

The Randolph Township Board of Education held a Business Session meeting on Tuesday, December 17, 2013 at 07:15 p.m. Randolph High School Library, 511 Millbrook Avenue Randolph, New Jersey.

Board President Tammy MacKay called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

Roll Call

The following Board members were present: Ms. Christine Aulenbach, Mr. Sheldon Epstein, Mr. Al Matos, Mr. David Rosenblatt, Ms. Amy Sachs, Ms. Anne Standridge and Ms. Tammy MacKay.

Board members Ms. Colleen Pascale and Ms. MaryAnn Spagnuolo were absent.

The following administrators were present: Dr. David Browne, Superintendent, Miss Jennifer Fano, Assistant Superintendent, Mr. Michael S. Neves, Business Administrator / Board Secretary and Board Counsel Marc H. Zitomer, Esquire was also present.

Closed Session – 07:20 p.m.

Board Vice President Amy Sachs made a motion seconded by board member Mr. David Rosenblatt and carried by roll call vote to adopt the following with an exception:

Board members Ms. Colleen Pascale and Ms. MaryAnn Spagnuolo were absent.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a closed session regarding Personnel, Litigation and Negotiations. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board member Ms. Colleen Pascale arrived at 08:00 p.m.

The Board returned to open session at 08:43 p.m.

Board Vice President Amy Sachs left at 8:45 p.m.

Pledge of Allegiance

Approval of Board Minutes

Board Vice President Amy Sachs made a motion seconded by board member Ms. Anne Standridge and carried by a roll call vote to approve the following board minutes with an exception:

Board member Ms. MaryAnn Spagnuolo was absent.

- Executive Session of 11-12-13, 11-19-13, and
- Work and Business Session of 11-12-13, 11-19-13

Correspondence

NJDOE Correspondence; 2013-14 Merit Goals

President's Report - None

Superintendent's Report - None

Student Council Representative Report

Student council representative Miss Karsyn Wagner updated the Board on recent activities of the council. Mention was made to their recent participation with student councils from other districts.

Committee Reports

Personnel – None

Finance, Facilities and Transportation:

- Mr. Francis Jones of Nisivoccia LLP presented the Board with the audit results for the fiscal year ending 6/30/13. Mr. Jones explained the financial condition of the District and fielded questions from the Board.
- Mr. Rosenblatt asked to see specifics of the original Budget Build and requested specificity on co-curricular activities and budget requests. His concern is not all activities have access to resources.

Education

Policy – None

Negotiations

Liaison Reports

- Mr. Matos updated the Board on a recent RAC meeting. The RAC committee questioned the condition of the tennis courts at Brundage Park which are owned and maintained by the Township.
- Mr. Rosenblatt updated the Board on VPAC activities – The Randolph Schools Band were announced as semifinalist and one of 23 schools out of 20,000 to participate at the Grammy's.

Public Discussion

Randolph resident updated the Board on a recent State Board of Education meeting held in Trenton, New Jersey.

Another Randolph resident questioned if Ms. Spagnuolo has tendered her resignation as a school board member and expressed her disappointment in her resignation. She made further comments concerning the value Ms. Spagnuolo brought to the district along with how her departure would affect the Board's function in the future.

Another resident asked for a definitive date when the auditorium would be available for use. He further inquired as to the budgeting and funding of co-curricular activities.

Old Business

Ms. MacKay commented on the professionalism of the community in dealing with inconvenience of the auditorium renovations in concert with the auditorium fire.

New Business

Mr. Rosenblatt informed the Board of his inability to access the Board training required through the NJSBA through their website. Mr. Rosenblatt was advised by Board Council to go on formal record with the NJSBA relative to his problems.

Mr. Matos requested that staff members who participate in professional development provide documentation and perhaps presentation to the Board concerning the benefits of the professional development attended. Dr. Browne indicated that documentation is already required and maintained in district when participants return from professional development.

MOTIONS:

Negotiations Motion 1

Personnel Motion 1 – 3

Finance, Facilities and Transportation Motion 1 – 11

Education Motion 1 – 4

Board Motion 1

NEGOTIATIONS MOTION 1

DECEMBER 17, 2013

Board President Tammy MacKay made a motion, seconded by Mr. Al Matos and carried by roll call vote to approve Negotiation Motion 1 with the following exceptions:

Board member Ms. Christine Aulenbach abstained from voting, Ms. Amy Sachs and Ms. MaryAnn Spagnuolo were absent.

RESOLVED, the Randolph Township Board of Education ratifies the Memorandum of Agreement between the negotiations teams of the Board and the Randolph Township Administrators Association dated December 2nd, 2013, on file in the office of the School Business Administrator, and authorizes its President and Secretary to execute an appropriate successor collective negotiations agreement upon approval of the form of same by the Board Attorney.

PERSONNEL and ADMINISTRATION 1 – 3, v4

DECEMBER 17, 2013

Revised: December 17, 2013

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the Personnel Committee, Board member Ms. Anne Standridge made a motion seconded by Ms. Colleen Pascale and carried by roll call vote to approve Personnel Motions 1 – 3 with the following exception:

Board Vice President Amy Sachs and Ms. MaryAnn Spagnuolo were absent.

1. TEACHERS/PROFESSIONAL STAFF

A. Retirement/Resignation

1. Accept the retirement of **Roberta Greenhill**, Elementary Teacher at Ironia School, effective July 1, 2014.
2. Accept the retirement of **Elizabeth Bauer**, Teacher of Language Arts at the

Randolph Middle School, effective July 1, 2014.

3. Accept the resignation of **Kelly Boehmer**, Teacher of Technology at the Randolph Middle School, effective January 27, 2014.

4. Approve the following change in resignation date for the following employee:

<u>Name</u>	<u>From</u>	<u>To</u>
Josephine Calvay	November 27, 2013	November 22, 2013

AMENDMENT 1

B. New Hires

1. Approve the appointment of Michael Tollin, Teacher of Technology at Randolph Middle School for the 2013-2014 school year effective on or about December 18, 2013 or thereafter pending New Jersey Department of Education Criminal History Review at the annual salary of \$52,910, (BA, Step 1) (pro-rated).

AMENDMENT 2

2. Approve the appointment of Kenneth Morris, Teacher of Special Education at Randolph High School for the 2013-2014 school year effective January 6, 2014 or thereafter pending New Jersey Department of Education Criminal History Review at the annual salary of \$60,810, (MA, Step 4-5) (pro-rated).

3. Approve the appointment of Maryjane Dwyer-Berry as an Instructional Aide at Fernbrook School for the 2013-2014 school year effective January 7, 2014 at the annual salary of \$21,360, (Step 4) (pro-rated).

C. Leaves of Absence

1. Resolved, that Employee ID #6061 identified on **Schedule A** be placed on an unpaid N.J. FLA with benefits for child rearing purposes on or about December 4, 2013 through on or about January 2, 2014.

2. Resolved, that Employee ID #4873 identified on **Schedule B** be placed on FMLA from November 19, 2013 through on or about January 1, 2014, and Be it further resolved that all of the days shall be paid with benefits using accumulated sick/vacation days; and

Be it further resolved that the Employee be placed on an unpaid FMLA with benefits from January 2, 2014 through on or about February 7, 2014.

AMENDMENT 2

Shongum School at the rate of \$10.37 per coverage effective December 1, 2013.

AMENDMENT 1

3. Approve the appointment of the following Randolph High School staff as Academic Decathlon Coaches at the rate of \$50.00 per hour for a total of 10 hours during the 2013-2014 school year:

<u>Name</u>	<u>Subject</u>
Kelly Fogas	Art
Andrew Buchanan	Social Studies

G. Volunteer

1. Approve the appointment of **Matthew Wolinsky** as a Randolph High School volunteer Assistant Basketball Coach for the Winter season of the 2013-2014 school year.

2. SUPPORT STAFF

A. Appointments

1. Approve the appointment of the following substitute custodian for the 2013-2014 school year at the hourly rate of \$12.50:

Lucas Mendez

B. Cafeteria/Recess Aides

1. Approve the appointment of **Deborah Templin** as substitute cafeteria/recess aide for the 2013-2014 school year at the rate of \$11.00 per hour.

3. RANDOLPH COMMUNITY SCHOOL

1. Approve the following **Randolph Community School** appointments effective January 2, 2014:

Elementary School ski club head advisors at the rate of \$1500 for the 2013-14 ski season:

Lisa Barrett	Michael Hand	Christopher Kerr
Janet Stella		

Elementary School ski club chaperones at the rate of \$100 per trip:

Christine Brembs	Sean Goldsworthy	Mary Aquino-Samuel
Dudley North		

On behalf of the Finance, Facilities and Transportation Committee, Board member Mr. Al Matos made a motion seconded by Ms. Anne Standridge and carried by roll call vote to approve Finance, Facilities and Transportation Motions 1 – 11, with the following exceptions:

Board member Mr. David Rosenblatt abstained from voting, Ms. Amy Sachs and Ms. MaryAnn Spagnuolo were absent.

FINANCE/FACILITIES & TRANSPORTATION 1 – 11

DECEMBER 17, 2013

Amended: 12-17-13

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approves the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

1	Check Register – 11/30/13	\$ 5,513,606.42
1.1	Check Register – 12/11/13	\$ 3,312,725.61

2. BUDGET

RESOLVED, the Randolph Township Board of Education approves **November 2013** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report 11/30/13
2.2	Expense Account Adjustment 11/30/13

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **October and November 2013, Finance Exhibits # 3.1 – 3.4**, consisting of:

3.1	Interim Balance Sheet – 10/31/13
3.2	Revenue Report - 10/31/13
3.3	Budget Report – 11/30/13
3.4	Petty Cash Report – 11/30/13
3.5	Treasurer Report – 10/31/13

and

WHEREAS, the Randolph Township Board of Education has received the Report of

<u>OCT 31, 2013 FUND</u>	<u>CASH BALANCE</u>	<u>APPROPRIATION BALANCE</u>
(10) General Current Expense Fund	\$ 10,545,421.32	\$ 7,133,657.93
(11) Current Expense	-----	-----
(12) Capital Outlay	-----	-----
(20) Special Revenue Fund	(261,788.60)	130,855.87
(30) Capital Projects Fund	1,434,261.90	221,603.10
(40) Debt Service Fund	(2,119,458.70)	.16
(60) Food Service	(66,413.55)	13,871.85
(63) Community School	121,749.04	533,546.54
TOTAL	\$ 9,653,771.41	\$ 8,033,535.45

the Treasurer for the month of **October 2013, Finance Exhibit # 3.5,**

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts and approves the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. MOTION TO APPROVE CHANGE ORDER

RESOLVED, the Randolph Township Board of Education approve the following change order as summarized in **Finance Exhibit # 4.**

PROJECT: Randolph HS/MS Baseball/Softball Fields

VENDOR NAME: Gallen Contracting Inc.

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDERS:

CHANGE ORDER No. 001:

Additional Scope of Work / Unforeseen Field Conditions: \$ 83,567.28
Less Contract Allowance: < 6,000.00 >
Total Contract Change: \$77,567.28

5. MOTION TO APPROVE CHANGE ORDER

RESOLVED, the Randolph Township Board of Education approve the following change order as summarized in **Finance Exhibit # 5**.

PROJECT: Randolph HS/MS Baseball/Softball Fields

VENDOR NAME: National Lawn Sprinkler, Inc.

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDERS:

CHANGE ORDER No. 001:

Irrigation was added to the bull pen:	\$ 2,000.00
Less Contract Allowance:	< 2,000.00 >
Total Contract Change:	<u>\$ - 0 -</u>

6. MOTION TO ACCEPT PROPOSAL FOR CANNON DIGITAL EQUIPMENT

RESOLVED, the Randolph Township Board of Education approve the proposal received from United Business Systems for lease of new Cannon Multi-Functional Digital Equipment, related service and customer support as summarized in **Finance Exhibit # 6**.

7. MOTION TO ACCEPT THE 2012-2013 DISTRICT AUDIT

BE IT RESOLVED, that the Randolph Township Board of Education District Report of the Audit Year Ended June 30, 2013 prepared by Nisivoccia & Company, LLP of Mount Arlington, New Jersey, be accepted. The report includes:

- A. Comprehensive Annual Financial Report (CAFR)
- B. Auditors Management Report on Administrative Findings

RECOMMENDATIONS:

1. Administrative Practices and Procedures

None

2. Financial Planning, Accounting and Reporting

- a) The goods or services be received prior to payment of bills.

- b) District vehicles should be used for school purposes only unless formally approved in advance and with the appropriate reporting of allocated income and withholding of taxes for this benefit.
- c) Internal controls be reviewed to ensure that employees are only being compensated for work performed related to the District and the personal enterprise during the District's work-day will not be permitted.
- d) The annual report be filed with the County Superintendent in a timely manner in accordance with State statute.

3. School Purchasing Program

The District's policies and procedures be reviewed to ensure documentation of all relevant and appropriate requirements and the District's compliance with those requirements.

4. School Food Service

None

5. Student Body Activities

None

6. Application for State School Aid

None

7. Pupil Transportation

None

8. Facilities and Capital Assets

None

9. Other

None

10. Status of Prior Year's Findings/Recommendations:

The District had no prior year findings or recommendations.

8. ACCEPTANCE OF DONATIONS

RESOLVED, the Randolph Township Board of Education accepts the following donations:

➤ **Center Grove School**

- through the Center Grove PTO grant program, a donation of math intervention kit (called Camelot Learning) that can be used with all BSI students, having an estimated value of \$2,151;
- through the Center Grove PTO grant program, a donation of organizational / storage device that attaches to student chairs, having an estimated value of \$130;
- through the Center Grove PTO grant program, a donation of two (2) day conference for Pre-K teachers with four (4) sessions per day. Two (2) teachers attending for two (2) days with overnight accommodations, having estimated value of \$807;
- through the Center Grove PTO grant program, a donation of collection of Mentor Texts for the purpose of teaching Reader's and Writer's Workshop with the objective of using these Mentor Texts to provide students with a wide variety of literature, having estimated value of \$2,111.

➤ **High School:**

- funds in the amount of \$200; grant teaching staff member applied for at MSUER; supplies for the Negro League Capstone project.

BE IT FURTHER RESOLVED, that Mr. Mario Rodas, Principal of the Center Grove School, Ms. Deborah Iosso, Principal of the High School acknowledges the donation in a letter to the appropriate parties.

Amendment:1

9. MOTION TO APPROVE CHANGE ORDER

*The Randolph Township Board of Education approve the following change orders as summarized in **Finance Exhibit # 7**.*

PROJECT: *Window Replacement District Elementary Schools*

VENDOR NAME: Architectural Window Mfg. Corp.

DESCRIPTION OF CHANGED WORK PER THE FOLLOWING CHANGE ORDERS:

CHANGE ORDER NUMBER 001:

Remove revise and reinstall window system (Shongum #15) to accommodate revised UV position	\$ 5,507.00
Less Contract Allowance	<u>< 27,000.00 ></u>
Total Contract Modifications	<\$ 21,493.00 >

10. MOTION TO ENTER INTO AN AGREEMENT WITH TYLER TECHNOLOGIES, INC.

RESOLVED, the Randolph Township Board of Education enter into an agreement with Tyler Technologies, Inc., for the use of Tyler software products as set forth in the agreement shown as **Finance Exhibit # 8**, attached hereto and made a part of the minutes.

Amendment:2

11. MOTION TO ENTER INTO LICENSING AGREEMENT WITH DISCOVERY EDUCATION, INC.

RESOLVED, the Randolph Township Board of Education enter into an agreement with Discovery Education, Inc., **Finance Exhibit # 9**, for limited, non-exclusive, terminable, non-transferable license to access Discovery Education streaming via the website or other means as set forth in the "Terms of Use" agreement.

On behalf of Education Committee, Board member Ms. Anne Standridge made a motion seconded by Mr. Al Matos and carried by a roll call vote to approve Education Motions 1 – 4, with an exception:

Board member Ms. Amy Sachs and Ms. MaryAnn Spagnuolo were absent.

EDUCATION MOTIONS 1 – 4, DECEMBER 17, 2013 v3

Revised: December 17, 2013

1. Field Trips

- a. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
12/11/13	9 – 12 Symphonic Orchestra/Sherri Griggs and Eric Schaberg	The Symphonic Orchestra will be going to each of the four elementary schools to perform for the students, Randolph, NJ	70
Jan. 2014	Grades 9 – 12/ K. Fogas & L. Brinkerhoff	New Jersey Assoc. of Student Councils Winter Convention, Ewing, NJ	25
Feb. 2014	Grades 9 – 12/ M. Roberts	JA Titan Challenge @ J & J Ethicon Office, West Somerville, NJ	3
Jan. 2014	Grades 9 – 12/ Aaron Baker & TBD	Science Olympiad Regional Competition at NJIT, Newark, NJ	45
Mar. 2014	Grades 9 – 12/ Aaron Baker & TBD	Science Olympiad State Competition at Middlesex County College, Edison, NJ	45

AMENDMENT 1

- b. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
1/10/2013	12/Beth Bierals, Brianne McBreen, Joan Jones	Morris County Vo-Tec Adult School, Denville, NJ	10
1/14/2013	10/ Brianne McBreen / Joan Jones	Morris County Vo-Tec share time program, Denville, NJ	10

- c. **MOTION** to approve field trips for Randolph Middle School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
2/25/14	ESL Students/ Mrs. Land	Mayo Performing Arts Center, Morristown, NJ	Approx. 14
May 2014	ESL Students/ Mrs. Land	Randolph Trails/Mt. Freedom Park, Randolph, NJ	Approx. 14

AMENDMENT 2

d. MOTION to approve field trips for Ironia School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
January 10, 2014	5/Mrs. Cirella & Mrs. O'Rourke	Service learning project to the Interfaith Food Pantry in Morris Plains, NJ	23
January 15, 2014	1 & 5/Mrs. Cirella, Mrs. O'Rourke, Miss DePeri	Mathemagic, South Orange Performing Arts Center, South Orange, NJ	45

e. MOTION to approve a field trip for Randolph High School on the following date. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	GRADE/CHAPERONES	TRIP	# OF STUDENTS
1/4/14	6-8/A. Piascik plus 3 additional volunteer chaperones	Science Olympiad, Camden County College, Camden, NJ	30

2. Professional Development

a. MOTION to amend the November 19, 2013 2.b. motion to read: 15 high school teachers to attend a workshop presented by TEQ Inc. titled "NAO Robot Operation and Programming". Four half-day workshops will be held on December 6 and 17, 2013 and January 10 and 15, 2014. *The cost of the training and the cost of substitutes will be paid through District funds.*

b. MOTION to approve 20 RMS teachers for an out-of-district workshop titled "Preparing for PARCC" on January 24, 2014. Teachers will turnkey this information with their colleagues. All costs to be paid through the RMS Humanities supervisor funds.

c. MOTION to approve the following professional development opportunities:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
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Albanito	Nick	RHS	M-F Athletic Track & Field/Cross Country Clinic	12/5/13	\$282.60
Annunziata	Gina	RHS	US Lacrosse National Convention	1/10/14, 1/11/14 & 1/12/14	\$597.00
Bonura	Celeste	RMS	National Association of School Psychologists Annual Convention	2/18/14, 2/19/14, 2/20/14 & 2/21/14	\$249.00
Browne	David	CO	District Administration Leadership Institute - Tampa Bay Summit	1/15/14, 1/16/14 & 1/17/14	\$247.50
Browne	David	CO	AASA National Conference	2/12/14, 2/13/14, 2/14/14, 2/15/14, 2/16/14 & 2/17/14	\$2,142.00
Castrorao	Gina	RHS	SAFARI Montage Training	12/19/13	\$51.50
Coppola	Adriana	RHS	Pennsylvania Institute for Instructional Coaching	1/8/14, 1/9/14 & 1/10/14	\$700.52
Cox	Brett	RHS	SAFARI Montage Training	12/19/13	\$0.00
Danna	Michele	RHS	SAFARI Montage Training	12/19/13	\$51.50
Data	Sherri	FB	Adapted PE Workshop	1/31/14	\$157.49
Fugger	Christine	SH	National Association of School Psychologists Annual	2/18/14, 2/19/14, 2/20/14 & 2/21/14	\$239.00

			Convention		
Goldsworthy	Sean	FB	Adapted PE Workshop	1/31/14	\$157.49
Green	Julie	RHS	Pennsylvania Institute for Instructional Coaching	1/8/14, 1/9/14 & 1/10/14	\$699.96
Gross	Lisa	FB	ASCD Annual Conference and Exhibit Show	3/13/14, 3/14/14, 3/17/14 & 3/18/14	\$656.80
Howe	Richard	RHS	SAFARI Montage Training	12/19/13	\$51.50
Iosso	Deborah	RHS	NASSP Ignite 14	2/5/14, 2/6/14, 2/7/14 & 2/8/14	\$2,594.00
Kastner	Shannon	CG	Get Ready to Learn: Yoga Therapy in the Classroom	1/25/14 & 1/26/14	\$445.00
Kays	Kelly	RHS	SAFARI Montage Training	12/19/13	\$51.50
Lane	Luscinda	RHS	SAFARI Montage Training	12/19/13	\$51.50
Marchegiano	Michele	RHS	SAFARI Montage Training	12/19/13	\$51.50
Mazzarella	Joseph	RHS	Rutgers University Counselor Day	12/5/13	\$25.39
Misiunas	Jon	RHS	SAFARI Montage Training	12/19/13	\$51.50
Moen	James	RHS	SAFARI Montage Training	12/19/13	\$51.50

Ogoff	Helen	CG	Get Ready to Learn: Yoga Therapy in the Classroom	1/25/14 & 1/26/14	\$445.00
Pandorf	Laurie	IR	National Writing Mid-Winter Conference	2/8/14	\$107.94
Pandorf	Laurie	IR	Rutgers Annual Reading & Writing Conference	3/28/14	\$22.32
Pandorf	Laurie	IR	Paramus Coaching Group/Stony Lane School	12/16/13, 1/16/14, 2/11/14, 3/18/14, 4/24/14 & 5/22/14	\$187.86
Parama	Natalia	RHS	SAFARI Montage Training	12/19/13	\$51.50
Rorrer	Patricia	Tech.	My Learning Plan: OASYS NJ Scoring Training	1/13/14	\$6.00
Settembrino	Alexandra	RHS	SAFARI Montage Training	12/19/13	\$51.50
Townsend	Sarah	RHS	SAFARI Montage Training	12/19/13	\$51.50
Wasylyk	Lena	RHS	Pennsylvania Institute for Instructional Coaching	1/8/14, 1/9/14 & 1/10/14	\$688.50
Weinstein	Linda	RHS	SAFARI Montage Training	12/19/13	\$51.50

AMENDMENT 1

- d. **MOTION** to approve five high school teachers to attend a workshop titled "Preparing for PARCC" on January 24, 2014. All costs will be paid through District funds.
- e. **MOTION** to approve four middle school math teachers and 25 high school mathematics and special education teachers to attend a half-day workshop titled Math Common Core Tasks and Mathematical Practices on February 5

and 6, 2014. All costs will be paid through District funds.

- f. **MOTION** to approve six middle school teachers and supervisors to attend a Connected Math 3 visitation at Chatham Middle School on January 14, 2014. All costs will be paid through the middle school STEM supervisor's funds.
- g. **MOTION** to approve up to 25 special education teachers for half-day Readers' Workshop Training on January 9, January 30 & February 13, 2014. Workshop cost has been paid by the elementary supervisor funds. Substitute costs to be paid by Special Services funds.
- h. **MOTION** to approve the following professional development opportunities:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Browne	David	CO	PARCC Transition and Performance Report Workshop	1/10/14	\$32.25
Cafaro	Karen	RMS	Technology Integration in the Math Classroom	1/21/14	\$103.00
Chiarolanzio	Andrea	RMS	Technology Integration in the Math Classroom	1/21/14	\$103.00
Corbo	Stephanie	RMS	Technology Integration in the Math Classroom	1/21/14	\$103.00
Corbo	Stephanie	RMS	Effective Lesson Planning and Implementation for the Common Core	2/6/14	\$51.50
Cusmano-King	Jennifer	RMS	Math in Focus/Singapore Math Visit	1/16/14	\$9.60
Delp	Tasha	RMS	Technology Integration in the Math Classroom	1/21/14	\$103.00

<i>Delp</i>	<i>Tasha</i>	<i>RMS</i>	<i>Effective Lesson Planning and Implementation for the Common Core</i>	<i>2/14/14</i>	<i>\$51.50</i>
<i>Fano</i>	<i>Jennifer</i>	<i>CO</i>	<i>PARCC Transition and Performance Report Workshop</i>	<i>1/10/14</i>	<i>\$25.00</i>
<i>Fietelson</i>	<i>Carol</i>	<i>RMS</i>	<i>Technology Integration in the Math Classroom</i>	<i>1/21/14</i>	<i>\$103.00</i>
<i>Fietelson</i>	<i>Carol</i>	<i>RMS</i>	<i>Effective Lesson Planning and Implementation for the Common Core</i>	<i>2/14/14</i>	<i>\$51.50</i>
<i>Geltman</i>	<i>Suzanne</i>	<i>RMS</i>	<i>AMTNJ's Special Ed. for Math Teachers Workshop</i>	<i>1/8/14</i>	<i>\$299.68</i>
<i>Geltman</i>	<i>Suzanne</i>	<i>RMS</i>	<i>Technology Integration in the Math Classroom</i>	<i>1/21/14</i>	<i>\$103.00</i>
<i>Hallock</i>	<i>Ryan</i>	<i>RMS</i>	<i>Technology Integration in the Math Classroom</i>	<i>1/21/14</i>	<i>\$103.00</i>
<i>Hart</i>	<i>Kelly</i>	<i>RMS</i>	<i>Technology Integration in the Math Classroom</i>	<i>1/21/14</i>	<i>\$103.00</i>
<i>Hernandez</i>	<i>Laura</i>	<i>RHS</i>	<i>Preparing for PARCC/An In-depth Examination of the Summative Score Assessment Items</i>	<i>1/24/14</i>	<i>\$199.00</i>
<i>Hirshenson</i>	<i>Lara</i>	<i>RMS</i>	<i>Technology Integration in the Math</i>	<i>1/21/14</i>	<i>\$103.00</i>

			<i>Classroom</i>		
<i>Hunkele</i>	<i>Kristen</i>	<i>FB</i>	<i>Self-Injurious Behavior in Adolescents</i>	<i>1/8/14</i>	<i>\$30.00</i>
<i>Lamb</i>	<i>Kara</i>	<i>RMS</i>	<i>National Writing Project at Rutgers, Midwinter Conference</i>	<i>2/8/14</i>	<i>\$95.00</i>
<i>Lopez</i>	<i>Mary Sharon</i>	<i>CG</i>	<i>2014 Statewide Pre-School/Nurses Mtg.</i>	<i>1/29/14</i>	<i>\$130.00</i>
<i>Lopez</i>	<i>Marybeth</i>	<i>RHS</i>	<i>Embracing the Challenges of School Nursing - Turn Key</i>	<i>3/22/14</i>	<i>\$210.00</i>
<i>Mate</i>	<i>Bryan</i>	<i>RMS</i>	<i>Technology Integration in the Math Classroom</i>	<i>1/21/14</i>	<i>\$103.00</i>
<i>Mate</i>	<i>Bryan</i>	<i>RMS</i>	<i>Effective Lesson Planning and Implementation for the Common Core</i>	<i>2/6/14</i>	<i>\$51.50</i>
<i>Milde</i>	<i>Emily</i>	<i>RMS</i>	<i>Technology Integration in the Math Classroom</i>	<i>1/21/14</i>	<i>\$103.00</i>
<i>Minarick</i>	<i>Carol</i>	<i>RHS</i>	<i>Embracing the Challenges of School Nursing - Turn Key</i>	<i>3/22/14</i>	<i>\$210.00</i>
<i>Modestino</i>	<i>Gia</i>	<i>RMS</i>	<i>Effective Lesson Planning and Implementation for the Common Core</i>	<i>2/14/14</i>	<i>\$51.50</i>
<i>Mutz</i>	<i>Ellen</i>	<i>RMS</i>	<i>Technology Integration in the Math Classroom</i>	<i>1/21/14</i>	<i>\$103.00</i>

<i>Mutz</i>	<i>Ellen</i>	<i>RMS</i>	<i>Effective Lesson Planning and Implementation for the Common Core</i>	<i>2/6/14</i>	<i>\$51.50</i>
<i>Naclerio</i>	<i>Erik</i>	<i>IR</i>	<i>Adaptive PE for Students with Special Needs</i>	<i>1/31/14</i>	<i>\$216.39</i>
<i>Pandorf</i>	<i>Laurie</i>	<i>IR</i>	<i>Rutgers Series Literacy Development 2013-2014</i>	<i>10/18/13, 12/11/13, 1/16/14 & 5/29/14</i>	<i>\$600.00</i>
<i>Scroggins</i>	<i>Christopher</i>	<i>RMS</i>	<i>Technology Integration in the Math Classroom</i>	<i>1/21/14</i>	<i>\$103.00</i>
<i>Silverschotz</i>	<i>Tracey</i>	<i>RMS</i>	<i>Technology Integration in the Math Classroom</i>	<i>1/21/14</i>	<i>\$103.00</i>
<i>Soldivieri</i>	<i>Danielle</i>	<i>CO</i>	<i>Teacher's College February Mini-Institute for Kindergarten</i>	<i>2/17/14, 2/18/14, 2/19/14 & 2/20/14</i>	<i>\$700.00</i>
<i>Swanson</i>	<i>Barbara</i>	<i>RMS</i>	<i>Technology Integration in the Math Classroom</i>	<i>1/21/14</i>	<i>\$103.00</i>
<i>Tyska</i>	<i>Alexandra</i>	<i>RMS</i>	<i>Technology Integration in the Math Classroom</i>	<i>1/21/14</i>	<i>\$103.00</i>
<i>Tyska</i>	<i>Alexandra</i>	<i>RMS</i>	<i>Effective Lesson Planning and Implementation for the Common Core</i>	<i>2/14/14</i>	<i>\$51.50</i>
<i>Wever</i>	<i>Danielle</i>	<i>RMS</i>	<i>Self-Injurious Behavior in Adolescents</i>	<i>1/8/14</i>	<i>\$30.00</i>
<i>Zschack</i>	<i>Jessica</i>	<i>RMS</i>	<i>Special Education & Mathematics Conference</i>	<i>1/8/14</i>	<i>\$311.96</i>

AMENDMENT 2

- i. **MOTION** to approve the following professional development opportunities:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Cullis	Stephen	RHS	Classroom Reset 2014	1/10/14	\$179.25

- j. **MOTION** to approve 15 elementary teachers in grades 3 -5 (general and special education) to attend an on-site, half-day Reading for Meaning Committee meeting on January 23, 2014 and March 5, 2014. No cost is associated with the training and substitute cost will be paid through elementary supervisor funds.
- k. **MOTION** to approve all grade 1 and 2 general and special education teachers to attend one on-site, half-day Fundamentals of Grammar and Conventions Orientation training session scheduled for February and March 2014. No cost is associated with the training and substitute cost will be paid through elementary supervisor funds.
- l. **MOTION** to approve all grade 5 general and special education teachers to attend two on-site, half-day Inquiry Writing Workshops scheduled for February and March 2014. No cost is associated with the training and substitute cost will be paid through elementary supervisor funds.

3. Special Education

AMENDMENT 1

- a. **MOTION** to approve the administrative decisions in the following Harassment, Intimidation and Bullying cases:

- 6-029
- 6-030
- 5-076
- 2-014

- b. **MOTION** to approve the placement of Randolph Student **SE14-12 Grade 12** in the Special Education program at Teen Education and Child Health effective January 6, 2014.

4. Miscellaneous

- a. **MOTION** to approve the Harassment, Intimidation and Bullying (HIB) report distributed to Board members on Tuesday, December 10, 2013.

AMENDMENT 1

- b. **MOTION** to approve the following tuition student for the 2013-2014 school year:
- Student Number 2510328, Grade 1, Center Grove
- c. **MOTION** to approve an affiliation agreement between Randolph Township Schools and the University of Connecticut for the purpose of accepting student teachers in preparation for their teaching degree. (**ATTACHMENT 1**)
- d. **MOTION** to approve an affiliation agreement between Randolph Township Schools and Drexel University for the purpose of accepting student teachers in preparation for their teaching degree. (**ATTACHMENT 2**)
- e. **MOTION** to approve the following student teacher placements for the 2013-2014 spring semester:

Name: Caitlyn Schilling
University: Marist College
School Assigned: Center Grove School
Cooperating Teacher: Beata Darbig
Dates of Assignment: January – April 2014

Name: Amy Giampoala
University: Montclair State University
School Assigned: Shongum/Randolph High School
Cooperating Teacher: Tracey Platt/Maura Boucher
Dates of Assignment: January – May 2014

Name: Kimberly Wolfanger
University: Montclair State University
School Assigned: Randolph Middle School
Cooperating Teacher: Krista Hyziak
Dates of Assignment: January – May 2014

Name: Kaitlyn Tierney
University: Montclair State University
School Assigned: Ironia School
Cooperating Teacher: Janice Sgalia-Friedland
Dates of Assignment: January – May 2014

Name: Mark Spivak
University: William Paterson University
School Assigned: Randolph Middle School

Cooperating Teacher: Agatha Wilke
Dates of Assignment: January – May 2014

Name: Shannon Scherr
University: Montclair State University
School Assigned: Fernbrook School
Cooperating Teacher: Margaret Cohen
Dates of Assignment: January 27 – May 16, 2014

Name: Kathleen Long
University: Montclair State University
School Assigned: Center Grove School
Cooperating Teacher: Mary Samuel
Dates of Assignment: January – May 2014

Name: Nicole Pantiliano
University: Montclair State University
School Assigned: Fernbrook School
Cooperating Teacher: Clare Carpluk
Dates of Assignment: January 27 – May 16, 2014

AMENDMENT 2

- f. **MOTION** to approve the 2014-2015 and 2015-2016 school district calendars (Draft B). (**ATTACHMENTS 3 and 4**)

Board President Tammy MacKay made the following motion seconded by Ms. Colleen Pascale and carried by a roll call vote to accept the resignation of Board member Ms. MaryAnn Spagnuolo with exceptions:

Board member Mr. Al Matos voted NO, Board Vice President Amy Sachs and Board member MaryAnn Spagnuolo were absent. Board member Ms. Anne Standridge voted NO.

BOARD MOTION 1

DECEMBER 17, 2013

RESOLVED that the Board of Education hereby accepts the resignation of Board member Ms. MaryAnn Spagnuolo as a member of the Board of Education effective 16th day of December 2013, and,

BE IT FURTHER RESOLVED that the Board secretary shall advertise the vacancy in accordance with board policy.

Adjournment

Board President Tammy MacKay made a motion seconded Mr. Sheldon Epstein and carried by roll call vote to adjourn the meeting at 09:50 p.m. with an exception:

Board Vice President Amy Sachs was absent.

The board adjourned the meeting at 09:50 p.m.

Respectfully submitted,

Michael S. Neves
Business Administrator /
Board Secretary