

The Randolph Township Board of Education held a Work Session meeting on Wednesday, September 10, 2008 at 7:15 P.M. in the Randolph High School Library, Millbrook Avenue, Randolph, New Jersey.

Board President, Gregory Mark, read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Morristown Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

The following Board members were present: Ethan Blynn, Christine Carey, Claire Keller, Barbara Levinson, Maria Martorana, Al Matos, Amy Sachs, Douglas Weisberger and Gregory Mark.

The following administrators were present: Dr. James Sheerin, Interim Superintendent, Dr. Thom Kane, Assistant Superintendent, Dr. David Leigh, Assistant to the Superintendent, Mrs. Ann Marie McGoldrick, Personnel Administrator and Mr. Michael Neves, Board Secretary.

CLOSED SESSION

Christine Carey made a motion seconded by Ethan Blynn and carried unanimously by roll call vote to adopt the following resolution:

BE IT **RESOLVED**, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a **Closed Session regarding Personnel, Litigation and Negotiations**. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The Board reconvened at 8:00 P.M.

PLEDGE OF ALLEGIANCE

PUBLIC DISCUSSION

A substitute teacher presented a letter on her behalf and posed questions which will be addressed by the human resource department directly to her.

A member of the Shongum PTA Board requested clarification on the class size policy and its impact on the 5th grade class size at Shongum.

A resident commented on class sizes at Shongum School.

Nick Lios, Co-President of the REA, thanked the Assistant Superintendent and administrators for the opening day ceremonies held at the high school.

CORRESPONDENCE

- RMS Vaccinations
- Teacher & Staff Departures
- Full Day Kindergarten

PRESIDENT'S REPORT

Board president, Mr. Gregory Mark, presented remarks to the board and public.

COMMITTEE REPORTS

The following committee's presented reports:

- 1) Finance, Facilities & Transportation
- 2) Education
- 3) Policy
- 4) Community Outreach

LIAISON REPORTS

- Board president, Mr. Gregory Mark indicated that township council and district liaison meetings will be more frequent
- The Township Traffic Committee is looking for the district to take over the Alive at 25 program and fully administer it.

STUDENT COUNCIL REPRESENTATIVE REPORT

Student Council Representative, Jordan Vidor, presented the following:

- The unit lunch is going smoothly – students are getting seating and food– everyone is happy with the new lunch.
- Commented on upcoming future activities and fund raisers.

OLD BUSINESS

Christine Carey made a motion seconded by Ethan Blynn and carried unanimously by roll call vote to approve Board Goals 1-4 as attached:

Randolph Township Schools
Office of the Superintendent
Randolph, New Jersey

District Education Goals 2008-2009

Goal 1: We will create a student-focused culture that promotes a free exchange of communication, appreciation and respect for all in the Randolph School Community: students, parents and staff.

Background: The board of education recognizes that our students should be respected, supported and encouraged by teachers and administrators alike; staff members should be valued, appreciated and provided opportunities for professional growth; and parents' input and participation should be both welcomed and encouraged.

The Randolph School Community seeks to establish positive overall relationships between faculty and students that establish a standard of communication for all in our school community – from faculty to students to administrators and board members – that reflects respect and civility.

Goal 2: We will continue to improve recruitment, hiring and supervision of professional development and evaluations of personnel.

Background: The district administration will maintain current personnel employment practices followed in the district and make recommendations for improving hiring practices, professional development and training programs, staff supervision and evaluation, the tenure granting process and organizational reporting structure.

Each Supervisor and Elementary Principal shall update their “Workforce Analysis” by the end of February, 2009 and educate the Board about their hiring practices early in the school year, amend the supervision and evaluation document before the first observation of the school year, continue educating senior administrators in the process of evaluation, continue to provide explanations of the evaluation process to faculty and staff, and continue to align staff development to the supervision and evaluation process.

Goal 3: We will continue to use student performance data to improve academic performance for all students.

Background: The district administration will continue to identify and evaluate challenges in student learning among the four elementary schools, as well as within our diverse student populations (along ethnic, racial and gender lines).

Principals, supervisors, counselors, and teachers will begin to use student data to improve academic success of all students and student subgroups. Principals will produce an annual report that provides statistical breakdowns of student performance. The report will use longitudinal data useful for programmatic and curricular evaluation.

Goal 4: We will use the evaluation process of special education to improve services to students and parents.

Background: The Special Services department will focus on initiatives to expand and improve transition programs for students preparing for post-secondary options, team teaching via in-class support, and collaboration between general education and special education staff. In addition, there will be an assessment of the curricular needs of the preschool program.

The district will work to implement all activities outlined in the self-assessment document pertaining to disproportionate representation of minority students.

The Superintendent will provide opportunities for ongoing Board member education to enhance their personal understanding of the qualities the special education program should exhibit and the general legal standards governing special education.

NEW BUSINESS

Claire Keller made a motion seconded by Douglas Weisberger and carried unanimously by roll call vote to move the October 8, 2008 Board meeting to October 7, 2008. The meeting will open with an executive session at 7:15 P.M. and an open session at 8:00 P.M. The meeting will be held in the Randolph High School Library.

Ethan Blynn made a motion seconded by Claire Keller and carried unanimously by roll call vote to approve the superintendent's recommendation for the following Personnel motions I –III:

I. Teachers/Professional Staff

A. Resignations

1. Accept the resignation of **Mary Humphries**, Learning Disability Teacher Consultant at Center Grove School, effective November 3, 2008.

B. New Hires

1. Approve the ratification of **Paris Rapp** as a biology teacher at the High School effective September 11, 2008 at the annual salary of \$53,926 (Level 5, Step 4).
2. Approve the appointment of **Constance Conway** as a special education aide at Center Grove School effective September 1, 2008 at the annual salary of \$19,500 (Step 4).
3. Approve the appointment of **Brian Schuckmann** as a special education aide at the Middle School effective September 1, 2008 at the annual salary of \$19,500 (Step 4).
4. Approve the appointment of **Iva Cook** as a special education aide at the High School effective September 1, 2008 at the annual salary of \$19,500 (Step 4).

C. Re-appointments

1. Approve the appointment of **Maureen McHugh-Frio** as a .50 kindergarten teacher at Fernbrook School effective September 1, 2008 at the annual salary of \$29,443 (Level 5, Step 6).
2. Approve the appointment of **Phyllis Vida**, Hebrew Academy non-public school nurse for the 2008-2009 school year at the annual salary of \$10,654. (Funded through Non-Public Nursing Aide from N.J. Dept. of Education).

D. Stipends

1. Approve the appointment of the following coaching positions for the 2008-2009 school year at the stipend and step amounts listed below:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Step</u>
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Jennifer Yeager	Asst. Cheerleading	\$5,450	1
Jared Drucker	Assistant Boys' Soccer	5,956	1
Jodi De Vincentis	Asst. Soccer	Volunteer	

2. Approve the appointment of **Deborah Holz** as Lead Guidance Counselor, until a Director of Guidance is hired, at the annual stipend of \$5,654 (pro-rated as necessary).

E. Transfers/Change in Assignment/Salary

1. Approve the following transfer and change in assignment for the staff member listed below effective September 1, 2008:

Kathy Gentile	<u>From:</u>	<u>To:</u>
	Shongum School 4 th Grade	Center Grove School 1 st Grade

2. Approve the following change in assignment and salary for the staff member listed below effective September 1, 2008:

Thomas Sharkey	<u>From:</u>	<u>To:</u>
	Special Ed Aide \$20,000 per annum Middle School	LTS Social Studies Tchr \$236 per diem Middle School

F. Effective Date Change

1. Approve the following effective date change for the High School employee listed below:

Barbara Roberts Business Educ. Tchr.	<u>From:</u>	<u>To:</u>
	October 15, 2008	September 1, 2008

II. Administrators

A. Resignations

1. Accept the resignation of **Damion Macioci**, supervisor of athletics for Randolph Schools, effective October 26, 2008.

III. Support Staff

A. New Hires

1. Approve the appointment of **Patti Kluczyk** as a cafeteria/recess aide at Shongum School effective September 15, 2008 at the rate of \$11.00 per hour.

2. Approve the appointment of **Deborah Kent** as a cafeteria/recess aide at Shongum School effective September 15, 2008 at the rate of \$11.00 per hour.

3. Approve the appointment of **Ruth Lashevicki** as a cafeteria/recess aide at Shongum School effective September 11, 2008 at the rate of \$11.00 per hour.

Transfer

1. Approve the transfer of the food service worker listed below effective September 1, 2008:

Barbara Casale	<u>From:</u>	<u>To:</u>
	Middle School	High School

Barbara Levinson made a motion seconded by Ethan Blynn and carried unanimously by roll call vote to approve the following Education motions 1 – 9 with the following exceptions:

Board member, Douglas Weisberger voted **NO only** to motion number 4.

1. **MOTION** to approve an Earthwatch Fellowship for Anthony Novelli. The trip is scheduled from October 26, 2008 to November 5, 2008 at no cost to the district (substitute coverage is also included in the Fellowship amount). A \$250 mini-grant will also be awarded directly to the district.
2. **MOTION** to approve Special Education teachers to attend the Wilson Level 1 Training Program on September 22, 2008. Costs to be paid from IDEA funds.
3. **MOTION** to approve the elementary K-3 Social Studies curriculum.
4. **MOTION** to approve the RMS 6-8 Math curriculum
5. **MOTION** to approve the RHS Integrated Math III curriculum.
6. **MOTION** to approve the 6-12 Art curriculum.
7. **MOTION** to approve the RMS 6-8 Music curriculum.
8. **MOTION** to approve the elementary K-3 Social Studies textbooks.
9. **MOTION** to approve the following professional development opportunities:

DISTRICT FUNDING

Last Name	First Name	School	Name of Workshop	Date of Workshop	Workshop TOTAL Cost
Hurd	Andrew	Grounds	Information Systems	9/14/08 - 9/29/08	\$325.00
Huston	Donna	RHS	SRA Coordinator Administration Training	9/12/08	\$14.65
Pietrewicz	Len	FB	Set Up for Randolph XL Invitational	9/12/08	\$45.00
Smith	Kyle	Grounds	Information Systems	9/15/08 - 9/29/08	\$325.00

Board member, Douglas Weisberger commented on the following:

- Remembrance of the events of 9-11-01.
- On reports he received concerning attendance at back to school night.

Board member, Barbara Levinson commented on the following:

- Statements made at the middle school back to school nights.
- The promising first impressions of the new middle school administrative team.
- A recent M.A.C. meeting and how it addressed the issue of recent events surrounding prom night at the high school. The M.A.C. is making suggestions on how to deal with these events in the future in conjunction with the police department. Board member Douglas Weisberger gave input on his ideas concerning this issue.

Claire Keller made a motion seconded by Ethan Blynn and carried unanimously by roll call vote for ratifying a visiting student to attend the Randolph School System.

ADJOURNMENT

Ethan Blynn made a motion seconded by Claire Keller and carried unanimously by roll call vote to adjourn at 10:00 P.M.

Respectfully submitted,

Michael S. Neves
Board Secretary