

The Randolph Township Board of Education held a Business Session meeting on Tuesday, November 20, 2012 at 07:15 p.m. in the Randolph High School Library, Randolph, New Jersey.

Board President Ms. Amy Sachs called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

Roll Call

The following Board members were present: Mr. Ethan Blynn, Mr. Al Matos, Mr. Charles Mooney, Mr. Harry Ruiz, Ms. MaryAnn Spagnuolo, Ms. Anne Standridge and Ms. Amy Sachs.

Board member Ms. Tammy MacKay and Mr. David Rosenblatt were absent.

The following administrators were present: Dr. David Browne, Superintendent, Miss Jennifer Fano, Assistant Superintendent, Mr. Michael Neves Business Administrator / Board Secretary and Board Counsel Marc H. Zitomer, Esquire.

Closed Session – 07:15 p.m.

Board member Ms. MaryAnn Spagnuolo made a motion seconded by board member Mr. Harry Ruiz and carried unanimously by roll call vote to adopt the following with an exception:

Board member Ms. Tammy MacKay and Mr. David Rosenblatt were absent.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a closed session regarding Personnel, Litigation and Negotiations. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The board reconvened at 08:00 p.m.

Pledge of Allegiance

Approval of Board Minutes

Board member Ms. MaryAnn Spagnuolo made a motion seconded by board member Mr. Harry Ruiz and carried unanimously by roll call vote to approve the following board minutes with an exception.

Board member Ms. Tammy MacKay and Mr. David Rosenblatt were absent.

Closed Session Minutes: 10-09-12(2), 10-16-12(2)

Work, Business Session Minutes: 10-09-12(2), 10-16-12(2)

Public Discussion

Randolph resident updated the board on a recent State board of education meeting.

Correspondence

Township of Randolph:

- Notice of Proposed Ordinance No.18-12
- Concussion Testing in Schools

Superintendent's Report

Dr. David Browne commented on a potential calendar and circulated information for the board to review at a future meeting.

Committee Reports

Communications

Student Council Representative Report

Student council representative Ms. Grace Kim commented on student council convention on November 29th.

New Business

Personnel Motion I - IV

Finance, Facilities and Transportation Motion I – 12

Education Motions A – D

Policy / Regulations Motion 1 - 2

At the recommendation of the Superintendent of schools, Board President Ms. Amy Sachs made a motion seconded by Mr. Harry Ruiz and carried by a roll call vote to approve Personnel Motions I – IV with an exception:

Board Vice President Ms. Tammy MacKay and Mr. David Rosenblatt were absent.

Personnel and Administration

November 20, 2012

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee, I hereby move the following resolutions:

I. TEACHERS/PROFESSIONAL STAFF

A. New Hires

1. Approve the appointment of the following substitute teachers/nurse for the 2012-2013 school year:

Gina Waldron

Alterik Wilburn

Linda Greulich (Nurse)

Addendum1

2. Approve the appointment of the following as substitute teachers for the 2012-2013 school year:

Deana Weiss

Kelly Hartmann

Amelia Wetzel

B. Assignment/Per Diem Rate Change

1. Approve the following assignment and per diem rate change for the employee listed below effective January 2, 2013:

Ursula Wagner

From:
Substitute Tchr
\$90.00 per day
District

To:
LTS Math Tchr
\$258.85 per day
High School

Addendum1

2. Approve the following assignment and salary change for the employee listed below effective November 13, 2012:

Jackeline Valle

From:
LTS Elementary Tchr

To:
Instructional Aide (.50)

\$258.85 per diem
Fernbrook School

\$11,530 (Step 10) (pro-rated)
Fernbrook School

C. Level Change

1. Approve the following salary and step changes effective September 1, 2012 for the employees listed below due to previously completed courses and credit received to move on the salary guide:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
Susanne Gerdes	\$65,050 (\$200) BA+30, Step 9	\$70,850 (\$200) MA+, Step 9
Meghan Altis	\$64,950 (\$100) BA+30, Step 9	\$70,750 (\$100) MA+, Step 9

D. Leaves of Absence

1. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule A** effective December 1, 2012 to care for her own disability. (Note: Medical and Dental benefits continue while on an approved Leave of Absence).

2. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule B** effective December 10, 2012 to care for her own disability. (Note: Medical and Dental benefits continue while on an approved Leave of Absence).

3. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule C** effective November 21, 2012 to care for her own disability. (Note: Medical and Dental benefits continue while on an approved Leave of Absence).

4. Approve an unpaid child rearing leave of absence for the employee identified on **Schedule D** effective December 7, 2012 for the remainder of the 2012-2013 school year.

5. Approve an unpaid child rearing leave of absence for the employee identified on **Schedule E** effective December 6, 2012 for the remainder of the 2012-2013 school year.

6. Approve an unpaid child rearing leave of absence for the employee identified on **Schedule F** for the 2012-2013 school year.

Addendum1

7. Approve an unpaid Federal and State Family Leave of Absence for the employee identified on Schedule G effective November 12, 2012 to care for a newborn infant (Note: Medical and Dental benefits continue while on an approved FMLA Leave).

E. Stipends

1. Rescind the music appointments for **Susan DeVito** for the 2012-2013 school year as listed below:

- RMS Gr. 6 Chorus Director (2 semesters)
- RMS Gr. 7/8 Chorus Director (2 semesters)
- Canzonetta Director (2 semesters)

2. Approve the following music appointments for the number of semesters and for the stipend amounts per semester for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>Semesters</u>	<u>Stipend per semester</u>
David Allu	RMS Gr. 6 Chorus Dir.	2	\$1,275
David Allu	RMS Gr. 7/8 Chorus Dir.	2	1,275
David Allu	Canzonetta Director	2	1,275

3. Approve the appointment of **Christine Brembs** as K-Kids Club advisor at Ironia School for the 2012-2013 school year at the stipend of \$1,275.

4. Approve the appointment of the following Ramparts advisors at the High School for the 2012-2013 school year at the stipend of \$6,235 each:

Robert Finning

Noah Galembo

5. Approve the following **Winter** coaching appointments for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Step</u>
Patrick Dunnigan	Asst. Boys' Basketball	\$6,389	1
Andrew Finland	Asst. Boys' Wrestling	7,332	4
Danielle Cibelli	Asst. Girls' Basketball	7,332	4

Addendum1

6. Accept the resignation of **Daniel Roman** as assistant wrestling coach for the Winter season of the 2012-2013 school year.

F. Extra Duty

1. Approve the appointment of the following High School staff to teach a sixth period special education class for the first and second semester of the 2012-2013 school year at a stipend of \$4,000 per semester for a total of \$8,000 each:

Jean Little

Eloise Stewart

2. Approve the appointment of the following staff to provide after school assistance, on an as-needed basis, for any special education students to participate in after school activities during the 2012-2013 school year at the rate of \$50.00 per hour:

Rosemary Borsky Rose Rickey

3. Approve the following correction to state **No. of Hours per Evening** for High School guidance counselors to provide evening counseling services for the 2012-2013 school year:

(Note: This column was omitted from the previously approved motion).

<u>Name</u>	<u>No. of Evenings</u>	<u>Per Evening</u>	<u>No. of Hours Hourly Rate</u>
Susan Brown	3	3	\$61.59
James Bowditch	3	3	61.39
Lauren D'Zio	3	3	39.05
Deborah Holz	3	3	61.32
Elisa Verran-Horvot	3	3	50.11
Joseph Mazzarella	3	3	38.38
Maryalice Thomas	1	3	61.59
Oscar Zavala	3	3	61.59

Addendum1

4. Approve the appointment of the following staff to provide after school assistance, on an as-needed basis, for any special education students to participate in after school activities during the 2012-2013 school year at the rate of \$50.00 per hour:

Sandra Sergison

G. Effective Date Change

1. Approve the following change in the effective date for the employee listed below:

Renee Neal	<u>From:</u> October 30, 2012	<u>To:</u> October 29, 2012
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H. Volunteer Coaches

1. Approve the appointment of the following volunteer coaches for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>
Alexi Capsouras	Asst. Winter Track
Michael Lyons	Asst. Wrestling
Michael Valvano	Asst. Boys' Ice Hockey

Addendum2

2. Approve the appointment of the following Volunteer Coaches for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>
Jason Mackie	Asst Boys' & Girls' Winter Track
Adam Meyers	Fencing

II ADMINISTRATORS

1. Approve the employment of **David Browne**, Superintendent of Schools, for a period of five (5) years commencing July 1, 2011 at a salary of \$167,500 and running through the end of business on June 30, 2016.

Addendum1

2. Approve the appointment of all district administrative staff to supervise Saturday Detention, on an as-needed basis, during the 2012-2013 school year at the rate of \$100 per 4 hour coverage.

Addendum2

3. Approve the appointment of **Jesse Spencer** as Athletic Director for Randolph Township Schools effective on or before January 28, 2013 at the annual salary of \$110,000.00 (pro-rated – 12 month position).

Addendum3

4. Approve the appointment of **Mario Rodas** as Principal of Center Grove School effective January 2, 2013 at the annual salary of \$131,606.

III. SUPPORT STAFF

A. Resignation/Retirement

1. Accept the resignation of **Frank DiGiovanni**, computer technician, effective November 15, 2012.
2. Accept the resignation of **Georgina Barnes**, administrative secretary for Building Maintenance and Grounds Dept., for the purpose of retirement, effective February 1, 2013.

B. New Hire

1. Approve the appointment of **Gina Waldron** as a substitute secretary for the 2012-2013 school year at the rate of \$12.00 per hour.

Addendum1

2. Approve the appointment of **Nita Kromidas** as a substitute cafeteria/recess aide at the rate of \$11.00 per hour for the 2012-2013 school year.

Addendum2

3. Approve the appointment of **Marcelo Gosiker** as Chief of Custodians for Randolph Township Schools effective December 22, 2012 at the annual salary of \$71,000.00 (pro-rated).

D. Salary Corrections

1. Approve the following salary corrections for the food services managers listed below for the 2011-2012 school year, effective September 1, 2011:

<u>Name</u>	<u>From:</u>	<u>To:</u>
Patricia Belcastro	\$22,786 (\$200) Step 13	\$23,922 (\$200) Step 13
Deborah DaConti	\$24,868 (\$400) Step 13	\$26,098 (\$400) Step 13
Gina Lia	\$22,986 (\$400) Step 13	\$24,122 (\$400) Step 13
Jackie Lombardo	\$29,146 (\$400) Step 13	\$30,598 (\$400) Step 13
Stephanie Schwarz	\$27,748 (\$200) Step 13	\$29,133 (\$200) Step 13
Pauline Spiteri	\$23,086 (\$500) Step 13	\$24,222 (\$500) Step 13

2. Approve the following salary corrections for the food services managers listed below for the 2012-2013 school year, effective September 1, 2012:

<u>Name</u>	<u>From:</u>	<u>To:</u>
Patricia Belcastro	\$23,148 (\$200) Step 13	\$24,296 (\$200) Step 13

Deborah DaConti	\$25,261 (\$400) Step 13	\$26,504 (\$400) Step 13
Gina Lia	\$23,448 (\$500) Step 13	\$24,596 (\$500) Step 13
Jackie Lombardo	\$29,607 (\$400) Step 13	\$31,067 (\$400) Step 13
Stephanie Schwarz	\$28,390 (\$400) Step 13	\$29,789 (\$400) Step 13
Pauline Spiteri	\$23,448 (\$500) Step 13	\$24,596 (\$500) Step 13

IV. RANDOLPH COMMUNITY SCHOOL

1. Approve the following **Randolph Community School** appointment effective November 21, 2012:

Junior Aide at the rate of \$7.50 per hour:

Bailey Morris

2. Approve the following **Randolph Community School Ski Club** appointments effective December 1, 2012:

Elementary School ski club head advisors at the rate of \$1500 for the 2012-13 ski season (6 trips):

Michael Hand Christopher Kerr Kristin Mueller Janet Stella

Elementary School ski club assistant advisor at the rate of \$137 per trip:

Dudley North

Elementary School ski club chaperones at the rate of \$100 per trip:

**Lisa Barrett Christine Brembs Beverly Cirelli
Angela Cordova Sean Goldsworthy Joan Willoughby**

Addendum1

3. Approve the **Randolph Community School Ski Club** appointments effective January 1, 2013:

6th Grade ski club head advisor at the rate of \$1500 per year:

Christine Brembs

6th Grade ski club assistant advisors at the rate of \$137 per trip:

Leonard Sheehy

Andria Barosi-Stampone

7th & 8th Grade ski club head advisor at the rate of \$1500 per year:

Katharine Russell

7th & 8th Grade ski club assistant advisors at the rate of \$137 per trip:

Janet Hawkins

Melanie Lombardo

Melanie Tufts

Kelly Reid

6th, 7th and 8th Grade ski club chaperones at a rate of \$100 per trip:

Andria Barosi-Stampone

Christine Brembs

Andrea Chiarolanzio

James Dixon

Ryan Hallock

Janet Hawkins

Melanie Lombardo

Margaret Mitchell-O'Donnell

LuAnn Mizzoni

Vincenzina Mlenak

Gia Modestino

Jackie Pasqua

Timothy Patterson

Kelly Reid

Katharine Russell

Richard Sackerman

Christine Shay

Leonard Sheehy

Derek Skoldberg

Jessica Swaim

Melanie Tufts

Alexandra Tyska

William Zagoren

Jessica Zschack

Emily Milde

Ski Club Traffic Coordinator for the RMS Ski Clubs at the rate of \$15 per hour:

Christine Brembs

Middle School Traffic Control for the RMS Ski Clubs at his current overtime rate of \$56.25/hour:

Charles Kazaba

High School ski club head advisor at a rate of \$1500 per year:

Aaron Baker

High School ski chaperones \$149 per trip:

Lindsey Brinkerhoff

Ryan Casey

Tom Driscoll

Kerry Eberhardt

Michael Hrehovcik

Richard Howe

Karl Lutschewitz

Mary Madden

Scott Marzloff

Elisa Verran Horvot

Addendum2

4. Approve the following Randolph Community School Ski Club appointments effective December 1, 2012:

Elementary School ski club assistant advisor at the rate of \$137.00 per trip:

Lisa Barrett

Elementary School ski club chaperones at the rate of \$100 per trip:

Mary Aquino-Samuel

Andria Barosi-Stampone

On behalf of Finance, Facilities and Transportation Committee, board member Mr. Al Matos made a motion seconded by Mr. Ethan Blynn and carried unanimously by roll call vote of approve Finance, Facilities and Transportation Motions 1 – 12 with an exception:

Board Vice President Ms. Tammy MacKay and Mr. David Rosenblatt were absent.

FINANCE/FACILITIES & TRANSPORTATION

November 20, 2012

Amended: 11/20/12

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

1	Check Register – 10/31/12	\$ 5,951,308.00
1.1	Check Register – 11/15/12	\$ 2,359,065.44

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **August 2012** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 10/31/12
2.2	Expense Account Adjustment Analysis 10/31/12

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **October 2012**, **Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet – 10/31/12
3.2	Revenue Report – 10/31/12
3.3	Budget Report – 10/31/12
3.4	Petty Cash Report – 10/31/12

3.5	Food Services Report – 10/31/12 (to follow)
3.6	Treasurer Report – 10/31/12

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **October 2012, Finance Exhibit # 3.6**,

OCTOBER 31, 2012 FUND	CASH BALANCE	APPROPRIATION BALANCE
(10) General Current Expense Fund	\$10,043,331.11	\$ -
(11) Current Expense	-	6,241,794.94
(12) Capital Outlay	-	551,953.42
(20) Special Revenue Fund	(73,865.88)	867,295.28
(30) Capital Projects Fund	7,347,279.06	-
(40) Debt Service Fund	(0.33)	-
(60) Food Service	(759,643.55)	268,022.12
(63) Community School	206,830.94	821,379.44
<u>TOTAL</u>	\$16,763,931.35	\$8,750,445.20

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. APPROVAL OF GAS SUPPLY SERVICE AGREEMENT BETWEEN THE RANDOLPH TOWNSHIP BOARD OF EDUCATION AND COMPASS ENERGY SERVICES INCORPORATED

BE IT RESOLVED, the Randolph Township Board of Education approve an agreement between the Randolph Township Board of Education and Compass Energy Services, Inc., to provide natural gas supply service to the district as summarized in **Finance Exhibit #4**, attached hereto and made a part of the minutes.

5. APPROVAL OF ELECTRIC SUPPLY SERVICE AGREEMENT BETWEEN THE RANDOLPH TOWNSHIP BOARD OF EDUCATION AND HESS CORPORATION

BE IT RESOLVED, the Randolph Township Board of Education approve an agreement between the Randolph Township Board of Education and Hess Corporation to provide electric generation service to the district as summarized in **Finance Exhibit #5**, attached hereto and made a part of the minutes.

6. APPROVAL OF SUBSCRIPTION BUSING

RESOLVED, THE Randolph Township Board of Education approve an agreement to provide subscription busing for student(s) A.C. & L.C. commencing October 19, 2012.

7. MOTION TO APPROVE SPECIAL EDUCATION TUITION (RECEIVING) CONTRACT

RESOLVED, that the Randolph Township Board of Education accept REC-13-01, grade 4, effective September 6, 2012, terminate June 30, 2013, and

BE IT FURTHER RESOLVED that a special education tuition contract be entered into with the Dover Board of Education (sending district) at an estimated program tuition rate of \$53,074.

8. MOTION TO APPROVE AND AGREEMENT BETWEEN RANDOLPH TOWNSHIP BOARD OF EDUCATION AND NEW JERSEY DEPARTMENT OF EDUCATION, OFFICE OF SPECIAL EDUCATION

RESOLVED, that the Randolph Township Board of Education enter into agreement with New Jersey Department of Education, Office of Special Education for conducting post-school outcomes survey of students with disabilities, as summarized in **Finance Exhibit #6**, attached hereto and made a part of the minutes.

9. ACCEPTANCE OF DONATIONS

RESOLVED, the Randolph Township Board of Education accept the following donations:

- **High School:**

- through the RHS PTSO grant program, donation of ten (10) model 7320 computers with wireless cards for business classroom use, having an estimated value of \$7,612; to be purchased by the district.
- through the RHS PTSO grant program, donation of a mini gas chromatograph and logger pro-software for classroom use, having an estimated value of \$1,938; to be purchased by the RHS PTSO.
- through the RHS PTSO grant program, donation of twelve (12) iPad's 3's and five (5) Apple TV adaptors for classroom use, having an estimated value of \$6,353; to be purchased by the RHS PTSO.

➤ **Middle School:**

- donation from Mrs. Lisa Finnis; used student model trumpet, having an estimated value \$200, to be added to the RMS instrument inventory and loaned to students who are financially unable to rent an instrument from a local music vendor.

BE IT FURTHER RESOLVED, that Ms. Deborah Iosso, Principal of Randolph High School, Ms. Carol Strowbridge, Principal of the Middle School acknowledges the donation(s) in a letter to the appropriate parties.

ADDENDUM 1

10. MOTION TO APPROVE REFUNDING BOND ORDINANCE

Refunding Bond Ordinance of the Board of Education of the Township of Randolph in the County of Morris, New Jersey, providing for the refunding of all or a portion of the outstanding school bonds of the school district, dated February 1, 2005, issued in the original principal amount of \$17,812,000, appropriating not to exceed \$12,300,000 therefor and authorizing the issuance of not to exceed \$12,300,000 refunding bonds to provide for such refunding per attached motion, **Finance Exhibit #7.**

11. MOTION TO APPROVE FOOD SERVICE AGREEMENT

WHEREAS, the Randolph Township Board of Education previously approved a contractual agreement with Metz & Associates Limited to provide management services for the District's food services program for the 2010-2011 school year with four (4), one (1) year options to renew, and

WHEREAS, the Randolph Township Board of Education desires to exercise its option to renew the contractual agreement with Metz & Associates Limited to provide

management services for the District's food services program for the 2012-2013 school year,

BE IT RESOLVED, that the district further incorporates the following contractual management/administrative fee(s) / guarantees into this motion as stated in an agreement between the Randolph Township School District and Metz & Associates Limited, for period beginning July 1, 2012 and ends on June 30, 2013 per the attached **Finance Exhibit #8**.

MANAGEMENT FEE(S)/GUARANTEES

1. Management/Administrative Fees

Management/Administrative Fees – Cents Per Meal

1. Metz & Associates. Ltd. will charge a management fee of \$0.045 per meal and meal equivalents served.
 - a. "Meals" shall be determined by actual count and are calculated by adding the number of National School Lunch Program meals, School Breakfast Program meals and After School Snack Program meals served to children. Cash receipts, other than from sales of National School Lunch Program meals, School Breakfast Program meals and After School Snack Program meals served to children, shall be divided by \$1.00 to arrive at meal equivalents.
 2. Metz & Associates. Ltd. will charge an administrative fee of \$0.0538 per meal and meal equivalents served.
 - a. "Meals" shall be determined by actual count and are calculated by adding the number of National School Lunch Program meals, School Breakfast Program meals and After School Snack Program meals served to children. Cash receipts, other than from sales of National School Lunch Program meals, School Breakfast Program meals and After School Snack Program meals served to children, shall be divided by \$1.00 to arrive at meal equivalents.
- ### 2. Guarantee(Breakeven)
- Metz & Associates Ltd. guarantees that the bottom line on the operational financial report for 2012-2013 school year shall be breakeven. If the actual profit is below this amount, Metz & Associates Ltd. will subsidize the bottom line for any amount less than the guarantee. This guarantee is contingent upon the following conditions:
- ### 3. Guarantee Conditions
- a. Proposed pricing schedule as per the proposed budget.

- b. Commodity levels stay consistent with current year.
- c. State & Federal reimbursement levels are at least equal to 2010-2011 levels.
- d. USDA donated commodities offered are at least equal to 2010-2011 levels.
- e. Proposed staffing schedule shall be per the proposed budget.
- f. Medical and Dental insurance remains consistent with proposed budget.
- g. LEA's enrollment and ADA will be at the levels as stated in the proposed budget.
- h. Equipment and repairs will be paid by the LEA.
- i. There will be no limitations on the sale of menu items and a la carte items, except that they meet State and District Nutrition Policies.
- j. LEA will have the number of feeding days as stated in the proposed budget.
- k. Enrollment and average daily attendance will be at least equal to the 2010-2011 levels.
 - l. Metz & Associates, Ltd. will be held harmless in the event of a work stoppage within the LEA.
- m. The Local Education Agency and the Food Service Management Company must mutually agree upon any changes in staffing, wages and benefits.
- n. Should the LEA Board of Education or the LEA Administration require a cafeteria staffing plan other than that proposed or as determined by FSMC as appropriate, the guarantee will be adjusted accordingly for the resultant costs of extra labor.
- o. Should any school policy or other regulation alter any condition in the budget projections and supplementary statistics, including but not limited to the expected enrollment, the school lunch requirements, the a la carte program, the space of kitchen, vending and cafeteria areas, then the guarantee will be adjusted accordingly.
- p. In the event of unscheduled events such as strikes, layoffs, reduced or cancelled school days, bomb threats or emergency closings, the guarantee will be adjusted on a pro-rata basis, based upon the actual school days as compared to the projected number of school days.
- q. Costs for additional labor coverage related to any sick, retirement, or other benefit days or allocations earned or accumulated prior to the start of the contract or acquired during the contract are not included in the guarantee and the guarantee will be adjusted accordingly for such costs.
- r. No change to school policy that significantly affects operating expenses.
- s. No restrictions on menu and ala carte offerings except that they meet previously stated in NJ State guidelines.
- t. No change in the Federal or State regulations that would impact the cafeteria operating revenue and expenses.

In the event the forgoing conditions are not met during the school year, Metz & Associates guarantee obligation shall be reduced by an amount equivalent to any increase cost or loss of revenue attributable to the changes in such conditions.

NOW, THEREFORE, BE IT RESOLVED, that the Randolph Board of Education enter into an agreement with Metz & Associates Limited to provide management services for the District's food services program for the 2012-2013 school year, and further subject to the approval from the New Jersey Department of Agriculture. The contract agreement shall be in place for period of one year with two (2), one (1) year options to renew remaining.

ADDENDUM 2

12. ACCEPTANCE OF DONATIONS

RESOLVED, the Randolph Township Board of Education accept the following donations:

- **High School:**
 - from Randolph Track Boosters (B&G), donation of long jump and triple-jump runway on upper field and shot put circle next to other areas with an approximate value of \$13,500.

- **Middle School:**
 - from RMS PTO, donation for STEM night supplies in the amount of \$500.

ADDENDUM 3

- **Middle School:**
 - from RMS PTO Grant Committee, materials donation to specified staff members for STEM classroom use having an estimated value of \$1,096.

BE IT FURTHER RESOLVED, that Ms. Deborah Iosso, Principal of Randolph High School, Ms. Carol Strowbridge, Principal of the Middle School acknowledges the donation(s) in a letter to the appropriate parties.

On behalf of Education Committee, board member Mr. Harry Ruiz made a motion seconded by Ms. MaryAnn Spagnuolo and carried unanimously by roll call vote of approve Education Motions A – D with an exception:

Board Vice President Ms. Tammy MacKay and Mr. David Rosenblatt were absent.

EDUCATION MOTIONS – NOVEMBER 20, 2012 – VERSION 3

A. Field Trips

1. **MOTION** to approve a field trip for the Randolph Middle School on the following date. Transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
5-22-13	Gr. 7/ 9 chaperones	Survivors Speak: A conversation with Survivors of the Holocaust, Morris Museum, Morristown, NJ	Approx. 107

2. **MOTION** to approve field trips for Randolph High School on the following dates. Transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
Dec. 2012	Grades 9 – 12 Kelly Fogas	Artworks Studio, Randolph, NJ	14
Dec. 2012	Grades 9 – 12 M. Adriano	Montclair State University High School Dance Day	20
Dec. 2012	Grades 9 – 12 M. Adriano	Rutgers University High School Dance Day	20
Dec. 2012	Grades 9 – 12 Mike Sorge & TBD	9/11 Memorial World Trade Center, NYC	20
Dec. 2012	Grades 10 – 12 M. Roberts	NJ FBLA Northern Regional Breakfast	5
Jan. 2013	RHS Jazz Ensembles V. Popat & D. Miller	Jazz at Lincoln Center Rehearsal NYC	45
May 2013	Grades 11 & 12 S. Marzloff, C. McQueen, M. Hrehovcik & TBD	Physics Day at Great Adventure, Jackson, NJ	220

3. **MOTION** to approve an overnight field trip for RHS art students to attend a Wood Firing Class at Peters Valley Craft Center in Layton, New Jersey from February 21 – 23, 2013. Student and chaperone costs will be funded by students and their families.

ADDENDUM

4. **MOTION** to approve field trips for Randolph High School on the following dates. Transportation and any associated fees will be paid by students. No

student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
Jan. 2013	Grades 10 – 12 L. Satmaria & TBD	East Tokyo, Randolph, NJ	31
Apr. 2013	Grades 10 – 12 L. Satmaria & TBD	Pizza Pub or The Barn Randolph, NJ	31
Jan. 2013	Grades 11 & 12 Theresa Wertheimer , Tom Driscoll	Students to Science East Hanover, NJ	40
May 2013	Grades 11 7 12 Theresa Wertheimer, Carol Mc Carthy	Berje Carteret, NJ	20
May 2013	Grades 9 – 12 A. Kanya & K. Lambert	Center Grove School	30
May 2013	Grades 9 – 12 A. Kanya & K. Lambert	Ironia School	30

5. **MOTION** to approve a field trip for the Randolph Middle School on the following date. Transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
12/1/12	Grades 6-8 / 5 chaperones	Forensics Tournament, Chatham, NJ	Approx. 15

6. **MOTION** to approve an overnight field trip for the RHS Academic Decathlon Team to visit the National Museum of Space in Washington, D.C. from December 14 – 16, 2012. Student and chaperone costs will be funded by students and their families.

B. Professional Development

1. **MOTION** to amend the October 16, 2012 Professional Development motion B.3. to charge costs to 2012 NCLB Title IIA instead of district funds and read as follows:

MOTION to approve all grade two regular and special education teachers to attend a half-day training session for Level 2 Foundations on November 20,

2012. There is no cost for the training session; substitutes will be paid for by **2012 NCLB Title IIA funds.**

2. **MOTION** to approve the following teachers to attend a full day workshop on STEM Anchor Assignments in the Math Classroom on December 4, 2012. Costs will be paid through the 2012 NCLB Title funds.

Emily Milde
Tracey Silverschotz
Barbara Swanson
Alex Tyska

3. **MOTION** to approve the following professional development opportunities:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Austin	Daniel	RHS	Humanities in the School Day "Humanities for the Real World"	12/7/12	\$152.00
Baumwoll	Dale	RMS	DBQ Training	12/18/12	\$103.00
Birmingham	Eileen	SH	Ideas to Enhance Reading/Writing Pre-K - 2	11/29/12	\$35.00
Bond	Peter	RHS	Humanities in the School Day "Humanities for the Real World"	12/7/12	\$189.52
Bresky	Gail	CG	Pediatric Yoga	12/6/12	\$169.00
Brodeen	Amanda	IR	IEP Direct	11/12/12	\$51.50
Browne	Dr. David	CO	NJ Interscholastic Athletic 17th Annual Hall of Fame Program	12/3/12	\$93.55
Bruno	Chris	RMS	DBQ Training	12/18/12	\$103.00
Buchanan	Dr. Andrew	RHS	Regional Education Corps. Training Conference	11/29/12 & 11/30/12	\$206.00
Button	Diane	FB	Improving NJ ASK Scores	12/19/12	\$179.00
Callan	Lisa	CG	IEP Direct	11/12/12	\$51.50
Carlucci	Maryella	RMS	DBQ Training	12/18/12	\$103.00
Cartaxo	Danielle	RHS	IEP Direct	11/6/12	\$51.50
Cirelli	Beverly	SH	Ideas to Enhance Reading/Writing Pre-K - 2	11/29/12	\$35.00
Cirelli	Carly	FB	Restraint and Crisis Training	11/14/12	\$103.00

Clemente	Rio	RMS	DBQ Training	12/18/12	\$103.00
Dayer	Diane	CG	IEP Direct	11/12/12	\$51.50
DePeri	Jennifer	IR	Learning Forward 2012 Annual Conference	12/2/12, 12/3/12, 12/4/12 & 12/5/12	\$2,209.00
Dixon	Jim	RMS	DBQ Training	12/18/12	\$103.00
Douglas-Baker	Eileen	IR	Learning Forward 2012 Annual Conference	12/2/12, 12/3/12, 12/4/12 & 12/5/12	\$1,984.00
Eberhardt	Kerry	RHS	Safe Schools Training Program	12/4/12, 12/5/12, 12/11/12 & 12/12/12	\$575.57
Ensminger	Deborah	RMS	20th Annual Conference Commemorating Kristallnacht	11/15/12	\$130.44
Fik	Jacqueline	RMS	20th Annual Conference Commemorating Kristallnacht	11/15/12	\$130.44
Fish	Rebecca	FB	Restraint and Crisis Training	11/14/12	\$103.00
Fish	Rebecca	FB	WRS by Wilson Training	1/15/13, 1/16/13 & 1/17/13	\$959.00
GaNung	Karen	RMS	FCCLA Fall State Leadership Connection Conference	11/19/12	\$176.00
Germinario	Kristin	RHS	Knowles Science Teaching Fellowship Biology Fall Meeting	11/9/12 & 11/10/12	\$103.00
Goldsworthy	Sean	FB	National Strength & Conditioning Assoc. - Certification of Strength & Conditioning	1/5/13	\$434.45
Goldsworthy	Sean	FB	Restraint and Crisis Training	11/14/12	\$103.00
Graziano	Pina	FB	Restraint and Crisis Training	10/25/12	\$103.00
Green	Christine	FB	Improving NJ ASK Scores	12/19/12	\$191.92
Gregory	Stephanie	RMS	DBQ Training	12/18/12	\$103.00
Gundy	Debbie	FB	Restraint and Crisis Training	11/14/12	\$103.00
Kerr	Christopher	FB	Restraint and Crisis	11/14/12	\$103.00

			Training		
Lippman	Elissa	FB	School Climate Improvement Workshop	11/15/12	\$15.79
Luciani	Catherine	SH	Pediatric Yoga: Yoga Techniques for Sensory, Behavioral, Attention & Other Developmental Disorders	12/6/12	\$178.82
Mariani	Jennifer	FB	Ideas to Enhance Reading/Writing Pre-K - 2	11/29/12	\$35.00
McCann	Samantha	SH	Increasing Reading Comprehension Skills with Accountable Table	12/4/12	\$215.71
McKeever	Rebecca	CG	Rutger's Annual Conference on Reading & Writing	4/12/13	\$96.68
Miessler	Susan	SH	Ideas to Enhance Reading/Writing Pre-K - 2	11/29/12	\$35.00
Minarick	Carolyn	FB	Restraint and Crisis Training	11/14/12	\$103.00
Mueller	Kristin	CG	Aspiring Administrators Workshop	12/20/12	\$163.00
Munzial-Andrews	Linda	IR	Aspiring Administrators Workshop	12/20/12	\$103.00
Murphy	Catherine	IR	Increasing Reading Comprehension Skills with Accountable Table	12/4/12	\$226.75
Murray	Sarah Jane	SH	Increasing Reading Comprehension Skills with Accountable Table	12/4/12	\$215.71
Nimmo	Karen	SH	Ideas to Enhance Reading/Writing Pre-K - 2	11/29/12	\$35.00
O'Donnell	Keri	SH	Ideas to Enhance Reading/Writing Pre-K - 2	11/29/12	\$35.00
Olver	Caitlin	FB	Pediatric Yoga: Yoga Techniques for Sensory, Behavioral, Attention & Other Developmental Disorders	12/6/12	\$183.05

O'Rourke	Danielle	IR	Learning Forward 2012 Annual Conference	12/2/12, 12/3/12, 12/4/12 & 12/5/12	\$2,138.00
Park	Young Sel	RMS	DBQ Training	12/18/12	\$103.00
Pasqua	Robert	RMS	20th Annual Conference Commemorating Kristallnacht	11/15/12	\$130.44
Patterson	Sheila	SH	Ideas to Enhance Reading/Writing Pre-K - 2	11/29/12	\$35.00
Piombino	Alexis	SH	Rutger's Annual Conference on Reading & Writing	4/12/13	\$75.00
Pizzi	Kerri	FB	WRS by Wilson Training	1/15/13, 1/16/13 & 1/17/13	\$959.00
Prebor	Ashley	SH	IEP Direct	11/12/12	\$51.50
Quigley	Carolyn	IR	Learning Forward 2012 Annual Conference	12/2/12, 12/3/12, 12/4/12 & 12/5/12	\$2,209.00
Robinson	Jasmin	FB	WRS by Wilson Training	1/15/13, 1/16/13 & 1/17/13	\$959.00
Rome	Michelle	CG	Reader's and Writer's Workshop	11/6/12	\$51.50
Ronca	Kathleen	FB	Bullying Workshop	12/17/12	\$179.00
Rosenblatt	Deborah	IR	IEP Direct	11/12/12	\$51.50
Rossmann	Erica	SH	Ideas to Enhance Reading/Writing Pre-K - 2	11/29/12	\$35.00
Sackerman	Rich	RMS	DBQ Training	12/18/12	\$103.00
Scillia	Erin	SH	Ideas to Enhance Reading/Writing Pre-K - 2	11/29/12	\$35.00
Sgalia-Friedland	Janice	IR	Learning Forward 2012 Annual Conference	12/2/12, 12/3/12, 12/4/12 & 12/5/12	\$2,009.00
Shaffer	Terry	RHS	School Crisis Response	11/6/12	\$129.00
Shaw	Katelyn	RHS	U.S. Lacrosse National Convention	1/11/13, 1/12/13 & 1/13/13	\$536.00

Swaim	Jessica	RMS	DBQ Training	12/18/12	\$103.00
Thomas	Mary Jane	SH	Ideas to Enhance Reading/Writing Pre-K - 2	11/29/12	\$35.00
Thorn	Katherine	FB	Restraint and Crisis Training	10/25/12	\$103.00
Vitale	Anne	RMS	DBQ Training	12/18/12	\$103.00
Weinstein	Linda	RHS	NJ Council for History Education Conference	11/30/12	\$103.00
Wozniak	Karen	SH	IEP Direct	11/12/12	\$51.50
Wysoczanski	Kelly	IR	Aspiring Administrators Workshop	12/19/12	\$103.00
Wysoczanski	Kelly	IR	Learning Forward 2012 Annual Conference	12/2/12, 12/3/12, 12/4/12 & 12/5/12	\$2,009.00
Thorn	Katherine	FB	Restraint and Crisis Training	10/25/12	\$103.00

NCLB FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Ashley	Marline	RMS	CCS Literacy Standards Training	11/15/2012	\$51.50
Ashley	Marline	RMS	New Strategies for Using iPads, Phones, Mobile Devices and Other Cutting Edge Technology to Strengthen Classroom Content Learning	11/28/2012	\$328.00
Bradbury	Kelly	RMS	CCS Literacy Standards Training	11/15/2012	\$51.50
Buonocore	Lauren	FB	Intervention & Referral Services (I&RS) Team Training	11/13/2012	\$124.28
Davidson	Thomas	RMS/IR	The Midwest Clinic - An International Band/Orchestra Clinic	12/19/12, 12/20/12 & 12/21/12	\$880.00
Gerdes	Susanne	RMS	CCS Literacy Standards Training	11/15/2012	\$51.50
Milde	Emily	RMS	STEM Anchor Assignments for Math	12/4/2012	\$103.00

Piascik	Andrew	RMS	CCS Literacy Standards Training	11/15/2012	\$51.50
Rodas	Mario	FB	Intervention & Referral Services (I&RS) Team Training	11/13/2012	\$145.00
Sheehy	Ned	RMS	CCS Literacy Standards Training	11/15/2012	\$51.50
Silverschotz	Tracey	RMS	STEM Anchor Assignments for Math	12/4/2012	\$103.00
Skoldberg	Derek	RMS	CCS Literacy Standards Training	11/15/2012	\$51.50
Tyska	Alex	RMS	STEM Anchor Assignments for Math	12/4/2012	\$103.00

ADDENDUM

4. **MOTION** to approve all RHS general and special education English/Language Arts teachers (maximum of 25) to attend a half-day workshop on the Socratic Seminar provided by Staff Development Workshops on December 13, 2012. All costs will be paid by 2013 NCLB Title IIA funds.
5. **MOTION** to approve the following professional development opportunities:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Baruch	Amy	FB	IEP Direct	11/12/12	\$51.50
Cascione	Michael	RHS	Law, Ethics and Governance for All Leaders	1/17/13, 1/25/13, 2/5/13, 2/14/13	\$315.00
Gross	Lisa	FB	Legal One Online Courses: Governance: Ethics and Current Issues in School Law/Module 1, Special Education Module 4	Online Date TBD	\$140.00

Hamblin	Danielle	CG/CO	Seton Hall Central Office Administration Initiative	11/15/12, 12/6/12, 12/13/12, 1/17/13, 1/24/13, 2/7/13, 2/28/13, 3/21/13 & 4/25/13	\$1,146.00
Hamblin	Danielle	CG	Director's Cohort	11/16/12, 1/25/13, 3/22/13 & 5/3/13	\$2,200.00
Pandorf	Laurie	CG	Reading Workshop - Units of Study & The	12/7/12	\$28.83
Portas	Michael	RHS	Train the Trainer Conference (Common Core) with Standard Solution	11/29/12	\$314.58
Sanchez	Stephen	RHS	Category Training Course, Basic Pesticide Training Course	9/23/11 - 10/18/11	\$383.00

NCLB FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Barrett	Lisa	CG	Grade 6 ELA Teacher Elementary Visit/Articulation	12/17/12	\$103.00
Chernow	Robert	RMS	CCS Literacy Standards Training with Staff Development Workshops	11/15/2012	\$51.50
Cirella	Joan	IR	Grade 6 ELA Teacher Elementary Visit/Articulation	12/17/2012	\$103.00
Cohen	Margaret	FB	Grade 6 ELA Teacher Elementary Visit/Articulation	12/17/12	\$103.00

Curtis	Mary	CG	Grade 6 ELA Teacher Elementary Visit/Articulation	12/17/201 2	\$103.00
DePeri	Jennifer	IR	Grade 6 ELA Teacher Elementary Visit/Articulation	12/17/201 2	\$103.00
Faasse	Robert	RMS	CCS Literacy Standards Training with Staff Development Workshops	11/15/201 2	\$51.50
Joice	Lindsay	RMS	CCS Literacy Standards Training with Staff Development Workshops	11/15/201 2	\$51.50
Kruse-Marcus	Lisa	SH	Grade 6 ELA Teacher Elementary Visit/Articulation	12/17/201 2	\$103.00
Lorey	Janet	SH	Grade 6 ELA Teacher Elementary Visit/Articulation	12/17/201 2	\$103.00
Meskowitz	Rich	RMS	CCS Literacy Standards Training with Staff Development Workshops	11/15/201 2	\$51.50
Reiche	Katie	RMS	CCS Literacy Standards Training with Staff Development Workshops	11/15/201 2	\$51.50
Swanson	Barbara	RMS	STEM Anchor Assignments for Math	12/4/2012	\$103.00
Zagoren	Will	RMS	CCS Literacy Standards Training with	11/15/201 2	\$51.50

			Staff Development Workshops		
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ADDENDUM 2

6. **MOTION** to approve Randolph High School teachers (maximum of 25) to attend *Rachel's Challenge* an in-district professional development workshop on November 30, 2012. Substitute costs will be paid through the RHS professional development account.

C. Special Education

1. **MOTION** to approve the placement of Randolph Student **SE13-66 Grade 5** in the Special Education program at Glenview Academy effective October 29, 2012 and, BE IT FURTHER MOVED, that a contract be entered into with Glenview Academy at the tuition rate of \$43,318.12 (prorated).
2. **MOTION** to approve the placement of Randolph Student **SE13-75 Grade 12** in the Special Education program at Daytop Preparatory School effective October 29, 2012 and, BE IT FURTHER MOVED, that a contract be entered into with Daytop Preparatory School the tuition rate of \$36,260.00 (prorated).
3. **MOTION** to approve the placement of Randolph Student **SE13-05 Grade 10** in the Special Education program at Cornerstone Day School effective September 27, 2012 and, BE IT FURTHER MOVED, that a contract be entered into with Cornerstone Day School the tuition rate of \$71,500.00.
4. **MOTION** to approve the placement of Randolph Student **SE13-58 Grade 10** in the Special Education program at Bergen County Special Services Board of Education effective September 6, 2012 and, BE IT FURTHER MOVED, that a contract be entered into with Bergen County Special Services Board of Education at the tuition rate of \$6,000.00.
5. **MOTION** to approve the placement of Randolph Student **SE13-63 Grade 11** in the Special Education program at West Orange Board of Education effective September 6, 2012 and, BE IT FURTHER MOVED, that a contract be entered into with West Orange Board of Education at the tuition rate of \$63,323.00.
6. **MOTION** to approve the placement of Randolph Student **SE13-76 Grade 5** in the Special Education program at New Beginnings effective October 9, 2012 and, BE IT FURTHER MOVED, that a contract be entered into with New Beginnings at the tuition rate of \$47,233.60 (prorated).

7. **MOTION** to approve Mountain Lakes Board of Education to provide itinerant hearing services for the following Randolph student for the 2012/2013 school year:

Student	Amount
I13-01	\$520.00

8. **MOTION** to approve the Provider Service Agreement between New Jersey Commission for the Blind and Visually Impaired and the Randolph Township School District for the 2012/2013 school year:

Student	Amount
BL13-06	\$1,700.00

9. **MOTION** to approve the administrative decisions in the following Harassment, Intimidation and Bullying cases:

- 5-019
- 5-020
- 5-021
- 5-022
- 5-023
- 5-024
- 5-025
- 5-026
- 6-003
- 6-004
- 2-008
- 6-003
- 6-004

ADDENDUM

10. **MOTION** to approve the following agency to provide audio books to Randolph students for school year 2012/2013 at the rate of \$79.00 per student:

Learning Ally

11. **MOTION** to approve the administrative decisions in the following Harassment, Intimidation and Bullying cases:

- 4-003
- 5-027
- 5-028

12. **MOTION** to approve the administrative decisions in the following Harassment, Intimidation and Bullying case:

- 5-029

D. Miscellaneous

1. **MOTION** to accept the Harassment, Intimidation and Bullying (HIB) report distributed to Board members on Tuesday, November 13, 2012.
2. **MOTION** to approve the Nursing Services Plan for the 2012-2013 school year. **(ATTACHMENT 1)**
3. **BE IT RESOLVED** that the Randolph Township Board of Education does hereby approve the Morris County Prosecutor’s Office for the 2012-2013 school year as a provider of canine searches of district schools, in cooperation with the Randolph Police Department, the administration of each school, and the Superintendent of Schools.
4. **MOTION** to approve Kean University Graduate student, Andrew Burdulia, to conduct thesis research by working with Steve Coleman and his after-school visual arts enrichment program. This work will consist of in-depth interviews with Mr. Coleman, observations of in-class experiences, observation of a field trip, and a brief survey of students.
5. **WHEREAS** the Local Professional Development Committee has submitted to the Board a mentoring plan for the 2012-2013 school year for review, and

WHEREAS the Board and the Professional Development Committee has monitored and reviewed the plan,

NOW, THEREFORE, BE IT RESOLVED that the Randolph Board of Education accept the final mentoring plan for the 2012-2013 school year and submit the final plan to the County Superintendent. **(ATTACHMENT 2)**
6. **MOTION** to approve the recommendation of the Superintendent to revise the 2012-2013 school calendar to include Thursday, November 8, 2012 and Friday, November 9, 2012 as regular school days for students and staff.

ADDENDUM

7. **MOTION** to approve the disposal of the following Shongum textbooks. These books are outdated and no longer in use.

Title of Book	Copy-right	Publisher	ISBN #	Quantity
Student Reference Book – Gr. 3	2002	SRA/McGraw Hill	1-57039-846-1	97
Math Masters – Gr. 3	2001	SRA/McGraw Hill	1-57039-842-9	2
Math Journal Volume 1 – Gr. 3	2004	SRA/McGraw Hill	0-07-	6

			584483-4	
Math Journal Volume 2 – Gr. 3	2004	SRA/McGraw Hill	0-07-584484-2	4
Teachers Lesson Guide Vol. 1 – Gr. 3	2001	SRA/McGraw Hill	1-57039-837-2	4
Teachers Lesson Guide Vol. 2 – Gr. 3	2001	SRA/McGraw Hill	1-57039-838-0	3
Teachers Reference Manual (Gr. K-3)	2001	SRA/McGraw Hill	1-57039-847-X	3
Assessment Handbook – Gr. 3	2001	SRA/McGraw Hill	1-57039-841-0	4
Home Connection Handbook (Gr.K-8)	2002	Everyday Learning Corp.	1-57039-900-X	3
Skills Link – Gr. 3	2001	SRA/McGraw Hill	1-57039-941-7	3
Home Link – Gr. 3	2001	SRA/McGraw Hill	1-57039-946-8	1
Everyday Mathematics Journal Vol. 1 – Gr. 2	2004	McGraw-Hill Companies	1-57039-830-5	2
Everyday Mathematics Journal Vol. 2 – Gr. 2	2004	McGraw-Hill Companies	1-57039-831-3	4
Everyday Mathematics Journal Vol. 1 – Gr. 3	2004	McGraw-Hill Companies	0-07-584483-4	3
Everyday Mathematics Journal Vol. 2 – Gr. 3	2004	McGraw-Hill Companies	1-57039-840-1	2
Home Links – Gr. 3	2004	McGraw-Hill Companies	1-57039-946-8	1
Everyday Mathematics Journal Vol. 1 – Gr. 4	2004	McGraw-Hill Companies	0-07-600011-7	1
Everyday Mathematics Journal Vol. 2 – Gr. 4	2004	McGraw-Hill Companies	0-07-600012-5	1
Teacher’s Lesson Guide Vol. 1 – Gr. 5	2004	McGraw-Hill Companies	0-07-600038-9	1
Teacher’s Lesson Guide Vol. 2 – Gr. 5	2004	McGraw-Hill Companies	0-07-600039-7	2
Skills Link – Gr. 5	2004	McGraw-Hill Companies	1-57039-973-5	3
Student Math Journal Vol. 1 – Gr. 5	2004	McGraw-Hill Companies	0-07-600035-4	5
Student Math Journal Vol. 2 – Gr. 5	2004	McGraw-Hill Companies	0-07-6000360-2	4
Home Connection Handbook – Guide for Administrators & Teachers K-6	2004	McGraw-Hill Companies	0-07-600074-5	2
Student Reference Book – Gr. 5	2004	McGraw-Hill Companies	0-07-600037-0	11

POLICY / REGULATIONS MOTION(S)

November 20, 2012

On behalf of the Policy Committee, Board member Ms. MaryAnn Spagnuolo made a motion seconded by Mr. Al Matos and carried unanimously by roll call vote to approve Policy / Regulation Motions 1 – 2 with an exception.

Board member Ms. Tammy MacKay and Mr. David Rosenblatt were absent.

1. **RESOLVED**, that the Board hereby approves the following policies on second reading:

<u>Name</u>	<u>Title</u>
0167	Public Participation in Board Meetings
2363	Pupil Use of Privately-Owned Technology
2622	Pupil Assessment
3127	Terms and Conditions for Confidential & Non-Represented Supervisory Staff
6470	Payment of Claims

2. **RESOLVED**, that the Board hereby approves the following *regulations on first reading*:

<u>Name</u>	<u>Title</u>
<i>R 1240</i>	<i>Evaluation of Superintendent (M)</i>
R 2200	Curriculum Content
R 2220	Curriculum Adoption
R 2230	Course Guides
R 2260	Affirmative Action Program for School and Classroom Practices Complaint Procedure
R 2312	Elementary Class Size
R 2330	Homework Administrative Rules
R 2340	Field Trips
R 2361	Acceptable Use of Computer Network/Computers and Resources
R 2411	Guidance and Counseling
R 2412	Home Instruction Due to Health Condition
R 2415	Title I Services
R 2415.20	No Child Left Behind Complaints
R 2417	Pupil Intervention and Referral Services
R 2423	Bilingual and ESL Education
R 2430	Co-Curricular Activities
R 2431.1	Emergency Procedures for Athletic Practices and Competitions
R 2431.2	Medical Examination to Determine Fitness for Participation in Athletics
R 2431.4	Prevention and Treatment of sports-Related Concussions and Head Injuries

<u>Name</u>	<u>Title</u>
R 2432	School Sponsored Publications
R 2436	Athletic Participation Fee Guidelines and Procedures
R 2460	Special Education
R 2461.1	Special Education – Location, Identification and Referral (M)
R 2460.8	Special Education – Free and Appropriate Public Education (M)
R 2460.9	Special Education – Transition from Early Intervention Programs to Pre-School Programs (M)
R 2460.16	Special Education – Instructional Material to Blind or Print-Disabled Pupils
R 2464	Gifted and Talented Pupils
R 2481	Home or Out-of-School Instruction for General Education Pupils
R 2510	Adoption of Textbooks
R 2520	Instructional Supplies
R 2530	Resource Materials
R 2531	Use of Copyrighted Materials
R 2560	Live Animals in School
R 2624	Grading System
R 3126	Induction Program for Provisional Teachers
R 3134	Assignment of Additional Duties
R 3142	Nonrenewal of Nontenured Teaching Staff Member
R 3144	Certification of Tenure Charges
R 3146	Conduct of Reduction in Force
R 3160	Physical Examination
R 3211.3	Consulting Outside the District
R 3212	Professional Staff Attendance Review and Improvement Plan
R 3218	Substance Abuse
R 3221	Evaluation of Nontenured Teaching Staff Members
R 3222	Evaluation of Tenured Teaching Staff Members
R 3223.1	Evaluation of Nontenured Administrators
R 3223.2	Evaluation of Tenured Administrators
R 3230	Outside Activities
R 3232	Tutorial Services
R 3233	Political Activities
R 3240	Professional Development
R 3240.1	Professional Development for “12 Your Way”
R 3244	In-service Training
R 3270	Lesson Plans and Plan Books
R 3280	Liability for Pupil Welfare
R 3281	Inappropriate Staff Conduct
R 3321	Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
R 3362	Sexual Harassment of Teaching Staff Members Complaint Procedure
R 3425.1	Modified Duty Early Return to Work Program – Teaching Staff Members
R 3432	Sick Leave
R 4146	Nonrenewal of Nontenured Support Staff Member
R 4160	Physical Examination

<u>Name</u>	<u>Title</u>
R 4211	Support Staff Attendance
R 4211.3	Consulting Outside the District
R 4218	Substance Abuse
R 4220	Evaluation of Support Staff Members
R 4230	Outside Activities
R 4233	Political Activities
R 4240	Employee Training
R 4281	Inappropriate Staff Conduct
R 4321	Acceptable Use of Computer Network(s)/Computers and Resources by Support Staff Members
R 4352	Sexual Harassment of Support Staff Members Complaint Procedure
R 4425.1	Modified Duty Early Return to Work Program – Support Staff Member
R 4432	Sick Leave

Public Discussion

Randolph resident questioned education motions.

Adjournment

Board member Mr. Al Matos made a motion, seconded by Mr. Harry Ruiz and carried unanimously by roll call vote to adjourn the meeting at 08:15 p.m., with an exception.

Board member Ms. Tammy MacKay and Mr. David Rosenblatt were absent.

The board adjourned the meeting at 08:15 p.m.

Respectfully submitted,

Michael S. Neves
Board Secretary