

R 5420 REPORTING STUDENT PROGRESS

A. Purpose

The purpose of reporting the educational progress of students is to:

1. Inform parent(s) of the progress children have made in school;
2. Apprise students of their progress in school;
3. Prompt teachers to make periodic, formal assessments of each student's progress;
4. Provide a cumulative record of a student's progress through the educational system; and
5. Enable each student to gain a positive sense of his/her intellectual, social, emotional, and physical abilities and growth toward effective citizenship.

B. Frequency

1. Report cards will be issued three times a year in grades K-5 and four times a year in grades 6 – 12.
2. The schedule of dates on which report cards will be made available on the student information system at the beginning of each school year.
3. Parent(s) and students will be notified of the possibility of a failing grade at the mid-point of the marking period.
4. Parent(s) and students will be notified in writing of the possibility of a student's retention at grade level in accordance with Policy 5410.
6. Nothing in this regulation should discourage teachers from implementing various forms of communication, as frequently as the circumstances dictate, to keep parent(s) informed of the educational progress of their children.

C. Report Card Form

1. The form of report cards will be periodically reviewed in order to ensure that report cards effectively and accurately report student progress.



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2. Grades will be determined in accordance with Regulation 2624.
 3. Report cards will report individual academic, emotional and social growth as well as work and study habits.
 4. At the middle school and high school levels, report cards will record pupil achievement in academic subjects, as well as the pupil's personal growth and development.
 5. Report cards at all levels will record the student's absences and tardiness.
 6. Report cards will include space for the classroom or homeroom teacher's personal comments on the student's growth and development.
- D. Parent Teacher Conferences

Parent teacher conferences will be conducted in accordance with Policy 9280.

Adopted: 15 January 2013

Revised:

