

The Randolph Township Board of Education held a Business Session meeting on Tuesday, June 26, 2012 at 06:30 p.m. in the Randolph High School Library, Millbrook Avenue, Randolph, New Jersey.

Board President Ms. Amy Sachs called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

Roll Call

The following board members were present: Mr. David Rosenblatt, Mr. Harry Ruiz, Ms. MaryAnn Spagnuolo, Ms. Anne Standridge and Ms. Amy Sachs.

Board members Ms. Tammy MacKay, Mr. Al Matos, Mr. Charles Mooney were absent.

The following administrators were present: Dr. David Browne, Superintendent, Miss Jennifer Fano, Assistant Superintendent and Mr. Michael Neves Business Administrator / Board Secretary.

Closed Session – 06:35 p.m.

Board member Mr. David Rosenblatt made a motion seconded by board member Mr. Harry Ruiz and carried unanimously by roll call vote to adopt the following with an exception:

Board members Ms. Tammy MacKay, Mr. Al Matos, Mr. Charles Mooney were absent.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a closed session regarding Personnel, Litigation and Negotiations. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board member Mr. Charles Mooney arrived at 06:45 p.m.

Board member Mr. Al Matos arrived at 06:55 p.m.

The board reconvened at 08:00 p.m.

Pledge of Allegiance

Approval of Board Minutes

Board member Mr. Harry Ruiz made a motion seconded by board member Mr. Al Matos and carried unanimously by roll call vote to approve the following with an exception:

Board member Ms. Tammy MacKay was absent.

Closed Session Minutes 05-08-12(2), 05-15-12

Board Work and Business Sessions 05-08-12, 05-15-12

Public Discussion

Randolph resident commented on the start of board meeting according to Eastern - Standard Time.

President's Report

The Board interviewed two candidates for recently vacated board seat.

Questions were posed to both candidates by the Board President.

Board President introduced Miss Grace Kim as the new student council representative.

Closed Session – 08:15 p.m.

Board President Ms. Amy Sachs made a motion seconded by board member Mr. Al Matos and carried unanimously by roll call vote to adopt the following with an exception:

Board member Ms. Tammy MacKay was absent.

Board returned to open session at 08:55 p.m.

Student Council Representative Report

Student council representative Miss Grace Kim spoke about the next Spirit Week and other fund raising events.

Old Business

Board member Ms. MaryAnn Spagnuolo commented on pending policy motions.

New Business

Extension of Board Organization Motions

Board member Ms. MaryAnn Spagnuolo made a motion, seconded by Mr. Harry Ruiz and carried unanimously by a roll call vote to approve the Extension of Board Organization Motions 1 – 44, with an exception:

Board member Ms. Tammy MacKay was absent.

2012 Mid-Year Extension Motions 1 – 44

June 26, 2012

Amended: 06/12/12

1. **MOTION to appoint Michael S. Neves as Board Secretary** through reorganization meeting of January 2013.
2. **MOTION** to approve the appointment of **Communications Coordinator**, as the **Custodian of District Records** in accordance with the requirements of the Open Public Records Act through reorganization meeting of January 2013.
3. **MOTION** to adopt the following resolution for **Board Attorneys**:

WHEREAS, the Randolph Township Board of Education requires the services of attorneys; and

NOW, THEREFORE, BE IT RESOLVED that the firm **Schenck, Price, Smith & King, LLP** be appointed General Legal Counsel for the Randolph Township Board of Education through reorganization meeting of January 2013.
4. **MOTION** to adopt the following resolution for **Auditor**:

WHEREAS, the firm of Nisivoccia and Company LLP has been the Board Auditor since July 18, 2000 and has extensive experience in school accounting; and,

NOW, THEREFORE, BE IT RESOLVED, that **Nisivoccia and Company LLP** be appointed as auditors for the Randolph Township Board of Education through reorganization meeting of January 2013.
5. **MOTION** to authorize the following institutions as official depositories of school funds through reorganization meeting of January 2013.

**The Provident Bank
TD Bank
NJ Cash Management Fund**

6. **MOTION** to designate **The Daily Record** as the official newspaper, 18A:22-11, 18A:39-3.
7. **MOTION** to readopt all existing **Bylaws, Protocol, Standing Rules, Policies and Regulations** for the Board's own operation and the operation of the school system 18A:11-1.
8. **MOTION** to readopt all existing **contracts** of the Board in effect at this time and authorized by law.
9. **MOTION** to appoint **Michael J. Soccio** as **Treasurer** of School Monies through reorganization meeting of January 2013.
10. **MOTION** to adopt the following resolution for **Casualty Insurance Broker and Health Insurance Broker**:

WHEREAS, the Randolph Township Board of Education requires the services of an casualty insurance broker and health insurance broker; and

WHEREAS, Wells Fargo has been the Board casualty insurance broker for a number of years and has experience in school insurance; and,

WHEREAS, Wells Fargo is a broker of record with the districts health insurance provider, and

NOW, THEREFORE, BE IT RESOLVED, that **Wells Fargo** be appointed as casualty and health insurance broker for the Randolph Township Board of Education through reorganization meeting of January 2013.

11. **MOTION** to adopt the following resolution for **Architects**:

WHEREAS, the Randolph Township Board of Education requires the services of an architect; and

NOW, THEREFORE, BE IT RESOLVED that the firm **Solutions Architecture** be appointed architects for the Randolph Township Board of Education through reorganization meeting of January 2013.

12. **MOTION** to adopt the following resolution for **Bond Counsel**:

WHEREAS, the Randolph Township Board of Education requires the services of a bond counsel; and

NOW, THEREFORE, BE IT RESOLVED that the firm of **McManimon and Scotland LLC** be appointed **Bond Counsel** for the Randolph Township Board of Education through reorganization meeting of January 2013.

13. MOTION to reaffirm all existing **curriculum** in effect at this time, N.J.A.C. 6A:8-3.1.

14. MOTION to reaffirm all existing **textbooks** in effect at this time.

15. MOTION to appoint **Assistant Superintendent, District's Affirmative Action Officer** through reorganization meeting of January 2013 in accordance with N.J.A.C. 6A:7-1.5.

16. MOTION to appoint **Assistant Superintendent, as Public Agency Compliance Officer**, as required by P.L.1975, Chapter 27 for the enforcement of Affirmative Action procedures in procurement.

17. WHEREAS, NJAC 5:34-5.2 details the procedures for increasing the bid threshold and states in part, "A contracting unit with a qualified purchasing agent desiring to take advantage of the supplemental authority of N.J.S.A. 18A:18A-3 and 18A:18A-4.3 shall have its governing body pass a resolution authorizing the amount of a higher bid threshold for the contracting unit, the amount of which shall not exceed the statutory maximum bid threshold.... In a contracting unit subject to the Public School Contracts Law, a certified resolution increasing the bid threshold shall be filed with the Director of the Division of Local Government Services in the Department of Community Affairs and shall be accompanied by a copy of the contracting unit's purchasing agent's qualified purchasing agent certification", and

WHEREAS, P.L. 2009, c.166 took effect on January 1, 2011 and changes the maximum allowable bid threshold for a qualified purchasing agent to **\$36,000**.

NOW, THEREFORE, BE IT RESOLVED, that the Qualified Purchasing agent shall, effective as of this date, be authorized to purchase goods and services without bidding in amounts not to exceed \$36,000 in the aggregate and is authorized to purchase goods and service without quoting in amounts not to exceed \$5,400 in the aggregate.

BE IT FURTHER RESOLVED, that the board secretary is authorized and directed to submit to the Director of the Division of Local Government Services in the Department of Community Affairs a copy of this resolution and a copy of the Qualified Purchasing Agent's certification.

18. MOTION to authorize investments via wire transfers.

19. MOTION to authorize the Business Administrator to make purchases through various cooperatives or under State contracts through reorganization meeting of January 2013.

- 20. MOTION** to authorize periodic sales of used and/or surplus (non-real estate) property not needed for school purposes through reorganization meeting of January 2013 in accordance with N.J.S.A. 18A:18A-45.
- 21. MOTION** to authorize the administration to advertise bids for goods and services required for the operation of the school system through reorganization meeting of January 2013.
- 22. MOTION** to approve participation in the coordinated transportation program implemented by the **Educational Services Commission of Morris County (ESCMC)** through reorganization meeting of January 2013.
- 23. MOTION** to approve participation in the coordinated transportation program implemented by the **Educational Services Commission of Essex County (ESCEC)** through reorganization meeting of January 2013.
- 24. MOTION** to approve participation in the coordinated transportation program implemented by the **Sussex County Regional Cooperative (SCRC)** through reorganization meeting of January 2013.
- 25. MOTION** to adopt the following resolution:
- WHEREAS**, the Board and the Administration seek to minimize the frequency of shortened school days, for any reason; and
- WHEREAS**, all school activities shall be considered ancillary to the instructional program;
- NOW, THEREFORE, BE IT RESOLVED**, that the administration be urged to avoid the scheduling of interscholastic athletic contests which occur during or interfere with the regular high school day; and
- BE IT FURTHER RESOLVED** that the approval of the Superintendent shall be obtained prior to the scheduling of any interscholastic athletic contest which may encroach on the regular school day.
- 26. MOTION** to approve the following resolution regarding designation of Superintendent for account transfers:
- BE IT RESOLVED** that in accordance with N.J.S.A. 18A:22-8.1, the Superintendent of Schools is hereby designated to approve account transfers as are necessary between meetings of the Board.
- 27. MOTION** to appoint **Chief of Buildings**, as the district's **504 Compliance Officer** for facility related concerns in accordance with the Rehabilitation Act of 1973.

- 28. MOTION** to appoint **Assistant Superintendent** as the district's **504 Compliance Officer** for pupil personnel services in accordance with the Rehabilitation Act of 1973.
- 29. MOTION** to appoint **Chief of Buildings** as the district's **AHERA Asbestos Program Manager** in accordance with the Public Law 99-519 of 1986 and EPA Law 40CFR, Part 763.
- 30. MOTION** to acknowledge that all Board Members have received a copy of the **Code of Ethics** pursuant to the School Ethics Act in N.J.S.A. 18A:12-24.1. **(Exhibit # 1)**, attached hereto and made part of the minutes.
- 31. MOTION** to approve authorization for Randolph Township Schools to make purchases through state contract vendors through the reorganization meeting of 2013.

RESOLVED, the Randolph Township Board of Education authorizes the Business Administrator and/or Qualified Purchasing Agent (QPA) to make purchases from state contract vendors through the reorganization meeting of 2013.

- 32. MOTION** to appoint **Marisa Ciufalo, M.D.**, as District on call **Physician**.
- 33. MOTION** to appoint **Morristown Memorial Hospital, Atlantic Health**, as the healthcare facility.

WHEREAS, the Randolph Township Board of Education requires the services of a healthcare facility to provide employee physicals, care to employees injured at work and an Employee Assistance Program (EAP), and

WHEREAS, Morristown Memorial Hospital, Atlantic Health, has been the healthcare facility used for a number of years and has experience in health care; and

NOW, THEREFORE, BE IT RESOLVED, that **Morristown Memorial Hospital, Atlantic Health**, be appointed as the healthcare facility for the Randolph Township Board of Education through the reorganization meeting of 2013.

- 34. WHEREAS**, the Randolph Township Board of Education requires the services of a healthcare facility to provide drug testing for students, and

WHEREAS, First Urgent Medical Care P.C. has been the healthcare facility used and has experience in drug testing; and

NOW, THEREFORE, BE IT RESOLVED, that **First Urgent Medical Care P.C.** be appointed as the healthcare facility for drug testing for the Randolph

Township Board of Education through the reorganization meeting of 2013.

35. WHEREAS, the Randolph Township Board of Education requires the services of a drug testing facility for Bus Drivers,

WHEREAS, Prevention Specialists Inc., has been the drug testing facility for a number of years and has experience in drug testing;

NOW, THEREFORE, BE IT RESOLVED, that **Prevention Specialists Inc.**, be appointed as the drug testing facility for the Randolph Township Board of Education through the reorganization meeting of 2013.

36. MOTION to appoint **Chief of Grounds** as the **Right-To-Know Coordinator** and the **Integrated Pest Manager** through the reorganization meeting of 2013.

37. MOTION to appoint **Chief of Buildings** as the **Indoor Air Quality Designated Person** through the reorganization meeting of 2013 pursuant to N.J.A.C.12:100-13.1 -:100-13.

38. MOTION to appoint **STEM Supervisor** as the **Chemical Hygiene Officer** through the reorganization meeting of 2013.

39. MOTION to approve an annual maximum amount per employee for regular business travel only for which board approval is not required.

WHEREAS, the annual amount shall not exceed **\$1,500** and shall be subject to the approval requirements in N.J.S.A. 18A:19-1.

WHEREAS, regular school district business travel as defined in N.J.A.C. 6A:23A-1.2 includes attendance at regularly scheduled in-state county meeting and Department sponsored or association sponsored events provided free of charge. It also includes regularly scheduled in-state professional development activities for which the registration fee does not exceed **\$150** per employee or board member.

40. MOTION to appoint **Personnel Assistant**, as the **Attendance Officer**, for the through the reorganization meeting of 2013, N.J.S.A. 18A:38-32.

41. MOTION to approve **Parliamentary Procedures**

RESOLVED, that the Randolph School District Board of Education, to the extent consistent with State Law, policies and bylaws of the Board will be guided by "Robert's Rules of Order."

42. MOTION to appoint **Mr. Harry Ruiz** as District Representative to the New Jersey School Boards Association, N.J.S.A. 18A:6-46.

43. MOTION to appoint **Ms. Amy Sachs** as District Representative to the Morris County School Boards Association.

44. MOTION to appoint **Ms. Amy Sachs** as District Representative to the Educational Services Commission of Morris County's Representative Assembly, N.J.S.A. 18A:6-56.

At the recommendation of the Superintendent and on behalf of the Personnel Committee, Board President Ms. Amy Sachs made a motion seconded by Mr. Al Matos and carried by roll call vote to approve **Personnel Motions I – VII** with exceptions:

Board President voted NO to II.B.13 and YES to all other personnel motions and Board member Ms. Tammy MacKay was absent.

Personnel and Administration June 26, 2012

Motion to approve the Superintendent's recommendation for the following personnel items:

I. AUTHORIZATION TO HIRE

1. Authorize the Superintendent to formally offer employment to recommend candidates for recognized personnel vacancies for the 2012-2013 school year, except for vacancies in administrative positions, to be in effect only for candidates interviewed from June 27, 2012 through September 14, 2012.

II. TEACHERS/PROFESSIONAL STAFF

A. Retirement/Resignation

1. Accept the resignation, for the purpose of retirement, of **Kathleen Mandaglio**, special education teacher at Ironia School, effective July 1, 2012.

2. Accept the resignation, for the purpose of retirement, of **Sharon Kopmann**, special education teacher at Center Grove School, effective July 1, 2012.

ADDENDUM

3. Accept the resignation, for the purpose of retirement, of Elaine Russo, Rising Reader teacher at Fernbrook School, effective July 1, 2012.

4. Accept the resignation, for the purpose of retirement of Noreen Drucker, ESL teacher at Fernbrook School, effective July 1, 2012.

5. Accept the resignation of Christopher Shadwell, business teacher at the

High School, effective June 30, 2012.

ADDENDUM 2

6. Accept the resignation, for the purpose of retirement, of Barbara Weirnerman, Instructional Assistant at Fernbrook School, effective October 1, 2012.

7. Accept the resignation, for the purpose of retirement, of Elaine Pulwer, library media specialist teacher at the High School, effective July 1, 2012.

B. New Hires

1. Approve the appointment of **Nataly Caceres** as computer technology teacher at the Middle School effective September 1, 2012 at the annual salary of \$51,770 (Level 4, Step 1-2).

2. Approve the appointment of **Nicole Garvey** as a teacher of social studies at the High School effective September 1, 2012 at the annual salary of \$52,770 (Level 4, Step 3-4).

3. Approve the appointment of **Katherine Thorn** as an elementary teacher at Fernbrook School effective September 1, 2012 at the annual salary of \$51,770 (Level 4, Step 1-2).

4. Approve the appointment of **Noah Galembo** as a mass media teacher at the High School effective September 1, 2012 at the annual salary of \$51,770 (Level 4, Step 1-2).

5. Approve the appointment of **Liza Gordon** as art teacher at the Middle School effective September 1, 2012 at the annual salary of \$51,770 (Level 4, Step 1-2).

6. Approve the appointment of **Thomas Davidson** as High School band advisor and Middle School marching band advisor effective September 1, 2012 at the annual salary of \$58,570 (Level 5, Step 3-4).

7. Approve the appointment of **Nicole Cardomone** as a teacher of English at the High School effective September 1, 2012 at the annual salary of \$57,570 (Level 5, Step 1-2).

8. Approve the appointment of **Michele Danna** as a teacher of English at the High School effective September 1, 2012 at the annual salary of \$52,770 (level 4, Step 3-4).

ADDENDUM

9. Approve the appointment of Alexandra Settembrino as a teacher of English at the High School effective September 1, 2012 at the annual salary of \$63,370 (Level 6,

Step 1-2).

10. Approve the appointment of Gina Castrorao as a teacher of English at the High School effective September 1, 2012 at the annual salary of \$57,570 (Level 5, Step 1-2).

11. Approve the appointment of Lynn Hazelman as Technology teacher at the Middle School effective September 1, 2012 at the annual salary of \$61,230 (Level 5, Step 6).

12. Approve the appointment of Sarah Schuchman as a teacher of Earth Science at the High School effective September 1, 2012 at the annual salary of \$57,570 (Level 5, Step 1).

13. Approve the appointment of Lauren Buonocore as a Rising Reader teacher at Fernbrook School effective September 1, 2012 at the annual salary of \$91,880 (Level 6, Step 16).

14. Approve the appointment of Marissa Caruso-Kulahli as an elementary teacher at Center Grove School effective September 1, 2012 at the annual salary of \$51,770 (Level 4, Step 1-2).

15. Approve the appointment of Laurie Terranova as a teacher of biology at the High School effective September 1, 2012 at the annual salary of \$53,920 (Level 4, Step 5).

16. Approve the appointment of Christina Grott as an elementary teacher at Center Grove School effective September 1, 2012 at the annual salary of \$52,770 (Level 4, Step 3-4).

17. Approve the appointment of Courtney Holmes as a long term substitute elementary teacher at Fernbrook School for the 2012-2013 school year at the rate of \$258.85 per diem.

18. Approve the appointment of Deborah Elvins as a long term substitute kindergarten teacher (.50) at Center Grove School at the rate of \$129.43 per diem for the 2012-2013 school year.

19. Approve the appointment of Erica Nimensky as a long term substitute elementary teacher at Fernbrook School at the rate of \$258.85 per diem for the 2012-2013 school year.

C. Re-appointments

1. Approve the re-appointment of the following instructional aides for the 2012-2013 school year at the annual salaries listed:

Name

Annual Salary

Step

Bosco Vanderdoes	\$21,060	4-5
Panayiota Louca	24,255 (\$200)	12

ADDENDUM

2. Approve the appointment of Stephen Cullis as library media specialist at the High School effective September 1, 2012 at the annual salary of \$75,170 (\$100) (Level 6, Step 11).

3. Approve the re-appointment of Michelle Polk, guidance counselor at the Middle School, for the 2012-2013 school year at the annual salary of \$91,055 (\$200 longevity).

D. Level Change

1. Approve the following salary and step change effective September 1, 2012 for the employee listed below due to previously completed courses and credit received to move on the salary guide:

Michael Hrehovcik	<u>From:</u> \$51,770 Level 4, Step 1-2	<u>To:</u> \$57,570 Level 5, Step 1-2
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E. Change in Assignment and Salary

1. Approve the following change in assignment and salary for the employee listed below effective September 1, 2012:

Susan Miessler	<u>From:</u> \$35,325 (\$200) Kindergarten (.50) Shongum	<u>To:</u> \$70,850 (\$200) Kindergarten (Full Time) Shongum
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2. Approve the following change in assignment and salary for the employees listed below effective May 16, 2012:

Christine Clark	<u>From:</u> Substitute Tchr \$95.00 per diem District	<u>To:</u> LTS Spanish Tchr \$247.78 per diem Middle School
Frederick Yawger	Substitute Tchr \$95.00 per diem District	LTS Phys Ed Tchr \$247.78 per diem Shongum School

ADDENDUM

3. Approve the following change in assignment and salary for the employee

listed below effective May 2, 2012 up to and including June 8, 2012:

Kaitlin Shaw	<u>From:</u> Substitute Tchr \$95.00 per diem District	<u>To:</u> LTS Special Ed Tchr \$247.78 per diem High School
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F. Transfers

1. Approve the following transfers for the employees listed below effective September 1, 2012:

Karl Lutschewicz	<u>From:</u> High School Library Media Spec.	<u>To:</u> Shongum School Library Media Spec.
Joan Cirella	Shongum Elem Tchr	Ironia Elem Tchr
Tracey Platt	Middle School Art Tchr	High School Art Tchr
Patricia Carew	High School Art Tchr	Shongum/Ironia Art Tchr

2. Rescind the transfer of the employee listed below effective September 1, 2012 as follows:

Nancy Black	<u>From:</u> FB/ESL	<u>To:</u> HS/SH/ESL
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ADDENDUM 2

3. Approve the transfer of the following special education staff effective September 1, 2012:

<u>Name</u> Adina Corasaniti	<u>From</u> RMS Resource Cntr Tchr	<u>To</u> SH Resource Cntr Tchr\
Linda Consales	FB Resource Cntr Tchr	IR Learning Consultant
Barbara Gontarski	Central Office Behavior Specialist	CG Behavior Specialist
Jennifer Hypes	IR Resource Cntr Tchr	SH Resource Cntr Tchr

Joanne Kesten	CG Special Ed Tchr	FB Special Ed Tchr
Diane Nack	CG Special Ed Tchr	FB Special Ed Tchr
Christine Shay	SH Resource Cntr Tchr	RMS Resource Cntr Tchr

G. Coaching/Coordinator Positions

1. Approve the change in assignment for the staff members listed below effective September 1, 2012:

<u>Name</u>	<u>From:</u>	<u>To:</u>
Laurie Pandorf	English Tchr RMS	Balanced Literacy Coordinator K-5
Kerry Eberhardt	Science Tchr HS	Option II Coordinator HS
Adriana Coppola	English Tchr HS	English Tchr/ Instructional Coach/Lang Arts HS
Ruth Forrest	Science Tchr HS	Science Tchr/ Instructional Coach/Science HS
Lena Wasyluk	Social Studies Tchr HS	Social Studies Tchr/ Instructional Coach/SocStud, HS
Julie Green	Math Tchr HS	Math Tchr/ Instructional Coach/Math HS

F. Daily Rate Change

1. Change the daily rate for the long-term substitute social worker (.60) listed below effective September 1, 2012 as follows:

Carol Raff	<u>From:</u> \$155.31	<u>To:</u> \$258.85
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G. Extra Duty

1. Approve the appointment of the following High School staff to teach a 6th period assignment for the first and second semester of the 2012-2013 school year for the subjects listed below at the stipend of \$4,000 per semester for a total of \$8,000 per staff member:

<u>Name</u>	<u>Subject</u>
George Mousis	Chemistry
Melanie Chernoff	Physics
Sanford Feld	Technology/Engineering
Duncan Crannell	Technology/Engineering
Bruce Sappah	Technology/Engineering

ADDENDUM

2. Approve the appointment of the following Middle School guidance counselors to work evenings for the number of hours and at the hourly rates listed below during the 12-13 school year:

<u>Name</u>	<u>No. of Hours</u>	<u>Per Diem Rate</u>
<i>Diane Auerbach</i>	6	\$61.39
<i>Lu Ann Mizzoni</i>	6	\$61.65
<i>Michelle Polk</i>	6	\$61.39

H. Stipends

1. Approve the appointment of Theresa Wertheimer as High School Chemical Hygiene Officer for the 12-13 school year at the annual stipend of \$5,637.

2. Approve the appointment of Leonard Sheehy as Middle School Chemical Hygiene Officer for the 12-13 school year at the annual stipend of \$2,566.

3. Approve the appointment of Christopher Kerr as a Math Club-Fact Master Club supervisor at Fernbrook School for the 2011-2012 school year at the stipend of \$1,275.

4. Approve the appointment of Janet Hawkins as lead nurse for the 2012-2013 school year at the annual stipend of \$5,903.

III. ADMINISTRATORS

A. New Appointments

1. Approve the appointment of Charles G. Dimiceli as Director of Guidance at the High School effective July 1, 2012 at the annual salary of \$118,400.

B. Re-Appointments

1. Approve the re-appointment of Dr. Harold Tarriff, Interim Director of Special

Services for 3 days per week at the rate of \$700.00 per day, effective July 1, 2012 until the end of the assignment.

ADDENDUM 2

2. Approve the re-appointment of Michael Neves as Business Administrator/Board Secretary for the 2012-2013 school year at the annual salary of \$162,553.00.

3. Approve the re-appointment of Jennifer Fano, Assistant Superintendent for the 2012-2013 school year at the annual salary of \$149,640.00.

4. Approve the attached contract for Michael Neves, Business Administrator/Board Secretary for the 2012-2013 school year.

5. Approve the attached contract for Jennifer Fano, Assistant Superintendent for the 2012-2013 school year.

C. Transfers/Assignment/Salary Changes

1. Approve the following administrative transfers and assignment changes effective July 1, 2012:

Mario Rodas	<u>From:</u> World Language Supvsr RMS/HS	<u>To:</u> Vice-Principal FB/CG
Ellen Kessler	Vice-Principal SH/FB	World Language/ESL Supvsr Elementary Testing Coord. RMS/HS
Cynthia Mizelle	Vice-Principal CG/IR	Vice-Principal SH/IR

IV. SUPPORT STAFF

A. Step & Salary Change

1. Approve the following step and salary change for the transportation drivers listed below, due to successful completion of the mandatory two year probationary period, effective September 1, 2012:

Karen Zockoll	<u>From:</u> \$32,465 (Step 1)	<u>To:</u> \$34,322 (Step 2)
Helen DePalma	\$32,465 (Step 1)	\$34,322 (Step 2)
Thomas Santucci	\$32,465 (Step 1)	\$34,322 (Step 2)

ADDENDUM

B. Retirement

1. Accept the resignation of Barbara Casale, food service worker at the High School, for the purpose of retirement, effective October 1, 2012.

C. New Appointments

1. Approve the appointment of Peter Emmel as E-Mail/Network Administrator for Randolph Township Schools effective July 13, 2012 at the annual salary of \$95,000 (pro-rated).

2. Approve the appointment of David Carral as a grounds maintenance worker effective July 2, 2012 at the annual salary of \$54,906 (Step 1).

V. JOB DESCRIPTIONS

1. Approve the following newly created Job Description (General Description attached):

VI. SUMMER EMPLOYMENT

A. Guidance Department Summer Work

1. Approve the appointment of the following guidance counselors to work the number of days and at the daily rates listed below for days worked June 22 – June 30, 2012:

<u>Name</u>	<u>No. of Days</u>	<u>Daily Rate</u>
Oscar Zavala	4	\$456.28
Susan Brown	1	456.78
Lauren D'Zio	1	281.53
Elisa Verran-Horvot	2	366.48
Deborah Holz	1	454.78
Maryalice Thomas	3	456.78

2. Approve the appointment of the following guidance counselors to work the number of days and at the daily rates listed below for days worked July 1 – September 1, 2012:

<u>Name</u>	<u>No. of Days</u>	<u>Daily Rate</u>
Oscar Zavala	6	\$461.90
James Bowditch	2	455.28
Susan Brown	9	461.90
Lauren D'Zio	9	292.85
Elisa Verran-Horvot	8	375.85

Deborah Holz	9	459.90
Maryalice Thomas	2	461.90

ADDENDUM

3. Approve the appointment of the following Middle School guidance counselors to work the number of days and at the per diem rates listed below during the summer of 2012:

<u>Name</u>	<u>No. of Days</u>	<u>Per Diem Rate</u>
Diane Auerbach	7	\$460.40
Lu Ann Mizzoni	7	\$462.40
Michelle Polk	7	\$460.40

B. Summer Hours for Nurses

1. Approve the appointment of the following school nurses to work on June 22, 2012 to process sports physicals at the High School at the per diem rates listed below:

<u>Name</u>	<u>Per Diem Rate</u>
Maura Del Re	\$351.78
Maureen Delanoy	428.33
Carol Vorhies	456.28
Mary Beth Lopez	454.78

2. Approve the appointment of the following school nurses to work during the months of July and/or August, 2012 to process sports physicals at the High School for the number of days and at the per diem rates listed below:

<u>Name</u>	<u>No. of Days</u>	<u>Per Diem Rate</u>
Carol Vorhies	5	\$461.40
Mary Beth Lopez	5	459.90

3. Approve the appointment of the following school nurses to work at their respective schools during the months of July and/or August, 2012 to process new student records, update files, meet with parents to discuss various health care plans, review files and conduct other office work for the new school year for the number of days and at the per diem rates listed below:

<u>Name</u>	<u>No. of Days</u>	<u>Per Diem Rate</u>
Mary Sharon Lopez	3	\$459.90
Carol Minarick	3	390.10
Maura Del Re	3	359.90
Maureen Delanoy	3	433.95
Eileen Garone	4	296.25
Janet Hawkins	4	460.40
Carol Vorhies	4	461.40
Mary Beth Lopez	4	459.90

ADDENDUM

4. Approve the appointment of the following staff to work during the Summer, 2012 Extended School Year program, from July 9, 2012 until August 10, 2012, 4.5 hours per day for the number of days and at the per diem rates (pro-rated) listed below:

<u>Name</u>	<u>No. of Days</u>	<u>Per Diem Rate (pro-rated)</u>
Maura Del Re	7	\$215.95
Janet Hawkins	6	276.25
Maureen Delanoy	6	260.37
Carol Vorhies	6	276.84

C. Special Education Summer Staff

1. Approve the appointment of the following specialists to work during the Summer, 2012 Extended School Year program from July 9, 2012 through August 10, 2012 for 5 days a week, 4.5 hours per day at the rates listed below:

<u>Name</u>	<u>Hourly Rate</u>
Shannon Clark	\$50.00
Caitlin Olver	50.00
Dona Hoehn	50.00
Elizabeth Weigand-Rivera	56.31
Barbara Gontarski	50.00

2. Approve the appointment of the following staff to work during the Summer, 2012 Extended School Year program from July 9, 2012 to August 10, 2012 for 5 days a week, 4.5 hours per day at the rates listed below:

Teachers

<u>Name</u>	<u>Daily Rate (pro-rated)</u>
Amy Baruch	\$208.12
Mariajose Bowden	194.85
Beverly Cirelli	225.81
Claire Lambariello	276.26
Diane Nack	276.26
Diane Rich	201.48
Jeannine Sheppard	171.72
Jennifer Hypes	194.85
Lindsay Brinkerhoff	183.69
Barbara Gontarski	207.81
Vincenzina Morano	158.31

Instructional Aides

<u>Name</u>	<u>Daily Rate (pro-rated)</u>
Susan Amerman	\$68.00

<i>Laura Bartol</i>	<i>72.46</i>
<i>Jayne Beyer</i>	<i>75.45</i>
<i>Marion Bielik</i>	<i>74.55</i>
<i>Antoinette Corbett</i>	<i>74.55</i>
<i>Angela Cordova</i>	<i>69.48</i>
<i>Nancy Darsie</i>	<i>69.48</i>
<i>Carol Exter</i>	<i>74.55</i>
<i>Randi Geller</i>	<i>73.95</i>
<i>Katherine Granitzki</i>	<i>74.55</i>
<i>Karen Iaconetti</i>	<i>72.46</i>
<i>Anjali Kallianpur</i>	<i>74.55</i>
<i>Jamie Lerman</i>	<i>64.68</i>
<i>Bosco VanderDoes</i>	<i>63.18</i>

Substitutes

<u>Name</u>	<u>Hourly Rate</u>
<i>Jennifer Corbett</i>	<i>\$16.56</i>
<i>Toni Kern</i>	<i>10.00</i>
<i>Joanne Kesten</i>	<i>50.31</i>
<i>Mary Madden</i>	<i>40.84</i>

Approve the appointment of the following child study team members to conduct nature & scope, eligibility, IEP meeting and evaluations during the summer of 2012 for the number of days and at the daily rates listed below:

<u>Learning Consultants</u>	<u>No. of Days</u>	<u>Daily Rate</u>
<i>Kathleen Bradshaw</i>	<i>1</i>	<i>\$343.70</i>
<i>Charlotte Murdock</i>	<i>7</i>	<i>416.98</i>
<i>Megan Wechsler</i>	<i>6</i>	<i>346.35</i>
<u>Psychologists</u>		
<i>Celeste Bonura</i>	<i>3</i>	<i>\$321.85</i>
<i>Christine Fugger</i>	<i>2</i>	<i>364.30</i>
<i>Margaret Keith</i>	<i>8</i>	<i>461.90</i>
<i>Lynn Strelec</i>	<i>1</i>	<i>460.40</i>
<i>Marissa Randazzo</i>	<i>2</i>	<i>353.75</i>
<i>Elissa Winkelstein</i>	<i>4</i>	<i>344.20</i>
<u>Social Workers</u>		
<i>Kristen Maudsley</i>	<i>6</i>	<i>\$298.60</i>
<i>Danielle Chadwick-Wever</i>	<i>3</i>	<i>353.75</i>
<u>Speech/Language Therapists</u>		
<i>Gail Alcock-Bresky</i>	<i>2</i>	<i>\$424.60</i>
<i>Kathleen Ronca</i>	<i>3</i>	<i>461.90</i>
<i>Elizabeth Weigand-Rivera</i>	<i>3</i>	<i>461.10</i>

Occupational Therapist

Caitlin Olver 2 \$292.85

C. Summer Program Planning & Development

1. Approve the appointment of the following staff member to work on program development and site Identification for the number of days and at the daily rate listed below during the summer of 2012:

<u>Name</u>	<u>No. of Days</u>	<u>Daily Rate</u>
Kerry Eberhardt	up to 10	\$324.75

2. Approve the appointment of the following staff members to work on program planning and providing professional development for up to 5 days and at the daily rates listed below during the summer of 2012:

<u>Name</u>	<u>Daily Rate</u>
Laurie Pandorf	\$353.75
Julie Green	401.95
Lena Wasyluk	324.25
Adrianna Coppola	324.25
Ruth Forrest	354.25

ADDENDUM 2

3. Approve the appointment of the following child study team members to work on June 27, 28 and 29, 2012 at the per diem rates listed below:

<u>Name</u>	<u>Daily Rate</u>	<u>Name</u>	<u>Daily Rate</u>
Gail Alcock-Bresky	\$419.48	Kathleen Bradshaw	\$330.58
Susan Herschman	454.78	Lynn Strelec	455.28
Charlotte Murdock	410.23	Marissa Randazzo	342.00
Meghan Wechsler	337.23	Theresa Shaffer	363.42
Kristen Hunkele	331.08	Joseph Conlon	353.30
Margaret Keith	456.78	Rebecca McKeever	394.43
Alexis Piombino	341.50	Kathleen Ronca	457.78
Elizabeth De Mayer	457.28	Celeste Bonura	310.28
Christine Fugger	353.80	Carol Lauria	337.23
Kristen Maudsley	286.53	Staci Schlegel	353.30
Danielle Chadwick-Wever	342.00	Elissa Winkelstein	331.08

4. Approve the appointment of the following staff members to participate in child study team IEP and nature & scope meetings during the months of July and August 2012 at the rate of \$50.00 per hour:

**Christopher Kerr
Lori Fontana
Anne Vitale
Olivia Giordano
Christine Green
Kristen Miller
Ann Marie Contino
Joanne Kesten
Karen McLaughlin
Ellen Mutz
Theresa Ferree
Barbara Kelleher
Timothy Patterson
Lisa Kruse-Marcus**

**Kelly Anacker
Jennifer Mariani
Jenise Janulis
Amy Baruch
Diana Burke
F. Michael Contuzzi
Diane Nack
Russell Kurlak
Jill Friedman
Kelli Young
Tracey Silvershotz
Gia Modestino
Christina Del Guercio
Antoinette Compel**

**Tracy Menoni
Margaret Swartwood
Caitlin Olver
Jennifer Earl
Terrence Leonard
Dana Dawson
Diane Rich
Leonard Sheehy
Maria LoBue
Richard Sackerman
Suzanne Geltman
Katherine Russell
Jessica Zschack
Danielle Reynolds**

D. Summer Curriculum Writing

1. Approve the following curriculum writing appointments for the number of days listed below at the rate of \$246.00 per day:

5 Days

Andrew Buchanan

Elizabeth Laureano

Olivia Giordano

Mary Daly

Tracy Menoni

Tina Theodoropoulos

Margaret Cohen

Christina Giousios

Patricia Bourke

Christopher Kerr

Donna Marucci

Mary Curtis

Course

America and the Middle East

Holocaust, Genocide and Modern Humanity

Elem Language Arts Gr. 3

Elem Language Arts Gr. 3

Elem Language Arts Gr. 3

Elem Language Arts Gr. 4

Elem Language Arts Gr. 5

Elem Language Arts Gr. 5

Elem Language Arts Gr. 5

5 Days

Lisa Barrett

Christina Brembs

Lisa Kruse-Marcus

Linda Consales

Adriana Coppola

Benjamin Horwitz

Sandra Kessell

Brianne McBreen

Kelly Kays

Lynn DiTuro

Brienne Valvano

Sarah Quale

Course

Elem Language Arts Gr. 5

Elem Language Arts Gr. 5

Elem Language Arts Gr. 5

Elem Language Arts Gr. – Spec Ed

English Gr. 9 – Gr. 12

Alexandra Settembrino *English Gr. 9 – Gr. 12*
Michele Danna *English Gr. 9 – Gr. 12*
Gina Castrorao *English Gr. 9 – Gr. 12*

4 Days

Linda Weinstein
Lisa Rocco
Andrew Buchanan
Ashley Kanya
Andrew Buchanan
Ashley Kanya

Course

AP US I & II
Holocaust & Genocide Studies
Holocaust & Genocide Studies

3 Days

Maureen Prince
Lena Wasylyk
Michael Sorge
Jill Petrucelli
Laurie Satmaria
James Roberts
Catherine Murphy
Beverly Cirelli
Sheryl Jacobson
Janice Sgalia-Friedland
Christine Brembs
Brienne Valvano
Kelly Kays
Sonja Gutwerk
Lynn Hughes

Course

AP Macro/Micro Economics
Critical Years – Critical Years Online
Critical Years – Critical Years Online
Family & Consumer Science
Family & Consumer Science
Music Technology
Elementary Spanish
Elementary Spanish
Elementary Spanish
Elementary Spanish
Elementary Spanish
Women in Literature
Study of Film
Athletics and Literature
Science Fiction and Fantasy

2 Days

James Moen
Lena Wasylyk
Michael Sorge
James Moen
Andrew Buchanan
Linda Weinstein
Scott Malagold
Linda Weinstein
Scott Malagold
Lena Wasylyk
Nicole Garvey
Scott Malagold
James Moen
Scott Malagold
James Moen
Lauren Webster
Martel Roberts
Lauren Webster

Course

AP European History
Contemporary Issues
Contemporary Issues
Seminar in the Isms
Seminar in the Isms
Seminar in World Religions
Seminar in World Religions
African American Studies
African American Studies
Economics and Investment
Economics and Investment
Constitutional Law
Constitutional Law
Seminar in Practical Politics
Seminar in Practical Politics
Computer Applications
Computer Applications
Advanced Computer Applications

**Martel Roberts
Lisa Holloway
Lauren Webster**

**Advanced Computer Applications
Career Pathways
Career Pathways**

C. Transportation Staff

1. Approve the appointment of the following staff as summer bus cleaners effective June 27, 2012 at the rate of \$14.00 per hour:

Hector Acevedo

Debra Smith

2. Approve the appointment of **Larry Suitt** to perform body work on Randolph Transportation Dept. fleet buses and vans during the summer of 2012 at the rate of \$18.00 per hour for a maximum of 60 hours.

D. Summer Custodians

3. Approve the appointment of the following summer custodial staff effective July 1, 2012 at the rate of \$12.50 per hour:

**Magaly Cabrera
Luz Arango
Ricaurte Rendon
Luke Heck
Thomas Murray
Michael Volpe**

**Carlo Nisi
Kevin Slattery
Stephanie Schwarz
Sean Kirby
Elisia Van Dine
Carlos Delgado**

**Ashley Clipperton
Marilyn Lampel
Theresa Hackney
Michael Pontown
Louis Volpe
Paul Modestino**

4. Approve the appointment of the following summer custodial staff effective July 1, 2012 at the rate of \$10.00 per hour:

Ryan Johnson

Kyle Stewart

Kyle Bergman

ADDENDUM

5. Approve the appointment of the following summer groundskeepers effective June 7, 2012 at the rate of \$12.50 per hour:

Michael Patrick

Christopher Malmstone

Paul Modestino

6. Approve the appointment of the following summer computer technicians effective June 27, 2012 at the rate of \$11.00 per hour:

Andrew Dale

Timothy Calotta

Daniel Walsh

E. Summer Bus Drivers

1. Approve the appointment of the following school bus drivers to drive for the

summer extended school year program at the rate of \$32.28 per hour:

**Madeline Hein
Georgia Pellegrino**

**Hector Acevedo
Donna Sodano**

Larry Suitt

2. Approve the appointment of the following bus drivers to work, on an as-needed basis for Camp Discovery, Summer Stars and Kinderkids Programs at the hourly rate of \$32.28:

**Barbara Smith-Grant
John Dowd
Sharon Little
Debra Smith**

**Nancy Eginton
Debra Trabucco
Robert Just
Richard Faas**

**Caroline Smith
Donna Sodano
James Taylor
Helen Albans**

**Holly Portington
Helen DePalma
Sandra Perez
Thomas Benos**

3. Approve the appointment of the following bus drivers to work, on an as-needed basis for Camp Discovery, Summer Stars and Kinderkids Programs at the hourly rate of \$30.06:

Alma Lugo

Dale Niblick

VII. RANDOLPH COMMUNITY SCHOOL

1. Approve the following **Randolph Community School** appointments effective June 27, 2012:

Summer Fun Site Supervisors at the rate of \$1566 for the 3 week program:

Michael Kennedy

Kristin Mueller

Summer Fun Site Supervisors' extra hours (after 12 noon) at the rate of \$30.00/hr.:

Michael Kennedy

Kristin Mueller

Summer Fun Instructors (first year) at the rate of \$700 per course:

Stephen Barrow

Dawn Montesano

Maria Chaves-Salas

Stacey Watson

Jami Snowman

Summer Fun Instructors (second year) at the rate of \$720 per course:

Linda Andrews

Lisa Barrett

Nicole Calabro

Summer Fun Instructors (three or more years) at the rate of \$783 per course:

Ruzanna Akopjan

Alma Best

Christine Brembs

Kathleen Dowis

Maria Kelly-Galvin

Danielle Gordon

Donna Larkin

Cheryl Pedrick

Erin Scillia

Susan Spanos

Nora Terzo

ADDENDUM

Summer Fun Substitute Instructor at the rate of \$47.00 per course per day or \$94.00 per diem for two courses:

Jacqueline McDonough

Summer Fun Aides at the rate of \$7.85 per hour:

**Katherine Andrews
Dominick Cooreman**

**Sara Bresky
Julia Filiberti**

**Kassandra Chu
Patrick Gannon**

**Mary Geschwindt
Andrea Lisky
Alexandra Pilla**

**Chelsea Heck
Christopher Loo
Lauren Spanos**

**Kristen Johnson
Elora Majumdar
Kathryn Sturdevant**

Summer Fun Aides at the rate of \$7.50 per hour:

**Keyanna Davenport
Alyssa Dowdy**

**Jamie Davis
Molly Geschwindt**

**Meghan Delanoy
Joseph Michael Montesano**

Summer Camp Personnel:

Site Coordinator at the rate of \$1042 per week:

Peter Cervona

Site Coordinator at the rate of \$975 per week:

Joseph Bocchino

Substitute Site Coordinator at the rate of \$185.40 per diem:

Christopher Argenziano Dudley M. North

Substitute Site Coordinator at the rate of \$160 per diem:

Anthony Scognamiglio

Program Counselor (3rd year+) at the rate of \$17.00 per hour:

**Christopher Argenziano
Michael Hand
Anthony Scognamiglio**

**Erin Del Re
Nicole Regner
Gregory Soldivieri**

**Andrew Finland
Lauren Ruccio**

Program Counselor (2nd year) at the rate of \$16.25 per hour:

Jennifer DePeri

Elaine Slattery

Program Counselor (1st year) at the rate of \$15.75 per hour:

**David Lucia
Orla Slattery**

Dudley M. North

Megan Raquet

Activity Counselor at the rate of \$15.00 per hour:

**Christopher Argenziano
Alex Cheli
Erin Del Re
Andrew Finland
David Lucia
Dudley M. North
Megan Raquet**

**Christine Brems
Cody Czerniak
Jennifer DePeri
Zachary Kaplan
Gia Modestino
Dudley S. North III
Nicole Regner**

**Erin Carlin
Brian Delanoy
Nicole Filiberti
Dominick LoPresti
Mike Hand
Kristen Olwell
Michelle Rome**

**Lauren Ruccio
Susan Shusta
Danielle Soldivieri
Perry Tyroler**

**Anthony Scognamiglio
Elaine Slattery
Gregory Soldivieri
Kimberly Woodruff**

**Amy Shusta
Orla Slattery
Traci Sutton**

Senior Counselor (2nd year) at the rate of \$9.75 per hour:

Zachary Graham Lauren McNulty

Senior Counselor (1st year) at the rate of \$9.50 per hour:

Meghan Delanoy Casey Rea

2. Approve the following Community School staff effective July 1, 2012:

Secretary/Administrative assistant at the rate of \$17.75 per hour:

Kathleen Casey

Secretary/Administrative assistant at the rate of \$16.80 per hour:

Eileen Mattsson

Bookkeeper/Administrative assistant at the rate of \$17.00 per hour:

Lulzime Feti

Yoga Instructor at a rate of \$65 per class:

Colleen Hruska

Driving School Instructor/Coordinator at the rate of \$27.50 per hour plus a stipend of \$4,000 per year (or \$333.33 per month):

Paul Rygiel

Driving School Instructor at the rate of \$27.50 per hour:

John Notte

Driving School Instructor at the rate of \$22.00 per hour:

Joseph Gangemi

Effective August 13, 2012

Jane Dann for summer work as School-Age Care Field Advisor, for 10 days at the per diem rate of \$155.50.

On behalf of Finance, Facilities and Transportation Committee, board member Mr. Al Matos made a motion seconded by Mr. David Rosenblatt and carried unanimously by roll call vote of approve **Finance, Facilities and Transportation Motions 1 – 12** with an exception:

Board member Ms. Tammy MacKay was absent.

FINANCE/FACILITIES & TRANSPORTATION

June 26, 2012
Amended: 6/25/12

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

1	Check Register – 05/31/12	\$ 5,090,794.45
1.1	Check Register – 06/18/12	\$2,962,817.24 <i>Addendum3</i>

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **May 2012** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 05/31/12
2.2	Expense Account Adjustment Analysis 05/31/12

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **May 2012**, **Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet – 05/31/12
3.2	Revenue Report – 05/31/12
3.3	Budget Report – 05/31/12
3.4	Petty Cash Report – 05/31/12
3.5	Food Services Report – 05/31/12 (to follow)
3.6	Treasurer Report – 04/30/12

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **April 2012**, **Finance Exhibit # 3.6**,

May 31, 2012 FUND	<u>CASH BALANCE</u>	<u>APPROPRIATION BALANCE</u>
(10) General Current Expense Fund	\$ 8,084,401.30	\$ -

(11) Current Expense	-	1,020,569.90
(12) Capital Outlay	-	50,624.94
(20) Special Revenue Fund	(248,000.89)	66,202.54
(30) Capital Projects Fund	11,282,120.05	9,647,669.51
(40) Debt Service Fund	-	-
(60) Food Service	(792,915.78)	37,454.50
(63) Community School	486,941.97	188,655.11
TOTAL	\$ 18,812,546.65	\$ 11,011,176.50

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Addendum4

4. APPROPRIATION OF 2010-2011 EXTRAORDINARY AID AND ESTABLISHMENT OF CAPITAL RESERVE ACCOUNT

WHEREAS, the Randolph Township Board of Education was awarded \$1,110,671 in Extraordinary Aid for the 2010-2011 school year by the New Jersey Department of Education, and

WHEREAS, only \$105,000 was appropriated in the 2010-2011 General Fund budget, and

WHEREAS, the balance of the award can be appropriated as needed,

NOW, THEREFORE, BE IT RESOLVED, that the district appropriate \$1,005,671 to 2011-2012 budget lines as follows:

<i>12-000-270-733-28-5301 Transportation Equipment</i>	<i>\$374,451</i>
<i>12-000-230-730-30-7500 Gen. Admin. Equipment</i>	<i>\$281,220</i>
<i>11-000-291-270-40-8203 Medical Insurance</i>	<i>\$350,000</i>

and,

WHEREAS, a Board of Education may establish a capital reserve account at any time and may deposit any unanticipated revenue and/or unexpended line item appropriations into said reserve account, therefore, the Randolph Board of Education does hereby authorize the establishment of a capital reserve account and does also hereby authorize the Business Administrator to deposit \$175,000 into said account.

5. APPROVAL OF SUBSCRIPTION BUSING

BE IT RESOLVED, the Randolph Township Board of Education approve an agreement to provide subscription busing beginning September, 2012 for student – **N.C.**

6. MOTION TO APPROVE APPLICATION FOR DUAL USE OF EDUCATIONAL SPACE FOR THE 2011-2012 and 2012-2013 SCHOOL YEARS

RESOLVED, the Randolph Township Board of Education requests the approval from the New Jersey Department of Education, Morris County Office, for the following school locations:

Ironia:

- dual use of classroom 121 for small group instruction (SGI), and
- dual use of classroom 108 for English as a Second Language (ESOL) and occupational therapy

7. ACCEPTANCE OF DONATIONS

BE IT RESOLVED, the Randolph Township Board of Education accept the following donations:

- **District:** Addendum1
 - from the Randolph PTO Council; most generous \$12,000 donation to be used toward the planned improvements to the Ropes course.
- **Fernbrook School:**
 - donation of labor from Joshua Sittner, 9th grade RHS student who will be creating a level area for future patio, railing for safe access to ecology project and a small stairway in our environmental center for his Eagle Scout project. All materials will be funded by the balance of a PTO grant of \$ 550.00.
- **High School:**
 - from the RHS PTSO; most generous \$10,000 donation to be used toward the planned improvements to the Ropes course.
 - from RHS Forensics Parent Boosters Association, check in the amount of \$1,361.12 to purchase a trophy case for the Forensics Team in

honor of the twenty-five (25) years of dedicated service of Ms. Eileen Waite as coach.

➤ **Middle School:**

- donation of labor valued at \$1,200 from RMS student Corey Jaffa as part of the Eagle Scout project; built violin / viola racks for the RMS orchestra to store more instruments in the same amount of space.
- from the Rotary Club of Randolph, thru the pancake breakfast fund raiser, the purchase of a laser LCD projector and all of the needed mounting equipment to enhance teaching and learning. The donation is estimated at \$1,045.00.
- donation from RMS PTO valued at \$325, Knex and Snap Circuit set to be used to demonstrate and explore electricity, simple machines, velocity and acceleration in technology class and technology club.

Addendum1

- donation of drum set valued at \$250.00 for use by the percussion students and may be loaned to student(s) whose financial situation does not permit the purchase of their own drum set.

Addendum2

- ***donation from RMS PTO valued at \$4,146, parts required for the installation of approximately nine (9) LCD projectors at Randolph Middle School.***

BE IT FURTHER RESOLVED, that Ms. Lisa Gross, Principal of the Fernbrook School, Ms. Deborah Iosso, Principal of the Randolph High School and Ms. Carol Strowbridge, Principal of the Middle School acknowledge the donations in a letter to the appropriate parties.

Addendum1

8. APPROVAL OF ELECTRIC GENERATION SERVICE AGREEMENT BETWEEN THE RANDOLPH TOWNSHIP BOARD OF EDUCATION AND HESS CORPORATION

BE IT RESOLVED, the Randolph Township Board of Education approve an agreement between the Randolph Township Board of Education and the HESS CORPORATION as awarded by The Alliance for Competitive Energy Services (ACES) to provide electric generation service requirements to the district as summarized in **FFT Exhibit # 4**, attached hereto and made a part of the minutes.

Addendum3

9. MOTION TO APPROVE MEMORANDUM OF AGREEMENT

RESOLVED, that the Board of Education hereby approves the Memorandum of Agreement between the Randolph Township Board of Education and the parents of Randolph student MOA-02 for the unilateral placement of Randolph student

MOA-02 at the Benedictine School for the 2012-2013 school year.

10. MOTION TO APPROVE THE SUBMISSION OF OTHER CAPITAL PROJECT FOR THE INSTALLATION OF A NEW CHALLENGE/ROPES COURSE AT RANDOLPH HIGH SCHOOL FACILITY

BE IT RESOLVED, that the Board of Education of the Randolph Township School District in the County of Morris, hereby approve the submission of this Other Capital Project for the installation of a new Challenge/Ropes Course on the site at the High School Facility to the Department of Education for review and approval;

IT IS FURTHER RESOLVED, that the Board approves this amendment to the District Long Range Facilities Plan; it is recognized that no funding is being released at the current time for this project.

11. MOTION TO APPROVE THE SUBMISSION OF OTHER CAPITAL PROJECT FOR THE RENOVATIONS TO THE HOME ECONOMICS CLASSROOM AT RANDOLPH HIGH SCHOOL

BE IT RESOLVED, that the Board of Education of the Randolph Township School District in the County of Morris, hereby approve the submission of this Other Capital Project for the renovations to the Home Economics Classroom at the High School Facility to the Department of Education for review and approval;

IT IS FURTHER RESOLVED, that the Board approves this amendment to the Distinct Long Range Facilities Plan; it is recognized that no funding is being released at the current time for this project.

12. APPROVAL OF AN AGREEMENT BETWEEN THE RANDOLPH TOWNSHIP BOARD OF EDUCATION AND THE ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION FOR THE 2012-2013 SCHOOL YEAR

BE IT RESOLVED, the Randolph Township Board of Education approve an agreement between the Randolph Township Board of Education and the Essex Regional Educational Services Commission for the 2012-2013 school year to provide instructional services for Chapters 192/193 and IDEA-B services, as summarized in **Finance Exhibit # 5 and 5a**, attached hereto and made a part of the minutes.

Personnel and Administration

June 26, 2012

Additional Personnel Motions:

At the recommendation of the Superintendent and on behalf of the Personnel Committee, Board President Ms. Amy Sachs moved a motion to approve the following

change in assignment and salary for employee Mr. Michael Cascione to STEM Coordinator at the High School at a salary of \$101,288. Motion seconded by Mr. Charles Mooney and carried unanimously by roll call vote to approve this motion with an exception:

Board member Ms. Tammy MacKay was absent.

I. TEACHERS/PROFESSIONAL STAFF

A. Change in Assignment & Salary

1. Approve the change in assignment and salary for the employee listed below effective August 1, 2012:

Michael Cascione	<u>From:</u>	<u>To:</u>
	Math Tchr	STEM Coordinator
	\$92,080 (\$200) High School	\$101,288 (\$200) High School

(Note: The STEM Coordinator will work one of two summer months)

At the recommendation of the Superintendent and on behalf of the Personnel Committee, Board President Ms. Amy Sachs moved a motion to approve the following transfer / change in assignment and salary for employee Mr. David Kricheff to Middle School Vice-Principal at a salary of \$100,980. Motion seconded by Mr. Harry Ruiz and carried unanimously by roll call vote to approve this motion with an exception:

Board member Ms. Tammy MacKay was absent.

I. ADMINISTRATORS

A. Transfer/Change in Assignment & Salary

2. Approve the following transfer, change in assignment and salary for the employee listed below effective July 1, 2012:

David Kricheff	<u>From:</u>	<u>To:</u>
	Ironia Phys/Health Ed Tchr	Middle School Vice-Principal
	\$70,860 (\$200)	\$100,980

(Note: This RMS VP position is a 10+1 month position)

At the recommendation of the Superintendent and on behalf of the Personnel Committee, Board President Ms. Amy Sachs moved a motion to approve the following

transfer / change in assignment and salary for employee Ms. Danielle Soldivieri to K-4 Supervisor at a salary of \$89,030. Motion seconded by Mr. Harry Ruiz and carried unanimously by roll call vote to approve this motion with an exception:

Board member Ms. Tammy MacKay was absent.

I. ADMINISTRATORS

A. Transfer/Change in Assignment & Salary

1. Approve the following transfer, change in assignment and salary for the employee listed below effective July 1, 2012:

Danielle Soldivieri	<u>From:</u>	<u>To:</u>
	Ironia	Central Office
	Elementary Tchr	K-4 Supervisor
	\$72,960 (\$200)	\$89,030

(Note: The K-4 Supervisor is a 10+1 month position)

On behalf of Education Committee, board member Mr. Harry Ruiz made a motion seconded by Mr. Charles Mooney and carried unanimously by roll call vote to approve **Education Motions A – E** with an exception:

Board member Ms. Tammy MacKay was absent.

EDUCATION MOTIONS – JUNE 26, 2012 – Version 2

A. Field Trips

1. **MOTION** to approve field trip for the Randolph High School on the following dates. Transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/ CHAPERONES	TRIP	# OF STUDENTS
06/14/12	Varsity Baseball Team Ryan Casey	Visit all elementary schools during lunch, Randolph, NJ	15
10/7/12	Key Club Andrew Buchanan & TBD	Great Adventure Fall Rally, Jackson, NJ	125 Approx.

2. **MOTION** to approve an overnight field trip for members of the RHS Choir to attend an adjudicated competition in Orlando, Florida from May 2 - 5, 2013. Costs will be funded by students and their families and the Booster Club will cover the chaperones' expenses.

B. Professional Development

1. **MOTION** to approve the following professional development opportunities:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Birmingham	Eileen	SH	Lucy Calkins August Reading Institute 2012	8/5/12 - 8/10/12	\$2,022.78
Cascione	Michael	RHS	Preparing Your Students for the Common Core Standards	8/7/12 & 8/8/12	\$95.00
Cirelli	Beverly	SH	Lucy Calkins August Reading Institute 2012	8/5/12 - 8/10/12	\$2,022.78
Rocco	Lisa	RHS	AP Summer Institute - US History	7/30/12 - 8/3/12	\$845.00
Strowbridge	Carol	RMS	A Close Examination of the Common Core State Standards	6/5/12	\$99.00
Thomas	Mary Jane	SH	Lucy Calkins August Reading Institute 2012	8/5/12 - 8/10/12	\$2,022.78

ADDENDUM:

2. **MOTION** to approve the following amended professional development opportunity:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Zlock	Jon	CO	Model Schools Conference	6/24/12 – 6/27/12	\$1,224.00

3. **MOTION** to approve the following professional development opportunities:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
<i>Argibay</i>	<i>Maria Carmen</i>	<i>RHS</i>	<i>ACTFL</i>	<i>11/14/12 - 11/17/12</i>	<i>\$885.00</i>
<i>Cusmano-King</i>	<i>Jennifer</i>	<i>RHS</i>	<i>A Close Examination of the Common Core Standards</i>	<i>6/5/12</i>	<i>\$134.40</i>
<i>Lane</i>	<i>Luscinda</i>	<i>RHS</i>	<i>ACTFL</i>	<i>11/14/12 - 11/17/12</i>	<i>\$1,610.76</i>
<i>Parama</i>	<i>Natalia</i>	<i>RHS</i>	<i>ACTFL</i>	<i>11/14/12 - 11/17/12</i>	<i>\$1,037.88</i>
<i>Prebor</i>	<i>Ashley</i>	<i>SH</i>	<i>Wilson Introductory Workshop</i>	<i>8/1/12 - 8/3/12</i>	<i>\$475.00</i>
<i>Moschella</i>	<i>Liane</i>	<i>SH</i>	<i>Wilson Introductory Workshop</i>	<i>8/1/12 - 8/3/12</i>	<i>\$475.00</i>
<i>DiGiovanni</i>	<i>Frank</i>	<i>IT</i>	<i>Bradford System Administrator Training</i>	<i>8/1/12 - 8/2/12</i>	<i>\$3,310.00</i>

C. Special Education

1. **MOTION** to approve the placement of Randolph Student **SE12-71 Grade 9** in the Special Education program at Lakeland-Andover School effective May 11, 2012 and, BE IT FURTHER MOVED, that a contract be entered into with Lakeland-Andover School at the tuition rate of \$5,775.00 (pro rated).
2. **MOTION** approve the placement of Randolph Student **SE12-24 Grade 12** in the Special Education program at ECLC for 4 days per week effective February 16, 2012 and, BE IT FURTHER MOVED, that a contract be entered into with ECLC.
3. **MOTION** approve the placement of Randolph Student **SE12-70 Grade 11** in the Special Education program at Morris Hills Regional District effective April 18, 2012 and, BE IT FURTHER MOVED, that a contract be entered into with Morris Hills Regional District at the tuition rate of \$13,450.80 (pro rated).
4. **MOTION** approve the placement of Randolph Student **SE12-72 Grade 9** in the Special Education program at Daytop Preparatory School effective May 30, 2012 and, BE IT FURTHER MOVED, that a contract be entered into with Daytop Preparatory School at the tuition rate of \$2,878.44 (pro rated).
5. **MOTION** to approve the administrative decision in the following Harassment, Intimidation and Bullying cases:

- 5-012
- 2-007
- 1-004

ADDENDUM

6. **MOTION to approve the following agency to provide physical therapy to Randolph students for extended school year 2012 and school year 2012/2013 at the rate of \$90.00 per hour:**

Pediatric Therapy & Yoga of Morris, LLC

7. **MOTION to approve the administrative decision in the following Harassment, Intimidation and Bullying cases:**
- 5-013
 - 5-014

D. Miscellaneous

1. **MOTION** to accept the Harassment, Intimidation and Bullying (HIB) report distributed to Board members on Tuesday, June 12, 2012.
2. **MOTION** to approve the following student teacher placement for the 2012-2013 fall semester:

Name:	Jessica Allison
University:	Montclair State University
School Assigned:	Center Grove/Randolph High School
Cooperating Teacher:	Susan Finn/Linda Cross
Dates of Assignment:	September 5 – December 21, 2012

3. **MOTION** to approve the Randolph Township Schools participation in the New Jersey Interscholastic Athletic Association.

BE IT RESOLVED, the Randolph Township Board of Education approve enrollment of Randolph High School as a member of the New Jersey Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIA for the 2012-2013 school year as summarized in the **Education Exhibit #1**, attached hereto and made a part of the minutes.

BE IT FURTHER RESOLVED, the Randolph Township Board of Education approves the NJSIAA six-day practice requirement for inclusion of Sunday practices for the 2012-2013 school year. Fall Sports practices to begin on August 1, 2012 to include no more than three hours of practice time in line with the Acclimatization Period from NJSIAA Pre-Season practice Guidelines for Fall Sports 2012-2013 (as posted on the Randolph Township Schools'

website, www.rtnj.org under Athletics – No Contact Period).

4. **MOTION** to approve the disposal of the Micro Mastery: Keyboarding and Word Processing Applications textbooks, ISBN #0-538-61877-9, 1994, 25 books. These books are over 18 years old and outdated. They are no longer in use.

ADDENDUM

5. **MOTION** to approve the new PreK – 5 reports cards. (ATTACHMENT 1)
6. **MOTION** to approve an extension of the School Registration and Participation Agreement between the Randolph Township School District and the MSG Varsity network LLC for the Randolph High School Mass Media program to participate in the Network Program and for Randolph High School to receive the benefits as outlined in the contract for the 2012-2013 school year. (ATTACHMENT 2)
7. **MOTION** to approve the following student externship placement for the 2012-2013 fall semester:

Name:	Carina Navarro
University:	St. John's University
School Assigned:	Randolph High School
Cooperating Teacher:	Dr. Susan Herschman
Dates of Assignment:	Fall 2012

ADDENDUM

E. Textbooks

1. **MOTION** to approve the following High School Science textbook at a total cost of \$3,141.88:
 - ♦ **Forensic Science: Advanced Investigations (South-Western, Cengage Learning, 2012).**

On behalf of the Policy Committee, board member Ms. MaryAnn Spagnuolo made a motion seconded by Mr. Harry Ruiz and carried unanimously by roll call vote to approve for first reading **Policy Motion 1** with an exception:

Board member Ms. Tammy MacKay was absent.

POLICY MOTIONS FOR FIRST READING

June 26, 2012
Amended: 6/20/12

RESOLVED, that the bylaws and policies printed and codified in the comprehensive document entitled "Bylaws and Policies of the Randolph Board of Education" are hereby adopted and that all bylaws and policies heretofore adopted by the Randolph Board of Education and inconsistent with the bylaws and policies hereby adopted are hereby rescinded, and

BE IT FURTHER RESOLVED, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law or inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies, and parts of policies shall remain in full effect.

BE IT FURTHER RESOLVED, that the Randolph Board of Education adopt policy 2361 Acceptable Use of Computer Networks/Computers and Resources, **and policy 5530 Substance Abuse** for first reading with minor changes at meeting held on June 26, 2012.

NOW, THEREFORE, BE IT RESOLVED, the 3000 - TEACHING STAFF MEMBERS, 4000 - SUPPORT STAFF MEMBERS, 6000 - FINANCES, 7000 - PROPERTY, 8000 - OPERATIONS and 9000 - COMMUNITY section(s) adopted for first reading by the Randolph Board of Education in the County of Morris in the Township of Randolph, New Jersey at a public meeting held on June 26, 2012.

2000 PROGRAM

Number Title

2361 Acceptable Use of Computer Networks/Computers and Resources

5000 PUPILS

5530 Substance Abuse

3000 TEACHING STAFF MEMBERS

Number Title

3111 Creating Positions

3112 Abolishing Positions

3124 Employment Contract

3125 Employment of Teaching Staff Members

3125.2 Employment of Substitute Teachers

3126 Induction Program for Provisional Teachers

3127 Terms and Conditions for Confidential and Non-Represented Supervisory Staff

3130 Assignment and Transfer

3134 Assignment of Additional Duties

3141 Resignation
3142 Nonrenewal of Non-Tenured Teaching Staff Member
3143 Dismissal
3144 Certification of Tenure Charges
3146 Conduct of Reduction in Force
3150 Discipline
3152 Withholding an Increment
3159 Teaching Staff Member/School District Reporting Responsibilities
3160 Physical Examination
3161 Examination for Cause
3211 Code of Ethics
3211.3 Consulting Outside the District
3212 Attendance
3214 Conflict of Interest
3217 Use of Corporal Punishment
3218 Substance Abuse
3221 *Evaluation of Nontenured Teaching Staff Members*
3222 Evaluation of Tenured Teaching Staff Members
3223 Evaluation of Administrators
3230 Outside Activities
3231 Outside Employment as Athletic Coach
3232 Tutoring
3233 Political Activities
3240 Professional Development
3244 In-Service Training
3245 Research Projects by Staff Members
3270 Professional Responsibilities
3280 Liability for Pupil Welfare
3281 Inappropriate Staff Conduct
3310 Academic Freedom
3321 Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
3322 Staff Member's Use of Cellular Telephones
3340 Grievance
3351 Healthy Workplace Environment
3362 Sexual Harassment
3370 Teaching Staff Member Tenure
3381 Protection Against Retaliation
3420 Benefits
3421 Employee Counseling Service
3425 Work Related Disability Pay
3425.1 Modified Duty Early Return to Work Program
3431.1 Family Leave
3431.3 New Jersey's Family Leave Insurance Program
3432 Sick Leave
3433 Vacations
3435 Anticipated Disability
3436 Personal Leave

3437 Military Leave
3439 Jury Duty

4000 SUPPORT STAFF MEMBERS

Number Title

4111 Creating Positions
4124 Employment Contract
4125 Employment of Support Staff Members
4140 Termination
4145 Reduction in Force
4146 Nonrenewal of Non-Tenured Support Staff Member
4150 Discipline
4152 Freezing or Reducing Wages
4159 Support Staff Member/School District Reporting Responsibilities
4160 Physical Examination
4161 Examination for Cause
4211 Attendance
4211.3 Consulting Outside the District
4214 Conflict of Interest
4215 Code of Ethics
4218 Substance Abuse
4219 Commercial Driver Controlled Substance and Alcohol Use Testing
4220 Employee Evaluation
4230 Outside Activities
4233 Political Activities
4240 Employee Training
4281 Inappropriate Staff Conduct
4321 Acceptable Use of Computer Network(s)/Computers and Resources by
Support Staff Members
4340 Grievance
4351 Healthy Workplace Environment
4352 Sexual Harassment
4360 Support Staff Member Tenure
4381 Protection Against Retaliation
4413 Overtime Compensation
4415 Substitute Wages
4420 Benefits
4421 Employee Counseling Service
4425 Work Related Disability Pay
4425.1 Modified Duty Early Return to Work Program - Support Staff Members
4431.1 Family Leave
4431.3 New Jersey's Family Leave Insurance Program
4432 Sick Leave
4433 Vacations

4434 Holidays
4435 Anticipated Disability
4436 Personal Leave
4437 Military Leave
4438 Jury Duty

6000 FINANCE

<u>Number</u>	<u>Title</u>
6111	Special Education Medicaid Initiative (SEMI) Program
6112	Reimbursement of Federal and Other Grant Expenditures
6141	Tax Revenues
6150	Tuition Income
6160	Grants from Private Sources
6162	Corporate Sponsorships
6210	Fiscal Planning
6220	Budget Preparation
6230	Budget Hearing
6311	Contracts for Goods or Services Funded by Federal Grants
6320	Purchases Subject to Bid
6340	Multiple Year Contracts
6350	Competitive Contracting
6360	Political Contributions
6362	Contributions to Board Members and Contract Awards
6421	Purchases Budgeted
6422	Budget Transfers
6423	Expenditures for Non-Employee Activities, Meals, and Refreshments
6424	Emergency Contracts
6440	Cooperative Purchasing
6450	Choice of Vendor
6470	Payment of Claims
6471	School District Travel
6472	Tuition Assistance
6480	Purchase of Food Supplies
6510	Payroll Authorization
6520	Payroll Deductions
6620	Petty Cash
6630	Athletic Fund
6640	Cafeteria Fund
6650	Scholarship Fund
6660	Student Activity Fund
6700	Investments
6740	Reserve Accounts
6810	Financial Objectives
6820	Financial Reports
6830	Audit and Comprehensive Annual Financial Report
6831	Withholding or Recovering State Aid

6832 Conditions of Receiving State Aid

7000 PROPERTY

Number Title

7100 Long-Range Facilities Planning
7101 Educational Adequacy of Capital Projects
7102 Site Selection and Acquisition
7130 School Closing
7230 Gifts, Grants, and Donations
7243 Supervision of Construction
7300 Disposition of Property
7410 Maintenance and Repair
7420 Hygienic Management
7421 Indoor Air Quality Standards
7422 School Integrated Pest Management Plan
7430 School Safety
7430.1 Employee Safety
7432 Eye Protection
7433 Hazardous Substances
7434 Smoking on School Grounds
7435 Alcoholic Beverages on School Premises
7436 Drug Free Workplace
7440 Security of School Premises
7441 Electronic Surveillance In School Buildings and On School Grounds
7450 Property Inventory
7480 Motor Vehicles on School Property
7490 Animals on School Property
7510 Use of School Facilities
7513 Recreational Use of Playgrounds
7520 Loan of School Equipment
7540 Joint Use of Facilities
7610 Vandalism
7650 School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting

8000 OPERATIONS

Number Title

8110 Attendance Areas
8130 School Organization
8140 Pupil Enrollments
8210 School Year
8220 School Day
8310 Public Records
8311 Managing Electronic Mail
8320 Personnel Records

8330	Pupil Records
8335	Family Educational Rights and Privacy Act
8420	Emergency and Crisis Situations
8431	Preparedness for Toxic Hazard
8441	Care of Injured and Ill Persons
8442	Reporting Accidents
8451	Control of Communicable Disease
8453	HIV/AIDS
8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse
8462	Reporting Potentially Missing or Abused Children
8465	Hate Crimes and Bias-Related Acts
8467	Weapons
8468	Crisis Response
8500	Lunch Programs
8505	School Nutrition
8506	School Lunch Program Biosecurity Plan
8540	Free and Reduced Rate Meals
8600	Transportation
8601	Pupil Supervision After School Dismissal
8611	Subscription Busing
8630	Bus Driver Responsibility
8635	Pupil Transportation Vehicles and School Buses
8651	Community Use of Transportation
8660	Transportation by Private Vehicle
8670	Transportation of Disabled Pupils
8710	Property Insurance
8740	Bonding
8750	Employee Indemnification
8760	Pupil Accident Insurance
8770	School Board Insurance Group
8810	Religious Holidays
8820	Opening Exercises
8860	Memorials

9000 COMMUNITY

<u>Number</u>	<u>Title</u>
9100	Public Relations
9120	Public Relations Program
9121	Communications
9130	Public Concerns
9140	Citizens Advisory Committees
9150	School Visitors
9160	Public Attendance at School Events
9161	Crowd Control
9180	School Volunteers

- 9181 Volunteer Athletic Coaches
- 9190 Community Organizations
- 9191 Booster Clubs
- 9192 Raffles, Lotteries and Similar Games of Chance
- School Related Groups and Associations
- 9200 Cooperation Between Parents and School
- 9210 Parent Organizations
- 9230 Parental Responsibilities
- 9240 Rights of Parents
- 9260 Parental Liability for Vandalism
- 9270 Home Schooling and Equivalent Education Outside the Schools
- 9280 Parent Conferences
- 9310 Cooperation With Township
- 9320 Cooperation with Law Enforcement Agencies
- 9323 Notification of Juvenile Offender Case Disposition
- 9324 Sex Offender Registration and Notification
- 9340 Cooperation with Public Library
- 9400 News Media Relations
- 9500 Cooperation With Educational Agencies
- 9541 Student Teachers/Interns
- 9550 Educational Research Projects
- 9560 Administration of School Surveys
- 9700 Special Interest Groups
- 9713 Recruitment by Special Interest Groups
- 9720 Solicitations by Vendors

Superintendent's Report

Dr. David Browne introduced to the board new hires approved by the board.

Board Member Vacancy

Board President Ms. Amy Sachs made a motion seconded by board member Mr. Al Matos and carried by roll call vote, with exceptions. Ms. Sachs read the following:

RESOLVED, that the Board of Education hereby appoints Mr. Ethan Blynn to fill the vacancy left by Ms. Jeanne Stifelman, and

BE IT FURTHER RESOLVED, effective immediately at the close of the meeting tonight that Mr. Ethan Blynn shall serve until the Board's organization meeting in January of 2013.

Board member Mr. David Rosenblatt voted NO and board member Ms. Tammy MacKay was absent.

Oath of Office

Mr. Ethan Blynn was sworn in to the vacant seat of Ms. Jeanne Stifelman.

Public Discussion

Mr. Ethan Blynn thanked the board for supporting him.

Ms. Colleen Pascale also thanked the board for the opportunity to participate.

Adjournment

Board member Mr. Charles Mooney made a motion, seconded by Mr. Harry Ruiz and carried unanimously by roll call vote to adjourn the meeting at 09:15 p.m. with an exception:

Board member Ms. Tammy MacKay was absent.

The board adjourned the meeting at 09:15 p.m.

Respectfully submitted,

Michael S. Neves
Board Secretary