

The Randolph Township Board of Education held a Work Session meeting on Tuesday, November 11, 2014 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Tammy MacKay called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

Roll Call

The following Board members were present: Ms. Christine Aulenbach, Mr. Ronald Conti, Mr. Alfredo Z. Matos Ms. Colleen Pascale, Ms. Anne Standridge, Dr. Diana Thomas and Ms. Tammy MacKay.

Board member Sheldon Epstein and David Rosenblatt were absent.

The following administrators were present: Dr. David Browne, Miss Jennifer Fano, Assistant Superintendent, Mr. Gerald M. Eckert, Board Secretary, Board Counsel Marc H. Zitomer, Esquire was also present.

Closed Session – 07:17 p.m.

Board Vice President Alfredo Z. Matos made a motion seconded by Ms. Tammy MacKay and carried by roll call vote to adopt the following:

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a closed session regarding Personnel, Litigation and Negotiations. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board member Sheldon Epstein arrived at 07:26 p.m.

Superintendent Dr. David Browne left at 08:04 p.m.

The Board returned to open session at 08:05 p.m.

Pledge of Allegiance

Review of Board Minutes

- Closed Executive Session 10-14-14, 10-21-14(2)
- Work and Business Session 10-14-14 and 10-21-14

Correspondence - None

President's Report

5200 Attendance Policy – Regulation discussed

Ms. Fano reported on the State's guidance on attendance policies and stated that we are bringing forward Strauss Esmay's policy recommendations and the Board can include exceptions in its regulation.

Ms. MacKay stated that Randolph Rock Stars event is November 20th.

Superintendent's Report

Student Council Representative Report

Student council representative Miss Chelsea Galembo reported on successful spirit week raising \$10,000. Support from community and alumni at 50th Anniversary parade. Also planning for student council convention in spring.

Committee Reports

Personnel - No report

Finance, Facilities and Transportation – Mr. Matos reported on the committee meeting held on November 10th. Reported the following:

- Facilities Audit report that gives us a tool for budgeting;
- Maintenance Building project from referendum. Received Bids and can do base bid and three other items;
- ROD Grants, Fernbrook and High School projects moving toward completion;
- Cash Flow status is still in good position, revenue collections are on schedule;

- 2013-14 Fiscal Audit 99% complete with three issues that are being addressed;
- Community school business plan Business Administrator to ask school to present business plan to show how it will become a revenue generator;
- Enhanced facility usage – library and parking lots should be on facility form for groups to use. Policy should look at how we would rent library – internal use only or open to public;
- YMCA contract expires at end of school year, discussed potential renewal;
- Review of transfers and motions – not yet available.

Ms. MacKay asked if community school plan can be on December FFT. Ms. MacKay thinks only internal groups should be allowed to use the libraries. Board directed that libraries will be for internal usage only.

Education – will meet on November 17th.

Policy

Negotiations – Ms. MacKay stated that there are meetings with the REA coming up. She also stated that we will begin with the Teamsters shortly.

Liaison Reports

Ms. Pascale met with special education group and Ms. Hamblin addressed technology issues. Transitional concerns were also discussed for the special needs population.

Additional FFT discussion:

Ms. MacKay then stated that we will be adding verbiage to the contract for facility usage. She discussed the options for updating insurance language on the contract. She also stated that Mr. Zitomer has presented a very different contract that could be implemented in the future. She also stated that for large events we should discuss with our risk manager about requiring a higher level of insurance.

Ms. Standridge stated that the town has a listing of requirements when large events are held.

Public Discussion

Resident asked policy questions stating that there are no exceptions for adult students

in the attendance policy. She then asked about the calendar of meetings stating that the council was presented with a tentative calendar and was told that it was not discussed at a liaison meeting.

Another resident agreed that Under-the-Stars event should have had more insurance coverage but Board should give at least three months' notice. Asked how much money is anticipated for the parking lots.

Mr. Matos stated that the reason is that appropriate insurance is obtained. Administration will address preventing conflicts and confusion. A resident stated that the student activity policy needs changing. He then asked how are hours and rates calculated and set up for stipends.

Old Business

Finance, Facilities and Transportation – started 2015-16 budget season. Ms. MacKay stated that plans are online for American Education week.

New Business

Ms. Pascale asked when Booster Clubs hire coaches where are they covered under insurance. She asked if Boosters pay assistant coaches.

POLICY MOTIONS 1 - 2

November 11, 2014

On behalf of Policy Committee, Board President Tammy MacKay made a motion seconded by Board Vice President Alfredo Z. Matos and carried by a roll call vote to approve Policy Motions 1 and 2 with an exception:

Board member David Rosenblatt was absent.

1. **RESOLVED**, that the Randolph Township Board of Education hereby approve the following policy for a first reading:

<u>Number</u>	<u>Title</u>
P5200	Attendance (M)

2. **RESOLVED**, that the Randolph Township Board of Education hereby abolish the following policy.

<u>Number</u>	<u>Title</u>
P1522	School-level Planning (M) (Abolished)

Adjournment

Board member Anne Standridge made a motion seconded board member Ronald Conti and carried by roll call vote to adjourn the meeting at 09:15 p.m.

The board adjourned the meeting at 09:15 p.m.

Respectfully submitted,

Gerald M. Eckert
Board Secretary