

The Randolph Township Board of Education held a Work - Business Session meeting on Tuesday, July 19, 2011 at 7:15 p.m. in the Randolph High School Library, Millbrook Avenue, Randolph, New Jersey.

Board President Ms. Amy Sachs called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

Roll Call

The following Board members were present: Ms. Tammy MacKay, Ms. Maria Martorana, Mr. Charles Mooney, Mr. David Rosenblatt, Mr. Harry Ruiz, Ms. MaryAnn Spagnuolo, Ms. Jeanne Stifelman and Ms. Amy Sachs.

Board member Mr. Al Matos was absent.

Closed Session – 7:15 p.m.

Board member Ms. Tammy MacKay made a motion seconded by board member Mr. Harry Ruiz and carried unanimously by roll call vote to adopt the following with an exception:

Board member Mr. Al Matos was absent.

BE IT RESOLVED, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a closed session regarding Personnel, Litigation and Negotiations. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The board reconvened at 8:00 p.m.

Pledge of Allegiance

Approval of Board Minutes

Board member Mr. Charles Mooney made a motion seconded by Mr. Harry Ruiz and carried unanimously by roll call vote to approve the following board minutes with an exception:

Board member Mr. Al Matos was absent.

Closed Session Minutes, 06-14-11(2), 06-28-11

Board Work and Business Session, 06-14-11(2), 06-28-11

Public Discussion

A Randolph resident commented on her fifty (50) years participating at school board meetings.

President Report

Ms. Sachs addressed the board on being cooperative and civil when dealing with each other and the public. She expects that future meeting and conversations will be courteous and understanding.

Attorney presentation - *Code of Ethics for School Board Members:*

Marc Zitomer, Esquire addressed the board on proper adherence to the Board Code of Ethics.

Committee Report

Personnel / Special Education

Finance, Facilities and Transportation

Education

Policy

Communications

Student Council Representative Report

Student Council Representative Mr. Christopher Puzia informed the board on current plans for fall school events including hazing issues, spirit week and other fund raising activities.

New Business

- a. Personnel I – IV
- b. Finance, Facilities and Transportation Motions 1 – 8
- c. Education Motions A – F

d. Policy 1 & 2

At the recommendation of the superintendent and on behalf of the personnel committee, Board member Ms. Tammy MacKay made a motion seconded by Mr. Harry Ruiz and carried unanimously by roll call vote to approve **Personnel Motions I – IV** with an exception:

Board member Mr. Al Matos was absent.

Personnel and Administration

July 19, 2011

Motion to approve the Superintendent's recommendation for the following personnel items:

I. Teachers/Professional Staff

A. Resignation/Retirement/Rescind

B. New Appointments

1. Approve the appointment of **Antoinette Compel** as a special education teacher at Shongum School effective September 1, 2011 at the annual salary of \$62,842 (Level 5, Step 7).
2. Approve the appointment of **Casey Kayser** as a special education teacher at the Middle School effective September 1, 2011 at the annual salary of \$48,500 (Level 4, Step 1).
3. Approve the appointment of **Jessica Zschack** as a special education teacher at the Middle School effective September 1, 2011 at the annual salary of \$49,700 (Level 4, Step 3-4).
4. Approve the appointment of **Gia Modestino** as a special education teacher at the Middle School effective September 1, 2011 at the annual salary of \$48,500 (Level 4, Step 1).
5. Approve the appointment of **Adina Corasaniti** as a special education teacher at the Middle School effective September 1, 2011 at the annual salary of \$49,170 (Level 4, Step 2).
6. Approve the appointment of **Danielle Reynolds** as a long-term substitute elementary teacher at Shongum School at the rate of \$242.50 per diem effective September 1, 2011 until the end of the assignment.
- 7. Approve the appointment of Kimberly Burchfield as a language arts teacher at the Middle School effective September 1, 2011 at the annual salary of \$48,500 (Level 4, Step 1).**

C. Change in Assignment/Salary/Effective Date

1. Approve the following change in the assignment and salary effective September 1, 2011 until November :

	<u>From:</u>	<u>To:</u>
Robyn Seid	Science Tchr (RMS) \$49,700 per annum (Level 4, Step 4)	LTS Science Tchr (RMS) \$292.50 per diem

2. Approve the following change in the assignment and salary effective December 1, 2011:

	<u>From:</u>	<u>To:</u>
Robyn Seid	LTS Science Tchr (RMS) \$292.50 per diem	Science Tchr (RMS) \$49,700 per annum (Level 4, Step 4)

D. Stipends

1. Approve the following coaching appointment for the **Fall** season of the 2011-2012 school year at the stipend amounts and steps listed below:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Step</u>
Joseph Lusardi	Head Football	\$11,867	4
Robert Faasse	Assist. Football	8,232	4
Michael Lyons	Assist. Football	8,232	4
David Poppy	Assist. Football	8,232	4
Peter Cervona	Assist. Football	8,232	4
Robert Moylen	Assist. Football	8,232	4
George Mousis	Head Boys' Soccer	8,659	4
Marybeth Foran	Assist. Boys' Soccer	7,182	4
Sean Goldsworthy	Assist. Boys' Soccer	6,219	1
Steven Conlon	Assist. Boys' Soccer	6,219	1
Colleen Sufly	Head Girls' Soccer	8,659	4
Kerry Eberhardt	Assist. Girls' Soccer	7,182	4
Jackie McDonough	Assist. Girls' Soccer	6,532	2
Katelyn Shaw	Assist. Girls' Soccer	6,532	2
Nicholas Albanito	Head B/Cross Country	8,386	4
Leonard Pietrewicz	Head G/Cross Country	8,386	4
Luke Suttle	Assist. B/Cross Country	7,004	4
Donald Fritch	Head Girls' Tennis	7,498	4
David Kricheff	Assist. Girls' Tennis	5,998	4

Linda Cross	Head Field Hockey	8,659	4
Kelly Lambert	Assist. Field Hockey	7,182	4
Ashley Kenya	Assist. Field Hockey	7,182	4
Lindsay Heinrich	Assist. Field Hockey	7,182	4
Susan Falleni	Head Gymnastics	8,386	4
Peter Litichevsky	Head Girls' Volleyball	8,659	4
Sheri Data	Assist. Girls' Volleyball	7,182	4
Sonja Gutwerk	Head Cheerleading	7,942	4
Sandra Clowes	Assist. Cheerleading	6,503	4

2. Approve the appointment of the following Middle School Camp Speers Sixth Grade Environmental Education Trip coordinators for 4 trips at the stipend of \$1,345 per trip during the 2011-2012 school year:

Dominick LoPresti Steven Coleman

3. Approve the following Instructional Team Leaders at the Middle School for the 2011-2012 school year at the stipend amount of \$2,446.00:

Barbara Swanson	Jacqueline Fik	Ellen Mutz
William Zagoren	Luke Mason	Agatha Wilke
Dale Baumwoll	Carol Whitten	Steven Hagemann
Deborah Ensminger	Lindsay Joice	Michael Sorge

4. Approve the following art enrichment advisor appointments at the stipend amount of \$2,467 each for the 2011-2012 school year:

<u>Name</u>	<u>Location</u>
Stacy Watson	Center Grove
Linda Omelia-Schroll	Fernbrook
Perry Tyroler	Ironia
Maura Boucher	Shongum
Theresa Hackney	Middle School
Steven Coleman	Middle School
Tracey Platt	Middle School
Patricia Carew	High School
Mercedes Ingenito	High School
James King	High School
Christian Montone	High School

5. Approve the following co-curricular/coordinating advisory appointments at the stipend amounts listed below for the 2011-2012 school year:

<u>Name</u>	<u>Activity</u>	<u>Stipend</u>
Kelly Fogas	HS Stage Crew	\$1,275

Kelly Fogas	HS Musical Art Director	2,467
Patricia Carew	National Honor Society	1,275
James King	HS Art Lead Teacher	5,903
James King	HS Photography Club	1,275
Richard Christie	HS Technical Stage Dir	6,265
Richard Christie	Ramparts Advisor	6,235
Robert Finning	Ramparts Advisor	6,235
Robert Finning	Video Club	2,467

6. Approve the appointment of **Richard Christie** as 2011-2012 HS Musical light and sound advisor at the rate of \$50.00 per hour for a maximum of 50 hours.

7. Approve the following co-curricular music appointments for the number of semesters, where applicable, and stipend amounts per semester as listed below for the 2011-2012 school year:

<u>Name</u>	<u>Activity</u>	<u>Stipend</u>	<u>No. of Semesters</u>
Susan DeVito	RMS Gr. 6 Chorus Dir	\$1,275	2
Susan DeVito	RMS Gr. 7/8 Chorus Dir	1,275	2
Susan DeVito	Canzonetta Dir	1,275	2
Susan DeVito	Children's Choir Co-Dir	1,275	
James Dixon	RMS Drama Set Design/Con	2,467	
James Dixon	RMS Stage Crew Advisor	1,275	
James Dixon	RMS Technical Stage Dir	6,235	
Diana Glassman	Asst. Marching Band Dir.	2,837	
Diana Glassman	HS Musical Dir	2,467	
Hsiao-Yu Lin Griggs	RMS Gr. 6 Orchestra Dir	1,275	2
Hsiao-Yu Lin Griggs	RMS Gr. 7/8 Orchestra Dir	1,275	2
Hsiao-Yu Lin Griggs	Con Brio Dir	2,275	2
David Miller	HS Jazz Band Dir	2,837	
Thomas Murphy	Asst. Marching Band Dir/Perc	2,837	
Thomas Murphy	RMS 6 th Gr. Band Dir.	1,275	4
Thomas Murphy	RMS Percussion Ens Dir	1,275	2
Thomas Murphy	HS Percussion Ens Dir	1,275	2
Thomas Murphy	Marching Band Perc Arranging	1,000	
Jill Pariseau	RMS Musical Dir-Choreographer	2,467	
Heather Pedersen	HS Musical Drama Dir	2,467	
Veeresh Popat	Asst. Marching Band Dir	2,837	
Veeresh Popat	RMS 8 th Gr. Band Dir	1,275	2
Veeresh Popat	HS Jazz Ensemble Dir	2,837	
Veeresh Popat	RMS Jazz Ensemble Dir	1,275	2
Brenda Rappeport	Children's Choir Co-Dir	1,275	
John Rittweger	RMS Dir Asst Chorus	1,275	2
Michele Silk	HS Musical Choreographer	2,467	
Richard Sackerman	RMS Musical Director-Drama	2,467	
Eric Schaberg	HS Symphonic Orchestra	1,275	
Eric Schaberg	Arietta Dir	1,275	2

Kristen Siebenhuhner	RMS 7 th Gr. Band Dir	1,275	2
Kristen Siebenhuhner	Marching Band Instructor	2,467	
Jessica Swaim	Marching Band Color Guard Adv	2,467	
Matthew Swiss	HS Chamber Choir	1,275	2
Matthew Swiss	HS Asst. Technical Stage Dir	4,143	
Krysta Tirado	RMS Musical Dir – Producer	2,467	
Lena Wasylyk	Marching Band Color Guard Adv	2,467	

8. Approve the appointment of **Lisa Keller** at bus supervisor at Fernbrook School at the annual stipend of \$3,731 for the 2011-2012 school year.

9. Approve the appointment of the following substitute bus supervisors at Fernbrook School at the rate of \$10.37 per coverage:

Jennifer Earl	Margaret Swartwood
Diane Button	Christine Green
Christopher Kerr	

10. Approve the appointment of the following Fernbrook staff as Family Math facilitators for 4 weeks for a total of 14 hours at the rate of \$50.00 per hour:

Dana Hade	Dawn Rauth
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11. Approve the appointment of the following Fernbrook School Fitness Club co-advisors at the stipend amount listed below for the 2011-2012 school year:

<u>Name</u>	<u>Shared Stipend</u>
Sean Goldsworthy	\$637.50
Sheri Data	637.50

12. Approve the appointment of **Linda Omelia-Schroll** as K-Kids facilitator at Fernbrook School for the 2011-2012 school year at a stipend of \$1,275.

13. Approve the appointment of **Geraldine Restivo** as Debate Club facilitator at Fernbrook School for the 2011-2012 school year at the annual stipend of \$1,275.

14. Approve the appointment of the following Fernbrook School staff as Homework Club advisors at the annual stipend of \$1,275 for the 2011-2012 school year.

Margaret Swartwood	Christine Green
Yadira Salazar	Russell Kurlak

15. Approve the appointment of the following Fernbrook School staff as Newspaper Club advisors at the annual stipend of \$1,275 each for the 2011-2012 school year:

Amanda Connolly

Cynthia Scott

E. Extra Duty

1. Approve the appointment of **Richard Christie** as an auditorium technician at the High School during the 2011-2012 school year at the rate of \$22.00 per hour. (Note: The fees for this activity are paid by Randolph Dance Studio).

2. Approve the appointment of the following High School staff to teach a 6th period assignment during the 1st and 2nd semester of the 2011-2012 school year at the rate of \$4,000 per semester:

**Ruth Forrest
Carol McCarthy**

**Duncan Crannell
Bruce Andrews**

Bruce Sappah

3. Approve the appointment of the following personnel as overnight chaperones at the September, 2011 Camp Speers Eljabar Environmental trip for the number of nights listed below at the rate of \$151.00 per night:

2 Nights

**Theresa Ferree
Reiche**

Barbara Swanson

Katherine

**Tanya Steel
Schaeffer**

Kerri Ann Contuzzi

Emily

**Jessica Swaim
Krysta Tirado
Ensminger**

**William Zagoren
Ellen Walsh**

**Laura Fiore
Deborah**

**Alexandra Tyska
Rosario Clemente
Jill Pariseau
Melanie Lombardo
Abromavage**

**Tracey Silverschotz
Robert Chernow
Lisa McNamara
Julie Astor**

**Dale Baumwoll
Kelly Grasser
Karen Cafaro
Barbara**

**Tracey Platt
Chiarolanzio**

Audra Marsh

Andrea

**Colleen Suflay
Corbett**

Rosemary Borsky

Antoinette

**Susan Merckling
Michelle DeMayo**

**Melanie Tufts
Denise Jackson**

**Marion Bielik
Jennifer**

Benson

Kelly Hart

4 Nights – School Nurses

Janet Hawkins

Eileen Garone

8 Nights

**Dominick LoPresti
Michael Lyons
Stephanie Tate**

**James Dixon
Matthew Siegel**

**Steven Coleman
Robert Faasse**

4. Approve the appointment of **Stephanie Tate** as a substitute daytime chaperone for the September, 2011 Camp Speers Eljabar Environmental trip for 10 days at the rate of \$95.00 per day.

5. Approve the appointment of the following Fernbrook School staff for cafeteria/recess duty for the 2011-2012 school year at the rate of \$19.49 per coverage:

Noreen Drucker
Elaine Russo
Diane Button
Nicole Calabro
Linda Omelia-Schroll
Giordano
Kendra Weiss
Cohen
Sean Goldsworthy
Sheri Data
Lisa Keller
Restivo
Linda Consales
Christine Green
Jennifer Earl
Noel Lethbridge
Margaret Swartwood

Jenise Janulis
Dawn Melody
Amy Baruch
Jessica Friedman
Kristen Angelastro

Maureen Frio

Kelly Anacker
Clare Carpluk
Erin Collins-Darakjy

Jennifer Mariani
Tracy Menoni
Marisa Varum
Dawn Rauth
Lori Fontana

Viviana Serna
Amanda Connolly
Yadira Salazar
Cynthia Scott
Olivia

Margaret

Russell Kurlak
Kirsten Misiunas
Geraldine

Anne Vitale
Christopher Kerr
Dana Hade
Lisa Rimarenko
Karen Mehring

6. Approve the appointment of Thomas Grable to assist with the fitting of football protective equipment on August 1, 2011 for 4.5 hours at a rate of \$30.00 per hour.

F. Salary Correction

1. Approve the following salary and level correction effective September 1, 2011 for the employee listed below:

	<u>From:</u>	<u>To:</u>
Jill Shirkey	\$52,040 (\$200) (.75) Level 4, Step 11	\$56,788 (\$200) (.75) Level 5, Step 11

G. Transfers

Approve the following transfers effective September 1, 2011:

<u>Name</u>	<u>From:</u>	<u>To:</u>
Mariajose Bowden Spec Ed Tchr	FB	CG
Ann Marie Contino	FB	CG

Spec Ed Tchr

Stephanie Quirk Spec Ed Tchr	YMCA	CG
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Christina Slaten Spec Ed Tchr	YMCA	FB
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Gail Alcott-Bresky Speech Therapist	YMCA	CG
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Kathleen Ronca Speech Therapist	YMCA	CG
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Leane Brita Speech Therapist	YMCA	CG
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Jamie Snowman Speech Therapist	YMCA	CG
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H. Volunteers Coach

1. Approve the following volunteer coach appointment for the 2011-2012 school year:

<u>Name</u>	<u>Position</u>
Andrew Finland	Asst. Football
Robert Liegner	Asst. Boys' Lacrosse
Athena Borzeka	Asst. Girls' Soccer

I. Student Technicians

Approve the appointment of the following students as auditorium technicians at the High School at the rate of \$10.00 per hour for the 2011-2012 school year:

Jon Klucharits	Brian McDevitt
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J. Athletic Event Workers

1. Approve the appointment of the following staff as School Athletic Workers for the various activities and rates listed below for the 2011-2012 school year: (Note: Any and all of the staff may be placed at any position for an event during the course of the school year.)

Event Workers:

Sean Altis	Joseph Lusardi	Jay Wolinsky
Ryan Casey	Michael Lyons	Sanford Feld

**Glenn Douglas
Susan Finn
Eric Powe
Glenn Holzmann
Brienne Valvano
Kim Covello**

**Joseph Monks
Linda Poppy
Jamie Hadlock
John Trabachino
Jackie Lombardo**

**Sophie Owens
Marybeth Foran
William Scanlon
Peter Litichevsky
Elisa Verron-Horvot**

Event Assignments:

Varsity, JV & Frosh Clock
Football Site Manager
Clock & Announcer
Varsity & JV Clock
Announcer
Chain Crew
Tickets
Crowd Control
Site Manager

Rates Per Event:

\$148.00
100.00
91.00
94.00
61.00
61.00
61.00
61.00
71.00

II. Support Staff

A. Re-appointments

WHEREAS, the Randolph Township Board of Education has reviewed the salaries of its exempt employees in order to determine whether an increase is warranted for the 2011-2012 school year; and

WHEREAS, the Board commends the dedication and exemplary performance of its exempt employees and deems it appropriate to provide a reasonable salary increase to these employees in light of the continued increase in the cost of living, while simultaneously recognizing the fiscal constraints facing the School District, including a two percent tax levy cap, and the Board's responsibility to the taxpayers of Randolph Township; and

WHEREAS, under the provisions of c. 78 P.L. 2011, the exempt employees must contribute through a payroll deduction a percentage of the cost of their health insurance and ancillary coverage, at a minimum of 1.5% of their salary;

NOW THEREFORE, BE IT RESOLVED, that in consideration of all the above factors, the Board of Education hereby determines to increase the salaries of its exempt employees by 1.5%, and directs that the 2011-2012 salaries for the exempt employees be established as follows effective July 1, 2011:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Richard Calhoun	Controller	\$89,591
Carol Cattano	Community School Secy.	36,380

Jane Dann	School Age field Advisor	31,100
Maryanne Emmel	Purchasing Supervisor	68,152
Agnes Gerrety	Operations Manager	77,875
Linda Gordon	Personnel Asst.	89,667
Anita Howe	Personnel Asst.	66,116
Colleen Hruska	Benefits Coordinator	59,358
Andrew Hurd	Chief of Grounds	89,858
Kathleen Huyler	Operations Manager	83,494
Carol Lakata	Community School Secy.	34,574
Barbara Reheis	Child Care Coordinator	47,898
Jerome Schenker	Director of Transportation	87,877
Victoria Tartaglia	Payroll Supervisor	57,083
Elaine Voorhis	Community School Director	72,576
Theresa Watson	Director of Food Services	87,369
Frank Wrede	Chief of Buildings	111,995
Jon Zlock	Director of Communications/ HS English Teacher	81,545

A. Change in Assignment and Salary

1. Approve the following change in assignment and salary for the employees listed below effective July 20, 2011:

Liam Slattery	<u>From:</u>	<u>To:</u>
	Interim Head Custodian/FB \$40,935 (\$100) Step 5	Head Custodian/FB \$45,019 (\$100) Step 5
Jamie Hadlock	<u>From:</u>	<u>To:</u>
	Interim Head Custodian/SH \$40,935 (\$100) Step 5	Head Custodian/SH \$45,019 (\$100) Step 5

III. Summer Employment

A. Summer Curriculum

1. Approve the following curriculum writing appointments for the number of days listed below at the rate of \$246.00 per day:

<u>3 Days</u>	<u>Course</u>
Linda Wagner	Social Studies - HS
Lena Wasylyk	Social Studies - HS

B. Peer Group Connection

1. Approve the appointment of the following High School staff as Peer Group Connection Retreat Advisors for two days, on July 21, and July 22, 2011 at the rate of \$246.00 per diem:

**Joseph Lusardi
Marilyn Tuzzo**

**Maryalice Thomas
Lisa Verran-Horvot**

C. Summer Equipment Manager

1. Approve the appointment of **Jay Wolinsky** as athletic equipment manager during the summer of 2011 at the rate of \$34.99 per hour for a total of up to 63 hours.

D. Smart Table Lesson Preparation

1. Approve the appointment of the following Fernbrook staff for two hours of Smart Table lesson preparation during the summer of 2011 at the rate of \$50.00 per hour:

Maureen Frio

Jennifer Mariani

E. Band Camp

1. Approve the appointment of the following staff for 4 days of Band Camp during the summer of 2011 at the rate of \$151.00 per day:

**Dawn Russo
Diana Glassman
Thomas Murphy
Lena Wasylyk
Lori Fontana**

**Veeresh Popat
Kristen Siebenhuhner
Jessica Swaim
David Miller
Anna Competiello**

2. Approve the appointment of the following staff for 3 days of pre-band camp at the rate of \$75.00 per day:

David Miller

Christine Aulenbach

F. Daily Rate/Hourly Rate Change

1. Approve the following change in the ½ day daily rate for the employee listed below for 15 half days during the summer of 2011:

	<u>From:</u>	<u>To:</u>
Ann Marie Contino	\$190.35	\$190.85

2. Approve the following change in the hourly rate of pay for the employees listed below to work during the Summer Extended School Year from July 11, 2011 through August 16, 2011:

<u>Name</u>	<u>From:</u>	<u>To:</u>
Shannon Clark	\$38.09	\$50.00

Caitlin Olver	36.56	50.00
Dona Hoehn	44.03	50.00

G. Special Education Summer Appointments

1. Approve the appointment of the following staff members to work during July, 2011 for the number of days and at the daily rates listed below:

<u>Name</u>	<u>No. of Days</u>	<u>Daily Rate</u>
Elissa Winkelstein	3	\$316.94
Kristen Hunkele	3	317.44
Rebecca McKeever	1	386.95
Staci Schlegal	1	343.21

2. Approve the appointment of **Kristen Hunkele** to conduct evaluations for the 2011 summer child study team for 5 days at the rate of \$317.44 per day.

3. Approve the appointment of **Danielle Chadwick-Wever** to work on scheduling during the summer of 2011 for one day at the rate of \$330.26 per day.

4. Approve the appointment of **Barbara Gontarski** to prepare IRP goal development and evaluations during the summer of 2011 for 5 days at the rate of \$327.11 per day.

5. Approve the appointment of **Kathleen Ronca** as the Pre K Chairperson for the child study team for 2 days during the summer of 2011 at the rate of \$452.00 per day.

6. Approve the appointment of the following staff members to participate in child study team IEP and nature & scope meetings during the months of July and August, 2011 at the rate of \$50.00 per hour:

Amy Rubin	Carolyn Quigley	Jennifer Hypes
Irma Pace	Catherine Murphy	Janice Sgalia-Friedland
Amanda Brodeen	Carol Lutcza	Christine Brembs
Eileen Baker	Patricia Bourke	Danielle Gordon
Roberta Greenhill	Christine Green	Jennifer Mariani

IV. Randolph Community School

1. Approve the appointment of the following **Randolph Community School Camp** personnel on the effective dates listed below:

Activity Counselor at the rate of \$15.00 per hour effective July 20, 2011:
Lindsay Santamaria

Summer Fun Administrator extra hours (after 12 noon) at the rate of \$30.00 per hour effective July 5, 2011:

Cheryl Pedrick

Substitute Program Aide at the rate of \$10.00 per hour effective July 18, 2011:

Traci Sutton

2. Approve the appointment of the following Randolph Community School Staff effective September 1, 2011:

Site Coordinator at the rate of \$ 19.75 per hour:

Lorraine Melahn

Site Coordinators at the rate of \$ 19.15 per hour:

Kristine Maguire

Site Coordinator at the rate of \$ 18.15 per hour:

Laura Tango

Site Coordinator at a rate of \$17.20 per hour:

Rosemarie Cassie Florence Pollio

Site coordinators at the rate of \$17.00 per hour:

Ursula Boehnke Virginia D'Aloia
David McDougall Diane McDougall

Patricia Dresen

Group Leader at the rate of \$18.75 per hour:

Ann Rumpp

Group Leaders at the rate of \$17.45 per hour:

Kristine Maguire Dolores Rincon

Group Leader at the rate of \$16.75 per hour:

Rosemarie Cassie

Group Leader at the rate of \$15.90 per hour:

Stephanie Schwarz Nora Terzo

Group Leader at the rate of \$15.25 per hour:

Ragini Guhanarayan Laura Tango

Group Leader at the rate of \$15.00 per hour:

Florence Pollio Kathryn Olszewski

Group Leader at the rate of \$14.75 per hour:

Patricia Belcastro

Group Leader at the rate of \$14.50 per hour:

David McDougall

Sean Kirby

Cassidy Upp

Group Leader at the rate of \$14.20 per hour:

Gayle Cooper

Patricia Klucharits

Patricia Dresen

Anjali Kallianpur

Eileen Mattsson

Traci Sutton

Group Leader at the rate of \$14.00 per hour:

Lisa Ford

Sean Gaffney

Kathleen Sutton

Program Aide at the rate of \$ 15.45 per hour:

Georgena O'Toole

Ellen Whitehead

Program Aide at the rate of \$ 15.00 per hour:

Maria Piccolo

Program Aide at the rate of \$ 14.90 per hour:

Ann Dorfman

Frances Mascia

Program Aide at the rate of \$14.25 per hour:

Agnes McAndrew

Program Aide at the rate of \$12.45 per hour:

Sarah McMonagle

Program Aide at the rate of \$11.05 per hour:

Amalia Garzon

Janet Francois

Program Aide at the rate of \$10.75 per hour:

Ellen Costello

Matilda Kurzynski

Program Aide at the rate of \$10.20 per hour:

Virginia Dominiczak

Marijane Berry

Eileen Mattsson

Gayle Cooper

Kathleen Sutton

Program Aide at the rate of \$ 10.00 per hour:

Sean Gaffney

Haydee Gonzalez

Krista Van Emburg

Program Aide at the rate of \$9.65 per hour:

Adam Dann

Program Aide at the rate of \$9.45 per hour:

Travis Hubert

Project Leaders at the rate of \$13.45 per hour:

Sarah McMonagle

Matilda Kurzynski

Shopper at the rate \$10.00 per hour:

Travis Hubert

Ashley Clipperton

Patricia Klucharits

Senior Aide at the rate of \$8.50 per hour:

Stephanie Cascio	Ashley Clipperton	Nicole Pollio
Paul Russomanno	Patrick Granitzki	Kristen Johnson
Jessica Leider		

Junior Aide at the rate of \$7.50 per hour:

Chelsea Heck	Adam Basciano	Jenna Finnis
Amanda Roche	Michael Pollio	Andrew Goo

Group Leader Substitute at the rate of \$ 14.00 per hour:

Lindsay LaConti

Senior Aide Substitute at the rate of \$8.50 per hour:

Kelsey Stevens	Stephanie Kilponen	Monica Mehta
Gregory Tango	Megan Roche	

Office Assistants at the rate of \$10.00 per hour:

Marijane Berry	Eileen Mattsson	Lindsay LaConti
Nicole Pollio	Traci Sutton	

On behalf of Finance, Facilities and Transportation Committee, Board member Mr. Charles Mooney made a motion seconded by Ms. Jeanne Stifelman and carried unanimously by a roll call vote to approve **Finance, Facilities and Transportation Motions 1 – 9** with an exception:

Board member Mr. Al Matos was absent

JULY 19, 2011

Amended: 7-19-11

FINANCE/FACILITIES & TRANSPORTATION

1. PAYMENT OF BILLS

RESOLVED, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

1	Check Register – 06/30/11	\$ 6,312,128.47
1.1	Check Register – 07/12/11	\$ 1,143,772.44

2. BUDGET

RESOLVED, the Randolph Township Board of Education approve **June 2011** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 06/30/11
2.2	Expense Account Adjustment 06/30/11

3. REPORT OF THE SECRETARY AND TREASURER

WHEREAS, the Randolph Township Board of Education has received the Report of the Secretary for the month of **June 2011, Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet – 06/30/11
3.2	Revenue Report – 06/30/11
3.3	Budget Report – 06/30/11
3.4	Petty Cash Report – 06/30/11
3.5	Food Services Report – 06/30/11
3.6	Treasurer Report – 05/31/11

and

WHEREAS, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **May 2011, Finance Exhibit # 3.6**,

June 30, 2011 FUND	<u>CASH BALANCE</u>	<u>APPROPRIATION BALANCE</u>
(10) General Current Expense Fund	\$ 3,171,990.07	\$ 17,655.00
(11) Current Expense	-	701,375.59
(12) Capital Outlay	-	250.57
(20) Special Revenue Fund	(630,146.27)	133,740.57
(30) Capital Projects Fund	(3,804.89)	-
(40) Debt Service Fund	.75	.75
(60) Food Service	(734,093.85)	803,210.56
(63) Community School	360,469.95	200,708.22
<u>TOTAL</u>	\$ 2,164,415.76	\$ 1,856,941.26

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. MOTION TO ACCEPT LEASE AGREEMENT

BE IT RESOLVED, the Randolph Township Board of Education accept the Lease Agreement between **XEROX** and the Randolph Township Board of Education, as summarized in **Finance Exhibit # 4**, per proposal attached hereto and made a part of the minutes.

5. APPROVAL OF SUBSCRIPTION BUSING

BE IT RESOLVED, the Randolph Township Board of Education approve an agreement to provide subscription busing beginning September 2011 for student **-G.C.**

6. MOTION TO APPROVE PETTY CASH

BE IT RESOLVED, that the following petty cash accounts be established for the 2011-2012 school year in the amount of \$3,000 in support of operations of the district:

BOARD OFFICE	\$200.00
CENTER GROVE	\$100.00
RANDOLPH COMMUNITY SCHOOL	\$1,000.00
CONSUMER SCIENCE (RMS)	\$200.00
CONSUMER SCIENCE (RHS)	\$200.00
FERNBROOK	\$100.00
HIGH SCHOOL	\$200.00
IRONIA	\$100.00
KINDER KIDS	\$200.00
MIDDLE SCHOOL	\$200.00
SHONGUM	\$100.00
SPECIAL SERVICES	\$200.00
TRANSPORTATION	\$200.00

7. MOTION TO APPROVE CONTRACTED PROFESSIONAL SERVICES

BE IT RESOLVED, the Randolph Township Board of Education approve contracted

professional services of Mr. Richard Walsh for the 2011-2012 school year, at a daily rate of \$380.00.

8. ACCEPTANCE OF DONATIONS

BE IT RESOLVED, the Randolph Township Board of Education accept the following donations:

- **Ironia School:** a donation from the **Reelers Square Dance Club** in the amount of \$250.00 in appreciation for the use of our facility.

BE IT FURTHER RESOLVED, that Dr. Dennis Copeland, Principal of Ironia School acknowledge the donations in a letter to the appropriate parties.

On behalf of the Education Committee, Board member Ms. Maria Martorana made a motion seconded by Mr. Harry Ruiz and carried unanimously by a roll call vote to approve **Education Motions A – F**, with an exception:

Board member Mr. Al Matos was absent.

EDUCATION MOTIONS – JULY 19, 2011

A. Curriculum

1. **MOTION** to approve the Randolph High School Technology curriculum: *Exploring Technology*.
2. **MOTION** to approve the Randolph High School Technology curriculum: *Principles of Engineering*.
3. **MOTION** to approve the Randolph High School Technology curriculum: *Home Improvement*.
4. **MOTION** to approve the Randolph elementary curriculum: *Social Studies Grade 4*.
5. **MOTION** to approve the Randolph elementary curriculum: *Social Studies Grade 5*.

B. Textbooks and Materials

1. **RESCIND** the June 28, 2011 motion to approve the adoption of Everyday Math 2012 edition for implementation in all elementary schools for kindergarten, grade one, and grade two beginning in September 2011. The cost for implementation, which includes textbooks, materials, and professional development, is \$44,216.82.

2. **MOTION** to approve the adoption of Everyday Math 2012 edition for implementation in all elementary schools for kindergarten, grade one, and grade two beginning in September 2011. The cost for implementation, which includes textbooks, materials, and professional development, is \$49,110.45.
3. **MOTION** to approve the Randolph Middle School Language Arts and Reading programs and materials at a cost of \$97,276.00.
4. **MOTION** to approve the following High School Honors Biology textbook at a total cost of \$30,180.26:
 - ◆ *Biology: Life on Earth* (Pearson/Prentice Hall – 2010)
5. **MOTION** to approve the following High School Biology A and B textbook at a total cost of \$29,512.51:
 - ◆ *Biology* (Pearson/Prentice Hall – 2010)
6. **MOTION** to approve the following High School AP Environmental Science textbook at a total cost of \$5,290.59:
 - ◆ *Environment: The Science Behind the Stories* (Pearson/Prentice Hall – 2012)
7. **MOTION** to approve the following High School Algebra III and Trigonometry textbook at a total cost of \$16,003.63:
 - ◆ *Algebra and Trigonometry* (Larson, Harcourt/Holt – 2012)
8. **MOTION** to approve the following High School Sociology textbook at a total cost of \$7,671.86:
 - ◆ *Sociology: A Down-to-Earth Approach* (Pearson – 2007)
9. **MOTION** to approve the following Middle School Social Studies Grade 6 textbook at a total cost of \$34,368.50:
 - ◆ *United States History: Civil War to Present* (Holt McDougall – 2011)
10. **MOTION** to approve the following Middle School Social Studies Grade 7 textbook at a total cost of \$25,407.55:
 - ◆ *Civics in Practice* (Holt McDougall – 2011)
11. **MOTION** to approve the following Middle School Social Studies Grade 7 textbook at a total cost of \$16,634.00:
 - ◆ *Geography Alive! Regions and People* (Teacher's Curriculum Institute – 2011)

C. Professional Development

1. **MOTION** to approve all Grounds personnel to attend classes for pesticide recertification during the 2011-2012 school year. All costs to be paid through the Grounds Department budget.
2. **MOTION** to approve all Local Professional Development Committee members and all School Based professional Development Committee members to attend district and county committee meetings during the 2011-2012 school year. Costs to be paid by district substitute salary lines.
3. **MOTION** to approve all Randolph teachers to teach Randolph Academy/12 Your Way classes for the 2011-2012 school year. Teaching fees to be paid by the district account.
4. **MOTION** to approve all coaches for County and State tournaments where games are played during the school day. Substitute coverage will be paid from the Athletics account.
5. **MOTION** to approve all Randolph Middle School Language Arts and Reading teachers to work with Ally Nusser of Staff Development Workshops, Inc. throughout the 2011-2012 school year. Costs to be paid by district funds.
6. **MOTION** to approve all grade three, four, and five elementary teachers to work with Kirsten Widmer of Staff Development Workshops, Inc. throughout the 2011-2012 school year. Costs to be paid by district funds.
7. **MOTION** to approve the following professional development opportunities:

DISTRICT FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Cafaro	Karen	RMS	A Day with Harry Wong	8/24/11	\$99.00
Piombino	Alexis	SH	WRS Advanced Strategies Workshop	8/1/11 & 8/2/11	\$375.00
Sheppard	Jeannine	IR	Orton Gillingham 30 Hour Comprehensive Training	8/15/11 - 8/19/11	\$1,117.60

D. Special Education

1. **MOTION** to approve Rita Elliott to provide Physical Therapy to Randolph Students for Extended School Year 2011 and for School Year 2011-2012 at the rate of \$75.00 per hour.
2. **MOTION** to approve Mountain Lakes Board of Education to provide itinerant hearing services for the following Randolph students for the 2011/2012 school year:

Student	Amount
I12-01	\$ 1,260.00
I12-02	\$ 4,536.00
I12-03	\$ 9,072.00
I12-04	\$ 4,536.00
I12-05	\$ 4,536.00
I12-06	\$13,608.00
TOTAL	\$37,548.00

3. **MOTION** to approve the Provider Service Agreement between New Jersey Commission for the Blind and Visually Impaired and the Randolph Township School District for the 2011/2012 school year:

Student	Amount
BL12-01	\$ 4,100.00
BL12-02	\$ 1,700.00
BL12-03	\$ 1,700.00
BL12-04	\$ 1,700.00
BL12-05	\$ 1,700.00
TOTAL	\$10,900.00

4. **MOTION** to approve the following teachers to develop lessons utilizing the SMART Table based on training to be held on July 26, 2011. Each teacher to be paid for 4 hours maximum at the bedside rate of \$50.00 per hour. Costs will be paid by the IDEA ARRA Pre K Funds.

Jami Snowman
Stephanie Quirk

Cheryl Underwood-Pedrick
Ann Marie Contino

E. Textbook Disposal

1. **MOTION** to approve the disposal of the following Shongum elementary textbooks. The textbooks are over ten years old and no longer in use.

QUANTITY	TITLE	ISBN	COPYRIGHT
102	Build Our Nations	0395765463	1997
1	Build Our Nations Teacher's Manual	035810671	1997
1	Build Our Nations Teacher's Manual	035765463	1997
124	New Jersey Adventures in Time &	002149164X	2001

	Place		
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- MOTION** to approve the disposal of the following Randolph Middle School Health-Physical Science textbooks. The textbooks are over ten years old and no longer in use.

QUANTITY	TITLE	ISBN	COPYRIGHT
215	Health-Physical Science	0-669-18060-2	1991

F. Miscellaneous

- MOTION** to approve the Randolph Township Schools participation in the New Jersey Interscholastic Athletic Association.

BE IT RESOLVED, the Randolph Township Board of Education approve enrollment of Randolph High School as a member of the New Jersey Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIA for the 20110212 school year as summarized in the **Education Exhibit #1**, attached hereto and made a part of the minutes.

BE IT FURTHER RESOLVED, the Randolph Township Board of Education approves the NJSIAA six-day practice requirement for inclusion of Sunday practices for the 2011-2012 school year. Fall Sports practices to begin on August 1, 2011 to include no more than three hours of practice time (in line with the Acclimatization Period from NJSIAA Pre-Season practice Guidelines for Fall Sports 2011-2012 (as posted on the Randolph Township Schools' website, www.rtnj.org under Athletics – No Contact Period).

- MOTION** to approve the elimination of the following Fernbrook School clubs and stipends due to the creation of new clubs geared at the curriculum:
 - Drama Club and advisor (Stipend: \$1275.00)
 - Science/Tech Club and advisor (Stipend: \$1275.00)
 - BSI Homework Club and advisor (Stipend: \$1275.00)
- MOTION** to approve the creation of the following Fernbrook School clubs and stipends that will be more appropriate at this time:
 - Mileage Club and advisor (Stipend: \$1275.00)
 - Green Team club and advisor (Stipend: \$1275.00)
 - Math Club-Fact Masters Club and advisor (Stipend: \$1275.00)
- MOTION** to approve the elimination of the following Middle School club and stipend due to lack of interest/participation over the last few years:
 - Kiwanis Club and Advisor (Stipend: \$1275.00)

5. **MOTION** to approve the addition of a unit coordinator in the area of world languages to be responsible for serving on the principal's cabinet and working with teachers on school programs and directives (Stipend: \$1225).

On behalf of the Policy Committee, Board member Ms. MaryAnn Spagnuolo made a motion seconded by Mr. Harry Ruiz and carried unanimously by a roll call vote to approve **Policy Motions 1 – 2**, with an exception:

Board member Mr. Al Matos was absent.

POLICY MOTION

July 19, 2011

1. **MOTION** to approve the following policies for first reading:
 - a. 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
2. **MOTION** to amend the following policy for second reading:
 - a. 0144 – Board Member Orientation and Training (M)
 - b. 5512.01 – Harassment, Intimidation and Bullying (M)

ADDITIONAL PERSONNEL MOTION:

On behalf of the Personnel Committee, Board member Ms. Tammy MacKay made a motion seconded by Mr. Harry Ruiz and carried unanimously by a roll call vote, with an exception, to terminate an employee identified on Schedule A, for reasons discussed in closed session on July 19, 2011.

Board member Mr. Al Matos was absent.

The Board had discussion if the board should establish a new committee for specifically for special education. The board concurred.

The superintendent discussed the possibility of re-establishing two (2) elementary guidance counselors into the budget.

Public Discussion

Randolph resident commented on the bad writing of policies submitted to the board for second reading.

Another Randolph resident comment on Metz issue of lost sales in the high school

could be the cost of food. Also commented on back to school night, the school administration and teachers are more important than coordination for CO attendance. Favors addition of guidance counselors and favors concussion base line testing.

RamRac representative commented favorably on the concussion policy.

Another Randolph resident thanked the board for bullying policy, the work done by the board and suggested consequences for certain bullying behavior.

Adjournment

Board member Mr. Harry Ruiz made a motion, seconded by Mr. David Rosenblatt and carried unanimously by roll call vote to adjourn the meeting at 10:25 p.m. with an exception:

Board member Mr. Al Matos was absent.

The board adjourned the meeting at 10:25 p.m.

Respectfully submitted,

Michael S. Neves
Board Secretary