

The Randolph Township Board of Education held a Business Session meeting on Tuesday, December 21, 2010 at 6:45 p.m. in the Randolph High School Library, Millbrook Avenue, Randolph, New Jersey.

Board President Ms. Amy Sachs called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

### **Roll Call**

The following Board members were present: Ms. Barbara Levinson, Ms. Tammy MacKay, Ms. Maria Martorana, Mr. Al Matos, Ms. Jeanne Stifelman and Ms. Amy Sachs.

Board members Mr. Ethan Blynn, Ms. Christine Carey and Mr. Harry Ruiz were absent.

The following administrators were present: Mr. Owen Snyder, Superintendent, Dr. David Browne, Assistant Superintendent, Mr. Michael Neves, Business Administrator / Board Secretary.

### **Closed Session – 6:45 p.m.**

Ms. Amy Sachs made a motion seconded by board member Ms. Maria Martorana and carried unanimously by roll call vote to adopt the following with an exception:

Board members Mr. Ethan Blynn, Ms. Christine Carey and Mr. Harry Ruiz were absent.

**BE IT RESOLVED**, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a closed session regarding Personnel, Litigation and Negotiations. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

Board member Mr. Harry Ruiz arrived at 7:00 p.m.

Board member Mr. Ethan Blynn arrived at 7:10 p.m.

The board reconvened at 8:00 p.m.

### **Pledge of Allegiance**

## **Approval of Board Minutes**

Board member Ms. Maria Martorana made a motion seconded by Mr. Harry Ruiz and carried unanimously by roll call vote to approve the following minutes with an exception:

Board member Ms. Christine Carey was absent.

Closed Session Minutes, 11-09-10, 11-16-10

Board Work and Business Session, 11-09-10, 11-16-10

## **Public Discussion**

A member of the public commented on the high level of field trips offered to students.

## **Superintendent's Report**

*Recognition of the Football Team:*

Mr. Snyder recognized the coach, high school football team and the team captains for their recent achievement of being State Champions for their division.

*Student Showcase:*

Middle school students presented on how and what they have been learning from information in the library.

## **Committee Reports**

Finance

## **Student Council Representative Report**

Miss Jessica Stamelman commented on holiday fund raising and gift giving events along with pending school break.

## **New Business**

Board member Ms. Tammy McKay made a motion seconded by Mr. Harry Ruiz and carried unanimously by a roll call vote to accept the resignation **Charles Ginex** as head girls volleyball coach effective December 21, 2010 and approve **Personnel Motions I.A-K, II.A-F, III.1-3**, with an exception:

Board members Ms. Christine Carey was absent.

**Motion** to approve the Superintendent's recommendation for the following personnel items:

**I. Teachers/Professional Staff**

**A. New Hires**

1. Approve the appointment of **LeRoy Horan** as a long-term substitute technology teacher at the High School effective December 15, 2010 at the rate of \$242.50 per diem.
2. Approve the appointment of the following substitute teachers for the 2010-2011 school year:

**Regina Geiger**

**Jesse Bucher**

**Deborah Seipp**

**B. Resignation**

1. Accept the resignation of **Oscar Zavala** as head baseball coach for the 2010-2011 school year.
2. Accept the resignation of **Michelle Rivera**, Learning Disabilities Teacher Consultant at Fernbrook School, effective February 11, 2011.

**C. 6<sup>th</sup> Class Teaching Assignment**

1. Approve the appointment of the following High School teachers to teach a 6<sup>th</sup> period class effective November 16, 2010 up to and including December 14, 2010 at the rate of \$4,000 each, pro-rated:

**Duncan Crannell**

**Marvin (Jack) Leffler**

**Bruce Sappah**

**D. Transfers**

1. Approve the following special education aide transfers effective January 3, 2011:

Name

**Leonard Jacobs**

**Phyllis Rieger**

**Irene Walsh**

**Donna Gidich**

**Denise Jackson**

From:

HS

YMCA

CG

CG

RMS

To:

CG

HS

YMCA

FB (AM Only)

FB (PM Only)

### **E. Change of Assignment and Salary**

1. Approve the following change of assignment and salary for the employee listed below effective November 1, 2010:

|                          | <u>From:</u>                                      | <u>To:</u>                                    |
|--------------------------|---|---|
| <b>Susan Johannessen</b> | Substitute Nurse<br>\$135.00 per diem<br>District | LTS Nurse<br>\$242.50 per diem<br>High School |

2. Approve the following change in assignment and salary for the employee listed below effective December 22, 2010 through February 4, 2011:

|                      | <u>From:</u>                                       | <u>To:</u>  |
|----------------------|--|---|
| <b>Kathy Gentile</b> | Substitute Teacher<br>\$95.00 per diem<br>District | LTS elementary teacher<br>\$242.50 per diem<br>Shongum School |

### **F. Stipend**

1. Approve the appointment of **Michelle Polk** as SADD Advisor at the Middle School for the 2010-2011 school year at the stipend of \$1,275. (Note: This stipend is being funded through a MAC Grant).

2. Approve the appointment of the following Varsity Advisors at the High School for the 2010-2011 school year at the stipend of \$500.00 each: (Note: This activity will be funded through a MSG Varsity Grant.)

**Robert Finning**

**Richard Christie**

### **G. Extra Duty**

1. Approve the appointment of the following Shongum School staff for 3 hours prep time to conduct workshops during the October 11, 2010 Staff Development Day Program at the rate of \$50.00 per hour: (Note: Prep time will be funded by Title II A.)

**Joseph Bocchino**  
**Lisa Kruse-Marcus**

**Joan Cirella**  
**Jessica Rodriguez**

**Mary Daly**

2. Approve the appointment of the following Ironia School Staff for 3 hours of prep time to conduct workshops during the October 11, 2010 Staff Development Day Program at the rate of \$50.00 per hour: (Note: Prep time will be funded by Title II A.)

**Christine Brembs**

**Alma Best**

**Melissa Feliciano**

3. Approve the appointment of the following Center Grove School Staff for 3 hours of prep time to conduct workshops during the October 11, 2010 Staff Development Day Program at the rate of \$50.00 per hour: (Note: Prep time will be funded by Title II A.)

**Maria Keenan**

**Dana Dawson**

**Alissa Hicok**

4. Correct the appointment of the following Fernbrook staff to receive 3 hours of prep time for workshops presented on October 11, 2010 at the rate of \$50.00 per hour as outlined below:

**Christopher Kerr**  
**Cynthia Scott**

**Jenise Janulis**  
**Yadira Salazar**

**Clare Carpluk**  
**Dawn Melody**

From:

Prep time will be funded by Title III M

To:

Prep time will be funded by Title II A

5. Approve the appointment of the following Fernbrook School staff as substitute bus supervisors at the rate of \$10.37 per coverage during the 2010-2011 school year:

**Christopher Kerr**  
**Dawn Rauth**

**Diane Button**  
**Dana Hade**

6. Approve the appointment of **Yadira Salazar** as a Spanish translator, on an as-needed basis, for the 2010-2011 school year at the rate of \$50.00 per hour.

#### **H. Leaves of Absence**

1. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule A** effective January 11, 2011 to care for her own disability. (Note: Medical and Dental benefits continue while on an approved leave.)

2. Approve an unpaid Federal and State Family Leave of Absence for the employee identified on **Schedule B** to care for a newborn infant effective November 8, 2010 up to and including January 31, 2011. (Note: Medical and Dental benefits continue while on an approved leave.)

3. Approve an unpaid Federal and State Family Leave of Absence for the employee identified on **Schedule C** to care for a newborn infant effective December 9, 2010. (Note: Medical and Dental benefits continue while on an approved leave.)

4. Approve an unpaid Federal and State Family Leave of Absence for the employee identified on **Schedule D** to care for a newborn infant effective December 3, 2010 up to and including January 30, 2011. (Note: Medical and Dental benefits continue while on an approved leave.)

5. Approve an unpaid Federal and State Family Leave of Absence for the employee identified on **Schedule E** to care for a newborn infant effective December 23, 2010. (Note: Medical and Dental benefits continue while on an approved leave.)

6. Approve an unpaid Federal and State Family Leave of Absence for the employee identified on **Schedule F** to care for a newborn infant effective January 3, 2011. (Note: Medical and Dental benefits continue while on an approved leave.)

### **I. Volunteer Coach**

1. Approve the appointment of the following volunteer coaches for the 2010-2011 school year effective December 22, 2010:

| <u>Name</u>           | <u>Position</u>      |
|-----------------------|----------------------|
| <b>Matthew Yotka</b>  | Asst. Wrestling      |
| <b>Robert Liegner</b> | Asst. Boys' Lacrosse |

### **J. Level Change**

Approve a level and salary change for the employee listed below effective September 1, 2010 due to confirmation of course work completed:

|                       |   |   |
|-----------------------|---|---|
| <b>Russell Kurlak</b> | <u>From:</u><br>Level 4, Step 2<br>\$49,170 | <u>To:</u><br>Level 5, Step 2<br>\$54,842 |
|-----------------------|---|---|

### **K. Change in End of Assignment Date**

1. Approve the following change in the end of assignment date for the long-term substitute teachers listed below:

|                        |                                   |   |
|------------------------|-----------------------------------|---|
| <b>Chester Budd</b>    | <u>From:</u><br>December 23, 2010 | <u>To:</u><br>Until the end of the assignment |
| <b>Suzanne Geltman</b> | December 23, 2010                 | Until the end of the assignment               |
| <b>Jay Wolinsky</b>    | December 23, 2010                 | Until the end of the assignment               |

## **II. Support Staff**

### **A. Resignation**

1. Accept the resignation of **Kathleen Sottile-Nunnink** as a cafeteria-recess aide at Shongum School effective November 24, 2010.

### **B. Hires**

1. Approve the appointment of **Valerie Pereillo** as administrative secretary for the Technology Department effective **January 3, 2010** at the annual salary of \$45,096 (pro-rated) (Step 5).
2. Approve the appointment of **Valerie Pereillo** for a day of training on December 23, 2010 at the rate of \$187.90 for the day.
3. Approve the appointment of **Deborah Elvins** as a substitute cafeteria-recess aide at Center Grove School for the 2010-2011 school year at the rate of \$13.50 per hour.
4. Approve the appointment of **Karen Sauer** as administrative secretary at the High School effective January 3, 2011 at the annual salary of \$45,096 (pro-rated) (Step 5).
5. Approve the appointment of **Dora Jimenez** as a cafeteria-recess aide at Shongum School effective December 23, 2010 at the rate of \$11.00 per hour.
6. Approve the appointment of **Gina Luciano** as a substitute secretary for the 2010-2011 school year at the rate of \$12.00 per hour.
7. Approve the appointment of the following substitute custodians effective January 3, 2011 at the rate of \$12.50 per hour:

**Christopher Malmstone**

**Marilyn Lampel**

**C. Change in Daily Hours and Salary**

1. Approve the following change in the daily hours and annual salary for the food services employee listed below effective December 1, 2010:

|                           |                   |                    |
|---------------------------|-------------------|--------------------|
|                           | <u>From:</u>      | <u>To:</u>         |
| <b>Christine Downtain</b> | 3.5 hrs per day   | 3.75 hours per day |
|                           | \$6,949 per annum | \$7,446 per annum  |

**D. Change in Assignment**

1. Approve the following change in assignment for the employees listed below effective December 22, 2010:

|                       |                      |                  |
|-----------------------|----------------------|------------------|
|                       | <u>From:</u>         | <u>To:</u>       |
| <b>Valerie Howard</b> | Sub Café/Recess Aide | Café/Recess Aide |
|                       | \$11.00 per hour     | \$11.00 per hour |
|                       | Fernbrook School     | Fernbrook School |

|                    |                      |                  |
|--------------------|----------------------|------------------|
|                    | <u>From:</u>         | <u>To:</u>       |
| <b>Olga Floris</b> | Sub Café/Recess Aide | Café/Recess Aide |
|                    | \$13.50 per hour     | \$13.50 per hour |

**E. End of Assignment and Pay Differential**

1. Approve the end of assignment and pay differential for **Felipe Reina** as interim head custodian at Shongum School effective November 19, 2010.
2. Approve the transfer, change of assignment and pay differential of \$17.06 per diem for the employee listed below effective November 19, 2010:

|                      |              |                        |
|----------------------|--------------|------------------------|
| <b>Jamie Hadlock</b> | <u>From:</u> | <u>To:</u>             |
|                      | High School  | Shongum School         |
|                      | Custodian    | Interim Head Custodian |

**F. Unpaid Suspensions**

1. Approve a three day unpaid suspension for the employee identified on **Schedule G** on the dates listed below due to failure to comply with Randolph Schools Transportation Department practices and procedures:

Tuesday, January 11, 2011  
Tuesday, January 18, 2011  
Tuesday, January 25, 2011

2. Approve a one day unpaid suspension for the employee identified on **Schedule H** on the date listed below due to failure to comply with Randolph Schools Transportation Department practices and procedures:

Thursday, January 13, 2011

**III. Randolph Community School**

1. Approve the following **Randolph Community School** appointments for the 2010-2011 school year effective December 22, 2010:

Senior Aide at the rate of \$8.50 per hour:

**Jessica Leider**

Group Leader at the rate of \$14.00 per hour:

**Lindsay LaConti**

2. Approve the appointment of **Colleen Hruska** as Yoga Instructor effective January 1, 2010 at the rate of \$65.00 per class.
3. Approve the following Randolph Community School Ski Club appointments for the 2010-2011 ski season:

Elementary School Ski Club chaperones at the rate of \$100.00 per trip:

**Beverly Cirelli  
Joan Willoughby**

**Christine Shay  
Erin Scillia**

Board member Ms. Jeanne Stifelman made a motion seconded by Mr. Al Matos and carried unanimously by a roll call vote to approve **Finance, Facilities and Transportation Motions 1 - 12** with an exception:

Board members Ms. Christine Carey was absent.

**December 21, 2010**

Amended: 12/21/10

## **FINANCE/FACILITIES & TRANSPORTATION**

### **1. PAYMENT OF BILLS**

**RESOLVED**, the Randolph Township Board of Education approve the attached list of checks. **Finance Exhibits # 1 – 1.1**, and orders that they be attached to and made a part of the minutes.

|     |                           |                 |
|-----|---------------------------|-----------------|
| 1   | Check Register – 11/30/10 | \$ 5,174,955.41 |
| 1.1 | Check Register – 12/10/10 | \$ 2,488,613.33 |

### **2. BUDGET**

**RESOLVED**, the Randolph Township Board of Education approve **November 2010** transfer, **Finance Exhibits # 2.1 & 2.2**, and orders that they be attached to and made a part of the minutes.

|     |  |
|-----|--|
| 2.1 | Monthly Transfer Report – 11/30/10           |
| 2.2 | Expense Account Adjustment Analysis 11/30/10 |

### **3. REPORT OF THE SECRETARY AND TREASURER**

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Secretary for the month of **November 2010**, **Finance Exhibits # 3.1 – 3.5**, consisting of:

|     |                                  |
|-----|----------------------------------|
| 3.1 | Interim Balance Sheet – 11/30/10 |
| 3.2 | Revenue Report – 11/30/10        |
| 3.3 | Budget Report – 11/30/10         |

|     |                                 |
|-----|---------------------------------|
| 3.4 | Petty Cash Report – 11/30/10    |
| 3.5 | Food Services Report – 11/30/10 |
| 3.6 | Treasurer Report – 10/31/10     |

and

**WHEREAS**, the Randolph Township Board of Education has received the Report of the Treasurer for the month of **October 2010, Finance Exhibit # 3.6,**

| <b>November 30, 2010<br/>FUND</b> | <b><u>CASH BALANCE</u></b> | <b><u>APPROPRIATION<br/>BALANCE</u></b> |
|-----------------------------------|----------------------------|---|
| (10) General Current Expense Fund | \$ 7,253,229.41            | \$ 17,790.00                            |
| (11) Current Expense              | -                          | 7,795,760.10                            |
| (12) Capital Outlay               | -                          | 292,615.73                              |
| (20) Special Revenue Fund         | (325,994.87)               | 563,210.67                              |
| (30) Capital Projects Fund        | (40,645.00)                | -                                       |
| (40) Debt Service Fund            | .50                        | -                                       |
| (60) Food Service                 | (342,422.81)               | 802,194.32                              |
| (63) Community School             | 226,673.93                 | 737,305.81                              |
| <b><u>TOTAL</u></b>               | <b>\$ 6,770,841.16</b>     | <b>\$ 10,208,876.63</b>                 |

**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

**NOW, THEREFORE, BE IT RESOLVED**, the Randolph Township Board of Education accepts the above referenced reports certification and orders that they be attached to and made a part of the minutes, and

**BE IT FURTHER RESOLVED**, in compliance with N.J.A.C. 6:20-2A.10(e), the Randolph Township Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of it's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

#### **4. TO ACCEPT THE 2009-2010 DISTRICT AUDIT**

**BE IT RESOLVED**, that the Randolph Township Board of Education District Report of the Audit Year Ended June 30, 2010 prepared by Nisivoccia & Company, LLP of Mount Arlington, New Jersey, be accepted. The report includes:

- A. Comprehensive Annual Financial Report (CAFR)

B. Auditors Management Report on Administrative Findings

**RECOMMENDATIONS:**

1. Administrative Practices and Procedures

*None*

2. Financial Planning, Accounting and Reporting

*Better communication be made by the Federal/State agencies in regards to compliance requirements of ARRA funds received.*

3. School Purchasing Program

*None*

4. School Food Service

*None*

5. Student Body Activities

*None*

6. Application for State School Aid

*None*

7. Pupil Transportation

*None*

8. Facilities and Capital Assets

*None*

9. Other

*None*

10. Status of Prior Year's Findings/Recommendations:

*The District had no prior year findings or recommendations.*

**5. MOTION TO APPROVE TUITION STUDENT**

**MOTION** to approve the acceptance of student **C.S.** as a tuition student entering the

ninth (9<sup>th</sup>) grade September 2011, at an annual board approved rate applicable to the 2011-12 school year.

**6. MOTION TO APPROVE AMENDMENT TO SERVICE AGREEMENT**

**BE IT RESOLVED**, the Randolph Township Board of Education approve an amendment to **Verizon Service Agreement** as summarized in **Finance Exhibit # 4**, attached hereto and made a part of the minutes.

**7. MOTION TO ACCEPT LEASE AGREEMENT**

**BE IT RESOLVED**, the Randolph Township Board of Education accept the Lease Agreement between **XEROX** and the Randolph Township Board of Education, as summarized in **Finance Exhibit # 5 and 5.1**, per proposal attached hereto and made a part of the minutes.

**8. MOTION TO APPROVE CONSULTING AGREEMENT**

**BE IT RESOLVED**, the Randolph Township Board of Education approve a consulting agreement between Randolph Township Board of Education and **E-Rate Consulting Inc.** as summarized in **Finance Exhibit # 6**, attached hereto and made a part of the minutes.

**9. ACCEPTANCE OF GRANT**

**BE IT RESOLVED**, the Randolph Township Board of Education accept the **2010 BASF Science Education Grant** from **BASF Corporation** for engineering technology using *Lego Mindstorms*, to foster students' interest in the sciences. BASF grant in the amount of **\$5,000.00** awarded to Ms. Kelly Boehmer of the Randolph Middle School, Jennifer Cusmano-King, Science and Technology Supervisor of the Randolph High School.

**BE IT FURTHER RESOLVED**, that Miss Carol Strowbridge, Principal of the Randolph Middle School, acknowledge the grant funding award in a letter to the appropriate parties.

**10. ACCEPTANCE OF GRANT**

**BE IT RESOLVED**, the Randolph Township Board of Education accept the **2010 BASF Science Education Grant** from **BASF Corporation** for Aaron Baker proposal on the saltwater tank system that will house a permanent collection of a wide variety of marine reef organisms to foster students' interest in the sciences. BASF grant in the amount of **\$5,000.00** awarded to Aaron Baker of the Randolph High School, Jennifer Cusmano-King, Science and Technology Supervisor of the Randolph High School.

**BE IT FURTHER RESOLVED**, that Ms. Deborah Iosso, Principal of the Randolph High School, acknowledge the grant funding award in a letter to the appropriate

parties.

## **11. MOTION TO APPROVE CONTRACT AGREEMENT**

**BE IT RESOLVED**, the Randolph Township Board of Education approve an agreement with Ms. Patricia Dunne, for professional services as outlined in **Finance Exhibit # 7**, attached hereto and made a part of the minutes.

## **12. ACCEPTANCE OF DONATIONS**

**BE IT RESOLVED**, the Randolph Township Board of Education accept the following donations:

- **District Elementary Schools and Middle School**, a donation from the **Randolph Rotary Club**, eighteen (18) boxes (24 books/box) of dictionaries for third grade students valued at \$735.00 and nineteen (19) boxes (24 books/box) of Webster Thesaurus' valued at \$798.00 for district sixth (6<sup>th</sup>) grade students.
- **Center Grove School:**
  - generous donation of \$ \$400.00 made by a **Center Grove family** to purchase / subscribe to the TumbleBook Library, including one year use charge for the online library.
  - through the BIGrant program, a donation from the **Center Grove PTA**, teacher grant of \$300 to purchase Wilson Tiles for Word Building for Mrs. Schwarz first (1<sup>st</sup>) grade class.
  - through the BIGrant program, a donation from the **Center Grove PTA**, teacher grant of \$195 to send the Rising Reader teacher, Mrs. Waldron to the Rutgers annual conference on reading and writing.
  - through the BIGrant program, a donation from the **Center Grove PTA**, teacher grant of \$1,385 for the purchase of Wilson Foundations for the Center Grove kindergarten program .
  - through the BIGrant program, a donation from the **Center Grove PTA**, teacher grant of \$ 756 to enable the first (1<sup>st</sup>) grade teachers to attend the Staff Development for Educators (SDE) seminar entitled Guided Reading: Differentiating Using Small-Group Instruction. In addition, donation of \$45.94 for the purchase of two post-it super sticky self-stick dry-erase tabletop easel pads for fifth (5<sup>th</sup>) grade classroom.
- **Fernbrook School**, grant in the amount of \$540.00 from the **Toshiba America Foundation** for the implementation of the *Foodie Friends* project.

➤ **High School:**

- **Randolph High School PTO**, to the RHS guidance department, donation of eight (8) HP 500B Microtower Business PC's and eight (8) 17" LCD Monitor's, having an estimated value of \$4,712.00. In addition, a donation of ten (10) new printers for classroom use, having an estimated value of \$800.00.
- **John DaSilva Memorial Fund**, a donation in the amount of \$2,500.00 to the RHS Art Department.
- through the **RHS PTSO** Grant program, following donations awarded to high school teachers for use in classrooms:
  - three (3) 16' whiteboards with overhead projectors, having an estimated value of \$1,775
  - four (4) person competition buzzer system for student practice in preparation for varsity challenge completions, having an estimated value of \$171
  - variety of books and supplemental resources to support self contained classroom, study skill students and English resource center students, having an estimated value of \$500
  - TV control room tape deck for Mass Media/TV production, having an estimated value of \$1,093
  - resource material to support study skills program, having an estimated value of \$223
  - experimental nest boxes for environmental science and biology class, having an estimated value of \$250

➤ **Middle School:**

- donation from **Randolph Recreation Wrestling Booster Club**; a wrestling mat having an approximate value of \$9,400.00 to be used by the Randolph Recreation Wrestling Program.
- through the RMS grant program, a donation from **RMS PTO**, oil-less vacuum pump / compress to enhance student studies grades 6, 7 and 8, having an estimated value of \$414.

**BE IT FURTHER RESOLVED**, that Ms. Danielle Hamblin, Center Grove Principal, Ms. Lisa Gross, Principal of Fernbrook School, Dr. Dennis Copeland, Principal of Ironia School, Ms. Deborah Iosso, Principal of the Randolph High School, Miss Carol

Strowbridge, Principal of Randolph Middle School and Ms. Laura Hernandez, Principal of the Shongum School acknowledge the donations in a letter to the appropriate parties.

Board member Ms. Barbara Levinson made a motion seconded by Ms. Jeanne Stifelman and carried unanimously by a roll call vote to approve two sets of motions: **1). Settlement Agreement for S.C.** and **2). Education Motions A - H** with an exception:

Board members Ms. Christine Carey was absent.

**EDUCATION MOTIONS – DECEMBER 21, 2010 – Version 3**

**A. Curriculum**

None

**B. Field Trips**

1. **MOTION** to approve field trips for Randolph High School on the following dates. Costs for transportation and any associated fees will be paid by students. No student will be deprived of participation due to financial hardship.

| <b>DATE</b> | <b>GRADE/ CHAPERONES</b>                    | <b>TRIP</b>   | <b>FEE PAID BY</b> | <b># OF STUDENTS</b> |
|-------------|---|---|--------------------|----------------------|
| 01/13/2011  | Grades 9 – 12<br>Roz Franklin & Simon Jang  | NJIT (Science Olympiad)<br>Newark, N.J.                 | \$25.00            | 10                   |
| 03/2011     | Grades 9 – 12<br>Roz Franklin               | NJIT (computer programming competition)<br>Newark, N.J. | \$40.00            | 3                    |
| 01/12/11    | Grade 10 Adapted PE<br>Linda Cross          | Rockaway Bowling  | \$20.00            | 4                    |
| 01/05/11    | Grades 11 & 12<br>Karen Rodino & Dan Austin | TCNJ Leadership conference                              | \$65.00            | 10                   |

**C. Professional Development**

1. **MOTION** to approve Randolph Middle School Family Science and Technology Night to occur on February 9, 2011 with a snow date of February 16, 2011.

2. **MOTION** to approve all Randolph Middle School science and technology teachers to participate in the Family Science and Technology Night on February 9, 2011 (snow date of February 15, 2011). Costs to be funded by 2011 NCLB, Title IIA.
3. **MOTION** to approve all Randolph High School science teachers to visit Livingston High School from January 2011 through June 2011 for the purpose of observing strategies to differentiate instruction and assessment in the science classroom. Costs to be funded by 201 NCLB, Title IIA.
4. **MOTION** to approve all Randolph Middle School staff (maximum of 24) to attend IDE Portal Training during the month of January 2011. Costs to be funded by 2011 NCLB, Title IIA.
5. **MOTION** to approve Randolph Middle School Social Studies and Language Arts grade six teachers to attend a Developing Interdisciplinary Approaches to Instruction workshop during January or February 2011. Costs to be funded by 2011 NCLB, Title IIA.
6. **MOTION** to approve Randolph Middle School Social Studies and Language Arts grade seven teachers to attend a Developing Interdisciplinary Approaches to Instruction workshop during January or February 2011. Costs to be funded by 2011 NCLB, Title IIA.
7. **MOTION** to approve Randolph Middle School Social Studies and Language Arts grade eight teachers to attend a Developing Interdisciplinary Approaches to Instruction workshop during January or February 2011. Costs to be funded by 2011 NCLB, Title IIA.
8. **MOTION** to approve all Fernbrook teachers to attend a Reader's Workshop by Staff Development Workshops on February 22, 2011. Costs to be funded by 2011 NCLB, Title I funds.
9. **MOTION** to approve up to 15 teachers to attend Blackboard follow-up training on February 3, 2011. Costs to be funded by 2011 NCLB, Title IIA.
10. **MOTION** to approve up to 12 elementary teachers (three from each building) to attend follow-up training with IDE Corporation on February 10, 2011. Costs to be funded by 2011 NCLB, Title IIA.
11. **MOTION** to approve the following professional development opportunities:

#### **DISTRICT FUNDING**

| LAST NAME | FIRST NAME | SCHOOL | NAME OF WORKSHOP | DATE OF WORKSHOP | WORKSHOP TOTAL COST |
|-----------|------------|--------|------------------|------------------|---------------------|
|           |            |        |                  |                  |                     |

|          |          |     |                                    |                   |          |
|----------|----------|-----|------------------------------------|-------------------|----------|
| Foran    | Marybeth | RHS | Soccer Championship Coaches Clinic | 2/25/11 - 2/27/11 | \$818.93 |
| Minarick | Carol    | FB  | Bedbugs and You: Unhappy Together  | 1/14/11           | \$97.66  |
| Sufly    | Colleen  | RMS | Soccer Championship Coaches Clinic | 2/25/11 - 2/27/11 | \$818.93 |

### NCLB FUNDING

| LAST NAME    | FIRST NAME | SCHOOL | NAME OF WORKSHOP              | DATE OF WORKSHOP  | WORKSHOP TOTAL COST |
|--------------|------------|--------|-------------------------------|-------------------|---------------------|
| Black        | Nancy      | RHS    | NJ TESOL Annual Conference    | 5/24/11 & 5/25/11 | \$332.00            |
| Cusmano-King | Jennifer   | RHS    | A Curriculum Writing Workshop | 12//10            | \$31.62             |
| DiAgostino   | Lisa       | RHS    | A Curriculum Writing Workshop | 12/2/10           | \$31.62             |
| Huston       | Donna      | RHS    | A Curriculum Writing Workshop | 12/2/10           | \$25.00             |

### ADDENDUM – Version 2

**12. MOTION** to approve Dr. David Browne and Ms. Jennifer Fano to attend Techspo 2011 in Atlantic City, NJ for one day on January 27, 2011. Expenses to be funded by a district account and not to exceed \$500.00.

**13. MOTION** to approve the following professional development opportunities:

### NCLB FUNDING

| LAST NAME  | FIRST NAME | SCHOOL | NAME OF WORKSHOP                            | DATE OF WORKSHOP | WORKSHOP TOTAL COST |
|------------|------------|--------|---|------------------|---------------------|
| Angelastro | Kristen    | FB     | Reading Workshop                            | 2/22/11          | \$103.00            |
| Astor      | Juliet     | RMS    | Interdisciplinary Approaches to Instruction | 1/11/11          | \$103.00            |
| Bauer      | Elizabeth  | RMS    | Interdisciplinary Approaches to Instruction | 1/12/11          | \$103.00            |
| Baumwoll   | Dale       | RMS    | Interdisciplinary Approaches to Instruction | 1/11/11          | \$103.00            |
| Best       | Alma       | IR     | IDE Portal Training                         | 2/10/11          | \$103.00            |
| Bocchino   | Joseph     | SH     | IDE Portal Training                         | 2/10/11          | \$103.00            |

|                 |            |     |   |         |          |
|-----------------|------------|-----|---|---------|----------|
| Bost            | Kristine   | RMS | Interdisciplinary Approaches to Instruction | 1/12/11 | \$103.00 |
| Bradbury        | Kelly      | RMS | Interdisciplinary Approaches to Instruction | 1/13/11 | \$103.00 |
| Brembs          | Chris      | IR  | IDE Portal Training                         | 2/10/11 | \$103.00 |
| Bruno           | Chris      | RMS | Interdisciplinary Approaches to Instruction | 1/12/11 | \$103.00 |
| Carlucci        | Maryella   | RMS | Interdisciplinary Approaches to Instruction | 1/12/11 | \$51.50  |
| Cirella         | Joan       | SH  | IDE Portal Training                         | 2/10/11 | \$103.00 |
| Clemente        | Rio        | RMS | Interdisciplinary Approaches to Instruction | 1/11/11 | \$103.00 |
| Clemente        | Rio        | RMS | Blackboard Follow Up Training               | 2/3/11  | \$103.00 |
| Cohen           | Margaret   | FB  | Reading Workshop                            | 2/22/11 | \$103.00 |
| Collins-Darakjy | Erin       | FB  | Reading Workshop                            | 2/22/11 | \$103.00 |
| Consales        | Linda      | FB  | Reading Workshop                            | 2/22/11 | \$103.00 |
| Contino         | Ann Marie  | FB  | Reading Workshop                            | 2/22/11 | \$103.00 |
| Dawson          | Dana       | CG  | IDE Portal Training                         | 2/10/11 | \$103.00 |
| Decker          | Coreen     | RMS | Interdisciplinary Approaches to Instruction | 1/13/11 | \$103.00 |
| Dixon           | James      | RMS | Interdisciplinary Approaches to Instruction | 1/11/11 | \$103.00 |
| Eberhardt       | Kerry      | RHS | Blackboard Follow Up Training               | 2/3/11  | \$103.00 |
| Ensminger       | Deborah    | RMS | Interdisciplinary Approaches to Instruction | 1/11/11 | \$103.00 |
| Feliciano       | Melissa    | IR  | IDE Portal Training                         | 2/10/11 | \$103.00 |
| Ferree          | Tess       | RMS | Interdisciplinary Approaches to Instruction | 1/11/11 | \$103.00 |
| Fik             | Jacqueline | RMS | Interdisciplinary Approaches to Instruction | 1/12/11 | \$103.00 |
| Fiore           | Laura      | RMS | Interdisciplinary Approaches to Instruction | 1/11/11 | \$103.00 |
| Friedman        | Jill       | RMS | Interdisciplinary Approaches to Instruction | 1/13/11 | \$103.00 |

|              |             |     |   |         |          |
|--------------|-------------|-----|---|---------|----------|
| Gerdes       | Susanne     | RMS | Interdisciplinary Approaches to Instruction | 1/13/11 | \$103.00 |
| Giordano     | Olivia      | FB  | Reading Workshop                            | 2/22/11 | \$103.00 |
| Helfrich     | Lauren      | RMS | Interdisciplinary Approaches to Instruction | 1/13/11 | \$103.00 |
| Hicok        | Alissa      | CG  | IDE Portal Training                         | 2/10/11 | \$103.00 |
| Janulis      | Jenise      | FB  | IDE Portal Training                         | 2/10/11 | \$103.00 |
| Janulis      | Jenise      | FB  | Reading Workshop                            | 2/22/11 | \$103.00 |
| Keenan       | Maria       | CG  | IDE Portal Training                         | 2/10/11 | \$103.00 |
| Kerr         | Christopher | FB  | IDE Portal Training                         | 2/10/11 | \$103.00 |
| Klink        | Edie        | RMS | Interdisciplinary Approaches to Instruction | 1/12/11 | \$103.00 |
| Kruse-Marcus | Lisa        | SH  | IDE Portal Training                         | 2/10/11 | \$103.00 |
| Lane         | Lucinda     | RHS | Blackboard Follow Up Training               | 2/3/11  | \$103.00 |
| LoBue        | Maria       | RMS | Interdisciplinary Approaches to Instruction | 1/13/11 | \$103.00 |
| Majewski     | Jeannine    | RMS | Interdisciplinary Approaches to Instruction | 1/12/11 | \$103.00 |
| Markey       | Stephanie   | RMS | Interdisciplinary Approaches to Instruction | 1/11/11 | \$103.00 |
| Mason        | Luke        | RMS | Interdisciplinary Approaches to Instruction | 1/11/11 | \$103.00 |
| McLaughlin   | Karen       | RMS | Interdisciplinary Approaches to Instruction | 1/13/11 | \$103.00 |
| McNamara     | Lisa        | RMS | Interdisciplinary Approaches to Instruction | 1/11/11 | \$103.00 |
| Mederos      | Christine   | RMS | Interdisciplinary Approaches to Instruction | 1/12/11 | \$103.00 |
| Melody       | Dawn        | FB  | Reading Workshop                            | 2/22/11 | \$103.00 |
| Menoni       | Tracy       | FB  | Reading Workshop                            | 2/22/11 | \$103.00 |
| Miller       | Danielle    | FB  | Reading Workshop                            | 2/22/11 | \$103.00 |
| Pandorf      | Laurie      | RMS | Interdisciplinary Approaches to Instruction | 1/12/11 | \$103.00 |
| Pandorf      | Laurie      | RMS | Blackboard Follow Up Training               | 2/3/11  | \$103.00 |
| Park         | Young-Sil   | RMS | Interdisciplinary Approaches to Instruction | 1/12/11 | \$103.00 |
| Park         | Young-Sil   | RMS | Blackboard Follow Up Training               | 2/3/11  | \$103.00 |

|           |          |     |   |         |          |
|-----------|----------|-----|---|---------|----------|
| Pasqua    | Rob      | RMS | Interdisciplinary Approaches to Instruction | 1/13/11 | \$103.00 |
| Rauth     | Dawn     | FB  | Reading Workshop                            | 2/22/11 | \$103.00 |
| Roberts   | James    | RHS | Blackboard Follow Up Training               | 2/3/11  | \$103.00 |
| Ross      | Sheila   | RMS | Interdisciplinary Approaches to Instruction | 1/12/11 | \$103.00 |
| Sackerman | Richard  | RMS | Interdisciplinary Approaches to Instruction | 1/11/11 | \$103.00 |
| Salazar   | Yadira   | FB  | Reading Workshop                            | 2/22/11 | \$103.00 |
| Scott     | Cynthia  | FB  | IDE Portal Training                         | 2/10/11 | \$103.00 |
| Sorge     | Mike     | RMS | Interdisciplinary Approaches to Instruction | 1/13/11 | \$103.00 |
| Steel     | Tanya    | RMS | Interdisciplinary Approaches to Instruction | 1/13/11 | \$103.00 |
| Stierch   | Angeline | RMS | Interdisciplinary Approaches to Instruction | 1/13/11 | \$103.00 |
| Walsh     | Ellen    | RMS | Interdisciplinary Approaches to Instruction | 1/11/11 | \$103.00 |
| Whitten   | Carol    | RMS | Interdisciplinary Approaches to Instruction | 1/12/11 | \$103.00 |
| Wilke     | Agatha   | RMS | Interdisciplinary Approaches to Instruction | 1/13/11 | \$103.00 |
| Young     | Kelli    | RMS | Interdisciplinary Approaches to Instruction | 1/12/11 | \$103.00 |

#### **D. Special Education**

1. **MOTION** to approve the placement of Randolph Student **SE11-54 Grade 11** in the Special Education program at East Mountain School effective November 10, 2010 and, BE IT FURTHER MOVED, that a contract be entered into with East Mountain School at the tuition rate of \$42,160.41 (pro rated).
2. **MOTION** to approve the contract from Essex Regional Educational Services Commission American Recovery and Reinvestment Act of 2009 (ARRA) IDEA-B Services for Nonpublic Schools for School Year 2010-2011.
3. **MOTION** to approve the placement of Randolph Student **SE11-53 Grade 12** in the Special Education program at the West Orange Board of Education effective September 7, 2010 and, BE IT FURTHER MOVED, that a contract

be entered into with the West Orange Board of Education at the tuition rate of \$57,436.00.

**E. Student Teachers**

**MOTION** to approve the following student teacher placements for the 2010-2011 Spring semester:

Name: Marissa Caruso  
University: Montclair State University  
School Assigned: Center Grove School  
Cooperating Teacher: Dana Dawson  
Dates of Assignment: January 18 – May 13, 2011

Name: Lauren Czaszynski  
University: Montclair State University  
School Assigned: Fernbrook School  
Cooperating Teacher: Geraldine Restivo  
Dates of Assignment: January 18 – May 13, 2011

Name: Alana Weininger  
University: Montclair State University  
School Assigned: Center Grove School  
Cooperating Teacher: Joanne Kesten/Karen Due  
Dates of Assignment: January 18 – May 13, 2011

Name: Jessica Frane  
University: Montclair State University  
School Assigned: Randolph Middle School  
Cooperating Teacher: Veeresh Popat  
Dates of Assignment: January 18 – March 18, 2011

Name: Brian Cooper  
University: Montclair State University  
School Assigned: Randolph Middle School  
Cooperating Teacher: Will Zagoren  
Dates of Assignment: January 18 – May 13, 2011

Name: Courtney Anderson  
University: Montclair State University  
School Assigned: Fernbrook School  
Cooperating Teacher: Christine Green/Danielle Miller  
Dates of Assignment: January 18 – May 13, 2011

**F. Miscellaneous**

1. **MOTION** to authorize the resubmission of the 2011 No Child Left Behind Application due to a change in allocations by the State for the following funds:

|                             |                 |
|-----------------------------|-----------------|
| Title I – Part A:           | \$92,112        |
| Title II – Part A:          | \$108,170       |
| Title II – Part D:          | \$176           |
| Title III:                  | \$17,577        |
| <b>Title III Immigrant:</b> | <b>\$44,006</b> |

2. **MOTION** to accept the Kean University Diversity Council *William M. Roesch Award* for commitment, attendance, and participation presented to Randolph Township Schools for the 2009-2010 school year.

## **ADDENDUM – Version 2**

### **G. New Course Proposals**

1. **MOTION** to approve a new course for the 2011-2012 school year entitled Advanced Photography Honors.
2. **MOTION** to approve a new course for the 2011-2012 school year entitled AP Photography.
3. **MOTION** to approve a new course for the 2011-2012 school year entitled French IA.
4. **MOTION** to approve a new course for the 2011-2012 school year entitled Advanced Computer Graphics Honors.
5. **MOTION** to approve a new course for the 2011-2012 school year entitled Algebra III and Trigonometry.

## **ADDENDUM – Version 3**

### **H. Homework Club Advisors**

1. **MOTION** to approve two additional Randolph Middle School Homework Club advisors to assist the club's Special Education students. The pro-rated advisors' stipend of \$1,275 will be funded by IDEA monies.

Ms. Amy Sachs made a motion seconded by Mr. Ethan Blynn and carried unanimously by a roll call vote to approve **Policy Motions 1 and 2**, with an exception:

Board members Ms. Christine Carey was absent.

1. **MOTION** to approve the following policy for second reading:
  - a. 8420 – Emergency and Crisis Situations (M)
  
2. **MOTION** to amend the following policies for second reading:
  - a. 2423 – Bilingual and ESL Education (M)
  - b. 3127 – Terms and Conditions for Confidential and Non-Represented Supervisory Staff (M)
  - c. 3144 – Certification of Tenure Charges
  - d. 8310 – Public Records

Board member Jeanne Stifelman requested a closed session agenda be developed for future meetings.

Board member Mr. Al Matos wished the public and the board a healthy and safe holiday season.

### **Public Discussion**

Randolph resident asked for clarification of a personnel motion. In addition, the resident commented on the benefit of open board meetings and requested that the township council meeting dates not conflict with board budget meetings.

Another resident requested clarification of education motions concerning field trips.

### **Adjournment**

Board member Mr. Ethan Blynn made a motion seconded by Ms. Tammy MacKay and carried unanimously by roll call vote to adjourn the meeting at 9:00 p.m. with an exception:

Board member Ms. Christine Carey was absent.

The board adjourned the meeting at 9:00 p.m.

Respectfully submitted,

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Michael S. Neves  
Board Secretary