

2230 COURSE GUIDES

The Board of Education directs the preparation of a curriculum guide in order to assist teaching staff members toward the attainment of goals addressed by that course.

Each curriculum guide will contain, as appropriate to the course of study, New Jersey Core Curriculum Content Standards; objectives, concepts, and skills to be taught; attitudes and appreciations to be developed; suggested activities designed to achieve the objectives; suggested methods of instruction; performance indicators; evaluation; and a list of supplemental materials.

No teacher shall be expected to implement every suggestion made in the curriculum guide, nor shall the guide constrain a teacher from the use of ingenuity in meeting the objectives of the guide, subject to the review of the immediate supervisor.

The Superintendent shall be responsible for the preparation of curriculum guides, and shall develop a plan for such preparation that includes the participation of appropriate staff members and resource personnel; the participation of members of the community; the participation of pupils at appropriate grade levels; continuing research in instructional methods, materials, and activities; systematic review of all curriculum guides, as part of the district five-year cycle, to ensure their continuing usefulness in achieving goals set by the Board; and a system of administrative review to ensure that course guides are being followed by teaching staff members to the degree of conformity desired by the Board.

Whenever new course guides are developed or existing guides revised, copies of these additions or changes must be made available to the Board for review. The Board retains the right to reject any additions, changes, and deletions to the presently approved course guides.

Copies of all current course guides shall be kept on file in the office of the ~~Assistant Superintendent~~ **Superintendent or designee** and on the district website

N.J.S.A. 18A:33-1

Adopted: 17 July 2012

Revised:

