

The Randolph Township Board of Education held a Business Session meeting on Tuesday, November 16, 2010 at 7:15 p.m. in the Randolph High School Library, Millbrook Avenue, Randolph, New Jersey.

Board President, Amy Sachs, called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

### **Roll Call**

The following Board members were present: Ms. Christine Carey, Ms. Barbara Levinson, Ms. Tammy MacKay, Ms. Maria Martorana, Mr. Al Matos, Mr. Harry Ruiz, Ms. Jeanne Stifelman and Ms. Amy Sachs.

Board members Mr. Ethan Blynn was absent.

The following administrators were present: Dr. David Browne, Assistant Superintendent, Mr. Michael Neves, Business Administrator / Board Secretary.

### **Closed Session – 7:15 p.m.**

Board member Ms. Christine Carey made a motion seconded by Ms. Barbara Levinson and carried unanimously by roll call vote to adopt the following with an exception:

Board members Mr. Ethan Blynn was absent.

**BE IT RESOLVED**, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a closed session regarding Personnel, Litigation and Negotiations. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The board reconvened at 8:00 p.m.

### **Pledge of Allegiance**

### **Approval of Board Minutes**

Board member Mr. Harry Ruiz made a motion seconded by Ms. Tammy MacKay and carried unanimously by roll call vote to approve the following minutes with an exception:

Board members Mr. Ethan Blynn was absent.

Closed Session Minutes, 10-12-10 (2), 10-19-10

Board Work and Business Session, 10-12-10, 10-19-10

### **Public Discussion**

Randolph resident commented on school visitation at Center Grove School as part of American Education Week.

Another resident thanked the Superintendent and the Assistant Superintendent for not taking pay raises' in last budget cycle and for their support for the "district's business."

REA Co-President commented that the approved school calendar for 2011-2012 violates the REA contract.

RAM RACK member commented that stakeholders should be allowed to contribute to the discussions of a concussion policy.

District staff member expressed pleasure with the student presentations to the board. She requested that the essays that were read be published on the district website.

Another resident thanked Ms. Lucy Ortiz for setting up a recent information session on special education for parents, administrators and board members.

Another resident stated that the concussion policy should not be considered strictly a high school policy. She further commented that the collection of roster for club activity fees in the middle school is not working properly.

### **Superintendent's Report**

*Student Showcase:*

In honor of American Education Week, Dr. Browne introduced students representing all schools of the district who read their essays to the board on what the school district has meant to them.

### **Student Council Representative Report**

Miss Jessica Stamelman commented on Darfur Week.

## **New Business**

Board member Ms. Tammy MacKay acknowledged the district wide Veterans Day celebration by the schools.

Board member Ms. Christine Carey made a motion seconded by Ms. Barbara Levinson and carried unanimously by a roll call vote to approve the consent agenda for the following motions, with an exception:

Board members Mr. Ethan Blynn was absent.

- a. Personnel I – III
- b. Finance, Facilities and Transportation Motions 1 – 10
- c. Education Motions A – F
- d. Communications Motion 1
- e. Policy Motions 1 - 3

## **PERSONNEL and ADMINISTRATION**

**November 16, 2010**

***Motion*** to approve the Superintendent's recommendation for the following personnel items:

### **I. Teachers/Professional Staff**

#### **A. Rescind Increment Withholding**

1. **Rescind** the approval to withhold the salary increment for the 2010-2011 school year for the employee identified on **Schedule A** effective September 1, 2010.
2. **Rescind** the Resolution to Withhold the Salary Increment for the employee identified on **Schedule A**.

#### **B. Change in Assignment & Salary**

1. Approve the following change in assignment and salary for the employee listed below effective February 1, 2011:

	<u>From:</u>	<u>To:</u>
<b>Karen Jacobsen</b>	LTS Elem Tchr Fernbrook School \$242.50 per diem	Elem Tchr (F/T) Fernbrook School \$54,130 (Level 5 Step 1)

2. ***Approve the following change in assignment and salary for the***

**employee listed below effective November 17, 2010 through December 23, 2010:**

<b>Jay Wolinsky</b>	<u><b>From:</b></u>	<u><b>To:</b></u>
	<b>Daily Sub Tchr</b>	<b>LTS Phys Ed Tchr</b>
	<b>District</b>	<b>Middle School</b>
	<b>\$95.00 per diem</b>	<b>\$242.50 per diem</b>

**3. Approve the following change in assignment and salary for the employee listed below effective November 29, 2010 through January 7, 2010:**

<b>Christine Aulenbach</b>	<u><b>From:</b></u>	<u><b>To:</b></u>
	<b>Daily Sub Tchr</b>	<b>LTS Music Tchr</b>
	<b>District</b>	<b>Ironia School</b>
	<b>\$95.00 per diem</b>	<b>\$242.50 per diem</b>

**4. Approve the following change in assignment and salary for the employee listed below effective November 8, 2010 through December 23, 2010 at the rate of \$242.50 per diem:**

<b>Chester Budd</b>	<u><b>From:</b></u>	<u><b>To:</b></u>
	<b>Daily Sub Tchr</b>	<b>LTS Social Studies Tchr</b>
	<b>District</b>	<b>Middle School</b>
	<b>\$95.00 per diem</b>	<b>\$242.50 per diem</b>

### **C. Change to Salary Budget Assignment**

1. Change the appointment of **Carol Raff**, long term substitute Social Worker at the High School to include the phrase "Salary to be paid from an IDEA Grant."

### **D. Extra Duty**

1. Approve the appointment of **Nancy Darsie** to provide after school assistance on an as needed basis for any special education students to participate in after school activities during the 2010-2011 school year at the rate of \$50.00 per hour.

### **E. Date Change**

1. Approve the following date change for the Holt Mathematics Program for 6<sup>th</sup> grade parents held in October at the Middle School:

<u><b>From:</b></u>	<u><b>To:</b></u>
October 28, 2010	October 27, 2010

### **F. New Hires**

**1. Approve the appointment of the following substitute teachers and/or nurses for the 2010-2011 school year:**

**Audrey Spronz  
Elizabeth Frister  
Susan Falleni**

**Chitrali Chaudhuri  
Adam Meyers  
Josephine Calvay**

**Mary Sue D'Amore  
Pat Short (nurse & teacher)**

**G. Level Change**

1. Approve the following level and salary change, effective September 1, 2010 for the employee listed below who has completed previously approved courses and credit received to move on the salary guide: (Level changes are a contractual obligation of the Board of Education)

<u>Name</u>	<u>From:</u>	<u>To:</u>
<b>Kelly Hart</b>	\$60,152 (\$100) Level 5, Step 6	\$66,052 (\$100) Level 6, Step 6

**H. Leave of Absence**

1. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule B** effective November 16, 2010 to care for her own disability. (Note: Medical and Dental benefits continue while on an approved leave.)

2. Approve an unpaid child-rearing leave of absence for the employee identified on **Schedule C** effective November 30, 2010 for the remainder of the 2010-2011 school year.

**I. Volunteer Coach**

1. Approve the appointment of the following volunteer coaches for the 2010-2011 school year effective November 17, 2010.

<u>Name</u>	<u>Activity</u>
<b>Daniel Roman</b>	Asst. Wrestling
<b>Matthew Tighe</b>	Asst. Basketball

**II. Support Staff**

**A. Retirement**

1. Accept the resignation of **Diane DeGolier**, administrative secretary at the High School, for the purpose of retirement, effective January 1, 2011

2. Accept the resignation of **Peggy Lowry**, administrative secretary for food services and technology department, for the purpose of retirement, effective

January 1, 2011.

**3. Accept the resignation of John T. Grant, bus driver with the Randolph Schools Transportation Dept., effective November 3, 2010.**

**4. Accept the resignation of Cheryl Bohn, food service worker at the Middle School, effective December 1, 2010.**

**B. New Hire**

1. Approve the appointment of **Alma Lugo** as a substitute bus driver effective November 17, 2010 at the rate of \$27.96 per hour.

**2. Approve the appointment of Valerie Howard as a district substitute cafeteria/recess aide effective November 17, 2010 at the rate of \$11.00 per hour.**

**C. Rescind Increment Withholding**

1. **Rescind** the approval to withhold the salary increment for the 2010-2011 school year for the employee identified on **Schedule D** effective July 1, 2010.

2. **Rescind** the Resolution to Withhold the Salary Increment for the employee identified on **Schedule D**.

**D. Transfer, Change in Assignment & Salary**

1. Approve the following transfer and change in assignment and salary for the employee listed below effective October 25, 2010:

	<u>From:</u>	<u>To:</u>
<b>Barbara Casale</b>	RMS	High School
	Food Svcs Worker	Food Svcs Worker
	\$13,678 (\$100)	\$12,443 (\$100)

**III. Randolph Community School**

1. Approve the following **Randolph Community School Ski Staff** appointments for the 2010-2011 season:

Elementary School ski club head advisors at the rate of \$1375 per season:

**Michael Hand          Christopher Kerr          Kristin Mueller Janet Stella**

Elementary School ski club assistant advisor at the rate of \$136.67 per trip:

**Dudley North**

Elementary School ski club chaperones at the rate of \$100 per trip:

**Lisa Barrett                  Christine Brembs                  Amy Eva**

Substitute ski club chaperone at the rate of \$100 per trip:

**Andria Barosi-Stampone**

6<sup>th</sup> Grade ski club head advisor at the rate of \$1450 per season:

**Jennifer (Stivers) Benson**

6<sup>th</sup> Grade ski club assistant advisors at the rate of \$136.67 per trip:

**Christine Brembs                      Rose Rickey**

7<sup>th</sup> & 8<sup>th</sup> Grade ski club head advisor at the rate of \$1450 per season:

**Katherine Russell**

7<sup>th</sup> & 8<sup>th</sup> Grade ski club assistant advisors at the rate of \$136.67 per trip:

**Kelly Grasser                      Janet Hawkins                      Melanie Lombardo**  
**LuAnn Mizzoni                      Melanie Tufts**

6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> Grade ski club chaperones at a rate of \$100 per trip

<b>Jennifer (Stivers) Benson</b>	<b>Christine Brembs</b>	<b>Andrea Chiarolanzi</b>
<b>Rosario Clemente</b>	<b>Kerianne Contuzzi</b>	<b>James Dixon</b>
<b>Kelly Grasser</b>	<b>Janet Hawkins</b>	<b>Lauren Helfrich</b>
<b>Melanie Lombardo</b>	<b>Stephanie Markey</b>	<b>Margaret Mitchell-</b>
<b>O'Donnell</b>		
<b>Luann Mizzoni</b>	<b>Vincenzina Morano</b>	<b>Rose Rickey</b>
<b>Katharine Russell</b>	<b>Richard Sackerman</b>	<b>Emily Schaeffer</b>
<b>Thomas Sharkey</b>	<b>Melanie Tufts</b>	<b>Alexandra Tyska</b>
<b>William Zagoren</b>	<b>Sueann Zurick</b>	

Ski Club Traffic Coordinator for the RMS Ski Clubs at the rate of \$15.00 per period:

**Christine Brembs**

Middle School Traffic Control for the RMS Ski Clubs at his regular overtime rate of \$50.45 per hour:

**Charles Kazaba**

High School ski club head advisor at the rate of \$1450 per season:

**Thomas Barrett**

High School ski chaperones at the rate of \$149 per ski trip:

**Aaron Baker                      Susan Brown                      Kerry Eberhardt**  
**Elisa Verran Horvot                      Karl Lutschewitz                      Mary Madden**

2. Approve the following **Randolph Community School** appointments effective November 17, 2010:

Junior aide at the rate of \$7.50 per hour:

**Jennifer Alvarez**

Senior Aide at the rate of \$8.50 per hour:

**Amy Baltin**

3. Suspend the employment, without pay, of the Randolph Community School employee identified on **Schedule E** pending resolution by the Court of a charge for a disqualifying crime or offense.

**November 16, 2010**

## **FINANCE/FACILITIES & TRANSPORTATION**

### **1. PAYMENT OF BILLS**

**RESOLVED**, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

1	Check Register – 10/29/10	\$ 4,831,489.29
1.1	Check Register – 11/04/10	\$ 2,050,322.44

### **2. BUDGET**

**RESOLVED**, the Randolph Township Board of Education approve **October 2010** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

2.1	Monthly Transfer Report – 10/29/10
2.2	Expense Account Adjustment Analysis 10/29/10

### **3. REPORT OF THE SECRETARY AND TREASURER**

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Secretary for the month of **October 2010**, **Finance Exhibits # 3.1 – 3.5**, consisting of:

3.1	Interim Balance Sheet – 10/31/10
3.2	Revenue Report – 10/29/10
3.3	Budget Report – 10/29/10
3.4	Petty Cash Report – 10/31/10
3.5	Food Services Report – 10/31/10

3.6	Treasurer Report – 09/30/10
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and

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **September 2010, Finance Exhibit # 3.6**,

<b>October 31, 2010 FUND</b>	<b><u>CASH BALANCE</u></b>	<b><u>APPROPRIATION BALANCE</u></b>
(10) General Current Expense Fund	\$ 7,451,177.04	\$ -
(11) Current Expense	-	8,827,078.95
(12) Capital Outlay	-	310,892.04
(20) Special Revenue Fund	(175,900.93)	703,475.90
(30) Capital Projects Fund	(40,645.00)	-
(40) Debt Service Fund	-	-
(60) Food Service	(366,089.87)	1,001,165.60
(63) Community School	127,093.64	803,353.18
<b><u>TOTAL</u></b>	<b>\$ 6,995,634.88</b>	<b>\$ 11,645,965.67</b>

**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

**NOW, THEREFORE, BE IT RESOLVED**, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

**BE IT FURTHER RESOLVED**, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary’s monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

**4. ACCEPTANCE OF THE RANDOLPH MUNICIPAL ALLIANCE COMMITTEE (MAC) GRANT PROPOSAL**

**BE IT RESOLVED**, the Randolph Township Board of Education accept the Randolph Municipal Alliance Committee (MAC) Students Against Destructive Decisions (SADD at RMS) grant proposal, approve the district cash and in-kind match requirements as summarized in **Finance Exhibit # 4**, attached hereto and made a part of the minutes.

**5. ACCEPTANCE OF 2010-11 PSE&G ENVIRONMENTAL EDUCATION GRANT PROPOSAL**

**BE IT RESOLVED**, the Randolph Township Board of Education accept 2010-11 **PSE&G ENVIRONMENTAL EDUCATION GRANT**, in the amount of **\$2,065.00** awarded to science teaching staff member Ms. Lindsay Heinrich, for submission of grant application proposal for a windmill generator. Program information detailed and summarized in **Finance Exhibit # 5**, attached hereto and made a part of the minutes.

**6. ACCEPTANCE OF OPTIMUM LIGHPATH TRANSFORMING EDUCATION WITH TECHNOLOGY GRANT PROPOSAL**

**BE IT RESOLVED**, the Randolph Township Board of Education accept **OPTIMUM LIGHPATH TRANSFORMING EDUCATION WITH TECHNOLOGY GRANT**, in the amount of **\$9,765.00** awarded to Fernbrook Elementary School teaching staff member Ms. Jill Mills, for submission of grant application proposal. Program information detailed and summarized in **Finance Exhibit # 6**, attached hereto and made a part of the minutes.

**7. MOTION TO AUTHORIZE BOARD RESOLUTION**

**BE IT RESOLVED**, the Randolph Township Board of Education authorize the release of communication regarding pensions and benefits as summarized in **Finance Exhibit # 7**, attached hereto and made a part of the minutes.

**8. APPROVAL OF SUBSCRIPTION BUSING**

**BE IT RESOLVED**, the Randolph Township Board of Education approve an agreement to provide subscription busing beginning Wednesday, December 1, 2010 for the following students: **B.G. and D.S.**

**9. MOTION TO APPROVE SPECIAL EDUCATION TUITION (RECEIVING) CONTRACT**

**MOTION** to accept J.B., a Dover resident, in the Autistic Program at Fernbrook Elementary School effective October 25, 2010 and,

**BE IT FURTHER RESOLVED**, that a special education tuition contract be entered into with the Dover Board of Education (sending district) at an annual tuition of \$50,020.74 (prorated) plus related and support services.

**10. ACCEPTANCE OF DONATIONS**

**BE IT RESOLVED**, the Randolph Township Board of Education accept the following donations:

- **Center Grove School**, a \$2,000.00 donation from the **Center Grove PTA**. Funds to be used toward the purchase of books for the Center Grove Media Center.

- **High School**, a donation in the amount of \$1,150.00 from the **Heritage Community Bank** to cover costs of T-shirts for the ROPES course students.
- **High School – Art Department**, from **John DaSilva Memorial Fund**, a donation of \$5,000.00 for the high school art gallery.
- **Middle School**, from the **RMS PTO**, a donation of writing lab equipment and material having an estimated value of \$13,228.00:
  - 2 HP printers - \$448
  - 5 HP multi seat desktop pc's - \$3,280
  - 20 HP multi seat thin clients - \$1,780
  - 25 HP monitors - \$3,125
  - 20 mouse/keyboard kits - \$580
  - 5 Microsoft licenses - \$505
  - 20 Microsoft licenses - \$372
  - Smartboard/ceiling kit/LCD projector - \$1,838, and
  - Electrical - \$1,300

**BE IT FURTHER RESOLVED**, that Ms. Danielle Hamblin, Principal of Center Grove School, Ms. Deborah Iosso, Principal of Randolph High School, Miss Carol Strowbridge, Principal of Randolph Middle School, acknowledge the donations in a letter to the appropriate parties.

**EDUCATION MOTIONS – NOVEMBER 16, 2010 – V2**

**A. Curriculum**

None

**B. Field Trips**

1. **MOTION** to approve field trips for Center Grove on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

<b>DATE</b>	<b>GRADE/ CHAPERONES</b>	<b>TRIP</b>	<b>FEE PAID BY</b>	<b># OF STUDENTS</b>
Feb/March 2011	Kindergarten Teachers	Randolph Library, NJ	Per student \$6.00	67
March 2011	Kindergarten Teachers, Parents	Morristown Community Theatre, NJ	Per student \$9.00 each	67
April 2011	Kindergarten Teachers	Recycle Center, Randolph, NJ	No charge	67
March	1 <sup>st</sup> Grade	Morristown Community	Per student	82

2011	Teachers, Parents	Theatre, NJ	\$13.00	
Dec 2010	1 <sup>st</sup> Grade Teachers, Parents	Morris Museum,NJ Animals	Per student \$13.00	82
January 4 2011	1 <sup>st</sup> Grade Teachers, Parents	Morristown Memorial, NJ	Per student \$5.00	82
January 10, 2011	1 <sup>st</sup> Grade Teachers , Parents	Morristown Memorial, NJ	Per student \$5.00	82
June 2011	1 <sup>st</sup> Grade Teachers, Parents	Bronx Zoo, NY	Parent/Stud ent \$60.00 for both	82
Oct/Nov 2010	2nd Grade Teachers	Rocks & Minerals, In School	Per student \$2.00	87
May 2011	2 <sup>nd</sup> Grade Teachers, Parents	Morris Museum,NJ Insects In School	Per student \$2.00	87
April/May 2011	2 <sup>nd</sup> Grade Teachers, Parents	Foster Fields, NJ	Per student \$8.50	87
May/June 2011	2 <sup>nd</sup> Grade Teachers, Parents	New York Museum of Natural History, NY	Per student \$25.00	87
Nov 2010	3 <sup>rd</sup> Grade Teachers, Parents	Randolph Historical Museum, NJ	Per student \$2.00	87
March 2011	3 <sup>rd</sup> Grade Teachers, Parents	Sterling Mineral Mines, NJ	Per student \$9.00	87
April 2011	3 <sup>rd</sup> Grade Teachers, Parents	Morristown Community Theatre, NJ	Per student \$8.00	87
May 2011	3 <sup>rd</sup> Grade Teachers, Parents	Ellis Island/Statue of Liberty, NY	Per student \$30.00	87
Dec 2010	4 <sup>th</sup> Grade Teachers, Parents	Theatreworks – Narina, NJ	Per student \$11.75	84
March 2011	4 <sup>th</sup> Grade Teachers	Art Trip – Newark Museum, NJ	Per student \$15.00	84
April 2011	4 <sup>th</sup> Grade Teachers, Parents	Edison Museum, NJ	Per student \$5.50	84
June 2011	4 <sup>th</sup> Grade	CCM Planetarium,	Per student \$3.50	84

	Teachers, Parents	Randolph, NJ		
March 2011	5 <sup>th</sup> Grade Teachers, Parents	Art Trip, Newark Museum, NJ	Per student \$15.00	87
April 2011	5 <sup>th</sup> Grade Teachers, Parents	Thomas Edison, West Orange, NJ	Per student \$10.00	87
April/May 2011	5 <sup>th</sup> Grade Teachers, Parents	Philadelphia Independence Hall, Franklin Court and Walking Tour, PA	Per student \$72.00	87

2. **MOTION** to approve field trips for Fernbrook School on the following dates. Costs for transportation and any associated fees will be paid by students or as noted. No student will be deprived of participation due to financial hardship.

<b>Date</b>	<b>Grade/ Chaperones</b>	<b>Trip</b>	<b>Fee Paid By</b>	<b># of Students</b>
March 2011	Kindergarten	Randolph Library	No fee	84
May 2011	Kindergarten	Fosterfields	Students/ \$9.00	84
April 2011	Grade 1	Frelinghuysen Arboretum	Students/ \$12.00	102
March 2011	Grade 1	Community Theater	Students/ \$12.00	102
November 2010	Grade 2	Red Mill Museum	Students/ \$13.00	106
February 2011	Grade 2	Community Theater	Students/ \$11.00	106
March 2011	Grade 2	Randolph Recycling	No fee	106
April 2011	Grade 2	Liberty Science Ctr.	Students/ \$20.00	106
January 2011	Grade 4	Lenape Indian Presentation in-house	Students/ \$5.00	100
March 2011	Grade 4	Planetarium-CCM	Students/ \$3.00	100
April 2011	Grade 4	Paterson Falls	Students/ \$7.00	100
February 2011	Grade 5	Rockaway Lanes	Students	84
March 2011	Grade 5	Community Theater	Students/ \$12.00	84
April 2011	Grade 5	Newark Art Museum	Students/	84

			\$9.00	
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3. **MOTION** to approve 2010-2011 field trips for Ironia Elementary School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

DATE	Grade/ Chaperones	TRIP	FEE PAID BY	# OF STUDENTS
October 15, 2010	Grade K (17 chaperones)	Sun High Orchards Farm, Randolph, NJ	Students \$8.00	62
Oct 2010	Grade 2 (15 chaperones)	Foster Fields, NJ	\$10	104
October 2010	Grade 5 (17 chaperones)	Liberty Science Center, NJ	Students - \$20	136
Oct 2010	Grade 3	Randolph Museum, NJ	Students \$2	97
November 2010	Grade 4 (40 chaperones)	Target Community Service Project	No Fee	104
Feb 12, 2011	Grade 1 (16 chaperones)	Morristown Community Theatre, NJ – Play “Seussical”	Students \$10	97
Feb/March 2011	Grade 3 (15 chaperones)	Play/Morristown, NJ	Students \$10	97
March 2011	Grade 2 (100 chaperones)	Museum of Natural History, NY	Students - \$24	104
April 2011	Grade 2 (20 chaperones)	Randolph Recycling Center, NJ	No Fee	104
May 2011	Grade 1 (16 chaperones)	Morris County Arboretum, NJ	Students \$10	97
May 20, 2011	Grade 3 (15 chaperones)	Stirling Mines, NJ	Students \$10	97
May 2011	Ms. Quigley’s 3 <sup>rd</sup> grade class	Pen Pals Meeting Freedom Park, NJ	Students \$0	20
May 27, 2011	Grade 3 (15 chaperones)	Native Lands (pow-wow) – Parsippany, NJ	Students \$10	97
May 2011	Grade 4 (7 chaperones)	Morris County College Planetarium, Randolph, NJ	No Fee	104
May 2011	Grade 4 (31 chaperones)	Edison Lab in West Orange, NJ	Students - \$15	104
May 2011	Grade 5 (17 chaperones)	Colonial Philadelphia, PA	Students - \$35	136

4. **MOTION** to approve a field trip for Shongum School on the following date. Costs for transportation and any associated fees will be paid by students. No student

will be deprived of participation due to financial hardship.

<b>DATE</b>	<b>GRADE/ CHAPERONES</b>	<b>TRIP</b>	<b>FEE PAID BY</b>	<b># OF STUDENTS</b>
June 2011	Gr. 1/teacher & parents (119)	Bronx Zoo, NY	Students/ \$39.00	119

5. **MOTION** to approve field trips for Randolph Middle School on the following dates. Costs for transportation and any associated fees will be paid by students or as noted. No student will be deprived of participation due to financial hardship.

<b>DATE</b>	<b>GRADE/ CHAPERONES</b>	<b>TRIP</b>	<b>FEE PAID</b>	<b># OF STUDENTS</b>
Sept/Oct 2010	6 <sup>th</sup> Grade Students 3 day Environmental Education Experience	Speers-Eljabar Camp, PA	\$225.00	340 approx.
Oct 1, 2010	ESL Students/M. Land	Sun High Orchards, Randolph, NJ	\$12 to \$15	10 approx.
Nov. 22, 2010	FCCLA Club/K. GaNung	FCCLA Leadership Conference Pines Manor, Edison, NJ	\$50.00 approx.	10 - 15
Dec/Mar	Gateway Students/C. Taylor	Morristown Performing Arts, NJ	\$60.00 - paid by GT Dept.	12 approx.
Dec/May	Spanish Students/C. Ferrentino	El Primer Paso, Dover, NJ	\$10.00 approx.	30 approx.
Dec/Mar	Gateway Students/ C. Taylor	Mock Trial at Randolph Township Courthouse	\$0	2 trips/20 students per trip
Jan. 13, 2011	N.J. Science and Technology/K. Reiche	Science Olympiad – NJIT, Jersey City	\$36.00 approx.	18 to 20 2 – 4 parents
Mar 2011	Gateway Students C. Taylor	Living Time Line visit Elementary Schools	\$0	4 trips/20 students per trip
Mar 2011	Science Olympiad/K. Reiche & 1 parent	NJIT, Jersey City, NJ	\$36.00 approx.	17
Mar 18 &	FCCLA Club/K.	FCCLA Leadership	\$50.00	10 - 15

19, 2011 approx.	GaNung	Conference Pines Manor, Edison, NJ	approx.	
Mar 2011	Jazz Ensemble/V. Popat 2 chaperones	Bridgewater Jazz Festival, NJ	\$10.00	25
Mar 2011	MS percussion/T. Murphy	Scotch Plains, NJ	\$30.00	30
Mar 2011	Jazz Ensemble/V. Popat 2 chaperones	Bridgewater Jazz Festival, NJ	\$10.00	25
Mar 2011	MS percussion/T. Murphy	Scotch Plains, NJ	\$30.00	30
Apr/May 2011	Grade 8/S. Coleman	Peter's Valley Craft Education Center, NJ	\$80.00	25 approx.
May 2011	8 <sup>th</sup> Gr. Ensemble Students/S. Griggs/V. Popat/S. Devito/15 parents	8 <sup>th</sup> Gr. Band/8 <sup>th</sup> Gr. Orchestra/ 8 <sup>th</sup> Gr. Choir, Dorney Park, PA	\$90.00 approx.	150 approx.
May 2011	8 <sup>th</sup> Gr. Ensemble Students/S. Griggs/V. Popat/S. Devito/T. Murphy/15 parents	8 <sup>th</sup> Gr. Jazz, Con Brio, Percussion and Canzonetta 6 Flags Great Adventure, Jackson, NJ	\$90.00	150. approx.
Spring 2011	Mathcounts/E. Mutz	Mathcounts Competition, Montclair State University, NJ	\$0 Parents drive	15 approx
May 2011	Peer Leaders/D. Auerbach	Diversity Council, Kean University, NJ	\$0	24 approx.
June 14, 2011	8 <sup>th</sup> Grade Class Trip/30 Teacher Chaperones	Craigmeur, Rockaway, NJ	\$34.00 approx.	450
May 2011	Tech Students/Competition Team /3 chaperones	JCPL, Morristown, NJ	\$8.00 approx	25
June 2011	Junior Solar Sprints Team	JCPL, Morristown, NJ	\$8.00 approx	450

	and S. Feld			
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6. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

<b>DATE</b>	<b>GRADE/ CHAPERONES</b>	<b>TRIP</b>	<b>FEE PAID BY</b>	<b># OF STUDENTS</b>
11/17/10	Grades 9 – 12 Michelle Silk	Rutgers Dance Day	\$30.00 students	20
12/10/10	Grades 9 – 12 Michelle Silk	Montclair Dance Day	\$25.00 students	25
04/08/11	Grades 9 – 12	Montclair Dance Day	\$25.00 students	25
03/2011	Grades 9 – 12 Michelle Silk	NJPAC	\$25.00 students	25
10/21/10	Grades 10 – 12 Jill Petrucelli, Laurie Satmaria & parents	Garment District NYC	\$28.00 students	25
Dec/Jan 2010/11	Grades 11 – 12 Jill Petrucelli	Curriculum Connections Meeting, Central NJ	No fee	2
May 2011	Grade 12 Jill Petrucelli	Regional Training Center Morris Twp.	\$10.00 students	20
11/16/10 or 11/30/10	Grades 10 – 12 Mercedes Ingenito, Ashley Kanya & Kelly Fogas	Guggenheim Museum, NYC	\$21.00 students	45
Nov. 2010	Grade 9 Heather Smith, Lindsey Heinrich & Rick Howe	Ramapo College Sustainability Center	\$45.00 students	200-300
12/03/10	Grades 11 – 12 Bruce Andrews, Duncan Crannell	Engineering Career Day at NJIT	No fee	11
Mar/Apr/ May 2011	Grades 9 – 12 Nancy Black, Karl Lutschewitz	Statue of Liberty	\$15.00 NCLB	25
Oct/Nov/ Dec 2010	Grades 9 – 12 Nancy Black,	Grounds for Sculpture Trenton, NJ	\$15.00 NCLB	25

	Karl Lutschewitz			
Apr/May 2011	Grades 9 – 12 Nancy Black & Karl Lutschewitz	Independence Hall, Philadelphia, Pa.	\$60.00 NCLB	25
Oct/Nov/ Dec 2010	Grades 9 – 12 Nancy Black & Karl Lutschewitz	Liberty Science Center, Jersey City	\$15.00 NCLB	25
Oct/Nov/ Dec 2010	Grades 9 -12 Nancy Black & Karl Lutschewitz	Rutgers University Museum & Grounds	No fee	25
Apr/May 2011	Grades 9 – 12 Nancy Black & Karl Lutschewitz	UN	\$16.00 NCLB	25
Dec/Jan 2010/2011	Grades 9-12 Nancy Black & Karl Lutschewitz	Morris County Library and Randolph Library	\$15.00 NCLB	25
5/21 or 5/27 2011	Grades 9 – 12 Eric Schaberg & Sherry Griggs	Music in the Parks Festival Jackson, NJ	\$100.00 Students	86
5/26/2011	Grades 9 – 12 Eric Schaberg	Region 1 Orchestra Festival Millburn HS	\$45.00 Students	86
Dec 2010	Grades 9 – 12 Eric Schaberg	Randolph Senior Citizens Center	\$15.00 Students	25
3/17/2011	Grades 9 – 12 Eric Schaberg	NY Philharmonic Open @ Lincoln Ctr	\$50.00 Students	45
Mar. 2011	Grade 10 Kerry Eberhardt	Bodies Exhibit NYC	\$35.00 Students	40
Mar. 2011	Grade 10 Kerry Eberhardt & Marge Kelley	Bodies Exhibit NYC	\$35.00 Students	40
April 2011	Grade 10 Kerry Eberhardt & Liz Meehan	Earth Day Celebration @ Center Grove	NONE	40
May 2011	Grade 10 Kerry Eberhardt & Marge Kelley	Sandy Hook, NJ	\$35.00 Students	50
May 2011	Grade 10 Kerry Eberhardt & Marge Kelley	Sandy Hook, NJ	\$35.00 Students	40
Dec. 2010	Grades 11 & 12 Gerry McGrath, Jim Moen & Lee Hackney	LaVida Day Care Center, Paterson, NJ	\$25.00 Students	35
May 2011	Grade 10 Gerry McGrath & Jim Moen	Gettysburg National Park Pennsylvania	\$75.00 Students	60
Dec. 2010	Grades 9 – 12	Randolph Senior Citizens	\$15.00	8

	Eric Schaberg	Center	Students	
Mar. 2011	Grade 9 Jim Moen	Metropolitan Museum of Art NYC	\$60.00 Students	40
Mar. 2011	Grades 9 – 12 Jim Moen	New Jersey State Bar Foundation Mock Trial	\$60.00 Students	15
Jan. 2011	Grades 9 – 12 Jim Moen	Model UN Conference Rutgers	\$75.00 Students	15
Apr. 2011	Grades 9 – 12 Jim Moen	Model UN Conference Haddonfield, NJ	\$75.00 Students	15
12/15/10	Grades 9 – 12 Matt Swiss & H. Nash	NYC-Present concert at Metlife Building	\$75.00 Students	25
03/23/11	Grade 12 John Van Hook, Nancy Black & Elaine Pulwer	Paper Mill Playhouse Springfield, NJ	\$32.00 Students	30
04/28/11	Grades 9 – 12 John Van Hook, Nancy Black & Elaine Pulwer	Poetry Contest at William Paterson	\$20.00 Students	30
Feb/Mar 2011	Grades 10 – 12 Maureen Prince	Fed Challenge Student Orientation @ Financial District NYC	\$30.00 Students	5 – 8
Mar/Apr 2011	Grades 11 & 12 Maureen Prince	Preliminary Round Competition for Fed Challenge NYC	\$30.00 Students	5 – 6
Mar/Apr 2011	Grades 11 & 12 Maureen Prince	Semi-Final Round Competition for Fed Challenge NYC	\$30.00 Students	5 – 6
Mar/Apr 2011	Grades 11 & 12 Maureen Prince	Final Round Competition for Fed Challenge NYC	\$30.00 Students	5 – 6
Feb/Mar 2011	Grades 11 & 12 Maureen Prince & Karl Lutschewitz & 3 <sup>rd</sup> TBD	Federal Reserve Bank/American Museum of Financial History	\$40.00 Students	24
Mar 2011	Grades 9 – 12 Kelly Fogas, Pat Carew, Mercedes Ingenito & Luke Suttle	Museum of Modern Art, NYC	\$30.00 Students	45
Oct/Nov 2010	Grades 11 & 12 Richard Howe	East Stroudsburg University Observatory	\$20.00 Students	20
Oct/Nov 2010	Grades 11 & 12 Richard Howe	Museum of Natural History	\$90.00 Students	20
	Grades 11 & 12	NBC Studios Weather	\$70.00	20

Mar/Apr/ May 2011	Richard Howe	Center	Students	
3/18/2011	Grades 9 – 12 Bonnie Baumert, Ron Carlson & Glenn Van Metre	Philadelphia Art Museums	\$56.00 Students	100
Mar/Apr/ May 2011	Grade 9 & ESS Honors Lindsay Heinrich & more TBD	Jersey-Atlantic Wind Farm Atlantic City, NJ	PSE &G Grant	90
Jan. 2011	Grades 9 – 12 Martel Roberts & E. Falcon- Duran	FBLA Regional Conference	\$12.00 Students	25
Mar/Apr 2011	Grades 9 – 12 Martel Roberts & E. Falcon- Duran	FBLA State Conference	\$225.00 Students	25
May 2011	Grades 10 - 12 Martel Roberts, Brenda Rowland & others TBD	Marketing Day at Six Flags, Jackson, NJ	\$55.00 Students	250
Jan/May 2011	Grades 9 - 12 Lisa Holloway	Stock Market Challenge Luncheon (only if they win)	NO Fee	5
Jan. 2011	Grades 9 - 12 Lisa Holloway	TD Bank	NO Fee	30
Mar/Apr. 2011	Grades 9 – 12 Lisa Holloway	Consumer Bowl Competition	NO Fee	5
Apr. 2011	Grades 9 – 12 Lisa Holloway, E. Falcon- Duran, Martel Roberts	New York Museum Del Barrio, African Vendors/Apollo	\$25.00 Students & PTO	30
4/12/11	Grades 11 & 12 Peter Bond & 3 chaperones TBD	Cloisters Museum and Garden NYC	\$60.00 Students	30
Jan 2011	Grades 11 & 12 Ruth Forrest & 1 TBD	Dolan DNA Center	\$53.00 Students	20-40
Mar 2011	Grade 10 Ruth Forrest & 1 other TBD	American Museum of Natural History NYC	\$26.00 Students	48

Nov. 2010	Grades 11 – 12 Ruth Forrest	Bronx Zoo	\$52.00 Students	18
Apr. 2011	Grades 11-12 Ruth Forrest	Bronx Zoo	\$52.00 Students	18-24
06/01/11	Grade 12 Chaperones TBD	Jenkinson's Beach Point Pleasant, NJ	\$15.00- \$50.00 Students	100-400
1/29/2011	Grades 9 – 12 Bonnie Baumert	Regional Competition	\$20.00 Students	18
3/05/2011	Grades 9 – 12 Bonnie Baumert	State Competition	\$20.00 Students	18
12/02/10	Grades 9 – 12 Bonnie Baumert & 3 TBD	Devil's Hockey Night Game	\$50.00 Students	40
Jan 19/20 2011	Grades 9 – 12 Jack Leffler	Panasonic Creative Design Challenge Secaucus, NJ	NONE	3
Mar 15/16 2011	Grades 9 – 12 Jack Leffler	Panasonic Creative Design Challenge (NJIT) Newark, NJ	NONE	3
4/12/11	Grades 9 – 12 Jack Leffler	Panasonic Creative Design Challenge Finals Newark, NJ	NONE	3
5/14/11	Grades 9 – 12 Jack Leffler	Botball NY/NJ Tournament NYC	NONE	3
6/08/11	Grade 10 & AP Environmental Students Aaron Baker	Appalachian Trail in Stokes State Forest	\$15.00 Students	32
11/22/10	Grades 9 – 12 Jill Petrucelli & Laurie Satmaria	FCCLA Fall Leadership Conference Edison, NJ	\$55.00	10
Mar. 2011	Grades 9 – 12 Michele Silk	CCM Morris Dance Day	NONE	20
11/30/10	Grades 11 & 12 Debbie Iosso/Lee Hackney	Roxbury High School	\$60.00 Bus	10
Jan/Feb/ Mar 2011	Elementary Schools/Middle School (no fee to RMS)	Music Students to mentor elementary	\$20.00 Students	4
11/18/10	Grades 10 – 12 Bill Kilduff & Scott Perry (Boy's Varsity	Horizon High School Livingston, NJ	\$22.00 Students	15

	Coaches)			
2/2011	Grades 10 – 12 Mercedes Ingenito & Ashley Kanya	United States Holocaust Memorial Museum	\$20.00 Students	20
2/2011	Grades 10 – 12 Mercedes Ingenito & Ashley Kanya	Museum of Jewish Tortore	\$20.00 Students	20

7. **MOTION** to approve an overnight field trip from April 14, 2011 to April 23, 2011. This trip is for interested students to travel to Greece & Italy during Spring Break. This trip was originally board approved and was scheduled to take place from June 27, 2011 through July 7, 2011, but a significant cost savings to travel during April instead of June/July is the reason for the date change. Costs will be paid by students' families.

8. **MOTION** to approve a date change for the RHS student trip to France. Due to the tour operator the trip will now depart on April 14, 2011 instead of April 15, 2011. This trip was board approved on May 11, 2010, Addendum #15.

### **C. Professional Development**

1. **MOTION** to approve the following professional development opportunities:

#### **DISTRICT FUNDING**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL</b>	<b>NAME OF WORKSHOP</b>	<b>DATE OF WORKSHOP</b>	<b>WORKSHOP TOTAL COST</b>
Fiske	Lauren	IR	District Grading Committee	10/21/10	\$51.50
GaNung	Karen	RMS	NJFCCLA Fall Leadership Conference	11/22/10	\$158.00
Land	Michelle	RMS	Diversity Council	2/4/11, 5/19/11	\$136.60
Smallwood	Mary Anne	IR	District Grading Committee	10/21/10	\$51.50

#### **NCLB FUNDING**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SCHOOL</b>	<b>NAME OF WORKSHOP</b>	<b>DATE OF WORKSHOP</b>	<b>WORKSHOP TOTAL COST</b>
Browne	David	CO	Apple Learning Tour	12/9/10	\$45.00
Fano	Jennifer	CO	Apple Learning Tour	12/9/10	\$40.00

losso	Deborah	RHS	Apple Learning Tour	12/9/10	\$40.00
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**ADDENDUM**

2. **MOTION** to approve Randolph Middle School Special Education and selected Language Arts teachers to attend a one-day workshop in December 2010 regarding preparing Special Education students for the NJ ASK. Costs to be funded by ARRA-IDEA Basic and Language Arts funds.
3. **MOTION** to approve the following professional development opportunities:

**DISTRICT FUNDING**

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Ferree	Tess	RMS	Building Communities of Learning: Living, Learning & the Arts	12/15/10	\$111.27
Gross	Lisa	FB	ASCD Annual Conference	3/25/11 - 3/29/11	\$732.00
Scanlon	William	RHS	Hands on Health Wellness	12/6/10	\$153.00
Sufly	Colleen	RMS	NJSIAA State Tournament	11/2/10	\$51.50
Tartaglia	Victoria	CO	Systems 3000 – Employee Portal	11/22/10	\$38.84
Bourke	Trish	IR	Transition of Elementary Enrichment into General Education	11/30/10	\$103.00
Brembs	Chris	IR	Transition of Elementary Enrichment into General Education	11/30/10	\$103.00
Wysoczanski	Kelly	IR	Transition of Elementary Enrichment into General Education	11/30/10	\$103.00
Dawson	Dana	CG	Transition of Elementary Enrichment into General Education	11/30/10	\$103.00
Marucci	Donna	CG	Transition of Elementary Enrichment into General Education	11/30/10	\$103.00
Giousios	Christine	SH	Transition of Elementary Enrichment into General Education	11/30/10	\$103.00

Fromme	Lyn	SH	Transition of Elementary Enrichment into General Education	11/30/10	\$103.00
Button	Diane	FB	Transition of Elementary Enrichment into General Education	11/30/10	\$103.00
Kerr	Chris	FB	Transition of Elementary Enrichment into General Education	11/30/10	\$103.00

### NCLB FUNDING

LAST NAME	FIRST NAME	SCHOOL	NAME OF WORKSHOP	DATE OF WORKSHOP	WORKSHOP TOTAL COST
Altis	Sean	RHS	Smart Slate Training	12/16/10	\$51.50
Bender	Angelique	RHS	Smart Slate Training	12/16/10	\$51.50
Browne	David	CO	Curriculum Writing Workshop	12/2/10	\$25.00
Cascione	Michael	RHS	Smart Slate Training	12/16/10	\$51.50
Casey	Ryan	RHS	Smart Slate Training	12/16/10	\$51.50
Devory	David	RHS	Smart Slate Training	12/16/10	\$51.50
Douglas	Glenn	RHS	Smart Slate Training	12/16/10	\$51.50
Drucker	Noreen	FB	NJTESOL - NJBE 2011 Spring Conference	5/24/11 & 5/25/11	\$225.00
Fano	Jennifer	CO	Curriculum Writing Workshop	12/2/10	\$25.00
Flint	Jonathan	RHS	Smart Slate Training	12/16/10	\$51.50
Franklin	Roslyn	RHS	Smart Slate Training	12/16/10	\$51.50
Green	Julie	RHS	Smart Slate Training	12/16/10	\$51.50
Holzmann	Glenn	RHS	Smart Slate Training	12/16/10	\$51.50
Johnson	Marybeth	RHS	Smart Slate Training	12/16/10	\$51.50
Leary	Brenda	RHS	Smart Slate Training	12/16/10	\$51.50
LeBlanc	Judy	RHS	Smart Slate Training	12/16/10	\$51.50
Lupinski	Victoria	RHS	Smart Slate Training	12/16/10	\$51.50
Maucione	Carlo	RHS	From Skin Cells to Stem Cells	5/6/11	\$119.25
Monks	Joe	RHS	Smart Slate Training	12/16/10	\$51.50

#### **D. Special Education**

1. **MOTION** to approve the placement of Randolph Student **SE11-24 Grade 9** in the Special Education program at Cerebral Palsy of North Jersey – Horizon High School effective September 7, 2010 and, BE IT FURTHER MOVED, that a contract be entered into with Cerebral Palsy of North Jersey – Horizon High School at the tuition rate of \$60,085.80.

## **ADDENDUM**

2. **MOTION** to approve the placement of Randolph Student **SE11-04 Grade 3** in the Special Education program at Douglass Developmental Disabilities Center effective September 2, 2010 and, BE IT FURTHER MOVED, that a contract be entered into with Douglass Developmental Disabilities Center at the tuition rate of \$98,060.00.

### **E. Miscellaneous**

None

## **ADDENDUM**

### **F. Student Teachers**

**MOTION** to approve the following student teacher placement for the 2010-2011 Spring semester:

Name:	Kathleen Hummel
University:	Montclair State University
School Assigned:	Randolph High School
Cooperating Teacher:	Christine Carlson
Dates of Assignment:	January 18 – May 13, 2011

## **COMMUNICATIONS MOTION**

**November 16, 2010**

**MOTION** to amend the 2011-2012 school year calendar because the dates for the NJEA Convention have changed from Nov. 3 and 4, 2011 to Nov. 10 and 11. The district will be closed on Nov. 10 and 11 as a result.

## **POLICY MOTIONS**

**November 16, 2010**

1. **MOTION** to approve the following policy for first reading:
  - i. 8420 – Emergency and Crisis Situations (M)
  
2. **MOTION** to amend the following policies for first reading:
  - i. 2423 – Bilingual and ESL Education (M)
  - ii. 3125 – Employment of Teaching Staff Members (M)
  - iii. 3144 – Certification of Tenure Charges
  - iv. 8310 – Public Records

**3. MOTION** to amend the following policy for second reading:

i. 5111 – Eligibility of Resident/Non-Resident Students (M)

Board member Ms. Christine Carey made a motion seconded by Ms. Barbara Levinson to rescind previously approved policy 3125 – Employment of Teaching Staff Members (M), listed as 2.ii in policy motions of November 16, 2010.

Board members Ms. Christine Carey, Ms. Barbara Levinson, Ms. Maria Martorana and Mr. Al Matos voted NO. Board members Ms. Tammy MacKay, Mr. Harry Ruiz, Ms. Jeanne Stifelman and Board President Ms. Amy Sachs voted YES.

Board member Mr. Ethan Blynn was absent.

Motion to rescind policy 3125 – Employment of Teaching Staff Members (M) failed, does not pass.

**Public Discussion**

Randolph resident will be requesting details on how many students get field trips paid for by the district.

Ironia President commented on coaching policies; policy on coaches versus volunteers is contradictory and should be addressed. Student input should be considered.

**Adjournment**

Board member Ms. Christine Carey made a motion seconded by Mr. Al Matos and carried unanimously by roll call vote to adjourn the meeting at 9:10 p.m. with an exception:

Board member Mr. Ethan Blynn was absent.

The board adjourned the meeting at 9:10 p.m.

Respectfully submitted,

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Michael S. Neves  
Board Secretary