

The Randolph Township Board of Education held a Business Session meeting on Tuesday, May 15, 2012 at 07:15 p.m. in the Randolph High School Library, Millbrook Avenue, Randolph, New Jersey.

Board President Ms. Amy Sachs called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

Roll Call

The following Board members were present: Ms. Tammy MacKay, Ms. Maria Martorana, Mr. David Rosenblatt, Mr. Harry Ruiz, Ms. MaryAnn Spagnuolo, and Ms. Amy Sachs.

Board member Mr. Al Matos and Mr. Charles Mooney were absent.

The following administrators were present: Dr. David Browne, Superintendent, Miss Jennifer Fano, Assistant Superintendent and Mr. Michael Neves, Business Administrator / Board Secretary.

Closed Session – 07:15 p.m.

Board member Ms. Tammy MacKay made a motion seconded by board member Mr. Harry Ruiz and carried unanimously by roll call vote to adopt the following with an exception:

Board member Mr. Al Matos and Mr. Charles Mooney were absent.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a closed session regarding Personnel, Litigation and Negotiations. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The board reconvened at 8:00 p.m.

Pledge of Allegiance

Approval of Board Minutes

Board member Ms. Maria Martorana made a motion seconded by board member Mr. Harry Ruiz and carried unanimously by roll call vote to approve the following board

minutes with an exception:

Board member Mr. Al Matos and Mr. Charles Mooney were absent.

Closed Session Minutes 04-03-12, 04-17-12 and 04-25-12

Board Work and Business Sessions 04-03-12, 04-17-12 and 04-25-12

Public Discussion

Randolph resident commented on the benefit on having Ms. Maria Martorana on the board and the work that Ms. Martorana has done on behalf of the board. She further commented on grants from the state for special education and questioned why Randolph was not a participant.

REA Co-President questioned the presentation on the report card and inquired if the board was going to be acting on it tonight. She further commented that the report card modification was not reviewed and a recommendation made by the report card committee.

President's Report

Ms. Amy Sachs cautioned the board on having email conversations between all members of the board.

Superintendent's Report

Dr. David Browne commented that Mr. Zlock was attending a dinner at the Wallenberg Memorial.

Graduation will stream live on the internet and seen anywhere in the world.

Dr. David Browne introduced Dr. Dennis Copeland and Ms. Laura Hernandez who updated the board on the present state of the report card grading system and where it may be heading.

Student Council Representative Report

Student council representative Mr. Chris Puzia updated the board on recent fund raising activities.

Old Business

New Business

The board recognized the service of Ms. Maria Martorana as she leaves the board for a new home outside the Randolph community.

Personnel Motions I – VII

Finance, Facilities and Transportation Motions 1 – 11

Education Motions A – D

Policy Motion 1

Personnel and Administration

May 15, 2012

At the recommendation of the Superintendent and on behalf of the Personnel Committee, Board member Ms. Tammy MacKay made a motion seconded by Mr. Harry Ruiz and carried by roll call vote to approve **Personnel Motions I – VII** with exceptions:

Board President Ms. Amy Sachs voted NO to Motion III. Addendum G.3 and YES to all other personnel motions. Board member Mr. Al Matos and Mr. Charles Mooney were absent.

I. TEACHERS/PROFESSIONAL STAFF

A. Retirement/Resignation

1. Accept the resignation of **Diana Burke**, elementary teacher at Center Grove School, for the purpose of retirement, effective October 31, 2012.
2. Accept the resignation of **Karen Iwicki**, elementary teacher at Center Grove School, for the purpose of retirement, effective July 1, 2012.
3. Accept the resignation of **Marybeth Johnson**, teacher of math at the High School, for the purpose of retirement, effective July 1, 2012.
4. Accept the resignation of **John McGrath**, social studies teacher at the High School, for the purpose of retirement, effective July 1, 2012.
5. Accept the resignation of **Eileen Waite**, teacher of English at the High School, for the purpose of retirement, effective July 1, 2012.
6. Accept the resignation of **Ann Wigg**, teacher of English at the High School, for the purpose of retirement, effective July 1, 2012.
7. Accept the resignation of **Christina Slaten** as a special education teacher at Fernbrook School effective June 30, 2012.

ADDENDUM

8. Accept the resignation of Anne Standridge as a substitute teacher for Randolph Township Schools effective May 16, 2012.

9. Accept the resignation of Susan Favale, teacher of Spanish at the Middle School, for the purpose of retirement, effective July 1, 2012.

B. Appointments

1. Approve the appointment of the Certificated REA Staff identified on Attachment I for the 2012-2013 school year.

C. New Hires

1. Approve the appointment of Christine Clark as a teacher of Spanish at the Middle School at the annual salary of \$51,770 (Level 4, Step 1-2) effective September 1, 2012.

2. Approve the appointment of Michael Hrehovcik as a teacher of physics at the High School at the annual salary of \$51,770 (Level 4, Step 1-2) effective September 1, 2012.

3. Approve the appointment of the following substitute teachers for the remainder of the 2011-2012 school year:

Cristina Aldana

Ronald Galardi

Doreen Madalian

D. Rehires

1. Approve the appointment of Carol Raff as a .60 long term substitute social worker at Ironia School for the 2012-2013 school year.

E. Change in Assignment and Salary

1. Approve the following change in assignment and salary for the employee listed below effective April 12, 2012:

Douglas Dale	<u>From:</u>	<u>To:</u>
	Substitute Tchr	LTS Mass Media Tchr
	\$95.00 per diem High School	\$247.78 per diem High School

2. Approve the following change in assignment and per diem rate for the employee listed below effective April 17, 2012:

Susan Johannessen	<u>From:</u>	<u>To:</u>
	Substitute Nurse	LTS School Nurse
	\$135.00 per diem RMS	\$247.78 per diem RMS

3. Approve the following change in assignment and per diem rate for the employee

listed below effective May 16, 2012:

Bosco VanderDoes	<u>From:</u>	<u>To:</u>
	Sub Tchr/Dist	Instructional Aide/RMS
	\$75.00 per diem	\$20,390 (Step 4 – pro-rated)

ADDENDUM

4. Approve the following change in assignment, salary and location for the employee listed below effective September 1, 2012:

Michele Pupacic	<u>From:</u>	<u>To:</u>
	Social Worker/HS	Social Worker/SH
	\$41,244 (.60)	\$68,740 (F/T)

F. Hourly Rate Change

1. Approve the following hourly rate change for the Shongum cafeteria/recess aide listed below effective April 18, 2012:

Anjana Choudhary	<u>From:</u>	<u>To:</u>
	\$11.00	\$13.50

G. Start Date Change

1. Approve the following change in the start date of the long-term substitute teacher listed below:

Chester Budd	<u>From:</u>	<u>To:</u>
	May 4, 2012	May 3, 2012

H. Extra Duty

1. Approve the appointment of **Ragini Guhanarayan** as a substitute bus supervisor at Shongum School effective April 18, 2012 at the rate of \$10.37 per coverage.

2. Approve the appointment of **Staci Schlegel** to provide 8 hours of parent training services and 4 hours prep time for a special education student during the remainder of the 2011-2012 school year at the rate of \$50.00 per hour.

3. Approve the appointment of all **Certified Substitute School Nurses** attending field trips either before or after school hours to be paid \$18.00 per extra hour in addition to their regular per diem pay for the 2011-2012 school year.

ADDENDUM

4. Approve the appointment of Janet Hawkins to attend the May 11, 2012 Dorney Park Music Trip as school nurse for 14.5 hours at the rate of \$60.70 per hour for the extra hours above her normal work day.

5. Approve the end date of May 1, 2012 for Jean Little to teach a 6th period Study Skills class during the 1st and 2nd semesters of the 2011-2012 school year. (Note: Ms. Little began this assignment on October 10, 2011 for a teacher out on maternity leave.)

6. Approve the appointment of Amy Eva to teach a 6th period Study Skills class during the 2nd semester of the 2011-2012 school year effective May 2, 2012 at the rate of \$40.00 per day. (Note: Stipend of \$4,000 pro-rated).

7. Approve the appointment of Eric Powe to provide after school assistance on an as needed basis for any special education students to participate in after school activities during the 2011-2012 school year at the rate of \$50.00 per hour.

8. Approve the appointment of all High School Certificated Staff to assist with Randolph High School graduation on June 20, 2012 at the rate of \$61.00 for the event.

I. Transfers

1. Approve the following transfers effective September 1, 2012:

	<u>From:</u>	<u>To:</u>
Christine Carlson	HS/Science	RMS/Science
Angela Chou	RMS/Science	HS/Science
Regina Femminella	RMS/Spanish	HS/Spanish
Carmella Ferrentino	RMS/Spanish	HS/Spanish
Paula Paredes-Corbel	RMS/French	HS/French
Christina DaSilva	HS/Spanish	RMS/Spanish
Maria Tombalakian	HS.60/RMS .40 French	RMS (F/T) French
Glenn Van Metre	RMS/French/Spanish	HS .80/RMS .20/French

ADDENDUM

2. Approve the following transfers effective September 1, 2012:

	<u>From:</u>	<u>To:</u>
Carol Lauria	RMS/Social Worker	CG/Social Worker
Michael Sorge	RMS/Social Studies	HS/Social Studies

Stephanie Gregory	HS/Social Studies	RMS/Social Studies
Noreen Drucker	FB/ESL	HS/SH/ESL
Nancy Black	HS/SH/ESL	FB/ESL

J. Leaves of Absence

1. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule A** effective April 25, 2012, to care for his own disability. (Note: Medical and Dental benefits continue while on an approved Federal Leave of Absence.)
2. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule B** effective April 25, 2012, to care for her own disability. (Note: Medical and Dental benefits continue while on an approved Federal Leave of Absence.)
3. Approve an unpaid Federal and State Family Leave of Absence for the employee identified on **Schedule C** effective April 18, 2012, to care for a newborn infant. (Note: Medical and Dental benefits continue while on an approved Federal Leave of Absence.)
4. Approve an unpaid Federal and State Family Leave of Absence for the employee identified on **Schedule D** effective May 10, 2012, to care for a newborn infant. (Note: Medical and Dental benefits continue while on an approved Federal Leave of Absence.)
5. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule E** effective May 31, 2012, to care for her own disability. (Note: Medical and Dental benefits continue while on an approved Federal Leave of Absence.)

K. Volunteer Coach

1. Approve the appointment of **Jason Mackie** as an assistant volunteer boys' track coach for the 2011-2012 season.

ADDENDUM

L. Increment Withholding

RESOLUTION

RESOLVED, pursuant to N.J.S.A 18A:29-14, that the employment and adjustment increments for Employee I.D #4670 are hereby withheld for the 12-13 school year; and

BE IT FURTHER RESOLVED, that said employee's increments will not be restored in future years unless and until formal action is taken by the Board;

and

BE IT FURTHER RESOLVED, that within ten (10) days, the Superintendent shall notify the employee of this action and the reasons for same.

II. ADMINISTRATORS

A. Resignations

1. Accept the resignation of **Kerstin Stewart**, Director of Guidance at the High School, effective June 30, 2012.
2. Accept the resignation of **Stephen Cullis** as Vice-Principal at the Middle School effective June 30, 2012.

ADDENDUM

3. Accept the resignation of Theodore T. Loeffler, Athletic Director at the High School, for the purpose of retirement, effective January 31, 2013.

Appointments

1. Approve the appointment of the Administrative RTAA Staff identified on Attachment II for the 2012-2013 school year.

Note: All RTAA Salaries will remain the same as the 2011-2012 school year until a contract is approved and accepted between the RTAA and the Randolph Board of Education.

III. SUPPORT STAFF

A. Abolition of Position

1. **RESOLVED**, that the Board of Education hereby abolishes the position of Controller for the Randolph School District for reasons of efficiency and economy, effective June 30, 2012;

BE IT FURTHER RESOLVED, that the Superintendent is directed to hereby notify the person who currently occupies said position that his employment with the district will end at the close of business on June 30, 2012 for the reasons set forth above and to thank him for his years of service to the District.

B. Retirements

1. Accept the resignation of **Katie Counterman**, food service worker at the High School, for the purpose of retirement, effective January 1, 2012.
2. Accept the resignation of **Dolores Beck**, administrative secretary at the Middle

School, for the purpose of retirement, effective August 1, 2012.

ADDENDUM

3. Accept the resignation of Donald Piryllis, grounds maintenance keeper, for the purpose of retirement, effective August 1, 2012.

C. Appointments

1. Approve the appointment of the REA Secretarial staff on Attachment III for the 2012-2013 school year.

2. Approve the appointment of the REA Custodial staff on Attachment IV for the 2012-2013 school year.

3. Approve the appointment of the REA Food Services staff on Attachment V for the 2012-2013 school year.

4. Approve the appointment of the REA Buildings/Grounds/Security staff on Attachment VI for the 2012-2013 school year.

5. Approve the appointment of the REA Instructional Aides/Ram Guard staff on Attachment VII for the 2012-2013 school year.

6. Approve the appointment of the REA Computer Technical staff on Attachment VIII for the 2012-2013 school year.

7. Approve the appointment of the Teamsters Transportation staff on Attachment IX for the 2012-2013 school year.

8. Approve the appointment of William Cagle as bus dispatcher for the Randolph Township Schools Transportation Dept. effective September 1, 2012 at the annual salary of \$14,950

9. Approve the appointment of the following substitute school bus/van drivers for the 2012-2013 school year:

**Donald Apgar
Glen Malmstone**

**Emily Humphries
Karen Timpani**

John Humphries

D. New Hires

1. Approve the appointment of **Heather Reilly** as an administrative secretary at Central Office effective June 4, 2012 at the annual salary of \$44,662 (Step 5) (pro-rated).

2. Approve the appointment of **George Kautzmann** as a custodian at Center Grove School effective July 1, 2012 at the annual salary of \$39,752 (Step 1).

3. Approve the appointment of **Jose Jimenez** as a custodian at Randolph High School effective June 1, 2012 at the annual salary of \$38,791 (Step 1) (pro-rated).

ADDENDUM

4. Approve the appointment of Darlene Savage as an administrative secretary at Central Office effective June 11, 2012 at the annual salary of \$46,187 (Step 6) (pro-rated).

5. Approve the appointment of Diane Lupo as a substitute secretary effective May 16, 2012 at the rate of \$12.00 per hour.

E. Pay Differential

1. Approve the appointment of **Felipe Reina** as acting night foreman at Shongum School effective March 19, 2012 up to and including April 27, 2012 at the pay differential of \$3.09 per day. (Note: This appointment is due to the absence of the night foreman who has been out ill.)

ADDENDUM

F. Stipends

1. Approve a pesticide license for Steven Sanchez from March 2012 – June 30, 2012 in the amount of \$246.64 (\$740.00 pro-rated).

G. Salary Changes

1. Approve the following change in salary for the employee listed below effective May 16, 2012:

	<u>From:</u>	<u>To:</u>
Maryanne Emmel	\$68,152	\$73,152 (pro-rated)

2. Approve the following change in salary for the employee listed below effective May 16, 2012:

	<u>From:</u>	<u>To:</u>
Victoria Tartaglia	\$57,083	\$62,083 (pro-rated)

3. Approve the following change in salary for the employee listed below effective July 1, 2012:

	<u>From:</u>	<u>To:</u>
Janis Evans	\$72,000	\$77,000

(Note: Ms. Evans, in her new position as Kathy Huyler's replacement, will report to both the superintendent and the assistant superintendent.)

IV. JOB DESCRIPTIONS

1. Approve the following newly created Job Descriptions (General Descriptions attached):

- **Elementary Balanced Literacy Coordinator**
- **Elementary supervisor (K-4)**
- **Instructional Coach/Teacher**
- **Network and E-mail Administrator**
- **Transition Coordinator**
- **Behavior Specialist**
- **Option II Coordinator**

V. RANDOLPH TOWNSHIP SCHOOLS ORGANIZATION CHART

RESOLVED, upon the recommendation of the Superintendent that the Board hereby adopts the revised Organization Chart for the Randolph Township School District (Organization Chart attached)

VI. SUMMER EMPLOYMENT

A. Summer Curriculum

1. Approve the following curriculum writing appointments for the number of days listed below at the rate of \$246.00 per day:

<u>6 Days</u> Kelly Boehmer	<u>Course</u> Technology 6 Tech Challenges 7 Science/Technology for the 21 st Century
<u>4 Days</u> Duncan Crannell	<u>Course</u> Principles of Engineering Principles of Engineering Honors
<u>3 Days</u> Jennifer Romano Michele Savvides Anita Lockwood	<u>Course</u> Elementary Library & Media Elementary Library & Media Elementary Library & Media
Duncan Crannell	Power-Energy Transportation Technology Tech Design Robotics
Sanford Feld	Power-Energy Transportation Technology

Tech Design

2 Days
Theresa Wertheimer
Robert Chernow

Course
Advanced Organic & Analytical Chemistry
Sustainability

ADDENDUM

2. Approve the following curriculum writing appointments for the number of days listed below at the rate of \$246.00 per day:

7 Days
Bruce Sappah

Course
Drafting/Design
Architecture 1
Architecture 2
Architecture 2H

3 Days
Alma Best
Olivia Giordano
Mary Daly
Mary Aquino-Samuel
Christine Brembs
Donna Marucci
Jennifer Earl
Joan Cirella
Cynthia Scott
Roslyn Franklin
Ryan Casey

Course
Elementary 3-5 Math
Elementary 3-5 Math
Elementary 3-5 Math
Elementary 3-5 Math
Elementary 3-5 Math
Elementary 3-5 Math
Elementary 3-5 Math
Elementary 3-5 Math
Elementary 3-5 Math
Statistics A
Statistics A

2 Days
Marvin Leffler
Glenn Douglas
Julie Green
Henry Drew
Roslyn Franklin
Meghan Altis
Judith LeBlanc

Course
Junior Engineering 8
Math Content Standards Alignment
Math Content Standards Alignment
Math Content Standards Alignment
Math Content Standards Alignment
Math Content Standards Alignment
Math Content Standards Alignment

VII. RANDOLPH COMMUNITY SCHOOL

1. Approve the following **Randolph Community School** appointments effective June 20, 2012:

Site Coordinator at the rate of \$17.75 per hour:
Rosemarie Cassie

Site Coordinator at the rate of \$17.45 per hour:

Florence Pollio

Site Coordinator at the rate of \$17.25 per hour:

Stephanie Schwarz

Group Leader at the rate of \$14.45 per hour:

Patricia Klucharits

Group Leader at the rate of \$14.25 per hour:

Kathleen Sutton

Program Aide at the rate of \$10.45 per hour:

Kathleen Sutton

Program Aide at the rate of \$10.25 per hour:

Rebecca Phillhower

Program Aide at the rate of \$10.00 per hour:

Nancy Fioretto Nicole Pollio

Senior Aide at the rate of \$8.75 per hour:

**Gabriella Cassie Chelsea Heck
Amanda Gentile Christina Gonzalez
Brendon O'Neill**

**Megan Roche
Alexander Lewin**

Junior Aide at the rate of \$7.50 per hour:

Amanda Roche

Shoppers at the rate of \$10.00 per hour:

Nancy Fioretto Patricia Klucharits

Office Assistants at the rate of \$10.00 per hour:

Nicole Pollio Megan Roche

ADDENDUM

Group Leader at the rate of \$14.25 per hour:

Anjali Kallianpur

Junior Aide at the rate of \$7.50 per hour:

Samantha Darling

On behalf of Finance, Facilities and Transportation Committee, board member Ms. Tammy MacKay made a motion seconded by Mr. Harry Ruiz and carried unanimously by roll call vote of approve **Finance, Facilities and Transportation Motions 1 – 11** with an exception:

Board member Mr. Al Matos and Mr. Charles Mooney were absent.

FINANCE/FACILITIES & TRANSPORTATION

May 15, 2012

Amended: 5/15/12

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

1	Check Register – 04/30/12	\$ 5,083,203.05
1.1	Check Register – 05/10/12	\$2,310,658.35 <i>(Addendum)</i>

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **April 2012** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 04/30/12
2.2	Expense Account Adjustment Analysis 04/30/12

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **April 2012**, **Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet – 04/30/12
3.2	Revenue Report – 04/30/12
3.3	Budget Report – 04/30/12
3.4	Petty Cash Report – 04/30/12
3.5	Food Services Report – 04/30/12 (to follow)
3.6	Treasurer Report – 03/31/12

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **March 2012**, **Finance Exhibit # 3.6**,

April 30, 2012 FUND	<u>CASH BALANCE</u>	<u>APPROPRIATION BALANCE</u>
(10) General Current Expense Fund	\$ 8,036,770.98	\$ -
(11) Current Expense	-	1,509,726.14
(12) Capital Outlay	-	50,624.94
(20) Special Revenue Fund	(456,294.89)	90,045.88
(30) Capital Projects Fund	11,282,387.39	10,861,908.95
(40) Debt Service Fund	-	-
(60) Food Service	(775,064.97)	32,142.44
(63) Community School	503,917.37	319,346.05
<u>TOTAL</u>	\$ 18,591,715.88	\$ 12,863,794.40

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. MOTION TO ACCEPT EXTENSION TO LEASE AGREEMENT

RESOLVED, the Randolph Township Board of Education accept the fifth extension to Lease Agreement between Mountain Ridge Business Park, LLC and the Randolph Township Board of Education, **Finance Exhibit # 4**, attached hereto and made a part of the minutes.

5. MOTION TO APPROVE MEMORANDUM OF AGREEMENT

RESOLVED, that the Board of Education hereby approves the Memorandum of Agreement between the Randolph Township Board of Education and the parents of Randolph student MOA-02 for the unilateral placement of Randolph student MOA-02 at the Family Foundation School for the remainder of the 2011-2012 school year.

6. MOTION TO APPROVE SALE OF SURPLUS (TRANSPORTATION EQUIPMENT) PROPERTY

WHEREAS, the Board is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Randolph Board of Education, as follows:

(1) The sale of the surplus property shall be conducted through govdeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with govdeals is available online at govdeals.com and also available from the Randolph Board of Education

(2) The sale will be conducted online and the address of the auction site is govdeals.com

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9

(4) The surplus being sold is out dated mechanic equipment from the transportation department including Gustungsten Welding Machine, Clausing Lathe, Kolee Valve Grinding Machine and Sun MCS 4000 Modular Computer Diagnostic Scope System

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property

(6) The Board reserves the right to accept or reject any bid submitted.

7. ACCEPTANCE OF DONATIONS

BE IT RESOLVED, the Randolph Township Board of Education accept the following donations:

➤ **Center Grove School:**

- donation from the Center Grove PTO, iPad2, applications, case(s), stand, screen protector for specified staff member classroom use, having an estimated value of \$465.

ADDENDUM:

➤ **Fernbrook School:**

- ***through the Fernbrook PTO, a grant donation from the Whole Kids/Food Corp in the amount of \$2,000 for the Fernbrook Indoor Student Center for Horticulture (FISCH).***

➤ **High School:**

- donation in the amount of \$5,000.00 from RamRac, Randolph Athletic Council to be applied toward new weight room floor.

➤ **Middle School:**

- donation from the Middle School PTO, specified staff members classroom use, the following, including workshop cost to be paid directly by RMS PTO total of \$1,154.00 and \$500 check payable to the district:
 - book trailers - \$160
 - nonfiction toolkit - \$383
 - mathematical potato head - \$336
 - ACTFL convention - \$275
 - Alfred's Essentials Music - \$500 (payable to district)

BE IT FURTHER RESOLVED, that Ms. Danielle Hamblin, Principal of the Center Grove School, Ms. Lisa Gross, Principal of Fernbrook School, Ms. Deborah Iosso, Principal of the Randolph High School and Miss Carol Strowbridge, Principal of the Middle School acknowledge the donations in a letter to the appropriate parties.

ADDENDUM2:

8. AWARD OF CONTRACT FOR BOILER REPLACEMENTS AT FERNBROOK AND CENTER GROVE SCHOOLS

BE IT RESOLVED, the Randolph Township Board of Education advertised for sealed bids for Boiler Replacements at the Center Grove and Fernbrook Elementary Schools on April 16, 2012. The bids were received and read aloud on May 3, 2012 at 1:00 P.M. in the Administration Offices of the Randolph Township Board of Education, 25 School House Road, Randolph, New Jersey.

Bid Packages were picked up by:

***Silva's Mechanical Services, Inc., Kearny, NJ
DeSesa Engineering, Livingston, NJ
Liberty Mechanical, Newark, NJ
CJ Vanderbeck, Paterson, NJ
United Welding and Plumbing, Caldwell, NJ***

***AMCO Enterprises, Inc., Kenilworth, NJ
Preferred Mechanical, Aberdeen, NJ
IB Miller, Inc., Long Branch, NJ
Kappa Construction Corp., Ocean, NJ
C. Dougherty & Co., Paterson, NJ***

Proposals were received by all except AMCO Enterprises, Inc. the attached **Finance Exhibit 5**, shows the breakdown of all bidders.

BE IT FURTHER RESOLVED, that the Randolph Township Board of Education awards

***Silva's Mechanical Services Inc.
171 Midland Ave. Kearny NJ***

Contract A - Center Grove School - \$320,000.00

IB Miller Inc.

175 Washington St. Long Branch NJ

Contract B - Fernbrook School - \$299,681.00

IB Miller Inc.

175 Washington St. Long Branch NJ

Alternate GC-1 Additional Work on Doors at both buildings - \$2,500.00

The total amount of \$622,181.00 is being awarded based on the lowest responsive and responsible bidders meeting all specifications as set forth in the bid documents.

9. MOTION TO APPROVE MEMBERSHIP WITH MORRIS-UNION JOINTURE COMMISSION APRIL 2012 – JUNE 2012

RESOLVED, that the Randolph Township Board of Education join Morris-Union Jointure Commission from April 2012 through June 2012 at a cost of \$3,206.00.

10. MOTION TO APPROVE MEMBERSHIP WITH MORRIS-UNION JOINTURE COMMISSION FOR THE 2012-2013 SCHOOL YEAR

RESOLVED, that the Randolph Township Board of Education join Morris-Union Jointure Commission for the 2012 – 2013 school year at a cost of \$25,650.00.

ADDENDUM3:

11. APPROVAL OF JOINT TRANSPORTATION AGREEMENT

BE IT RESOLVED, the Randolph Township Board of Education approve a joint transportation agreement between the Randolph Township Board of Education and Educational Services Commission of Morris County for the 2012-2013 school year, as summarized in *Finance Exhibit # 6*, attached hereto and made a part of the minutes.

On behalf of the Education Committee, Board member Mr. Harry Ruiz made a motion seconded by Ms. Maria Martorana and carried unanimously by roll call vote to approve Education Motions A – D with an exception:

Board member Mr. Al Matos and Mr. Charles Mooney were absent.

EDUCATION MOTIONS – MAY 15, 2012 – Version 3

A. Field Trips

1. **MOTION** to approve a field trip for the Randolph Middle School on the following date. Transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
5/24/12	Grades 6 - 8 Michelle Land, Angela Chou, Robin Seid	Randolph Trails, Randolph, NJ	40

2. **MOTION** to approve a field trip for the Randolph High School on the following date. Transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
06/07/12	Physics & Engineering D. Crannell & B. Andrews	Shongum Lake Canoe Test Randolph, NJ	12

3. **MOTION** to approve an overnight field trip for members of the Forensics Speech and Debate Team to attend the National Forensic Tournament in Baltimore, Maryland from May 25 - 27, 2012. Costs will be funded by students and their families with subsidies from the Parents Forensics Booster Club to cover some of the chaperones' expenses.

4. **MOTION** to approve an overnight field trip for members of the Forensics Speech and Debate Team to attend the National Forensic Tournament in Indianapolis, Indiana from June 9 - 16, 2012. Costs will be funded by students and their families with subsidies from the Parents Forensics Booster Club to cover some of the chaperones' expenses.

ADDENDUM

5. **MOTION** to approve field trips for the Randolph High School on the following dates. Transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
05/24/12	Grades 11 & 12 Linda Wagner, Mike Berger, Ashley	Horizon School, Livingston, NJ (Service	90

	<i>Kanya, Lisa Rocco, Eric Schaberg, Lisa DiAgostino & Debbie Iosso</i>	<i>Learning)</i>	
<i>June 2012</i>	<i>Grades 11 & 12 Linda Wagner, Mike Berger, Ashley Kanya, Lisa Rocco, Eric Schaberg, Lisa DiAgostino & Debbie Iosso</i>	<i>Shongum School for Service Learning Project (Service Learning)</i>	90
<i>05/24/12</i>	<i>Grades 11 & 12 Rich McLouglin, Ted Loeffler</i>	<i>Varsity Hockey Recognition State House, Trenton, NJ (Athletics)</i>	15

B. Professional Development

1. **MOTION** to rescind the following professional day:

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Horwitz	Ben	RHS	CFL Grand National Forensic Tournament	5/25/12 – 5/28/12	\$1,186.03

2. **MOTION** to approve the following professional development opportunities:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Boehmer	Kelly	RMS	UbD for Curriculum Writing	5/14/12	\$51.50
Boehmer	Kelly	RMS	Computer Technology 6-8 Curriculum Writing	5/22/12, 5/29/12, 5/30/12	\$309.00
Caceres	Nataly	RMS	UbD for Curriculum Writing	5/14/12	\$51.50
Caceres	Nataly	RMS	Computer Technology 6-8 Curriculum Writing	5/22/12, 5/29/12, 5/30/12	\$309.00
Leffler	Jack	RMS	UbD for Curriculum Writing	5/14/12	\$51.50
Altis	Sean	RHS	Marauder Golf Classic	4/20/12	\$103.00

Altis	Sean	RHS	Morris County Golf Tournament	5/8/12	\$103.00
Altis	Sean	RHS	NJAC Conference Golf Tournament	5/29/12	\$103.00
Black	Nancy	RHS	NJ TESOL Conference	5/30/12 & 5/31/12	\$322.00
Burchfield	Kimberly	RMS	PDS Inquiry Conference	4/27/12	\$103.00
Crannell	Dunan	RHS	UbD for Curriculum Writing	5/14/12	\$51.50
Dente	Michael	SH	2012 Special Education Conference, Positive Practices in Spec. Ed. "Response to Intervention"	5/31/12	\$30.00
DiAgostino	Lisa	RHS	NJSSSA Spring Meeting	5/17/12	\$35.34
DiAgostino	Lisa	RHS	UbD: Designing from the Standards	7/26/12 & 7/27/12	\$658.85
Feld	Sanford	RHS	UbD for Curriculum Writing	5/14/12	\$51.50
Finland	Andrew	RHS	Penn Relays at University of Penn	4/26/12	\$103.00
Fromme	Lyn	SH	Model Schools Conference	6/24/12 - 6/27/12	\$930.60
Gerrety	Agnes	CO	NJASBO, Rockaway, NJ	5/24/12	\$80.00
Holz	Deborah	RHS	NEACAC's Advanced Secondary School Counselor Summer Institute 2012	8/7/12 - 8/9/12	\$474.15
Horwitz	Ben	RHS	NFL National Forensic Tournament	6/9/12 - 6/16/12	\$2,561.46
Keenan	Maria	CG	Positive Practices in Special Education	5/31/12	\$60.00
Kessler	Ellen	FB	Model Schools Conference	6/24/12 - 6/7/12	\$1,234.00
Kricheff	David	IR	NJ Share the Keys - Facilitator Training	5/1/12	\$103.00
Marucci	Donna	CG	Gateways Placement Committee	6/8/12	\$103.00
Monks	Joseph	RHS	Morris County Golf Tournament	5/8/12	\$103.00
Sappah	Bruce	RHS	UbD for Curriculum Writing	5/14/12	\$51.50
Savvides	Michele	FB	UbD for Curriculum Writing	6/8/12	\$51.50
Sufly	Colleen	RMS	Anti-Bullying Bill of Rights	5/23/12	\$250.00

Torres	Kristin	RMS	Health Curriculum Writing	4/20/12	\$51.50
Waite	Eileen	RHS	NFL National Forensic Tournament	6/9/12 - 6/16/12	\$3,232.09
Wertheimer	Theresa	RHS	UbD for Curriculum Writing	5/14/12	\$51.50
Wertheimer	Theresa	RHS	Curriculum Writing	6/6/12	\$103.00

ADDENDUM

3. **MOTION to approve the following professional development opportunities:**

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
<i>Piombino</i>	<i>Alexias</i>	<i>SH</i>	<i>14th Annual Wilson Language Conference</i>	<i>6/7/12 & 6/8/12</i>	<i>\$295.00</i>
<i>Fugger</i>	<i>Christine</i>	<i>SH</i>	<i>Social, Emotional, Character Development</i>	<i>5/16/12</i>	<i>\$3.90</i>
<i>Fik</i>	<i>Jacqueline</i>	<i>RMS</i>	<i>Implementing the Common Core State Standards in Your Class, School or District</i>	<i>5/30/12</i>	<i>\$352.00</i>
<i>Hagemann</i>	<i>Steve</i>	<i>RMS</i>	<i>Model Schools Conference</i>	<i>6/24/12 - 6/28/12</i>	<i>\$1,420.96</i>
<i>Portas</i>	<i>Michael</i>	<i>RHS</i>	<i>Implementing the Common Core State Standards in Your Class, School or District</i>	<i>5/30/12</i>	<i>\$282.40</i>
<i>McKeever</i>	<i>Rebecca</i>	<i>CG</i>	<i>14th Annual Wilson Language Conference</i>	<i>6/7/12 & 6/8/12</i>	<i>\$429.73</i>
<i>Browne</i>	<i>David</i>	<i>CO</i>	<i>AASA Summer Leadership Institute</i>	<i>6/28/12 & 6/29/12</i>	<i>\$399.00</i>
<i>Callan</i>	<i>Lisa</i>	<i>CG</i>	<i>Responsive Classroom I</i>	<i>6/25/12 - 6/29/12</i>	<i>\$695.00</i>

ADDENDUM #2

4. **MOTION to approve the following professional development opportunities:**

DISTRICT FUNDING

<i>LAST NAME</i>	<i>FIRST NAME</i>	<i>SCHOOL</i>	<i>NAME OF WORKSHOP</i>	<i>DATE OF WORKSHOP</i>	<i>WORKSHOP TOTAL COST</i>
<i>Altis</i>	<i>Sean</i>	<i>RHS</i>	<i>NJSIAA Golf State Sectional Tournament</i>	<i>5/14/12</i>	<i>\$103.00</i>

C. Special Education

1. **MOTION** to approve the placement of Randolph Student **SE12-03 Grade 5** in the Special Education program at Rock Brook School effective May 7, 2012 and, BE IT FURTHER MOVED, that a contract be entered into with Rock Brook School.
2. **MOTION** to approve the placement of Randolph Student **SE12-25 Grade 9** in the Special Education program at Holmstead School effective April 30, 2012 and, BE IT FURTHER MOVED, that a contract be entered into with Holmstead School.
3. **MOTION** to approve the placement of Randolph Student **SE12-68 Grade 3** in the Special Education program at P. G. Chambers School effective April 26, 2012 and, BE IT FURTHER MOVED, that a contract be entered into with P. G. Chambers School at the tuition rate of \$11,710.08 (pro rated).
4. **MOTION** to approve the placement of Randolph Student **SE12-69 Grade 11** in the Special Education program at Roxbury Township Board of Education effective January 9, 2012 and, BE IT FURTHER MOVED, that a contract be entered into with Roxbury Township Board of Education at the tuition rate of \$7,767.00 (pro rated).
5. **MOTION** to approve the placement of Randolph Student **SE13-01 Grade 12** in the Special Education extended school year program at Developmental Learning Center effective June 27, 2012 and, BE IT FURTHER MOVED, that a contract be entered into with Developmental Learning Center at the tuition rate of \$13,435.00.
6. **MOTION** to approve the placement of Randolph Student **SE13-02 Grade 3** in the Special Education extended school year program at Developmental Learning Center effective June 27, 2012 and, BE IT FURTHER MOVED, that a contract be entered into with Developmental Learning Center at the tuition rate of \$13,435.00.
7. **MOTION** to approve the placement of Randolph Student **SE13-03 Grade 1** in the Special Education extended school year program at Developmental Learning Center effective June 27, 2012 and, BE IT FURTHER MOVED, that a contract be entered into with Developmental Learning Center at the tuition rate of \$13,435.00.

8. **MOTION** to approve the placement of Randolph Student **SE12-27 Grade 10** in the Special Education program at the Family Foundation School and, BE IT FURTHER MOVED, that a contract be entered into with the Family Foundation School.

9. **MOTION** to adopt the following resolution designating the week of May 13-19, 2012 as "Special Education Week":

WHEREAS, the public school districts and private schools in New Jersey make a major contribution to the public welfare by preparing thousands of exceptional persons to participate as citizens of this State and as members of society; and

WHEREAS, the local public school board members, as well as the administrators, teachers, and parents of Randolph Township District serve as advocates of the rights of exceptional citizens; and

WHEREAS, we recognize the need for dedication to provide quality education for the exceptional students of our district;

THEREFORE, BE IT RESOLVED, by the Board of Education of the Township of Randolph that:

The week of May 13-19, 2012, is proclaimed as "Special Education Week" in Randolph Township Schools.

10. **MOTION** to approve the following agency to provide home instruction to Randolph Students for the 2011/2012 school year at the rate of \$75.00 per hour:

Stepping Forward Counseling Center LLC

11. **MOTION** to approve the administrative decisions in the following Harassment, Intimidation and Bullying cases:

- 4-002
- 5-006
- 5-007
- 5-008
- 5-009
- 5-010
- 5-011

D. Miscellaneous

1. **MOTION** to accept the Harassment, Intimidation and Bullying (HIB) report distributed to Board members on Tuesday, May 8, 2012.

2. **MOTION** to approve the following student teacher placement for the 2012-2013 fall semester:

Name: Oksana Rusynko
University: William Paterson University
School Assigned: Randolph High School
Cooperating Teacher: Elisa Verran-Horvot
Dates of Assignment: September 2012 – May 2013

Name: Michael Romano
University: Centenary College
School Assigned: Randolph Middle School
Cooperating Teacher: Jill Pariseau/Dale Baumwoll
Dates of Assignment: September – December 17, 2012

Name: Kerri Hagen
University: Kean University
School Assigned: Randolph Middle School
Cooperating Teacher: Joseph Conlon
Dates of Assignment: September 2012 – June 2013

3. **MOTION** to approve the School Psychology Externship Agreement with Kean University for a student externship experience for Kerri Hagen with Randolph Township Schools. **(ATTACHMENT 1)**

ADDENDUM

4. **MOTION** to approve the following student teacher placements for the 2012-2013 fall semester:

Name: *Jigna Jhaveri*
University: *Montclair State University*
School Assigned: *Shongum*
Cooperating Teacher: *Lyn Fromme*
Dates of Assignment: *September 5 – December 21, 2012*

Name: *Danny Meudt*
University: *Montclair State University*
School Assigned: *Ironia/Middle School*
Cooperating Teacher: *David Kricheff/Mat Siegel*
Dates of Assignment: *September 5 – December 21, 2012*

Name: *Vanessa Colon*
University: *Grand Canyon University*
School Assigned: *Randolph Middle School*
Cooperating Teacher: *Karen McLaughlin*
Dates of Assignment: *September – December 2012*

On behalf of the Policy Committee, Board member Ms. MaryAnn Spagnuolo made a motion seconded by Mr. Harry Ruiz and carried unanimously by roll call vote to approve for first reading **Policy Motion 1** with an exception:

Board member Mr. Al Matos and Mr. Charles Mooney were absent.

POLICY MOTIONS FOR FIRST READING

May 15, 2012

Amended 05/14/12

RESOLVED, that the bylaws and policies printed and codified in the comprehensive document entitled "Bylaws and Policies of the Randolph Board of Education" are hereby adopted and that all bylaws and policies heretofore adopted by the Randolph Board of Education and inconsistent with the bylaws and policies hereby adopted are hereby rescinded, and

BE IT FURTHER RESOLVED, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law or inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies, and parts of policies shall remain in full effect.

NOW, THEREFORE, BE IT RESOLVED, the **5000 PUPILS** section adopted for first reading by the Randolph Board of Education in the County of Morris in the Township of Randolph, New Jersey at a public meeting held on May 15, 2012.

5000 PUPILS

<u>Number</u>	<u>Title</u>
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5111	Eligibility of Resident/Nonresident Pupils
5112	Entrance Age
5114	Children Displaced by Domestic Violence
5116	Education of Homeless Children
5120	Assignment of Pupils
5130	Withdrawal From School
5200	Attendance Tardiness Grades K-8
5200.1	Attendance Tardiness High School
5230	Late Arrival and Early Dismissal
5240	Tardiness
5250	Excusal from Class or Program
5300	Use of Defibrillator(s)
5305	Health Services Personnel
5306	Health Services To Nonpublic Schools
5307	Nursing Services Plan
5308	Pupil Health Records
5310	Health Services
5320	Immunization
5330	Administration of Medication

5331	Anaphylaxis to Food and Other Substances
5332	Do Not Resuscitate Orders
5335	Treatment of Asthma
5338	Diabetes Management
5350	Pupil Suicide Prevention
5351	Student Violence Prevention and Response
5410	Promotion and Retention
5412	Eighth Grade Graduation
5420	Reporting Pupil Progress
5430	Class Rank
5431	“Good Pupil” Status
5440	Awards
5460	High School Graduation
5465	Early Graduation
5466	Graduation and Year Book Fees
5500	Expectations for Pupil Conduct
5511	Dress and Grooming
5512	Harassment, Intimidation and Bullying
5513	Care of School Property
5514	Pupil Use of Vehicles
5515	Pupil Parking
5516	Remotely Activating Communication Devices – Pagers & Cellular Telephones
5517	Pupil Identification Cards
5519	Dating Violence at School
5520	Disorder and Demonstration
5530	Substance Abuse
5533	Pupil Smoking
5550	Disaffected Pupils
5560	<i>Disruptive Pupils (M)</i>
5561	Use of Physical Restraint
5570	Sportsmanship
5600	Pupil Discipline/Code of Conduct
5610	Suspension
5611	Removal of Pupils from The General Education Program for Weapons/Firearms Offenses
5612	Assault by Pupils on Board Members or Employees
5615	Suspected Gang Activity
5620	Expulsion
5700	Pupil Rights
5701	Plagiarism
5710	Pupil Grievance
5721	Distribution of Flyers/Electronic Advertising
5750	Equal Educational Opportunity
5751	Sexual Harassment
5752	Marital Status and Pregnancy
5755	Equity in Educational Programs and Services
5770	Pupil Right of Privacy

- 5820 Student Government
- 5830 Pupil Fund Raising
- 5841 Secret Societies
- 5842 Equal Access of Pupil Organizations
- 5843 Latchkey Program
- 5850 Social Events and Class Trips
- 5860 Safety Patrol
- 5880 Public Performances by Pupils

BOARD MEMBER VACANCY

Ms. Anne Standridge was sworn in to the vacant seat of Ms. Maria Martorana.

Public Discussion

Randolph resident inquired if new organization chart would be included in the final minutes.

Another resident commented on the report card presentation.

REA Co-President reiterated her comments from the first public session.

Adjournment

Board member Ms. Maria Martorana made a motion, seconded by Mr. Harry Ruiz and carried unanimously by roll call vote to adjourn the meeting at 09:25 p.m. with an exception:

Board member Mr. Al Matos and Mr. Charles Mooney were absent.

The board adjourned the meeting at 09:25 p.m.

Respectfully submitted,

Michael S. Neves
Board Secretary