b>Asst. Baseball</b>

**G. Extra Duty**

**1. Approve the appointment of Brianne McBreen to teach a 6<sup>th</sup> period special education class beginning September 1, 2012 and ending on November 9, 2012 at the pro-rated amount of \$1,880.00.**

**H. Athletic Event Workers**

**1. Approve the appointment of the following staff members as School Athletic Event Workers for the various activities and rates listed below for the 2012-2013 school year. (Note: Any staff member may be placed at any position at an event during the course of the school year.):**

**Michael Suk  
Lisa O'Leary  
Michael Sorge**

<b><u>Event Assignments:</u></b>	<b><u>Rates Per Event</u></b>
<b>Clock &amp; Announcer</b>	<b>\$91.00</b>
<b>Varsity &amp; JV Clock</b>	<b>94.00</b>
<b>Announcer</b>	<b>61.00</b>
<b>Tickets</b>	<b>61.00</b>
<b>Site Manager</b>	<b>71.00</b>

**I. Increment Restoration Resolution**

**RESOLUTION RESTORING INCREMENT**

**WHEREAS**, Employee I.D. #4266 is a teaching staff member employed by the Board; and

**WHEREAS**, the Board previously took formal action to withhold the employee's salary increment for the 2003-04 school year, pursuant to N.J.S.A. 18A:29-14; and

**WHEREAS**, subsequent to the aforesaid increment withholding, the Employee's professional performance and conduct has demonstrated that a restoration of his increment is warranted; and

**WHEREAS**, the employee has requested that the Board restore his increment based upon his performance; and

**WHEREAS**, the Superintendent of Schools has reviewed the employee's professional performance and conduct and finds that they justify his recommendation that the Board restore said increment and he does so recommend; and

**WHEREAS**, the School Laws of New Jersey permit the Board to restore the employee's increment under these circumstances; and

**WHEREAS**, the Board agrees with and adopts the Superintendent's recommendation;

**NOW, THEREFORE, BE IT RESOLVED**, that Employee I.D. #4266's salary increment is hereby restored effective as of September 1, 2012, by placing the employee on the salary step on which he otherwise would have been placed had his increment not been withheld previously; and it is

**FURTHER RESOLVED** that the employee will receive retroactive compensation to September 1, 2012 reflecting this restoration, such compensation to be paid pursuant to regular business office practices.

## **II. Support Staff**

### **Addendum1**

#### **A. New Hire**

**1. Approve the appointment of Elayne Faduska as a substitute secretary effective February 20, 2013 at the rate of \$12.00 per hour.**

#### **B. Extra Hours**

1. Approve the appointment of **Lulzime Feti** to work twelve hours at the rate of \$26.96 per hour, prior to her start date of January 28, 2013, to assist in her transition as the new Facilities secretary.

#### **C. Change in Assignment**

1. Approve the following change in assignment for the employee listed below effective January 17, 2013:

<b>Nita Kromidas</b>	<u>From:</u>	<u>To:</u>
	Sub Cafeteria/Recess Aide	Cafeteria/Recess Aide
	Fernbrook	Fernbrook

2. Approve the following change in the hourly rate for the employee listed below effective November 20, 2012, due to receipt of County Substitute Certification:

<b>Nita Kromidas</b>	<u>From:</u>	<u>To:</u>
	\$11.00 per hour	\$13.00 per hour

### **III. RANDOLPH COMMUNITY SCHOOL**

1. Approve the following position correction for the employee listed below effective January 16, 2013:

	<u>From:</u>	<u>To:</u>
<b>Cassandra Kepler</b>	Senior Aide	Program Aide

#### **Addendum1**

***2. Approve the following Camp Discovery and Summer Stars site coordinators, effective February 1, 2013, for up to 60 hours of planning and preparation at the rate of \$30.00 per hour:***

***Peter Cervona (Camp Discovery)***

***Joseph Bocchino (Summer Stars)***

### **IV. JOB DESCRIPTIONS**

1. Resolved that the Board hereby adopts the newly revised job descriptions for the following positions:

#### **Aides**

Cafeteria Aide  
Recess Aide  
School Aide Employee

#### **Custodial**

Chief of Custodians  
Chief of Facilities  
Custodian  
Head Custodian  
Maintenance Person  
Security Guard  
Shift Foreman – District Custodial

#### **Food Services**

Cafeteria Worker

#### **Professional-Administrative**

Assistant Athletic Director  
Assistant Principal – Elementary  
Assistant Principal – High School  
Assistant Principal – Middle School  
Assistant Superintendent  
Athletic Director



Board Secretary  
Business Administrator  
Director of Guidance  
Director of Special Services  
Elementary Supervisor  
Principal  
School Board Attorney  
School Medical Inspector  
Superintendent  
Supervisor  
Supervisor of Special Services

**Professional – Non-Administrative**

Assistant Coach  
Athletic Trainer  
Behavior Specialist  
Co-Curricular Advisor  
Head Coach  
Learning Disabilities Teacher Consultant  
Library Media Specialist – Elementary  
Library Media Specialist – High School  
Library Media Specialist – Middle School  
School Counselor – Elementary School  
School Counselor – High School  
School Counselor – Middle School  
School Nurse  
School Psychologist  
School Social Worker  
Speech Language Specialist  
Substance Awareness Coordinator  
Substitute Teacher  
Teacher

**Secretarial/Office Personnel**

Administrative Assistant  
Administrative Secretary  
Benefits Coordinator  
Bookkeeper  
Managerial Secretary  
Operations Manager  
Payroll Supervisor  
Supervisory Secretary  
Transportation Secretary

**Transportation**

Bus Driver

Director of Transportation  
Level I Mechanic  
Level II Mechanic  
Mail Courier  
Master Mechanic

**Technology**

Computer Data Specialist  
Computer Technician – District  
Computer Technician – Elementary  
Computer Technician – High School  
Computer Technician – Middle School  
Network Administrator/Email Administrator

On behalf of Finance, Facilities and Transportation Committee, board member Mr. Al Matos made a motion seconded by Mr. Harry Ruiz and carried by roll call vote of approve Finance, Facilities and Transportation Motions 1 – 10 with an exception:

Board member Mr. Charles Mooney was absent.

**FINANCE/FACILITIES & TRANSPORTATION**

**February 19, 2013**  
*Amended: 2/19/13*

**1. PAYMENT OF BILLS**

**RESOLVED**, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

1	Check Register – 01/31/13	\$ 6,822,422.12
1.1	Check Register – 01/14/13 (Amended)	\$ 1,740,313.25
1.1	Check Register – 02/12/13	\$ 2,447,132.72

**2. BUDGET**

**RESOLVED**, the Randolph Township Board of Education approve **January 2013** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 01/31/13
2.2	Expense Account Adjustment 01/31/13

**3. REPORT OF THE SECRETARY AND TREASURER**

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Secretary for the month of **December 2012, January & February 2013, Finance Exhibits # 3.1 – 3.4**, consisting of:

3.1	Interim Balance Sheet – 12/31/12
3.2	Revenue Report – 02/01/12
3.3	Budget Report – 01/31/13
3.4	Petty Cash Report – 01/31/13
3.5	Treasurer Report – 12/31/12

and

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **December 2012, Finance Exhibit # 3.5**,

<u>December 31, 2012</u> <u>FUND</u>	<u>CASH BALANCE</u>	<u>APPROPRIATION BALANCE</u>
(10) General Current Expense Fund	\$ 8,289,620.19	
(11) Current Expense	--	\$ 5,112,387.53
(12) Capital Outlay	--	516,034.42
(20) Special Revenue Fund	57,010.36	734,684.01
(30) Capital Projects Fund	7,430,051.03	5,702,644.29
(40) Debt Service Fund	(.33)	--
(60) Food Service	(71,798.83)	302,718.63
(63) Community School	484,318.84	654,459.89
<b>TOTAL</b>	<b>\$ 16,189,201.26</b>	<b>\$ 13,022,928.77</b>

**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

**NOW, THEREFORE, BE IT RESOLVED**, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

**BE IT FURTHER RESOLVED**, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

#### **4. MOTION TO APPROVE APPLICATION FOR WAIVER OF SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM**

**WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2013-2014 school year, and

**WHEREAS**, the Randolph Board of Education desires to apply for this waiver due to the fact that efforts to participate in SEMI will not provide a cost benefit to the district, based on the revised projections provided by the department.

**NOW THEREFORE, BE IT RESOLVED** that the Randolph Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2013-2014 school year.

#### **5. ACCEPTANCE OF DONATIONS**

**RESOLVED**, the Randolph Township Board of Education accept the following donations:

➤ **District:**

- hydroponics supplies being donated by General Hydroponics for the "Science and Technology for the 21<sup>st</sup> Century" course. Estimated value of the donation is \$1,115.

➤ **High School:**

- through the RTS PTSO Grant program, PTSO will purchase the following video conferencing equipment for the Library / Media Center:
  - Logitech QuickCam Pro 9000 Webcam LOG-960-000048, having an estimated value of \$99.
  - Logitech X-140 2.0 Speaker System, LOG-970264-0403, having an estimated value of \$40.
  - PylePro Wireless Microphone System, having an estimated value of \$618.
- through the RHS PTSO Grant program, a donation in the amount of \$ 1,295.56 to be directed toward the purchase of four (4) high tables and eight (8) stools to provide additional seating in the Library.
- through the RHS PTSO Grant program, PTSO will purchase a laptop for the RHS Child Study Team, having an estimated value of approximately \$500.
- through the RHS PTSO Grant program, PTSO will purchase a television monitor for announcements and marketing messages for the

Library. In addition, the PTSO will purchase one (1) iPad for Library staff member.

➤ **Ironia School:**

- for art supplies, memorial donation in the amount of \$150.00 in memory of Mrs. Frey's mother.

➤ **Shongum School:**

- from Mr. and Mrs. B. Sandborg a donation of Epson printer for classroom use having an estimated value of \$150.

*AMENDMENT 2*

- from Ms. S. Salisbury a donation of handmade & machine made tiles 4", 6", 2"x4", 2"x6"; molded stencils, tile setters, molds & brushes, having an estimated value of \$5,200

*AMENDMENT 3*

- from Ms. S. Salisbury an additional donation valued at approximately \$300 of 6"x4" ceramic tiles & setters to stack tiles prior to firing.
- contribution in the amount of \$127.65, made possible through a donation made by Kyle Gehan in participation in Honeywell International's PAC Match program.

**BE IT FURTHER RESOLVED**, that Ms. Jennifer Cusmano-King, STEM 5-7 Supervisor, Ms. Deborah Iosso, Principal of the High School, Dr. Dennis Copeland, Principal of the Ironia School and Ms. Laura Hernandez, Principal of Shongum School acknowledge the donations in a letter to the appropriate parties.

*AMENDMENT 1*

**6. MOTION TO RESCIND FINANCE, FACILITIES AND TRANSPORTATION MOTION NO.7 OF DECEMBER 18, 2012 AND APPROVE MISS JENNIFER FANO MENTORING AGREEMENT AS FOLLOWS:**

**RESOLVED**, the Randolph Board of Education approve the reimbursement payment of \$2,500.00 to Ms. Jennifer Fano, Assistant Superintendent, for mentoring fees as per the State Board of Education requirements. Mentoring program will be completed on or before December 2013 and a standard certificate will be issued per the attached agreement, **Finance Exhibit #4**, attached hereto and made a part of the minutes.

**7. MOTION TO APPROVE MRS. DANIELLE HAMBLIN MENTORING AGREEMENT**

**RESOLVED**, the Randolph Board of Education approve the reimbursement payment

of \$2,500.00 to Mrs. Danielle Hamblin, Director of Special services, for mentoring fees as per the State Board of Education requirements. Mentoring program will be completed on or before December 2013 and a standard certificate will be issued per the attached agreement, **Finance Exhibit #5**, attached hereto and made a part of the minutes.

*AMENDMENT 3*

**8. AWARD OF CONTRACT "A" FOR THE REPLACEMENT OF UNIT VENTILATORS AT FOUR OF ITS SCHOOLS**

**WHEREAS**, the Board advertised for bids from interested contractors for the replacement of Unit Ventilators at four of its schools;

**WHEREAS**, the specifications called for separate contracts for each school project;

**WHEREAS**, the contracts were listed as Contract A (Center Grove School), Contract B (Fernbrook school), Contract C (Ironia School) and Contract D (Shongum School);

**WHEREAS**, the Board received multiple bids for each project;

**WHEREAS**, the Board has determined that the work should be performed in accordance with the requirements of alternate M-1, thereby allowing for some of the work associated with mounting, wiring and testing of the control system to be done at the manufacturer's site at reduced cost;

**WHEREAS**, the Board has determined that the work should also be performed in accordance with the requirements of alternate GC-1, which calls for the re-installation of book shelving; and

**WHEREAS**, Centralpack Engineering Corporation submitted the lowest responsive and responsible bid for Contract A, which includes the work associated with alternate M-1 and alternate GC-1;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby awards the above-referenced Contract A to Centralpack Engineering Corporation, located at 359 Green Pond Road, Hibernia, New Jersey 07842 in the amount of \$952,586.00 inclusive of all the allowances set forth in the specifications; and

**BE IT FURTHER RESOLVED**, that Board Counsel is hereby directed to prepare a contract and that the Board's President is hereby authorized to sign the contract on behalf of the Board.

**9. AWARD OF CONTRACT "B, C & D" FOR THE REPLACEMENT OF UNIT VENTILATORS AT FOUR OF ITS SCHOOLS**

**WHEREAS**, the Board advertised for bids from interested contractors for the replacement of Unit Ventilators at four of its schools;

**WHEREAS**, the specifications called for separate contracts for each school project;

**WHEREAS**, the contracts were listed as Contract A (Center Grove School), Contract B (Fernbrook school), Contract C (Ironia School) and Contract D (Shongum School);

**WHEREAS**, the Board received multiple bids for each project;

**WHEREAS**, the Board has determined that the work should be performed in accordance with the requirements of alternate M-1, thereby allowing for some of the work associated with mounting, wiring and testing of the control system to be done at the manufacturer's site at reduced cost;

**WHEREAS**, the Board has determined that the work should also be performed in accordance with the requirements of alternate GC-1, which calls for the re-installation of book shelving; and

**WHEREAS**, H&S Construction & Mechanical, Inc. submitted the lowest responsive and responsible bid for Contracts B, C and D, which includes the work associated with alternate M-1 and alternate GC-1;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby awards the above-referenced Contracts B, C and D to H&S Construction & Mechanical, Inc., located at 721 Bayway Avenue, Elizabeth, New Jersey 07202 in the following amounts inclusive of all the allowances set forth in the specifications:

Contract B - \$713,000.00

Contract C - \$950,000.00

Contract D - \$803,000.00

**BE IT FURTHER RESOLVED**, that Board Counsel is hereby directed to prepare a contract and that the Board's President is hereby authorized to sign the contract on behalf of the Board.

#### **10. APPROPRIATION OF 2011-2012 EXTRAORDINARY AID FOR THE PURPOSE OF FUNDING SPECIAL EDUCATION PRIVATE SCHOOL TUITION**

**WHEREAS**, the Randolph Township Board of Education was awarded \$1,257,851.00 in Extraordinary Aid for the 2011-2012 school year by the New Jersey Department of Education, and

**NOW, THEREFORE, BE IT RESOLVED**, that the district appropriate \$833,000.00 to 2012-2013 budget lines as follows:

11-000-100-566-07-8704 Private School Special Education Tuition - \$833,000

On behalf of Education Committee, board member Mr. Harry Ruiz made a motion seconded by Mr. Al Matos and carried unanimously by roll call vote of approve Education Motions A – D with an exception:

Board member Mr. Charles Mooney was absent.

**EDUCATION MOTIONS – FEBRUARY 19, 2013 – VERSION 4**

**A. Field Trips**

1. **MOTION** to approve field trips for Randolph High School on the following dates. Transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

<b>DATE</b>	<b>GRADE/CHAPERONES</b>	<b>TRIP</b>	<b># OF STUDENTS</b>
Apr/May 2013	Grades 9 – 12 Nancy Black & TBD	Statue of Liberty/Ellis Island	20
Apr/May 2013	Grades 9 – 12 Nancy Black & TBD	Liberty Science Center, Jersey City, NJ	20
May 2013	Grades 9 – 12 Nancy Black & John Van Hook	Annual World Language/ESL poetry contest at William Paterson University	20
Mar. 2013	Grades 9 – 11 K. Kacicz & TBD	Lakota Wolf Preserve Columbia, NJ	20
Mar. 2013	Grades 9 – 12 R. Franklin & TBD	Science Olympiad State Competition	30
Mar. 2013	Grades 11 & 12 E. Falcon-Duran, J. Jones, B. Madden & B. Trierweiler	Fortis Institute, Wayne, NJ (Transition)	35
Mar. 2013	Grades 9 – 12 E. Falcon-Duran, J. Jones & B. Madden	Morris County School of Technology, Denville, NJ (Transition)	20
Apr. 2013	Grade 11 E. Falcon-Duran, J. Jones & Dr. Herschman	Millburn H.S., Millburn, NJ Self-Advocacy Conference (Transition)	10
May 2013	Grade 11 E. Falcon-Duran, J. Jones &	Dare to Dream Conference at MSU, Montclair, NJ	15



	B. Madden		
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2. **MOTION to** approve an overnight field trip for qualifying athletes and six coaches to attend the NJSIAA Spring Track Championships in Egg Harbor Township, New Jersey from May 31 – June 1, 2013. Maximum total Board expense: \$1,500.00.
  
3. **MOTION to** approve field trips for Randolph Middle School on the following dates. Transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
April 15, 2013	6 <sup>th</sup> thru 8 <sup>th</sup> grade/approx. 20 Spanish Teachers and 1 parent from each class	Spanish Colonial & Native American Tradition Expression thru Music and Dance, Park Performing Arts Center, Union City, NJ	Approx. 345
May 2013	6 <sup>th</sup> thru 8 <sup>th</sup> grade/ Mrs. Ashley and Mrs. Croissant	Junior Solar Sprints Team Ridgedale Ave. School, Florham Park, NJ	20 approx.
May 2013	6 <sup>th</sup> thru 8 <sup>th</sup> grade/ Mrs. Ashley and Mrs. Croissant	Junior Solar Sprints Team Inter-County Final Race Ridgedale Ave. School, Florham Park, NJ	20 Approx.

4. **RESCIND** the following Randolph Middle School field trip originally approved on July 17, 2021

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
May 2013	Junior Solar Sprints Team/ Mrs. Ashley	JCPL, Morristown	25 approx.

5. **RESCIND** the following Randolph High School field trip motion originally approved December 18, 2012:

**MOTION to** approve an overnight field trip for qualifying athletes and three coaches to attend the NJSIAA Swimming Championships in Sewell, New Jersey from March 1 – 3, 2013. The maximum amount per person to be funded by the Randolph BOE (lodging/meals for students and staff) will be \$192.00 per person. Mileage will be 270.80 miles at \$.31 per mile (times two) totaling \$168.00.

Estimated total Board expense: \$2,700.00.

6. **MOTION** to approve an overnight field trip for qualifying athletes and three coaches to attend the NJSIAA Swimming Championships in Sewell, New Jersey from March 1 – 3, 2013. The maximum amount per person to be funded by the Randolph BOE (lodging/meals for students and staff) will be \$269.00 per person. Mileage will be 270.80 miles at \$.31 per mile (times two) totaling \$168.00. Maximum total Board expense: \$2,700.00.
7. **AMEND** the following Randolph High School field trip motion originally approved on December 18, 2012 (as shown in bold, italics and underlined):

**MOTION** to approve an overnight field trip for qualifying athletes and three coaches to attend the NJSIAA Wrestling Championships in Atlantic City, New Jersey from March 7 – 10, 2013. The maximum amount per person to be funded by the Randolph BOE (lodging/meals for students and staff) will be \$519.00 per person. Mileage will be 281.42 miles at \$.31 per mile totaling \$87.24. **Maximum** total Board expense: \$3,000.00.

**ADDENDUM**

8. **MOTION** to approve an overnight field trip for the Randolph High School Lacrosse program at Boston College, Boston, Massachusetts from March 15 – 16, 2013. Costs will be funded by the Girls' Lacrosse Booster Club.
9. **MOTION** to approve field trips for Randolph High School on the following dates. Transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

<b>DATE</b>	<b>GRADE/ CHAPERONES</b>	<b>TRIP</b>	<b># OF STUDENTS</b>
Mar. 2013	Grades 9 – 12 E. Falcon-Duran, J. Jones, & B. Madden	DAWN – Center for Independent Living, Denville, NJ (Transition)	12
Apr. 2013	Grades 9 – 12 E. Falcon-Duran, J. Jones & B. Madden	Anthony & Sons, Denville, NJ (Transition)	12
May 2013	Grades 9 – 12 E. Falcon-Duran, J. Jones & B. Madden	The Red Robin, Rockaway, NJ (Transition) This could occur more than 1 time this month.	12

**B. Professional Development**

1. **MOTION** to approve 12 elementary teachers (grades 3-4) to attend a full-day Math Articulation meeting on February 19, 2013. Substitute costs will be paid through district funds.
2. **MOTION** to approve all kindergarten and first grade regular and special education teachers to attend a half-day training for Implementing the Common Core Standards Through Everyday Math. Training is scheduled for March 26, 2013. Cost of the training is free and substitute costs will be covered through the Elementary Supervisor funds.
3. **MOTION** to approve all second grade regular and special education teachers to attend a half-day training for Implementing the Common Core Standards Through Everyday Math. Training is scheduled for March 27, 2013. Training and substitute costs will be covered through the Elementary Supervisor funds.
4. **MOTION** to approve 15 elementary teachers to attend a full-day Social Studies Articulation and Curriculum Revision meeting on March 8, 2013. Substitute costs will be paid through district funds.
5. **MOTION** to approve the following professional development opportunities:

**DISTRICT FUNDING**

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Balaban	Jessica	FB	Visit an Elementary School that is using the Learning Active Classroom Theory	3/13/13	\$51.50
Baruch	Amy	FB	ABA Portfolio Preparation	2/7/13	\$103.00
Black	Nancy	RHS	Technical Assistance Workshop for Development of Title III District Improvement Plan	2/26/13	\$139.76
Bonura	Celeste	RMS	Revolutionizing Diagnosis & Treatment Using the DSM-5	3/26/13	\$105.26

Borzilleri	Amanda	FB	Technical Assistance Workshop for Development of Title III District Improvement Plan	2/26/13	\$36.76
Brinkerhoff	Lindsay	RHS	APA Material Organization & Test Preparation	2/12/13	\$103.00
Cannici	Nicole	FB	Visit an Elementary School that is using the Learning Active Classroom Theory	3/13/13	\$51.50
Cascione	Michael	RHS	NJ Science Education Leadership Association Winter Roundtable	3/1/13	\$10.93
Cascione	Michael	RHS	The CCSS and Curriculum Mapping	3/13/13	\$207.00
Cascione	Michael	RHS	STEM Conference and Expo	5/10/13	\$148.76
Chadwick-Wever	Danielle	RMS	Revolutionizing Diagnosis & Treatment Using the DSM-5	3/26/13	\$105.26
Cohen	Margaret	FB	Dallas Team Work Session w/ICLE Consultant Rich Ten Eyck	3/14/13	\$51.50
Cullis	Stephen	RHS	Arbee Furniture Showroom	1/26/13	\$103.00
Cusmano King	Jennifer	RMS	NJ Science Education Leadership Association	3/1/13	\$10.48

			Winter Roundtable		
DiAgostino	Lisa	RMS	NJSSSA and NJCSS Spring Conference	3/20/13	\$45.73
Drew	Henry	RHS	2013 Annual Conference; Moving Forward: Supporting Teacher and Leader Effectiveness Through Professional Learning	3/20/13	\$200.82
Dunnigan	Patrick	RHS	Capstone Conference	6/7/13	\$140.82
Eva	Amy	RHS	APA Material Organization & Test Preparation	2/12/13	\$103.00
Falcon-Duran	Everlydis	RHS	NJ Alliance for Social, Emotional & Character Development 2013 Annual Conference	3/18/13	\$125.13
Foran	MaryBeth	RHS	IRR & Stronge Certification	1/30/13	\$103.00
Fromme	Lyn	SH	Dallas Team Work Session w/ICLE Consultant Rich Ten Eyck	3/14/13	\$103.00
Galembo	Noah	RHS	CTE/NPTNJ Capstone Conference	6/7/13	\$134.43
Galindo	Martha	RMS	Color in the Classroom: A Historical Perspective on How Schools Teach Race	3/22/13	\$103.00

GaNung	Karen	RMS	FCCLA Spring State Leadership Conference and Competition	3/13/13, 3/14/13 & 3/15/13	\$475.00
Germinario	Kristin	RHS	Knowles Science Teaching Foundation Fellowship Spring Mtg.	3/1/13 & 3/2/13	\$103.00
Giordano	Olivia	FB	Visit an Elementary School that is using the Learning Active Classroom Theory	3/13/13	\$51.50
Goeb	Kirsten	RHS	NJ Alliance for Social, Emotional & Character Development 2013 Annual Conference	3/18/13	\$224.64
Gontarski	Barbara	CG	Peer Mediated Interventions for Elementary Students	2/8/13	\$100.00
Gordon	Linda	CO	MCASBO Meetings	1/24/13, 2/15/13 & 3/21/13	\$18.03
Grable	Tom	RHS	27th Annual ATSNJ Conference	2/24/13 & 2/25/13	\$222.00
Gross	Lisa	FB	AASA 2013 NCE Conference	2/20/13, 2/21/13 & 2/22/13	\$517.80
Hawkins	Janet	RMS	FBI Safety & Security Training	2/13/13	\$130.00
Hernandez	Laura	SH	The Principals Role in Using Data to Improve Student Achievement	3/6/13	\$149.00

			2013 Annual Conference; Moving Forward: Supporting Teacher and Leader Effectiveness Through Professional Learning		
Holloway	Lisa	RHS		3/20/13	\$192.96
Holloway	Lisa	RHS	Conference for Business Educators	4/12/13	\$75.51
Jones	Joan Mary	RHS	Employment Specialist: Introductory Level	3/5/13 & 3/6/13	\$223.38
Kurlak	Russell	FB	Annual Conference on Reading and Writing - Rutgers University	4/12/13	\$175.00
Land	Michelle	SH	Technical Assistance Workshop for Development of Title III District Improvement Plan	2/26/13	\$36.72
LeBlanc	Judy	RHS	Motivating your Underachieving Learners	3/18/13	\$328.60
Milde	Emily	RMS	Grades 5 and 6 Math Articulation	2/28/13	\$103.00
Minarick	Carol	FB	Pediatric Medical Center	4/19/13	\$130.00
Murphy	Cathy	IR	Annual Conference on Reading and Writing - Rutgers University	4/12/13	\$169.00

Mutz	Ellen	RMS	Dallas Team Work Session w/ICLE Consultant Rich Ten Eyck	3/14/13	\$51.50
Nimensky	Erica	FB	Real Reading: Teaching Your Students to be Strategic, Independent Readers	3/19/13	\$342.85
North	Doug	SH	NJEA/MCCEA Prof. Development Conference	2/9/13	\$50.00
Pace	Irma	IR	Rutgers Annual Conference on Reading/Writing	4/12/13	\$159.92
Pandorf	Laurie	CG	Pathways to CCSS Through Writing	2/15/13	\$94.48
Pandorf	Laurie	CG	Rutgers Annual Conference on Reading/Writing	4/12/13	\$185.15
Piombino	Alexis	SH	NJ Center for Exception Children Spring Conference	3/18/13	\$80.00
Rauth	Dawn	FB	Visit an Elementary School that is using the Learning Active Classroom Theory	3/13/13	\$51.50
Roberts	Martel	RHS	NJ Alliance for Social Emotional & Character Development	3/18/13	\$188.00
Roberts	Martel	RHS	Conference for Business Educators	4/12/13	\$67.40



Salazar	Yadira	FB	Visit an Elementary School that is using the Learning Active Classroom Theory	3/13/13	\$51.50
Savvides	Michele	FB	What's New in Children's Literature and How to Use it in Your Program	2/27/13	\$338.62
Silverschotz	Tracey	RMS	Grades 5 and 6 Math Articulation	2/28/13	\$103.00
Swanson	Barbara	RMS	Grades 5 and 6 Math Articulation	2/28/13	\$103.00
Tartaglia	Victoria	CO	Employer Responsibilities - Pension Reform	2/19/13	\$44.50
Thorn	Katherine	FB	Visit an Elementary School that is using the Learning Active Classroom Theory	3/13/13	\$51.50
Tyska	Alexandra	RMS	Grades 5 and 6 Math Articulation	2/28/13	\$103.00
Waldron	Marie	CG	Rutgers Annual Conference on Reading/Writing	4/12/13	\$175.00
Wozniak	Karen	SH	I&RS Training	2/28/13 & 3/27/13	\$154.50
Zlock	Jon	RHS	Dallas Team Work Session w/ICLE Consultant Rich Ten Eyck	3/14/13	\$51.50

**6. Rescind** the following professional day originally approved on January 15, 2013:

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Jones	Joan Mary	RHS	Employment Specialist: Introductory Level	3/5/13 & 3/6/13	\$203.38

### **ADDENDUM**

7. **MOTION** to approve two RMS special education teachers to attend the “How Do I Teach Struggling Readers and Writers/CCSS” on March 13, 2013. Costs to be funded by Special Education budget.

8. **MOTION** to approve the following professional development opportunities:

#### **DISTRICT FUNDING**

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Albanito	Nicholas	RHS	Peer Observations @Roxbury High School - Best Practices	2/21/13	\$103.00
Anacker	Kelly	FB	Math Articulation	2/19/13	\$103.00
Bowden	Maria	CG	Practical Solutions for Supporting Individuals with Down Syndrome	3/5/13	\$133.00
Brodeen	Amanda	IR	Math Articulation	2/19/13	\$103.00
Callan	Lisa	CG	Real Reading with Debbie Miller	3/19/13	\$332.00
Cirelli	Beverly	SH	Math Articulation	2/22/13	\$51.50
Collins-Darakjy	Erin	FB	Math Articulation	2/22/13	\$51.50
Connolly	Amanda	FB	Nashville Team Leadership Mtg.	3/6/13	\$103.00

			Peer Observations @Roxbury High School - Best Practices		
Cross	Linda	RHS		2/21/13	\$103.00
Dawson	Dana	CG	Math Articulation	2/19/13	\$103.00
Delaney	Debbie	IR	Real Reading with Debbie Miller	3/19/13	\$229.00
Delaney	Debra	SH	I&RS Training	3/27/13	\$65.00
Due	Karen	CG	Math Articulation	2/22/13	\$51.50
Eberhardt	Kerry	RHS	Designing and Implementing Student Training Plans	2/26/13, 2/27/13 & 2/28/13	\$383.09
Elvins	Deborah	CG	Real Reading with Debbie Miller	3/19/13	\$280.50
Grott	Christina	CG	Real Reading with Debbie Miller	3/19/13	\$332.00
Hernandez	Laura	SH	Learning Forward Annual Conference	3/20/13	\$75.00
Kesten	Joanne	FB	Strategies that Work Social Skills and Behavior Solutions for Autism Spectrum Disorder	2/21/13 & 2/22/13	\$401.00
Konikowski	Leah	CG	Math Articulation	2/19/13	\$103.00
Lambert	Kelly	RHS	Peer Observations @Roxbury High School - Best Practices	2/21/13	\$103.00
Land	Michelle	SH	Immigration Workshop	3/15/13	\$25.47
Leonardo	Juan	SH/FB	Annual ASCD Conference	3/15/13, 3/16/13 & 3/17/13	\$1,381.80

Lopez	Mary Sharon	CG	The Many Facts of School Nursing	3/8/13 & 3/9/13	\$229.00
Melody	Dawn	FB	Math Articulation	2/22/13	\$51.50
Miller	Kristin	CG	Real Reading with Debbie Miller	3/19/13	\$332.00
Mueller	Kristin	CG	Nashville Team Leadership Mtg.	3/6/13	\$103.00
Munzial-Andrews	Linda	IR	Nashville Team Leadership Mtg.	3/6/13	\$103.00
Munzial-Andrews	Linda	IR	Nashville Team Leadership Mtg.	4/17/13	\$51.50
Nack	Diane	FB	Strategies that Work Social Skills and Behavior Solutions for Autism Spectrum Disorder	2/21/13 & 2/22/13	\$401.00
O'Rourke	Danielle	IR	Math Articulation	2/22/13	\$51.50
Paredes-Corbel	Paula	RHS	FLENJ Annual Spring Conference	3/16/13	\$115.00
Pizzi	Kerri	FB	CCSS & Writing: How do I Teach it to the Struggling Writer	3/13/13	\$103.00
Poppy	Linda	RHS	Peer Observations @Roxbury High School - Best Practices	2/21/13	\$103.00
Ramush	Nermin	SH	Math Articulation	2/22/13	\$51.50
Schwarz	Amy	CG	Real Reading with Debbie Miller	3/19/13	\$332.00
Schwarz	Amy	CG	Math	2/22/13	\$51.50

			Articulation		
Scillia	Erin	SH	Nashville Team Leadership Mtg.	3/6/2013 & 4/17/13	\$154.50
Sgalia-Friedland	Janice	IR	Math Articulation	2/22/13	\$103.00
Soldivieri	Danielle	CO	NJ Learning Forward Conference	3/20/13	\$115.00
Sorge	Mike	RHS	Nashville Team Leadership Mtg.	3/6/13	\$103.00
Sturdevant	Dee	CG	Real Reading with Debbie Miller	3/19/13	\$332.00
Thorn	Katherine	FB	Math Articulation	2/19/13	\$103.00
Todd	Jeffrey	SH	Math Articulation	2/19/13	\$103.00
Vanderhoof	Fran	CG	Real Reading with Debbie Miller	3/19/13	\$332.00

**ADDENDUM 2**

9. **MOTION** to approve the following professional development opportunities:

**DISTRICT FUNDING**

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Foran	Marybeth	RHS	Annual Directors of Athletics Association Convention	3/18/13 – 3/21/13	\$1100.00
Spencer	Jesse	RHS	Annual Directors of Athletics Association Convention	3/18/13 – 3/21/13	\$1100.00
Sufly	Colleen	RHS	Nashville Team Leadership Mtg.	3/6/13	\$103.00

**C. Special Education**

1. **MOTION** to approve the administrative decisions in the following Harassment,

Intimidation and Bullying cases:

- 6-005
- 6-006
- 5-066
- 1-001

2. **MOTION** to approve the following agency to provide speech therapy to Randolph student **SE13-79 Grade PreK** for school year 2012/2013 at the rate of \$125.00 per hour:

Progressive Steps, LLC

3. **MOTION** to approve the following agency to provide occupational therapy to Randolph student **SE13-79 Grade PreK** for school year 2012/2013 at the rate of \$110.00 per hour:

TheraNorth Services, LLC

#### **ADDENDUM**

4. **MOTION** to approve the administrative decisions in the following Harassment, Intimidation and Bullying cases:
- 5-067
  - 2-010
  - 3-003

#### **D. Miscellaneous**

1. **MOTION** to accept the Harassment, Intimidation and Bullying (HIB) report distributed to Board members on Tuesday, February 12, 2013.
2. **MOTION** to approve the submission of the annual Statement of Assurance of Comprehensive Equity Plan Implementation for the 2013-2014 school year. **(ATTACHMENT 1)**
3. **MOTION** to approve the disposal of the following Center Grove School textbooks. These books are outdated and no longer in use.

<b>TITLE</b>	<b>ISBN#</b>	<b>COPYRIGHT DATE</b>	<b># OF TEXTBOOKS</b>
Literacy Place	0-439-06147-4	2000	13
Food Packaging	N/A	N/A	84
My First Picture Dictionary	0-673-12482-7	1987	20
Matter and Magnets Kits			1 box
Project Cards			1 box
Meeting Many People	0153020385	1997	30

Everyday Math Workbooks			30
New Jersey USA	0-382-32659-8	1996	52
You, New Jersey and the World	0-89359-102-5	1996	44
New Jersey	0-02-149164-X	2001	30

### **ADDENDUM**

4. **MOTION** to approve the 2012-2013 Elementary and Secondary Education Act (ESEA) Action Plans and Action Plan Assurances.

Board member Mr. Charles Mooney returned at 09:00 p.m.

On behalf of the Policy Committee, Board member Ms. MaryAnn Spagnuolo made a motion seconded by Mr. Al Matos and carried unanimously by roll call vote to approve Policy / Regulations Motion 1 - 2.

### **POLICY MOTIONS 1 - 2**

**FEBRUARY 19, 2013**

1. **MOTION** to readopt the amended **Board Standing Rules** for the Board's own operation and the operation of the school system per 18A:11-1.
2. **MOTION** to amend the following bylaw and policy for first reading:
  - a. 0164 Conduct of Board Meetings
  - b. 9270 Home Schooling and Equivalent Education Outside the Schools

Board Vice President Ms. Amy Sachs made a motion seconded by Mr. Al Matos and carried by a roll call vote to approve the following motion:

**WHEREAS**, the Board approved the 2012-2013 budget which includes funding for Capital Improvement initiatives;

**BE IT RESOLVED**, that the Board directs purchases and installation of a permanent outfield fence at the varsity baseball field to enclose the outer boundaries of the outfield from the existing left fence to the right foul pole. Said fence is to be a minimum of five feet tall with proper windscreens, fence crown placed on top for safety of players, a total install price of no more than \$10,000 and funded within the Capital Improvement budget.

**BE IT FURTHER RESOLVED** that the Board approves the purchase and installation of a quality shed to replace the aged existing shed at the baseball field located on the third base side of the complex. Said shed is not to exceed \$2,000 and funded with in the Capital Improvement budget.

**Adjournment**

Board member Mr. Harry Ruiz made a motion seconded by board member Mr. Al Matos and carried unanimously by roll call vote to adjourn the meeting at 09:05 p.m.

The board adjourned the meeting at 09:05 p.m.

Respectfully submitted,

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Linda Gordon  
Acting Board Secretary