

The Randolph Township Board of Education held a Work Session meeting on Tuesday, October 12, 2010 at 7:15 p.m. in the Randolph High School Library, Millbrook Avenue, Randolph, New Jersey.

Board President, Amy Sachs, called the meeting to order and read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Randolph Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in The Daily Record. It is also posted in all district schools as well as the Randolph Township Municipal Building.

### **Roll Call**

The following Board members were present: Ms. Tammy MacKay, Ms. Maria Martorana, Mr. Al Matos, Mr. Harry Ruiz, Ms. Jeanne Stifelman and Ms. Amy Sachs.

Board members Mr. Ethan Blynn, Ms. Christine Carey, Ms. Barbara Levinson were absent.

The following administrators were present: Mr. Owen Snyder, Superintendent, Dr. David Browne, Assistant Superintendent and Mr. Michael Neves, Business Administrator / Board Secretary.

### **Closed Session – 7:15 p.m.**

Board President Ms. Amy Sachs made a motion seconded by Ms. Tammy MacKay and carried unanimously by roll call vote to adopt the following with an exception:

Board members Mr. Ethan Blynn, Ms. Christine Carey, Ms. Barbara Levinson were absent.

**BE IT RESOLVED**, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a closed session regarding Personnel, Litigation and Negotiations. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The board reconvened at 8:00 p.m.

### **Pledge of Allegiance**

### **Review of Board Minutes**

Closed Session Minutes, 09-14-10, 09-21-10

Board Work and Business Session, 09-14-10, 09-21-10

**Public Discussion**

Randolph resident commented favorably on the district's art program.

**Correspondence**

- a. Contract negotiations article public comment
- b. Special Services (3)

**Superintendent's Report**

Dr. Browne presented the Board with the most recent testing results of the district.

**Committee Reports**

Finance, Facilities and Transportation

Education

Policy

Communications

Best Practices

**Liaison Reports**

Ms. Sachs updated the Board on a recent PTO leadership meeting.

Mr. Matos updated the Board on a recent Ram RAC meeting.

**New Business**

Board member Ms. Tammy MacKay made a motion, seconded by Mr. Harry Ruiz and carried unanimously by roll call vote to approve **Personnel Motions I – IV**, with an exception:

Board member Mr. Ethan Blynn, Ms. Christine Carey and Ms. Barbara Levinson were absent.

**Personnel and Administration**

**October 12, 2010**

**Motion** to approve the Superintendent's recommendation for the following

personnel items:

## **I. Teachers/Professional Staff**

### **A. Resignation**

1. Accept the resignation of **Susan L. Andrews**, kindergarten teacher at Fernbrook School, effective February 1, 2011 for the reason of retirement.
2. Accept the resignation of **Erin Albaugh**, teacher of music at Ironia School, effective November 28, 2010.
3. Accept the resignation of **Kelly Kenyon**, speech language specialist at the High School, effective October 1, 2010.

### **B. Appointments**

1. Approve the appointment of **Elizabeth Bierals** as a long-term substitute teacher at the High School effective October 1, 2010 at the rate of \$242.50 per diem.
2. Approve the appointment of **Jasmin Robinson** as a long-term substitute special education teacher at Center Grove School effective September 30, 2010 at the rate of \$242.50 per diem.
3. Approve the appointment of the following substitute teachers/nurses for the 2010-2011 school year:

**Jayne Roche**  
**Mary Ann Walczuk**  
**Doug Dale**

**Matthew Gates**  
**William Bevich**  
**Beverly Mooney (Nurse)**

**Patricia Pavia**  
**Jaclyn Lindabury**

### **C. Level Changes**

1. Approve the following level and salary change, effective September 1, 2010 for the employee listed below who has completed previously approved courses and credit received to move on the salary guide: (Level changes are a contractual obligation of the Board of Education)

<u>Name</u>	<u>From:</u>	<u>To:</u>
<b>Kerry Eberhardt</b>	\$54,580 (\$100) Level 4, Step 6	\$60,252 (\$100) Level 5, Step 6

### **D. Leaves of Absence**

1. Approve an unpaid Federal Leave of Absence for the employee identified on **Schedule A** effective September 28, 2010 to care her own disability. (Note: Medical and Dental benefits continue while on an approved leave).

2. Approve an unpaid intermittent Federal and State Family Leave of Absence for the employee identified on **Schedule B** effective October 6, 7, 8 and on October 13, 14 & 15, 2010 to care for a sick family member.

### **E. Stipends**

1. Approve the appointment of the following Science Olympiad Club co-advisors at the Middle School at the stipend amount of \$1,275 divided between them as listed below:

<u>Name</u>	<u>Stipend</u>
<b>Katherine Reiche</b>	\$637.50
<b>Angela Chou</b>	637.50

2. Approve the appointment of **Christine Brembs** as Robotics Club advisor at Ironia School for the 2010-2011 school year at the stipend of \$1,275.00.

3. Approve the appointment of **Michael Radzieski** as assistant boys' basketball coach effective October 13, 2010 at the annual stipend of \$6,386 (Step 1).

4. Approve the appointment of **David Melucci** as assistant boys' ice hockey coach effective October 13, 2010 at the annual stipend of \$6,936.00 (Step 4).

5. Approve the appointment of **Richard Guglielmo** as assistant boys' baseball coach effective October 13, 2010 at the annual stipend of \$7,182 (Step 4).

### **F. Extra Duty**

1. Approve the appointment of the following staff as home bound instructors for the 2010-2011 school year:

**John Trabachino**                      **Elizabeth McConnell**                      **Ursula Wagner**

2. Approve the appointment of the following staff to assist the math supervisor with a Holt Mathematics Program for 6<sup>th</sup> grade parents on October 28, 2010 for 3 hours at the rate of \$50.00 per hour: (Note: The funds for this activity will come from a NCLB Title II A grant).

**Barbara Swanson**                      **Alexandra Tyska**                      **Carol Fietelson**  
**Tracey Silverschotz**                      **James Dixon**

3. Approve the appointment of **Cheryl Underwood-Pedrick** for cafeteria/recess duty at Center Grove School for the 2010-2011 school year at the rate of \$19.49 per coverage.

4. Approve the appointment of **Christina Vinkman** for cafeteria/recess duty at Ironia School for the 2010-2011 school year at the rate of \$19.49 per coverage.

5. Approve the appointment of the following High School staff to teach a 6<sup>th</sup> period assignment during the 1<sup>st</sup> semester of the 2010-2011 school year at the rate of \$4,000 for the semester:

**Lindsay Brinkerhoff**  
**Patricia Mountjoy**  
**Lisa Holloway**  
**Jill Petrucelli**

**Catherine Cardaci**  
**Leah Steen**  
**Martel Roberts**  
**Lauri Satmaria**

**Mary Madden**  
**Robyn Whitehead**  
**Brenda Rowland**

6. Approve the appointment of the following Shongum Staff for cafeteria/recess duty for the 2010-2011 school year at the rate of \$19.49 per coverage:

**Joseph Bocchino**

**Elena Rimar**

**Nermin Ramush**

#### **G. Settlement Agreement/Leave of Absence/Resignation**

1. Accept and approve the Settlement Agreement between the Randolph Township Board of Education and **Patricia Blakely**.

2. Approve an unpaid leave of absence for **Patricia Blakely** for the period from October 1, 2010 through November 30, 2011, during which time Ms. Blakely will continue to receive health insurance benefits from the School District.

3. Accept the resignation of **Patricia Blakely** as a teacher of science at the Middle School, effective November 30, 2011.

#### **H. Change in Assignment & Salary**

1. Approve the following change in assignment and salary for the High School staff member listed below effective October 13, 2010.

	<u>From:</u>	<u>To:</u>
<b>Jennifer Migueis</b>	\$36,091 (.60)	\$45,114 (.75)
Spanish Tchr	Level 5, Step 6	Level 5, Step 6

#### **I. New Longevity**

1. Approve the salary change due to increased longevity for the employee listed below effective September 1, 2010:

From:

To:

**Jane Sassaman**

\$77,790 (\$400)

\$77,890 (\$500)

**J. Mentor Teachers**

1. Approve the appointment of the following mentor teachers for the 10-11 school year at the amounts listed below: (The mentor fee is paid by the provisional teacher through Board accounts.)

<u>Mentor Teacher</u>	<u>Provisional Teacher</u>	<u>Amount</u>
<b>Tracey Platt</b>	Elena Rimar	\$ 550.00
<b>Jami Snowman</b>	Stephanie Quirk	550.00
<b>Ruzanna Akopjan</b>	Kimberly Chiesa	550.00
<b>Bruce Andrews</b>	Simon Jang	1,000.00
<b>Brienne Valvano</b>	Sonja Gutwerk	550.00

**K. Effective Date Change/End of Assignment Date Change**

1. Approve the following effective date change for the employee listed below:

	<u>From:</u>	<u>To:</u>
<b>Barbara Gontarski</b>	October 16, 2010	October 4, 2010

2. Approve the following end of long-term assignment date for the employee listed below:

	<u>From:</u>	<u>To:</u>
<b>Michael Dente</b>	December 23, 2010	June 30, 2010

**L. Substitute Athletic Trainer**

1. Approve the appointment of **Alberto Errico** as a substitute athletic trainer for the 2010-2011 school year at the rate of \$35.00 per hour.

**M. Alive at Twenty-Five**

1. Approve the appointment of the following staff to supervise four "Alive at Twenty-Five" sessions at the High School for 2 hours per session at the rate of \$50.00 each per hour:

**William Scanlon**  
**Peter Litichevsky**

**II. Administrators**

**A. Resignation**

1. Accept the resignation of **Alphonse Falco, Jr.**, supervisor of health and physical education at the Middle School, effective January 1, 2011 for the

purpose of retirement.

### **B. Termination of Employment**

2. Approve the termination of employment of **Dr. Theresa Schiffenhaus**, Director of Special Services, effective December 1, 2010.

## **III. Support Staff**

### **A. Appointments**

1. Approve the re-appointment of the following cafeteria/recess aides at Fernbrook School for the 2010-2011 school year at the hourly rates listed below:

<u>Name</u>	<u>Hourly Rate</u>
<b>Lillian Miller</b>	\$12.50
<b>Dawn Nalbach</b>	11.50
<b>Kathleen Sutton</b>	12.50
<b>Jayne Roche</b>	13.50

2. Approve the appointment of **Donna Miller** as a substitute secretary for the 2010-2011 school year at the rate of \$12.00 per hour.

### **B. Athletic Event Worker**

1. Approve the appointment of **Kim Covello** as an athletic event worker for the 2010-2011 school year effective October 1, 2010.

### **C. Effective Date Change**

1. Change the effective date for **Albie Garcia**, computer technician, as follows:

<u>From:</u>	<u>To:</u>
October 11, 2010	October 18, 2010

## **IV. Randolph Community School**

1. Approve the following **Randolph Community School** appointments effective October 21, 2010:

Group Leader at the rate of \$14.00 per hour:

**Eileen Mattsson**                      **Traci Sutton**

Junior Aides at the rate of \$7.50 per hour:

## **Monica Mehta**

### **Public Discussion**

Co-President of the REA inquired as to who the members of the Best Practices Committee are.

Randolph resident inquired as to the process of filling the vacancy of the Special Education Director. She further inquired as to status of installation of smart boards throughout the district purchased from special education donations and ARRA Grants. Additionally, she inquired as to the long term plan for housing the Pre-K.

Ironia PTA President inquired as to the program and security surrounding American Education Week. She also inquired as to the benefit of doing a district wide demographic study.

Another Randolph resident commented that it was acceptable for students to be “exposed” to strangers as part of American Education Week.

A teaching staff member commented on the field trip approval process and some past processes for approving field trip destination sites.

Another resident commented on the Board’s decision process for locating a permanent location for the Pre-K and expressed her expectation that experts would be called in to participate in the site selection process. She further commented that with the selection of a new Director of Special Services, that the Board be committed to hiring someone with a directive.

### **Closed Session – 10:00 p.m.**

Board member Mr. Harry Ruiz made a motion seconded by Ms. Jeanne Stifelman and carried unanimously by roll call vote to adopt the following with an exception:

Board member Mr. Ethan Blynn, Ms. Christine Carey and Ms. Barbara Levinson were absent.

**BE IT RESOLVED**, in accordance with N.J.S.A. 10:4-12 and 10:4-13 that the Board of Education of the Township of Randolph will hold a closed session regarding Personnel, Litigation and Negotiations. It is not yet possible to determine when the matters discussed in Closed Session will be made public.

The board reconvened at 10:20 p.m.

### **Adjournment**

Board member Mr. Al Matos made a motion seconded by Mr. Harry Ruiz and

carried unanimously by roll call vote to adjourn the meeting at 10:20 p.m.

The board adjourned the meeting at 10:23 p.m.

Respectfully submitted,

---

Michael S. Neves  
Board Secretary