

# RANDOLPH BOARD OF EDUCATION

Page 1 of 2

## STANDING RULES OF THE RANDOLPH TOWNSHIP BOARD OF EDUCATION

1. The purpose of the work session is to receive reports. Time limits for presentations to the board shall be set by the President or Superintendent and announced prior to the presentation. The purpose of the business meeting is for the discussion of, and voting on, motions.
2. Work sessions shall adjourn by 11:00 p.m. business meetings shall adjourn by 10:00 p.m.
3. Committee reports shall be limited to ten (10) minutes.
4. The board secretary shall have the policy manual available at meetings.
5. The board president reserves the right to speak last in debates on motions.
6. During a board meeting, the superintendent shall orally bring to the attention of the board any written motion that has not been communicated to the board prior to the day of the meeting at which it is to be voted upon. Any motion passed in violation of this rule shall be void.
7. The board president shall recognize presentations and questions from the public. Once recognized, the speakers must direct all remarks to the president of the board. The board president may refer questions to other members of the board and /or administration.
8. The board president may limit speakers to five (5) minutes at a time during "Public Discussion".
9. No member of the public may address the board a second time on the same question until all members of the public who desire to speak on the topic have spoken.

# RANDOLPH BOARD OF EDUCATION

Page 2 of 2

10. Board interviews of final candidates for **superintendent, assistant superintendent, business administrator**, principals, directors, supervisors and **vice principals** shall be conducted by ~~the personnel committee, or in the absence of such a committee, a substitute group of board members appointed by the president and shall take place at least one (1) week before the meeting at which the appointment would be made~~ **the full board**. All board members will be provided background information on the candidate ~~one (1) week~~ in advance of the appointment. ~~Final candidates for superintendent, assistant superintendent and central office staff will be interviewed by the full board no less than one (1) week before the meeting at which the appointment would be made. Board members will be provided background information on the candidate(s) prior to the interview.~~
11. Committee chairpersons shall make every effort to develop minutes of committee meetings in time for the last board packet prior to the work session each month.

Revised: 15 June 2006, 16 July 2008, 11 August 2009

Adopted: 20 June 2006