



Written on July 24, 2014 by Megan Charles 14-15 -NJ-057 r3
Revised on September 11, 2014 by Dennis Drake
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Standards Solution

Aligning Practices with the Common Core State Standards

Proposal for

Randolph Township Schools

School Year 2014-2015

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Introduction

Standards Solution is a team of educators that are specialists in curriculum, instruction, and assessment. Standards Solution consultants will assist the district to prepare for the Common Core State Standards by leading workshops to align practices with the Common Core State Standards, as well as by creating documents to assist the district to transition to the Next-Generation Assessments. Standards Solutions consultants and product developers are certified educators with years of distinguished service as teachers, supervisors, and administrators.

Overview of Activities

Professional Development

Comprehending the Components and Construct of the PARCC Assessments

Description: This workshop begins with an overview of PARCC's five assessments: diagnostic assessment, mid-year assessment (MYA), speaking and listening assessment (ELA/literacy only), performance-based assessment (PBA), and end-of-year assessment (EOY). Emphasis is placed on the two assessments that count towards the students' summative scores, the PBA and EOY. Participants gain an overall picture of these exams along with specific instruction on the genres and task types for English and the three item types for mathematics. Throughout the workshop the presenter offers instructional methods and materials created to bolster students' confidence and their ability to perform at their personal best on the live tests.

Creating Quality Literary Analysis Essays - Grades 3-5

Description: This workshop will present methods that instructors can employ to assist their students to create comprehensive essays that address all elements of literature. The participants will experience numerous activities that they can use in the classroom to hone students' understanding of literary elements. Instructors will have a keen understanding of the task focus for each grade level on PARCC's Literary Analysis Tasks. Districts and schools can select from a variety of grade level configurations (K-2, 3-5, 6-8, HS, K-5, K-8, and 6-12) and workshop materials and activities will be selected to address students' developmental levels.

Timeline and Key Milestones

Cohort	Date	Activity
AM 1st Half of Grades 3-5	October 13, 2014	Comprehending the Components and Construct of the PARCC Assessments
PM 2nd Half of Grades 3-5	October 13, 2014	Comprehending the Components and Construct of the PARCC Assessments
AM 1st Half of Grade 3 & Special Education Teachers	October 24, 2014	Creating Quality Literary Analysis Essays
PM 2nd Half of Grade 3 & Special Education Teachers	October 24, 2014	Creating Quality Literary Analysis Essays
AM 1st Half of Grade 4 & 5	November 20, 2014	Creating Quality Literary Analysis Essays
PM 2nd Half of Grade 4 & 5	November 20, 2014	Creating Quality Literary Analysis Essays

Schedule of Services

Activities	Quantity	Price	Cost	Total
Comprehending the Components and Construct of the PARCC Assessments	1	\$ 2,000	\$ 2,000	\$ 2,000
Creating Quality Literary Analysis Essays	2	\$ 2,000	\$ 4,000	\$ 4,000
Provide Access to the Improved Instructional System (IIS)	30	\$ 150	\$ 4,500	Gifted
Provide Access to IIS Plus for Administrators	3	\$ 1,000	\$ 3,000	Gifted
TOTAL			\$ 13,500	\$ 6,000

Terms and Conditions

1. **Duties:** Consultant will serve, and provide services to, the Board, District, School (the "Board") as an educational consultant in accordance with the activities outlined in the Schedule of Services incorporated herein. Specifically, the Consultant shall perform, to the commercially reasonable satisfaction of the Board such duties as our outlined in the Schedule of Services under the terms and conditions set forth herein. Unless otherwise agreed by the Parties, Consultant shall provide all services contemplated by this Agreement on behalf of the Board in a commercially reasonable manner, and Consultant shall devote commercially reasonable efforts to the rendering of educational consulting services required to be provided under this Agreement.
2. **Planning Meeting and Scheduling:** In preparation for the successful launch and implementation the Consultant strongly encourages districts to participate in a Planning and Implementation Meeting which is conducted between Standards Solution, LLC and the appropriate Board representative. The objective of the meeting is to solidify the implementation timeline, schedule and district expectations for the implementation of services. *The Board is required to furnish a purchase order to the Consultant prior to the commencement of services under this agreement. Failure to provide a purchase order may result in a scheduling delay and to the commencement of services under this agreement.*
3. **Compensation:** In consideration of Consultant's services to the Board hereunder, the Board shall pay to the Consultant, as compensation, the sums set forth in the Schedule of Services based upon the following terms:
 - i. Clients are expected to pay in advance on or before the initial start date, in equal installments, an amount equal to twenty five percent (25%) of the total cost set forth in the Schedule of Services. Subsequent installment payments become due upon the Consultant earning compensation equal to the installment(s) paid to date. In no event shall an installment in excess of 25% become due.
 - ii. Invoices from the Consultant shall be paid within twenty-one (21) days of the date of invoice.
 - iii. The Consultant will issue Invoices no later than seven (7) days following the month of service. However, the Consultant reserves the right to invoice immediately upon completion of service for each month.
 - iv. If any amount invoiced is disputed, the Board shall inform the Consultant within seven (7) days of the delivery of services. The Board shall pay the Consultant the value of the invoice less the disputed amount in accordance with these payment terms
 - v. Invoices that remain unpaid for thirty (30) days after the due date may be assessed a surcharge equal to 2.5% of the outstanding amount.

Consultant is an independent contractor, and is not an agent or employee of the Board and will not hold itself out as, or give any person any reason to believe that it is, an employee, agent or partner of the Board.
4. **Termination:** The Parties may mutually terminate this Agreement at any time on thirty (30) days written notice to the other Party, provided however, that any of the outstanding payments provided for in Paragraph 3 of the Terms & Conditions of this Agreement will be paid to the Consultant up to the effective date of the termination of this Agreement.
5. **Nondisclosure of Confidential Information by either Party; Intellectual Property:** "Confidential Information" shall include, but not be limited to, each respective Parties and its parent's, subsidiaries' and affiliates' past and/or current performance, sales, financial, pricing, cost, contractual and marketing information, ideas, strategy, work product, communications, knowledge and data, and all processes, products, formulae, designs, practices, techniques, trade secrets, research, know-how and customer lists, unless such information is in the public domain to such an extent as to be readily available to competitors. Without limiting the generality of the foregoing, any and all work product, ideas, inventions, know-how, information, techniques, customer contacts, forms of contract and works of authorship conceived or developed by Consultant during the Term, shall be deemed Confidential Information and Intellectual Property of the consultant, and shall be the sole and exclusive property of the Consultant, and the Consultant shall own the copyright in all such works of authorship and/or Intellectual Property generated or created in connection with the rendering of services hereunder.
6. **Entire Agreement:** This Agreement constitutes the entire agreement of the Parties relating to the subject matter hereof, and except as hereinafter provided, supersedes all prior agreements of the Parties with respect to the subject matter hereof. This agreement may not be changed or amended, except in writing signed by the Parties, and approved by the Board and the Consultant.

Contacts, Signatures and Acceptance

Standards Solution Contact

Dennis Drake, Executive Director
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Washington, NJ 07882
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Randolph Township Schools Contact

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DSOLDIVIERI@rtnj.org

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year written below:

Standards Solution, LLC

By: *Victoria Pagonis* Date: September 23, 2014
Name: Victoria J. Pagonis, President

Randolph Township Schools

By: _____ Date: _____
Name: _____