

**SHARED SERVICES AGREEMENT**  
**NETWORK SUPPORT SERVICES FOR RANDOLPH TOWNSHIP**

THIS AGREEMENT, effective the 11th day of July 2011, By and Between

THE TOWNSHIP OF RANDOLPH, a municipal corporation of the State of New Jersey hereinafter referred to as "Township."

RANDOLPH TOWNSHIP SCHOOL DISTRICT, a municipal school board organized under the laws of the State of New Jersey, hereinafter referred to as "District."

**PURPOSE AND SCOPE**

The Township is in need of computer network support services and after a series of discussions it has been determined that the best and most cost effective solution would be to partner with the District for these services. In providing these services the District will provide on-site support on beginning on July 11<sup>th</sup> 2011. The regularly scheduled, on-site support will be provided on Thursdays of each week. Upon agreements of both parties, the regularly scheduled day can be modified as needed.

As the need arises the District will be available to provide emergency services in addition to the Thursday services. The District will provide emergency contact information to the Manager's Office and relevant police department contacts in the event services are needed after hours.

**DURATION**

This agreement will last 12 months from July 11, 2011 to July 10, 2012.

**COST OF SERVICES**

The costs of the services are set forth below:

1. The Township will pay the District \$19,968 for the 12 month term of the contract
2. The District will be on site Thursday of every week.
3. The Township will utilize IT Direct (The RTBOE System) for all requests.
4. The contract price will cover a total of 416 hours to be broken down as followed:
  - a. Anticipated services of 8 hours per Thursday of each week for 12 months for a total of 416 hours.
  - b. When service exceeds 416 hours, extra time will be charged a rate of \$90 per hour.
5. The Township will pay the District a rate of \$90 per hour for services that arise in the event of an emergency that needs to be addressed during non-business hours. Hours spent on non-business hours emergencies do not count toward the 416 total hours.

**OTHER SERVICES**

**If any other services or projects are required, the District will provide the Township with a written quote. The projects will begin upon approval and certification of funds by the Township.**

**PROCEDURE FOR PAYMENT**

The Township will pay the District upon invoice

**ATTEST:**

**TOWNSHIP OF RANDOLPH**

\_\_\_\_\_  
Donna Marie Luciani, Township Clerk

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Trina Ruane Mitsch, Mayor

**ATTEST:**

**THE BOARD OF EDUCATION  
OF THE TOWNSHIP OF  
RANDOLPH**

\_\_\_\_\_  
(print name and title below)

\_\_\_\_\_  
(print name and title below)